

MINUTES

PORT OF SIUSLAW COMMISSION MEETING

Wednesday, 16 July 2014, 7:00pm

Port Office, 100 Harbor St, Florence OR 97439

ATTENDANCE:

Commission: Commissioner Ron Caputo (Caputo), Commissioner Nancy Rickard (Rickard), Commissioner Jay Cable (Cable), Commissioner Bill Fleenor (Fleenor); Commissioner Terry Duman (Duman), Staff: Port Manager Robert Forsythe (Forsythe); Recording Secretary Dina McClure (McClure); Audience: Paul Engelmeyer, Jim Perry, David Huntington, Jay Nefcy, Shane Burnham, Lisa Owens; Media: Alan Campbell

Commission President Caputo called the meeting to order at 7:00pm.

APPROVAL OF THE AGENDA: On the Motion, made by Fleenor, and seconded by Rickard, the board voted unanimously to approve the agenda.

PRESENTATION

Paul Engelmeyer, with the Audubon Society, presented "Land/Sea Conservation Strategies and Issues". Engelmeyer gave an overview of Oregon's five marine reserve sites and the importance of sea bird and forage fish conservation. Engelmeyer said the Siuslaw Estuary is one of many "important bird areas" where seabirds fly from thousands of miles away to feed, then return to feed their chicks. Engelmeyer spoke of educational and research opportunities, and how volunteers work on various projects including seabird nesting, water quality and debris monitoring.

APPROVAL OF MINUTES: On the Motion, made by Fleenor and seconded by Cable, the board voted unanimously to approve the Minutes from the Regular Meeting on 18 June 2014.

FINANCIALS: On the Motion, made by Fleenor, and seconded by Cable, the board voted unanimously to Ratify Bills paid in the amount of \$89,227.24. McClure gave the board a fiscal yearend report. Fleenor made a comment that the occupancy report was accurate and is pleased with the increasing occupancy numbers.

OLD BUSINESS

1. **Discuss Commercial Moorage:** Caputo said the port attorney cautioned the board not to "grandfather" moorage customers when creating new policies. There was discussion about staff's request for commercial customers to provide current boat registration and commercial licenses. Duman asked why documents were required now and not in previous years. Forsythe said the documents prove that a customer has state or federal commercial status. There was discussion about the board's decision to raise commercial rates in May. Duman and Cable said they passed the resolution under the assumption that rates had not been raised in 10 years. It was decided to re-visit Commercial Moorage

Rates at the August meeting. Staff will provide the board with the rate increase resolutions that have been passed in the last 10 years.

There was discussion about what criteria the board should use when deciding whether to raise rates or not. Fleenor said there needs to be full cost recovery. McClure said the FY2013-14 financial report provides good information on income and expenses. McClure added increased revenue can pay for capital improvement projects.

REPORTS

- Caputo attended the Lane County Area of Transportation meeting in Eugene.
- Forsythe reported:
 - Outdoor Gear Storage area has been resurfaced with compacted gravel and spaces are ready to rent.
 - The 4th of July fireworks staging on port property was a success.

President Caputo adjourned the regular meeting at 8:06pm to enter into Executive Session per ORS 192.220(2)(e).

President Caputo reopened the regular meeting at 8:26pm.

1. **Other Business:** Rickard asked what would happen if a portion of the PVIP property was leased and another company offered to purchase the entire property. Duman said the lessee could be given 1st Right of Refusal. The board agreed and instructed Forsythe to make sure that line item was added to any future lease contracts.

President Caputo adjourned the meeting at 8:28pm.

President