

MINUTES
PORT OF SIUSLAW COMMISSION
MEETING
Wednesday, July 19, 2006

President Scott called the Regular Meeting of the Port of Siuslaw Board of Commissioners to order at 7:02 p.m. in the Port office conference room located at 1499 Bay Street, Florence, Lane County, Oregon.

ATTENDANCE: Commission: Commissioner John Scott (Scott), Commissioner Joshua Greene (Greene), Commissioner John Buchanan (Buchanan), Commissioner Lynnette Wikstrom (Wikstrom). Staff: Port Manager Tom Kartrude (Kartrude), Recording Secretary Teresa Weaver (Weaver).

ROTATION OF OFFICERS: On the **MOTION** made by Wikstrom, seconded by Greene, the Board unanimously voted to rotate the officers of the Board as follows: President-Greene, 1st Vice-President-Buchanan, 2nd vice-President-Wikstrom, Secretary-Scott, Treasurer-vacant, to be filled by the appointee. Scott turned the meeting over to Greene.

MINUTES: On the **MOTION** made by Scott, seconded by Wikstrom, the Board unanimously approved the Minutes for the meetings held on June 7 and 21, 2006, as mailed.

REMARKS: None.

FINANCIAL REVIEW & PAYMENT OF BILLS: Kartrude reviewed the end-of-year report which indicate a cash carryover of approximately \$326,000 for FY-06/07. There was nothing of exception noted for the month of June. The General Fund finished FY-05/06 at 86% of budgeted revenues and 62% of budgeted expenses with all variances related to deferred capital projects and staffing levels. Kartrude reported that the 2006 work scope for the Siuslaw River Dredged Material Management Plan has been budgeted by the Corps at \$28,025. Under the PAS agreement with the Corps, the Port will advance 50% of the estimated cost. Additionally, the Port is planning to dredge its marinas and permits for that work require sediment analysis. The Corps may be able to perform this work at the same time as the DMMP work if the Port provides the additional funds to complete the extra work. The estimate for sediment analysis is \$18,000. The total PAS payment requirement could be \$33,000 and staff is asking the Board to approve the expenditure tonight to be paid at the time the request by the Corps comes in. The Port budget includes the needed \$15,000 under the consultant line item for the sediment analysis for the marina dredging project. Any unspent prepayments at the conclusion of the project will be refunded to the Port under the terms of the PAS agreement with the Corps. **MOTION: On the Motion made by Scott, seconded by Buchanan, the Board unanimously authorized a payment to the Corps of Engineers not to exceed \$33,000 when requested for the purpose of performing the work described. MOTION: On the Motion made by Wikstrom, seconded by Scott, the Board unanimously payment of bills presented in the amount of \$55,875.71.**

OLD BUSINESS: Appointment of Commissioner. Scott stated that the four applicants were all qualified and that the Board had narrowed it down to two. One of the two is on the budget committee and the Port has traditionally appointed from there. Scott stated that Dave Davis is very well versed in the Port's financial activities and that the Port is entering into a time when some significant financial decisions will need to be made. Buchanan stated he agreed with Scott, but added he always likes to see someone who has interest in the Board and that Frank Casazza has been to most every port meeting. Greene stated that Frank Casazza also has a financial background. Wikstrom stated that Kartrude also has a good financial background and he has done a great job of bringing the Port along to where it has reserves. **MOTION: Scott made a Motion, seconded by Buchanan, to appoint Dave Davis to vacancy on the Board. Motion failed with Scott and Buchanan voting aye; Greene and Wikstrom voting nay. MOTION: Wikstrom made a Motion to appoint Frank Casazza (Casazza) to the vacancy on the Board.** Discussion: Scott stated that Casazza, as co-Chairman of DURAC, has made repeated statements that without DURAC's help the Port would put a chainlink fence around our wharves. Scott stated that is an indication of a lack of understanding about the Port because as Wikstrom just stated, the Port is in the best financial situation it has been in years. He thinks that image of closing the wharf without DURAC money needs to be corrected, because it is not true. Certainly, if urban renewal here becomes a reality, the Port would apply for funds. **The Motion was seconded by Greene. On Call for the Question, Motion carried unanimously.**

2006 Needs & Issues Inventory. Kartrude handed out a summary table of all projects submitted for inclusion on the 2006 Needs & Issues inventory for Lane County and a summary of his presentation to the

LEC. Wikstrom stated that Kartrude's presentation on Port projects at LEC was very good. Three Port projects were submitted for ranking: Maple Street Transient Dock, Sport Marina, and the Old Town Wharf.

