

AGENDA
PORT OF SIUSLAW COMMISSION MEETING
Wednesday, 18 March 2015
Port Office, 100 Harbor Street,
Lane County, Florence, OR 97439

CALL TO ORDER

7:00 pm

APPROVAL OF THE AGENDA

APPROVAL OF MINUTES

Regular Meeting on 18 February 2015

PRESENTATION: Mark Brennan, Cape Foulweather

REMARKS FROM CITIZENS/GROUPS

Use Sign-in Sheet on Counter...Limited to 5 minutes per speaker (15 minutes total)

REMONSTRANCE FROM THE COMMISSION

FINANCIALS Financial Statements: Ratify Bills Paid in February \$60,801.59

OLD BUSINESS

1. Resolution 03-18-15A to Amend Resolution 05-21-14B to Include Sections in the Rate and Fee Schedule

Open Public Hearing

Hear Public Comment Regarding Campground and Moorage Rate Increases

Close Public Hearing

2. Resolution 03-18-15B to Revise Structure and Rates to the Rate and Fee Schedule

NEW BUSINESS

1. Discuss Campground Reservation Policy Proposed Changes

REPORTS **President, Commission, Manager**

Committee Reports

Close Regular Session

Open Executive Session

The Port of Siuslaw Board of Commissioners will meet in executive session per ORS 192.660(2)(i) to evaluate the performance of the Port Manager.

SCHEDULED MEETINGS

- Wednesday, 15 April 2015, Regular Commission Meeting, 7:00pm
- Wednesday, 20 May 2015, Regular Commission Meeting, 7:00pm
- Wednesday, 17 June 2015, Regular Commission Meeting, 7:00pm

MINUTES

PORT OF SIUSLAW COMMISSION MEETING

Wednesday, 18 February 2015, 7:00pm

Port Office, 100 Harbor St, Florence OR 97439

ATTENDANCE:

Commission: Commissioner Ron Caputo (Caputo), Commissioner Nancy Rickard (Rickard), Commissioner Jay Cable (Cable), Commissioner Terry Duman (Duman),

Absent: Commissioner Bill Fleenor (Fleenor);

Staff: Port Manager Robert Forsythe (Forsythe); Recording Secretary Dina McClure (McClure); Audience: David Huntington, Harlen Springer, Jeff Hale, Jay Nefcy, Tim Sapp, Don and Johnette Wilbur, Megan Gerber

Media: Alan Campbell/Campbell Productions, Jack Davis/Siuslaw News

Commission President Caputo called the meeting to order at 7:00pm.

APPROVAL OF THE AGENDA: There were no changes to the agenda.

PRESENTATION: Megan Gerber, Wilbur Island Wetland Mitigation Bank.

Gerber said the Wilbur Island Mitigation Bank is located on 300 acres, 1 ½ mile upriver from Port across from Cushman. A Mitigation Bank is an area that has been restored, enhanced, and/or preserved to compensate for wetland impacts in other comparable areas. Gerber explained when a developer has a project that impacts wetlands, there are laws that wetlands need to be re-created in another location so there is no net loss. The COE and DSL require Removal Fill permits that give the option of 1) reducing wetland impacts, 2) mitigate on site, 3) buy credits from a mitigation bank, or 4) pay in-lieu fees. Gerber said years ago a portion of Wilbur Island was diked and drained to create grazing and pasture land, then around the year 2000, the Wilburs started to restore the property to its natural habitat, thus creating the first estuarine mitigation bank in Oregon. Wildlife, seabirds, fish and native vegetation have returned to the area. Gerber said the Wilburs are ready to pass on the stewardship of the mitigation bank to another entity, preferably local. The responsibilities include protection, monitoring, and reporting, as well as controlling noxious weeds. Gerber said a big threat to the Wilbur Island Wetland Mitigation Bank is the overpopulation of cormorants that are killing the trees and eating mass quantities of salmonids. Don Wilbur requested help from the Port Commission to find a way to reduce the cormorant population, saying all the old growth spruce trees will be dead within ten years if nothing is done. Cable said STEP had permission to haze the birds two years ago but their efforts didn't work. Cable agreed the problem is serious and said the cormorants are reducing fish populations and destroying the estuary. Wilbur said the Mitigation Bank efforts are working but the cormorants are taking over. Forsythe said he would take the issue to Washington DC when he attends the Pacific Northwest Waterways Convention next week.

APPROVAL OF MINUTES: On the Motion, made by Cable, and seconded by Rickard, the board voted unanimously to approve the Minutes from the Regular Meeting on 21 January 2015.

REMARKS FROM CITIZENS: Ann Wilson, owner of Franks Restaurant in Mapleton, spoke in support of keeping the Mapleton property under Port ownership. Wilson said having a parking lot, restrooms, and dock brings recreation and business to the Mapleton community. Wilson said that the business owners would be willing to help with maintenance.

FINANCIALS: On the Motion, made by Rickard, and seconded by Cable, the board voted unanimously to ratify bills paid in the amount of \$76,164.77.

