

## MINUTES

### PORT OF SIUSLAW COMMISSION MEETING

Wednesday, 17 December 2014, 7:00pm

Port Office, 100 Harbor St, Florence OR 97439

#### ATTENDANCE:

Commission: Commissioner Ron Caputo (Caputo), Commissioner Nancy Rickard (Rickard), Commissioner Jay Cable (Cable), Commissioner Terry Duman (Duman),  
Absent: Commissioner Bill Fleenor (Fleenor);

Staff: Port Manager Robert Forsythe (Forsythe); Recording Secretary Dina McClure (McClure); Media: Alan Campbell/Campbell Productions, Jack Davis/Siuslaw News

Audience: Don Saxon, David Huntington, Harlen Springer, Jeff Hale, Jay Nefcy

**Commission President Caputo called the meeting to order at 7:00pm.**

**APPROVAL OF THE AGENDA:** There were no changes to the agenda.

**APPROVAL OF MINUTES:** On the Motion, made by Cable, and seconded by Rickard, the board voted unanimously to approve the Minutes from the Regular Meeting on 19 November 2014.

**FINANCIALS:** On the Motion, made by Rickard, and seconded by Cable, the board voted unanimously to Ratify the Bills Paid in the amount of \$74,788.28.

#### OLD BUSINESS

1. **Resolution 12-17-14A In Support of Florence Community Arts Committee:**  
Caputo and Rickard said they were in support of passing the Resolution. Cable said it's a positive step toward stimulating the economy. **On the Motion, made by Rickard, and seconded by Cable, the board voted unanimously to adopt Resolution 12-17-14A.**

#### NEW BUSINESS

1. **Resolution 12-17-14B Adopting a Communications and Software Policy:**  
McClure said this Resolution was a standard policy that was provided by the Port attorney's office. There was no discussion. **On the Motion, made by Rickard, and seconded by Cable, the board voted unanimously to adopt Resolution 12-17-14B.**
2. **Resolution 12-17-14C Adopting a Social Media and Port Website Policy:**  
Caputo said this policy has more content. Rickard asked about staff compliance. Forsythe said the policy instructs staff to post business, not personal, related content and added the policy may need to be updated as technology changes. **On the Motion, made by Rickard, and seconded by Cable, the board voted unanimously to adopt Resolution 12-17-14C.**

3. **Review Personnel Policy Proposed Revisions:** McClure highlighted some of the changes and said the board could review them this month and discuss them at the January meeting. Once the revisions are agreed upon, a Resolution will be presented to adopt the revised policy. McClure said port staff has had opportunity to review the policy revisions and has given input.

## REPORTS

- Rickard said the Siuslaw Watershed Council potluck/meeting was on Dec 5.
- Cable asked about the status of the car wash. Forsythe said it will be taken down and replaced with an additional boat flush and pressure washer. Forsythe said the existing car wash parts are old and cannot be replaced or repaired. Rickard was concerned about invasive species going into the river via drains and Forsythe said the drains lead to the water treatment plant, not the river.
- Forsythe said he does not agree with the Southern Ports Coalition's methodology in regard to their dredging IGA's (Inter-Governmental Agreements) and has severed ties with them. Forsythe said they are moving forward and he will monitor their progress.
- Caputo said construction on the new fish cleaning station will start in January.

**President Caputo adjourned the meeting at 7:20pm.**

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President