Concessionaire Policy Review. Greene referred to the Chamber of Commerce's calendar of events for dates that could be eligible for using the Nopal Street development lot as an area for concessionaires. He stated there is a possibility of the Chamber being the entity that interacts with the Port. He will need to sit down with Kartrude to work this out. The idea is to have two weekends per month from May through September to utilize the grassy area of the Nopal Street lot for an open venue for booths, i.e. crafts, artists, etc. designed to draw people to the area. Buchanan asked if it would conflict with other businesses in the Old Town area. Scott stated he is concerned about using the property in this way causing problems as interest in building out the site has picked up recently. Greene reported that the Chamber board is supportive of the idea. He will sit down with Kartrude and work out the details to bring back to the Commission.

NEW BUSINESS: West Lane Emergency Operations Group Agreement. Buchanan reported he presented the draft agreement to his fire district board and they think it is a good deal. The consensus of the Port Commission is that staff continue to work with the group to get an intergovernmental agreement in place establishing the group.

Resolution No. 7-19-06. Kartrude stated that the rate changes have already been approved by the Board and that this resolution formalizes those changes. **MOTION: On the Motion made by Buchanan, seconded by Scott, the Board unanimously adopted Resolution No. 7-19-06, A Resolution Adopting Service Rate Schedule for FY-2006/07.** Said resolution is attached and made a part of these Minutes.

Other Items by Commission. Scott asked if the Port would contribute \$250 towards the cost of getting the area's birding sites included in an Oregon coastal birding pamphlet. **MOTION: On the Motion made by Scott, seconded by Buchanan, the Board unanimously voted to contribute \$250 to the Chamber of Commerce, when invoiced, for inclusion in an Oregon coastal birding brochure to get our area sites included.** Buchanan addressed the Board on the issue of fireworks. The City of Florence is considering banning fireworks in the Old Town area. He asked if the Port would write a letter supporting that. The consensus was to consider it as things develop.

REPORTS: Manager. Kartrude reported he is starting action on the abandoned vessel OSAGE with the help of the Oregon Marine Board. He is also working with EcoTrust, Siuslaw Watershed Council, and Metro-partnership to locate a hardwoods mill operation on the upper Siuslaw River. They are trying to use one of the existing industrial sites. Kartrude has submitted a formal appeal to the Lane County Commission to release condition #7 of the 40 acre site agreement, as infrastructure improvements have been made on the site that should satisfy that condition. He is negotiating a contract with LCOG to provide assistance with final certification tasks. He is also negotiating a workscope with SHPO for CTCLUSI cultural survey contract. The Corps of Engineers is considering a project for the Florence Turning Basin for 2007/08. Kartrude reported that OECDD has approved payment on the OCZMA Telecom project and final payment was included in the bills tonight, i.e. pass through payment on the project via a Port sponsored PPMP grant. Sprinkler system repairs under the ICM fish plant have been completed, but there is more piping that will need to be replaced in the system. There were no injuries or staff related safety incidents to report. The Administrative Assistant and Park Lead attended SDAO Management Training. A new contract Harbor Aide has been added. Park Lead Ken Hill has completed 7 years of service at the Port. Kartrude stated that there is an OECDD Oregon Ports Representation Group (Quarterly Ports) meeting in Salem on August 17th. He will not be able to attend as he will be on vacation. Weaver will be attending as staff, but it is important that a commissioner also attend. Buchanan stated he is sure he could do that and Scott stated he could probably be an alternate.

ADJOURNMENT: There being no further business to come before the Board, President Greene adjourned the meeting at 8:16 p.m.

 President

 Secretary