OLD BUSINESS

1. Discuss Future of the Mapleton Property: Caputo asked the board for their input regarding the Mapleton property. Rickard said she went to the Siuslaw Watershed Council meeting but forgot to ask for input. Rickard said, in her opinion, it is important for the port to retain ownership for the benefit of the Mapleton community. Duman said his wife was against the idea of the port transferring ownership. Cable said there is opportunity to build a partnership with the Mapleton community. Ann Wilson said she would get names of people interested in meeting with the port. Caputo said he called the County to find out if they are interested in expanding the Knowles Creek facility to include the Mapleton property but they haven't called back. Caputo said there might be a Mapleton organization needs a fund raiser that would exchange maintenance for payment. Caputo concluded that the port would retain ownership of the Mapleton property and pursue assistance with the Mapleton community.
2. Other Old Business: Caputo said there will be another hearing for a conditional use permit for the Floating Restroom on March 10. Caputo said STEP will be there to show support for the project. Rickard asked how the project was funded. Forsythe said OSMB will pay for the restroom and the port will pay for maintenance. Forsythe said OSMB will help with maintenance costs by adding stipend money to the annual grant money the port receives. Cable said forms are available for public comment. Duman asked what happens to it in the off season. Forsythe said it gets taken out and put in storage. Duman asked if it could be tied to the marina for use and Forsythe said he'd look into it.

NEW BUSINESS

1. Discuss Raising Campground Rates: McClure encouraged the board to discuss the proposal so a resolution can be presented at the March meeting. Forsythe said maintenance and utility rates have increased and rates have not changed in four years. Forsythe said staff compared our rates to other campgrounds and he is proposing a five dollar increase on the daily rate. McClure said the proposed moorage and campground rate increases are posted on the web site. Cable reminded the board that our campground price should not be compared to Salmon Harbor or Newport since we don't have the amenities they do.

REPORTS

Forsythe reported:

- Traveling to Pacific Northwest Waterways (PNWA) conference in Washington DC next week.

Rickard reported:

- Going to Siuslaw Watershed Council (SWC) meeting

Caputo reported:

- Went to the Special Districts Assoc. of Oregon (SDAO) annual conference. He attended classes and the Port Caucus meeting. Caputo stressed the importance of Forsythe going to Washington DC because talking to senators and congressmen helps get dredging money and money to fix our jetties.

President Caputo adjourned the meeting at 7:40pm.

President

Port of Siuslaw
Balance Sheet
As of February 28, 2015

	<u>Feb 28, 15</u>
ASSETS	
Current Assets	
Checking/Savings	
1001 · SB Checking - General Fund	43,325.95
1003 · SB SAV - Capital Reserve	70,023.76
1005 · SB MMA - General Fund	332,546.07
1050 · SB MMA - ICM	5,042.60
1070 · Petty Cash	750.00
Total Checking/Savings	<u>451,688.38</u>
Accounts Receivable	
1201 · *Accounts Receivable	112.00
Total Accounts Receivable	<u>112.00</u>
Other Current Assets	
1220 · Accounts Receivable	8,321.28
1499 · Undeposited Funds	377.00
Total Other Current Assets	<u>8,698.28</u>
Total Current Assets	<u>460,498.66</u>
TOTAL ASSETS	<u>460,498.66</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · *Accounts Payable	13,738.31
Total Accounts Payable	<u>13,738.31</u>
Credit Cards	
2021 · Port Credit Card 1	2,599.67
Total Credit Cards	<u>2,599.67</u>
Other Current Liabilities	
2030 · Deposits Held	8,630.00
2040 · Gift Certificates	-327.00
2045 · Unearned CG Revenue (Hercules)	115,242.43
2150 · Payroll related Liabilites	21.09
Total Other Current Liabilities	<u>123,566.52</u>
Total Current Liabilities	<u>139,904.50</u>
Total Liabilities	139,904.50
Equity	
3000 · Opening Bal Equity	104,709.66
3900 · *Retained Earnings	51,740.66
Net Income	164,143.84
Total Equity	<u>320,594.16</u>
TOTAL LIABILITIES & EQUITY	<u>460,498.66</u>

2:40 PM

03/12/15

Accrual Basis

Port of Siuslaw Profit & Loss Budget Performance February 2015

	Feb 15	Budget	% of Budget	Jul '14 - Feb 15	YTD Budget	% of Budget	Annual Budget
Income							
4100 · Available Beginning Cash	0.00	0.00	0.0%	0.00	0.00	0.0%	275,000.00
4140 · Campground Revenue	18,776.75	12,020.00	156.2%	301,238.72	253,550.00	118.8%	340,000.00
4150 · Leases	14,378.80	14,012.67	102.6%	123,980.40	118,501.36	104.6%	178,152.00
4160 · Moorage	3,026.68	2,750.00	110.1%	57,658.42	46,700.00	123.5%	60,000.00
4170 · Storage	2,416.35	1,700.00	142.1%	17,721.74	13,200.00	134.3%	20,000.00
4190 · Marine Fuel	1,006.21	400.00	251.6%	55,171.08	45,900.00	120.2%	50,000.00
4200 · Other Facility Income	583.75	400.00	145.9%	22,371.13	16,295.00	137.3%	20,300.00
4500 · Levied Taxes	2,083.36	4,500.00	46.3%	317,539.13	278,600.00	114.0%	307,000.00
4540 · Interest Income	0.00	50.00	0.0%	478.87	400.00	119.7%	600.00
4550 · Maintenance Assistance Program	0.00	0.00	0.0%	15,900.00	15,900.00	100.0%	15,900.00
4600 · Miscellaneous Income	586.00	200.00	293.0%	13,276.52	2,700.00	491.7%	4,000.00
4650 · Sale of Surplus Equipment	0.00	0.00	0.0%	2,000.00	0.00	100.0%	0.00
4670 · Sale of Surplus Property	0.00	0.00	0.0%	0.00	0.00	0.0%	125,000.00
4840 · Grants	0.00	0.00	0.0%	0.00	0.00	0.0%	173,125.00
Total Income	42,857.90	36,032.67	118.9%	927,336.01	791,746.36	117.1%	1,569,077.00
Gross Profit	42,857.90	36,032.67	118.9%	927,336.01	791,746.36	117.1%	1,569,077.00
Expense							
5000 · Personal Services	32,049.87	33,382.75	96.0%	272,484.64	278,062.00	98.0%	424,593.00
5300 · Material and Services	18,879.39	25,730.00	73.4%	365,489.78	377,610.00	96.8%	531,650.00
6000 · Capital Outlay	0.00	0.00	0.0%	11,718.25	0.00	100.0%	376,549.00
6700 · Contingency	0.00	0.00	0.0%	0.00	0.00	0.0%	90,625.00
7000 · Debt Service	8,924.86	8,987.50	99.3%	113,004.27	113,207.50	99.8%	145,660.00
Total Expense	59,854.12	68,100.25	87.9%	762,696.94	768,879.50	99.2%	1,569,077.00
Net Income	-16,996.22	-32,067.58	53.0%	164,639.07	22,866.86	720.0%	0.00

