

MINUTES

PORT OF SIUSLAW COMMISSION MEETING

Wednesday, 17 September 2014, 7:00pm

Port Office, 100 Harbor St, Florence OR 97439

ATTENDANCE:

Commission: Commissioner Ron Caputo (Caputo), Commissioner Nancy Rickard (Rickard), Commissioner Jay Cable (Cable), Commissioner Terry Duman (Duman), Commissioner Bill Fleenor (Fleenor);

Staff: Port Manager Robert Forsythe (Forsythe); Recording Secretary Dina McClure (McClure); Media: Alan Campbell, Jack Davis

Audience: Jay Nefcy, Shane Burnham, David Huntington, Harlan Springer, Jeff Hale

Commission President Caputo called the meeting to order at 7:00pm.

APPROVAL OF THE AGENDA: There were no changes to the agenda.

APPROVAL OF MINUTES: On the Motion, made by Cable, and seconded by Rickard, the board voted unanimously to approve the Minutes from the Regular Meeting on 20 August 2014.

REMARKS FROM CITIZENS:

- Jeff Hale requested a list of the fees and asked how fees are established. McClure said she could provide Hale with the information during business hours. Caputo said the fees are recommended by staff and voted on by the board. Duman said most of the current fees were approved by the previous board. There was discussion about parking fees and OSMB funding.

FINANCIALS: On the Motion, made by Fleenor, and seconded by Rickard, the board voted unanimously to Ratify Bills paid in the amount of \$117,069.08. Fleenor pointed out the increase in campground and moorage occupancy.

NEW BUSINESS

1. **Resolution 09-17-14A Adopting a Supplemental Budget and Appropriating Funds:** Fleenor moved to adopt Resolution 09-17-14A with comment, Rickard seconded. Fleenor said he was pleased OSMB was providing grant funding to help with the dredging permit process but was concerned that the port needs to use \$9K from Contingency for the match. Fleenor said the board needs to come up with a better plan of funding Capital Reserves. Duman said dredging in the marina is not needed since it was just done a few years ago. Forsythe said the permitting process is time consuming and it's important to do it now in order to dredge in a few years. Forsythe said no dredging has been done in the two and a half years he's worked here. Duman said the river is self-scouring and he hasn't seen any difference in the river depth where he moors his boat. Fleenor said the port had to get a \$100K loan the last time marina dredging was done. Forsythe said the OSMB has provided soundings and the permit process will pay

for the engineering that will tell how much and where material needs to be removed. Cable said he would like to have more information on previous dredging before he votes yes on a \$9K match. Fleenor cautioned postponing and said the process will only cost more if they lose the grant. Forsythe said they could revisit the resolution at the next meeting without risk of losing the grant. Caputo called for the vote. Fleenor and Rickard voted yes. Duman, Caputo and Cable voted no. Forsythe said he would provide the board with dredging history at the next meeting.

2. **Receive iPad Policy Acknowledgement:** McClure asked the board to read and sign the acknowledgement. McClure said the iPads are to be used for port email and will replace paper packets at future meetings. (Fleenor left the room)
3. **Discuss Port Manager request for reimbursement for discontinuing port medical insurance:** Forsythe said he is eligible for Medicare and if he stops taking the port medical insurance it will save the port \$5K a year. Forsythe said he'd have to pay \$240 a month out of pocket for medical expenses and asked the board to approve an increase in his salary to cover it. (Fleenor returned) **On the Motion, made by Rickard, and seconded by Fleenor, the board voted unanimously to approve Forsythe's increase in salary.**

REPORTS

Forsythe reported:

- Staff is enforcing parking fees in the Harbor Street lot and there have only been 6 vehicles tagged for not paying.
- There are issues with the public throwing fish carcasses into the river at the fish cleaning station and in the marina which is increasing the seal population and making them aggressive. The port's Clean Marina certification says this is not allowed but ODFW is telling the public it's OK. Forsythe said the public needs to abide by port rules since they are more restrictive.

Caputo reported:

- Went to Lane County ACT meeting and talked to Mayor Kitty Piercy.
- Going to PNWA conference next month and will not be able to attend the next port meeting. Forsythe reminded the board that when a commissioner wants to attend a conference or seminar, they need permission from the board prior to registration. Forsythe said only certain conferences are budgeted for. The board approved Caputo to attend PNWA.

Duman asked if the Flyboard business had permission from the port to operate from the docks and if the business had adequate insurance. Forsythe said yes to both.

President Caputo adjourned the regular meeting at 7:50pm to enter into Executive Session per ORS 192.220(2)(e).

President