

**MINUTES**  
**PORT OF SIUSLAW COMMISSION**  
**BUDGET HEARING**  
Wednesday, 27 June 2007  
6:30 p.m.

President Greene called the Budget Hearing of the Port of Siuslaw Board of Commissioners to order at 6:30 p.m. in the Port office conference room located at 1499 Bay Street, Florence, Lane County, Oregon.

**ATTENDANCE:** Commission: Commission President Joshua Greene (Greene), Commissioner John Scott (Scott), Commissioner John Buchanan (Buchanan), Commissioner Lynnette Wikstrom (Wikstrom), Commissioner Frank Casazza (Casazza). Staff: Interim Port Manager Roger McCorkle (McCorkle), Recording Secretary Susy Lacer (Lacer). Audience: Commissioner-elect Bud Saulsgiver, Mark Lull.

**HEARING:** President Greene opened the public hearing and called for comment from anyone wishing to speak regarding the FY-2007/08 budget as recommended by the Port of Siuslaw Budget Committee and as advertised in the Notice of Budget Hearing. McCorkle handed out the Budget Message prepared by the Budget Officer, Dave Davis. Hearing no public comments, President Greene closed the hearing at 6:32 p.m.

**BUSINESS:** President Greene asked if there were any revisions to the approved budget. McCorkle handed out copies of suggested revisions for the FY07/08 budget. McCorkle identified the suggested changes in the General Fund: An added expense for the Old Town Wharf, increasing the budgeted amount by \$5,000 to a total line item of \$6,000 (a needed inspection of the wharf had not been included in the recommended budget); Additional expense for Accounting Services, based on estimates provided by Davis, McCulloch & Holloway, increasing the amount by \$5,400 to a total of \$5,400 (no monies for this had been included in the recommended budget); Changes to Personal Services, addition of a line item for overtime, and reduction of payroll taxes, for a total expenditure decrease of \$35,898 in Personal Services; Subsequent increase of contingency amount to \$45,666 for the year. McCorkle identified changes in the General Services Grant Fund: the OMB grant received was a total of \$151,000 rather than \$144,000; and an additional \$22,500 grant was awarded from USFW/CVA; for a total increase in resources of \$30,000. These additional grant awards were unexpected and McCorkle learned of them at a meeting on 06/26/07. Discussion on changes to Personal Services. McCorkle stated he looked at the current pay for each position and added a potential 3% merit increase and a potential 5% promotion increase during the fiscal year to arrive at the suggested figures; these budgeted increases may result in being under budget in Personal Services for 07/08. McCorkle added that he did not adjust the figures for the Port Manager position. Regarding the second Park Aide position, McCorkle reported he budgeted for a seasonal second Park Aide to work about 2 days per week for about 4 months during the summer, rather than a full time position which might leave the Port overstaffed during the winter. McCorkle added that Cost of Living increases for 07/08 had already been included in the wage raise of 05/01/07. McCorkle also stated that starting 07/01/07, wages for employee positions would be charged under Personal Services where they were budgeted, rather than under contracted services. Wikstrom pointed out errors on Resolution 06-27-07A. It was adjusted to match the budget figures for Personal Services, Materials & Services, and Contingency. **MOTION: On the**

**Motion made by Buchanan, seconded by Scott, the Board unanimously voted to adopt Resolution No. 06-27-06A, as adjusted, A Resolution Adopting Budget, Making Appropriations and Levying Taxes.** Said resolution is attached and made a part of these Minutes.

**ADJOURNMENT:** President Greene adjourned the meeting at 6:58 p.m.

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President

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Secretary