Port of Siuslaw
Profit & Loss Prev Year Comparison
July 2014 through February 2015

		Jul '14 - Feb 15	Jul '13 - Feb 14	\$ Change	% Change
	4245 · Tidebooks	38.00	46.00	-8.00	-17.39%
	Total 4240 · Vending Sales	6,733.53	7,416.65	-683.12	-9.21%
	4250 · Forklift & Hoist	390.00	200.00	190.00	95.0%
	4251 · Port Labor	0.00	10.00	-10.00	-100.0%
	4252 · Seafood Seller Permits	75.00	100.00	-25.00	-25.0%
	4260 · Events				
	4262 · Septoberfest	0.00	6,534.00	-6,534.00	-100.0%
	Total 4260 · Events	0.00	6,534.00	-6,534.00	-100.0%
	4270 · Retail Sales				
	4271 · Mugs	30.00	50.00	-20.00	-40.0%
	4272 · Clothing Sales	883.00	596.00	287.00	48.15%
	4273 · 2 Cycle Oil	75.00	44.55	30.45	68.35%
	4274 · Pins	57.00	87.00	-30.00	-34.48%
	4275 · LED Pocket lights	40.00	0.00	40.00	100.0%
	Total 4270 · Retail Sales	1,085.00	777.55	307.45	39.54%
	4300 · Cash Over/Short	9.39	66.56	-57.17	-85.89%
	4200 · Other Facility Income - Other	0.00	0.00	0.00	0.0%
	Total 4200 · Other Facility Income	22,371.13	25,745.73	-3,374.60	-13.11%
	4500 · Levied Taxes				
	4510 · Current Levied Taxes	255,738.31	245,352.58	10,385.73	4.23%
	4515 · State Forest Sales	57,515.15	13,606.92	43,908.23	322.69%
	4520 · Prior Years Levied Taxes	3,510.56	5,241.79	-1,731.23	-33.03%
	4525 · Levied Tax Interest	775.11	803.97	-28.86	-3.59%
	Total 4500 · Levied Taxes	317,539.13	265,005.26	52,533.87	19.82%
	4540 · Interest Income	478.87	596.54	-117.67	-19.73%
	4550 · Maintenance Assistance Program	15,900.00	15,900.00	0.00	0.0%
	4600 · Miscellaneous Income				
	4605 · NSF check service charge	0.00	95.00	-95.00	-100.0%
	4610 · Reimbursement Income	11,170.04	1,492.51	9,677.53	648.41%
	4615 · Late Fees	299.80	111.99	187.81	167.7%
	4625 · Other Income	311.68	10,735.83	-10,424.15	-97.1%
	4600 · Miscellaneous Income - Other	1,495.00	470.41	1,024.59	217.81%
	Total 4600 · Miscellaneous Income	13,276.52	12,905.74	370.78	2.87%
	4650 · Sale of Surplus Equipment	2,000.00	1,117.00	883.00	79.05%
	4830 · Loans				
	4834 · PRLF Loan Wharf	0.00	21,283.00	-21,283.00	-100.0%
	Total 4830 · Loans	0.00	21,283.00	-21,283.00	-100.0%
	4840 · Grants				

Port of Siuslaw
Profit & Loss Prev Year Comparison
July 2014 through February 2015

				Jul '14 - Feb 15	Jul '13 - Feb 14	\$ Change	% Change
			4842 · Connect Oregon Grant	0.00	177,272.44	-177,272.44	-100.0%
			4844 · SDAO Security Grant	0.00	2,940.00	-2,940.00	-100.0%
			4845 · Lane County Tourism Grant	0.00	3,150.00	-3,150.00	-100.0%
			4846 · IFA PPMF Grant	0.00	8,281.00	-8,281.00	-100.0%
			Total 4840 · Grants	0.00	191,643.44	-191,643.44	-100.0%
			Total Income	927,336.01	1,035,102.28	-107,766.27	-10.41%
			Gross Profit	927,336.01	1,035,102.28	-107,766.27	-10.41%
			Expense				
			5000 · Personal Services				
			5020 · Port Manager	44,929.49	46,041.61	-1,112.12	-2.42%
			5025 · Services Coordinator	0.00	12,561.30	-12,561.30	-100.0%
			5030 · Administrative Assistant	24,872.55	31,619.49	-6,746.94	-21.34%
			5035 · Research/Archive position	0.00	6,503.09	-6,503.09	-100.0%
			5036 · Project Coordinator	15,856.20	7,337.92	8,518.28	116.09%
			5050 · Office Assistant	15,576.86	0.00	15,576.86	100.0%
			5060 · Campground Lead	8,304.33	14,961.04	-6,656.71	-44.49%
			5061 · Campground Staff	7,242.11	0.00	7,242.11	100.0%
			5065 · Fuel Attendant	3,010.94	3,310.00	-299.06	-9.04%
			5075 · Maintenance I Lead	26,871.39	27,645.50	-774.11	-2.8%
			5076 · Maintenance II	19,560.98	20,072.97	-511.99	-2.55%
			5077 · Maintenance III	18,011.28	18,266.16	-254.88	-1.4%
			5078 · Groundskeeper	18,149.16	17,270.83	878.33	5.09%
			5110 · Payroll taxes	20,800.54	20,171.91	628.63	3.12%
			5180 · Health Insurance	35,749.76	26,970.18	8,779.58	32.55%
			5181 · Life Insurance	1,017.30	699.10	318.20	45.52%
			5182 · Dental Insurance	3,102.35	2,430.28	672.07	27.65%
			5190 · Workers Compensation Insurance	9,126.28	5,812.00	3,314.28	57.03%
			5251 · Applicant Expenses	0.00	55.00	-55.00	-100.0%
			5275 · Compensated absences	303.12	6,136.64	-5,833.52	-95.06%
			Total 5000 · Personal Services	272,484.64	267,865.02	4,619.62	1.73%
			5300 · Material and Services				
			5260 · Employee Training	285.90	358.00	-72.10	-20.14%
			5310 · Grant Expenses				
			5311 · Hiker Biker Advertising	1,330.00	765.00	565.00	73.86%
			5315 · STEP Fish Clean Station	950.00	0.00	950.00	100.0%
			Total 5310 · Grant Expenses	2,280.00	765.00	1,515.00	198.04%
			5340 · Advertising	11,025.86	8,717.72	2,308.14	26.48%
			5345 · Web Site	634.43	919.43	-285.00	-31.0%
			5350 · Office Supplies	1,957.69	1,478.36	479.33	32.42%
			5360 · Operation Supplies				

Port of Siuslaw
Profit & Loss Prev Year Comparison
July 2014 through February 2015

		Jul '14 - Feb 15	Jul '13 - Feb 14	\$ Change	% Change
	5361 · Safety Supplies	724.82	729.06	-4.24	-0.58%
	5362 · Vehicle fuel	1,514.88	1,912.73	-397.85	-20.8%
	5360 · Operation Supplies - Other	7,056.42	10,769.74	-3,713.32	-34.48%
	Total 5360 · Operation Supplies	9,296.12	13,411.53	-4,115.41	-30.69%
	5370 · Marine Fuel				
	5371 · Non-ethanol Gas	38,208.84	34,499.72	3,709.12	10.75%
	5372 · Diesel	9,043.84	5,830.11	3,213.73	55.12%
	Total 5370 · Marine Fuel	47,252.68	40,329.83	6,922.85	17.17%
	5410 · Audit	7,750.00	0.00	7,750.00	100.0%
	5420 · Accounting Service	972.00	1,969.25	-997.25	-50.64%
	5430 · Legal Services	7,100.50	4,945.75	2,154.75	43.57%
	5435 · Legal Publications	361.27	0.00	361.27	100.0%
	5436 · Cost of Retail Items	535.20	151.57	383.63	253.1%
	5450 · Insurance - General	47,135.00	50,709.58	-3,574.58	-7.05%
	5455 · Insurance Claims Paid	0.00	1,644.00	-1,644.00	-100.0%
	5470 · Contracted Services	12,447.94	12,823.95	-376.01	-2.93%
	5510 · Travel & Meeting Expense				
	5511 · F/V Otter Research Trip	0.00	1,853.10	-1,853.10	-100.0%
	5510 · Travel & Meeting Expense - Other	5,183.71	9,199.22	-4,015.51	-43.65%
	Total 5510 · Travel & Meeting Expense	5,183.71	11,052.32	-5,868.61	-53.1%
	5520 · Dues/Subscriptions	11,626.04	7,314.49	4,311.55	58.95%
	5530 · Public Relations	2,181.95	2,422.49	-240.54	-9.93%
	5540 · Events				
	5543 · Septoberfest	0.00	6,846.34	-6,846.34	-100.0%
	5540 · Events - Other	0.00	140.21	-140.21	-100.0%
	Total 5540 · Events	0.00	6,986.55	-6,986.55	-100.0%
	5550 · Telephone Expense	5,326.92	5,242.63	84.29	1.61%
	5610 · Property Taxes	13,084.87	24,524.94	-11,440.07	-46.65%
	5620 · Transient Room Tax	18,628.63	15,512.61	3,116.02	20.09%
	5700 · Facilities	28,806.81	32,764.74	-3,957.93	-12.08%
	5701 · MAP Repairs	5,666.79	7,314.01	-1,647.22	-22.52%
	5730 · Tool & Equipment Purchase	575.44	1,150.11	-574.67	-49.97%
	5750 · Equipment Rental	4,733.25	4,422.62	310.63	7.02%
	5790 · Equipment Repairs	6,540.03	2,241.28	4,298.75	191.8%
	5800 · Utilities				
	5810 · Electric	29,518.14	27,082.77	2,435.37	8.99%
	5820 · Water/Sewer	22,841.49	20,170.68	2,670.81	13.24%
	5830 · Trash Service	19,237.94	17,212.24	2,025.70	11.77%
	5840 · TV Cable	14,795.76	9,842.79	4,952.97	50.32%
	5850 · Propane	326.59	414.38	-87.79	-21.19%
	5860 · Internet	680.00	497.08	182.92	36.8%

Port of Siuslaw
Profit & Loss Prev Year Comparison
July 2014 through February 2015

		Jul '14 - Feb 15	Jul '13 - Feb 14	\$ Change	% Change
	5870 · Sani-Star dump fee	1,200.00	0.00	1,200.00	100.0%
	Total 5800 · Utilities	88,599.92	75,219.94	13,379.98	17.79%
	5900 · State Lease Fees	14,933.56	12,886.14	2,047.42	15.89%
	5950 · Miscellaneous				
	5954 · Bank CC Charges	9,924.80	9,228.21	696.59	7.55%
	5955 · Employee Clothing	412.47	228.00	184.47	80.91%
	5950 · Miscellaneous - Other	150.00	2,694.46	-2,544.46	-94.43%
	Total 5950 · Miscellaneous	10,487.27	12,150.67	-1,663.40	-13.69%
	5960 · NSF Check	80.00	112.00	-32.00	-28.57%
	Total 5300 · Material and Services	365,489.78	359,541.51	5,948.27	1.65%
	6000 · Capital Outlay				
	6050 · Office Equipment	3,422.65	0.00	3,422.65	100.0%
	6060 · Operations Equipment				
	6063 · Vehicle Replacement	0.00	10,000.00	-10,000.00	-100.0%
	6064 · Security Cameras	0.00	2,265.78	-2,265.78	-100.0%
	6065 · Picnic Tables	0.00	3,284.50	-3,284.50	-100.0%
	Total 6060 · Operations Equipment	0.00	15,550.28	-15,550.28	-100.0%
	6150 · Facilities				
	6151 · Mo's Building	0.00	25,860.89	-25,860.89	-100.0%
	6153 · 080A Harbor	0.00	975.00	-975.00	-100.0%
	Total 6150 · Facilities	0.00	26,835.89	-26,835.89	-100.0%
	6170 · Marine Facilities				
	6171 · Wharf Improvement Project	0.00	112,131.68	-112,131.68	-100.0%
	6176 · Boardwalk	0.00	2,530.65	-2,530.65	-100.0%
	6177 · Bulkhead	0.00	11,041.99	-11,041.99	-100.0%
	6178 · Floating Restroom	1,150.00	0.00	1,150.00	100.0%
	6179 · East Moorage Basin	7,145.60	0.00	7,145.60	100.0%
	Total 6170 · Marine Facilities	8,295.60	125,704.32	-117,408.72	-93.4%
	Total 6000 · Capital Outlay	11,718.25	168,090.49	-156,372.24	-93.03%
	7000 · Debt Service				
	7215 · MNIF (Dredging) #524016	5,876.15	5,876.15	0.00	0.0%
	7216 · PRLF (MSLTD) #525186	34,799.79	34,799.79	0.00	0.0%
	7220 · PRLF (Nopal Devel) #520130	22,093.08	22,093.08	0.00	0.0%
	7225 · Siuslaw Bank (PVIP) 1000214241	11,999.36	20,466.17	-8,466.81	-41.37%
	7230 · PRLF Loan (Wharf) #525196	22,274.82	16,724.13	5,550.69	33.19%
	7270 · SPWF (Bdwk Prj) L0004	15,961.07	15,961.07	0.00	0.0%
	Total 7000 · Debt Service	113,004.27	115,920.39	-2,916.12	-2.52%

	Campground 2011/2012			Campground 2012/2013			Campground 2013/2014			Campground 2014/2015		
	% Occ.	Avg %	Nights	% Occ.	Avg %	Nights	% Occ.	Avg %	Nights	% Occ.	Avg %	Nights
JULY	54%	54%	1771	58%	58%	1835	61%	61%	1989	72%	72%	2318
AUG	65%	60%	2108	74%	66%	2326	84%	73%	2728	90%	81%	2890
SEPT	79%	66%	2502	86%	73%	2605	83%	76%	2619	90%	84%	2795
OCT	26%	56%	851	33%	63%	1083	38%	67%	1242	45%	74%	1462
NOV	8%	46%	245	12%	53%	388	18%	57%	567	24%	64%	753
DEC	7%	40%	221	9%	45%	288	17%	50%	550	23%	57%	748
JAN	9%	35%	300	12%	41%	394	26%	47%	860	29%	53%	920
FEB	12%	32%	354	12%	37%	361	25%	44%	734	34%	51%	939
MAR	11%	30%	365	16%	35%	492	27%	42%	875			
APR	12%	28%	389	21%	33%	643	29%	41%	910			
MAY	24%	28%	787	26%	33%	835	34%	40%	1100			
JUN	31%	28%	992	34%	33%	1070	39%	40%	1210			
TL YTD	28%	28%	10885	33%	33%	12320	40%	40%	15384	51%	51%	12825
REV YTD	\$269,756			\$301,812			\$350,021			\$248,211		

	Hiker/Biker 2013/14		2014/15	
	#	\$	#	\$
JULY	not open yet		40	\$550
AUG	73	\$722	48	\$660
SEPT	65	\$600	29	\$324
OCT	20	\$176	6	\$60
NOV	17	\$168	3	\$32
DEC	0	\$0	1	\$16
JAN	14	\$130	0	\$0.00
FEB	0	\$0	1	\$8.00
MAR	3	\$24		
APR	16	\$200		
MAY	35	\$380		
JUN	23	\$248		
Total	266	\$2,648	128	\$1,650

	Moorage 2013/14			Moorage 2014/15		
	% Occ.	Avg %	Nights	% Occ.	Avg %	Nights
JULY	27%	27%	1007	39%	39%	1378
AUG	47%	37%	1741	61%	50%	2165
SEPT	74%	49%	2679	82%	61%	2842
OCT	47%	49%	1729	67%	62%	2268
NOV	23%	44%	834	33%	56%	1121
DEC	23%	40%	837	30%	52%	2804
JAN	21%	37%	795	29%	49%	1104
FEB	21%	35%	713	29%	47%	961
MAR	21%	34%	759			
APR	21%	33%	743			
MAY	25%	32%	896			
JUN	27%	31%	923			
TL YTD	31%	31%	13656	46%	46%	14643
REV YTD	\$69,337			\$49,214		

**Port of Siuslaw
Resolution 03-18-15A**

**A Resolution to Amend Resolution No. 05-21-14B CONSOLIDATING ALL OF THE
RATES AND FEES INTO ONE DOCUMENT CALLED
THE RATE AND FEE SCHEDULE**

WHEREAS, Resolution 05-21-14B was adopted to consolidate all Rates and Fees into one document called the Rate and Fee Schedule, and

WHEREAS, Sections in the Rate and Fee Schedule need to be added to identify which rate group is being adjusted,

NOW THEREFORE, BE IT RESOLVED the Port of Siuslaw Commission amends the Rate and Fee Schedule attached as Exhibit A to this Resolution, which identifies rate categories in the following five Sections:

1. Campground
 - a. Campground Rates
 - b. Additional Campground Fees
 - c. Dump Station Fees
2. Parking Fees
 - a. Harbor Parking Lot
 - b. Nopal Parking Lot
3. Storage Fees
 - a. Indoor Storage
 - b. Commercial Gear Storage
 - c. Outdoor RV Storage
4. Moorage Rates
 - a. Commercial Moorage West Basin
 - b. Recreational Moorage West Basin
 - c. Recreational Moorage East Basin
 - d. Live Aboard Fees
5. Service Rates

This Resolution shall take effect immediately.

Approved and adopted by the Port of Siuslaw Board of Commissioners on the 18th day of March 2015.

By: _____
President

ATTEST:

By: _____

**THE PORT OF SIUSLAW
RATE AND FEE SCHEDULE
Resolution 03-18-15A Exhibit A**

Section 1 Campground A. Campground Rates

Site Type	Daily	Weekly	Summer Monthly (June 1 – Oct 31)	Winter Monthly (Nov 1 – May 31)
C Row, Dry	\$22	\$132	n/a	n/a
Water/Electric	\$26	\$150	\$600	\$400
Full Service	\$28	\$168	\$650	\$450
B Row, Full Svc	\$32	\$192	n/a	\$550

B. Additional Campground Fees

Extra Persons	\$2 per day per person (maximum of 8 per site, 4 included in basic fee)		
Extra Vehicles	\$2 per day per vehicle (1 towing and towed vehicle included in basic fee)		
Extra Pets	\$2 per day per additional pet (1 pet included in basic fee)		

Hiker/Biker	\$8 per person, per night	walk or bicycle in only, no vehicles
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C. Dump Station Fees

\$5 per dump, free for Port of Siuslaw registered guests

Section 2 Parking Parking Fees

Daytime	Daily	Monthly	Annual
A. Parking Harbor Lot	\$2	\$15	\$60

Overnight	Quarterly	Semi-annual	Annual
B. Parking Nopal Lot	\$100	\$180	\$300

Section 3 Storage Storage Fees

A. Indoor Storage	\$2.50/ linear foot/ month	Blue Storage Buildings (\$50.00 minimum)
B. Commercial Gear Storage	\$0.30/square foot/ year	Working gear only, annual terms
C. Outdoor RV Storage	\$200.00 p/month	Nov 1 – Mar 31 only (in CG water/elec site, 8 night occupancy maximum stay)

Section 4 Moorage

A. Commercial Moorage Rates

<u>OVERALL LENGTH</u>	<u>DAY</u>	<u>MONTH</u>	<u>QUARTER</u>	<u>SEMI-ANNUAL</u>	<u>ANNUAL</u>
Up to 25'	\$15	\$95	n/a	n/a	\$768
25 - 30'	\$15	\$105	n/a	n/a	\$824
31 - 35'	\$15	\$113	n/a	n/a	\$884
36 - 40'	\$15	\$119	n/a	n/a	\$968
41 - 45'	\$19	\$129	n/a	n/a	\$1,029
46 - 50'	\$19	\$142	n/a	n/a	\$1,092
51 - 60'	\$19	\$159	n/a	n/a	\$1,195
61 - 70'	\$19	\$182	n/a	n/a	\$1,389
71 - 80'	\$21	\$207	n/a	n/a	\$1,423
81 - 90'	\$21	\$232	n/a	n/a	\$1,458
90' +	\$26	\$257	n/a	n/a	\$1,493

Moorage rates in the West Marina include water and electric

B. Recreational Moorage Rates (West Marina)

Vessel length	Day	Week	Month	Semi-Annual	Annual
Up to 20'	\$12	\$48	\$132	\$420	\$840
21'-24'	\$13	\$60	\$176	\$561	\$1,122
25'-28'	\$14	\$66	\$182	\$589	\$1,177
29'-31'	\$15	\$75	\$206	\$673	\$1,345
32'-36'	\$16	\$84	\$231	\$757	\$1,513
37'-40'	\$17	\$91	\$261	\$840	\$1,680
41'-44'	\$18	\$94	\$291	\$924	\$1,848
45'-48'	\$19	\$97	\$321	\$1,008	\$2,015
49'-60'	\$20	\$100	\$351	\$1,091	\$2,182
61'-70'	\$25	\$105	\$391	\$1,198	\$2,396
71'-80'	\$30	\$110	\$421	\$1,316	\$2,632
81'-90'	\$35	\$120	\$460	\$1,463	\$2,925
91'-100'	\$40	\$140	\$510	\$1,650	\$3,300
Variable side-tie Min 20ft.	\$12.00+ \$0.25/ft. >20ft.	\$48.00 + \$2.30/ft. . >20ft.	\$132.00+ \$6.50/ft. >20ft.		

Moorage rates in the West Marina include water and electric

C. Recreational Moorage Rates (East Marina)

SLIP LENGTH	DAY	WEEK	MONTH	ANNUAL	LOCATION
20'	\$12	\$48	\$132		E Dock
24'	\$13	\$60	\$176	\$1,122	G Dock
28'	\$12	\$48	\$132		F Dock
40'	\$15	\$76	\$219		F Dock
40'	\$17	\$91	\$261	\$1,680	G Dock
Variable side-tie Min 20ft.	\$12.00+ \$.025/ft. >20ft.	\$48.00+ \$2.30/ft. >20ft.	\$132.00+ \$6.50/ft. >20ft.	½ annual price for semi-annual	

Moorage rates on G Dock include water and electric
All boat slips in the East Marina are behind a security gate

D. Live Aboard Fee \$40 per person per month

Section 5 Service Rates

Rates apply to the following listed services provided to the public by Port of Siuslaw personnel, equipment or contractors at the Commercial (West) Basin, Sport boat (East) Basin, Rental Storage Facilities, Commercial Gear Storage Area and on all other Port properties. All hourly fees shall be charged in minimum ½ hour increments unless otherwise stated. Service charges apply from initial mobilization to final demobilization, and include travel time when required.

The Port of Siuslaw cannot guarantee the availability of equipment or personnel to perform the listed services. Port operations have priority and services to the public will be provided on an as available basis.

Concessionaire Permits		\$50.00/space/day
Special Event Vendors		Varies with Manager approval
Gazebo Rental		\$25.00/day for CG guests \$100.00/day + parking for non CG Guests
Seafood Seller Permits		\$25.00/month
Charter /Tour Boat Operators		\$25.00/month during operation
Forklift	Operated; wet ¹	\$50.00/hour ½ hour minimum Includes forklift operator

Dock Hoist	Loading gear, bare ⁱⁱ	\$20.00/hour Free to POS commercial moorage holders
	Loading product, bare	\$30.00/hour Free to POS commercial moorage holders
Workboat	Operated, wet	\$100.00/hour 1 hour minimum Includes 2 crew members
Barge	Port Work Barge, bare	\$20.00/day \$20.00 minimum Plus proof of liability coverage
Marine Fueling Service (dockside)	Spill Prevention Materials	\$ 1.00 each Sorbent Pads \$ 5.00 each Sorbent Pillows/Sausages \$50.00 each Sorbent Booms (10')
Towing Service Vessel	Port Workboat	Work boat rate (plus Port Labor as needed)
Vessel Pump Out Services	Emergency Pump Out	\$80.00/hour ½ hour minimum Includes pump and one (1) responder Service safety may require additional labor
	After-hours surcharge	\$20.00/ responder/ call out
	Bilge Pump, electric, bare	\$20.00/ day \$20.00 minimum Installation and monitoring additional at Port Labor rates
Damage to Port Facilities	Contractor Port Labor	Cost plus legal fees plus \$10.00 Port Labor Fees
Clean-up of Port Facilities	Contractor Port Labor	Cost plus legal fees plus \$10.00 Port Labor Fees + materials + disposal fees.
Contracted Services/Equipment		Cost plus \$10.00 admin fee
Port Labor		
	Straight Time	\$40.00/hour/person
	Overtime	\$60.00/hour/person; After normal scheduled working hours is billed at overtime rate
Staff Research/Clerical Services (Public Records)		\$35.00/hour/person (¼ hour minimum)
	Email Retrieval	\$0.25/scan for >10 pages (add)
	Photocopies (Public Records)	\$0.25/copy for >10 pages
	Facsimile (Sending or Receiving)	\$1.00/page
	Postage/Shipping	Cost + 30%
Late Fees/Finance Charges		

Moorage Fees

Commercial Moorage Late Fee	18%/annum on balance due
Sport Moorage Late Fee	18%/annum on balance due
Storage Agreement Late Fee	\$10.00/rental period

All accounts more than 60 (sixty) days past due are subject to a minimum administrative fee of \$10 per account per month, in addition to any late fees.

Refund Administrative Fee

Campground Reservation	\$10.00/ reservation or reservation change
Moorage Reservation	\$10.00/ reservation or reservation change

Legal Fees

Returned Check Fee	\$30.00/check
Collections	\$50.00 office fee per account + Cost of Collection + Legal fees + all Port rates.
Vessel Seizure	\$550.00 fee (chaining, etc.) + Legal fees + all Port labor and material costs + fees revert to daily moorage or storage rates.
Vessel Removal	Cost of Legal + contract services + all Port labor rates, materials, and disposal Cost.
Storage Unit Seizure	\$200.00 + cost of legal fees + all Port rates and materials.
Surveyor Inspection	
Contract Marine Surveyor	Cost of survey plus \$10.00

ⁱ Wet means including fuel and lubricants. No extra charge for fueling.

ⁱⁱ Bare means without an operator. User must operate the equipment.

**Port of Siuslaw
Resolution No. 03-18-15B**

A Resolution Revising Campground and Moorage Rates and Amending the Rate and Fee Schedule

WHEREAS, the Port of Siuslaw Board of Commissioners were presented the campground rate changes at a regular Commission meeting held 18 February 2015, and

WHEREAS, the Port of Siuslaw Board of Commissioners were presented the moorage rate changes at a regular Commission meeting held 21 January 2015, and

WHEREAS, the public was given opportunity to comment on the proposed changes to the campground and moorage rates, per ORS 294.160, at the meeting this Resolution was reviewed,

NOW THEREFORE, BE IT RESOLVED

PART I: The Port of Siuslaw Commission amends the Rate and Fee Schedule as follows:

Section 1 Campground A. Campground Rates

Site Type	Daily	Weekly	Summer Monthly (June 1 – Oct 31)	Winter Monthly (Nov 1 – May 31)
C Row, Dry	\$27	\$162	n/a	n/a
Water/Electric	\$31	\$186	\$713	\$513
Full Service	\$33	\$198	\$759	\$559
B Row, Full Svc	\$37	\$222	\$851	\$651

B. Additional Campground Fees

Extra Persons	\$5 per day per person (maximum of 6 per site, 2 included in basic fee)
Extra Vehicles	\$5 per day per vehicle (1 towing and towed vehicle included in basic fee)
Extra Pets	\$2 per day per additional pet (1 pet included in basic fee)

Section 4 Moorage A. Commercial Moorage Rates

Vessel length	<u>DAY</u>	<u>MONTH</u>	<u>QUARTER</u>	<u>SEMI-ANNUAL</u>	<u>ANNUAL</u>
Up to 24'	\$15	\$95	n/a	n/a	\$768
25'-31'	\$15	\$105	n/a	n/a	\$824
32'-36'	\$15	\$113	n/a	n/a	\$884
37'-40'	\$15	\$119	n/a	n/a	\$968
41'-44'	\$19	\$129	n/a	n/a	\$1,029
45'-48'	\$19	\$142	n/a	n/a	\$1,092
49'-60'	\$19	\$159	n/a	n/a	\$1,195
61'-70'	\$19	\$182	n/a	n/a	\$1,389
71'-80'	\$21	\$207	n/a	n/a	\$1,423
81'-90'	\$21	\$232	n/a	n/a	\$1,458
91'+	\$26	\$257	n/a	n/a	\$1,493
Side Tie	\$15				

(Transient Dock)					
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B. Recreational Moorage Rates (West Marina)

Vessel length	Day	Week	Month	Semi-Annual	Annual
Up to 20'	\$15	\$48	\$132	n/a	\$840
21'-24'	\$15	\$60	\$176	n/a	\$1,122
25'-28'	\$15	\$66	\$182	n/a	\$1,177
29'-31'	\$15	\$75	\$206	n/a	\$1,345
32'-36'	\$19	\$84	\$231	n/a	\$1,513
37'-40'	\$19	\$91	\$261	n/a	\$1,680
41'-44'	\$19	\$94	\$291	n/a	\$1,848
45'-48'	\$19	\$97	\$321	n/a	\$2,015
49'-60'	\$19	\$100	\$351	n/a	\$2,182
61'-70'	\$19	\$105	\$391	n/a	\$2,396
71'-80'	\$21	\$110	\$421	n/a	\$2,632
81'-90'	\$21	\$120	\$460	n/a	\$2,925
91'-100'	\$26	\$140	\$510	n/a	\$3,300
Side Ties 1 - 3 & TD 1 - 10	\$12	\$63	\$270		

C. Recreational Moorage Rates (East Marina)

Priced according to LOCATION	DAY	WEEK	MONTH	
E Dock	\$12	\$63	\$270	No utilities
F Dock	\$13	\$68	\$293	Water only
G Dock	\$15	\$79	\$337	Water/Elect
Side Ties	\$12	\$63	\$270	No utilities

PART II: All previous resolutions governing campground and moorage rates are hereby repealed.

PART III: This Resolution shall take effect on July 1, 2015.

ADOPTED by the Port of Siuslaw Board of Commissioners on the 18th day of February 2015.

By: _____
President

By: _____
Attest