

MINUTES

PORT OF SIUSLAW COMMISSION MEETING
Wednesday, 18 May 2016, 5:30pm
Triangle Lake School Library, Blachley OR 97412

Commissioners Attending: Ron Caputo, Terry Duman, Nancy Rickard, Mike Buckwald, David Huntington

Staff Attending: Dina McClure, Administrative Assistant

1. **Commission President Caputo called the meeting to order at 5:30pm.**
2. **There were no public comments.**
3. **The Minutes were approved by consent.**
4. **The Financials were approved by consent.** (7:00:50) McClure reviewed the financial reports. Personnel Services are 91% of budget and Materials & Services are 99%. The Nopal Development loan was paid off in April. McClure explained the port received forest sale revenue, which is a sub-item of levied taxes, in FY14-15. It was agreed to put forest sale income as a separate line item on future financial reports.
5. **There were no public comments for Resolution 5-18-16A.**
6. **Resolution 5-18-16A Seafood Seller & Guide Rates:** (7:10:25) McClure said the proposal is to change the \$25 per month fee to a \$100 annual fee. The proposed fee structure will reduce staff time and eliminate permit holder monthly renewals. Commissioners Huntington and Duman declared conflicts of interest. **On the Motion, made by Commissioner Rickard, and seconded by Commissioner Buckwald, the Motion passed with a yes vote from Commissioners Buckwald, Rickard, and Caputo.**
7. **Resolution 5-18-16B Oregon Ethics Law Policy:** (7:14:05) McClure said adopting this policy would give the port 2% off insurance as a part of SDAO's Best Practices. Commissioner Buckwald was not in favor of adopting a Resolution that agreed to future statutory amendments. **Commissioner Buckwald made the Motion to adopt Resolution 5-18-16B, deleting the words "and as it may be from time to time amended". Commissioner Duman seconded, and the Motion passed unanimously.**

- 8. Resolution 5-18-16C Surplus Items:** (7:20:22) McClure said the items proposed for surplus were the 2002 Nissan Altima, a port vehicle rarely used, and the SS Bean, an artistic boat structure purchased three years ago to be used in the Rhody Days parade. **On the Motion, made by Commissioner Buckwald, and seconded by Commissioner Huntington, the board voted unanimously to adopt Resolution 5-18-16C.**
- 9. Resolution 5-18-16D Distribution of Literature and Public Gatherings on Port Property:** (7:23:16) The board discussed items 7 and 8 referring to leaflets versus literature and erring on the side of inclusion. It was decided to table Resolution 5-18-16D until the June 15 meeting when the Port Manager is present to answer questions.
- 10. Commissioner Reports:** (7:32:02)
- Commissioner Caputo attended the Florence Urban Renewal Agency meeting and a Corps of Engineers (COE) site visit at the port office.
 - Commissioner Rickard also attended the COE site visit, two city council meetings, and the Lane Area Council on Transportation meeting.

There was discussion about the COE dredging schedule which led to discussion about the estimated \$120M cost of fixing the Siuslaw River jetties, and the jetties have a better chance of getting repaired if Siuslaw had more boat traffic. Having an ice machine would draw more commercial boats and a fish buyer. The board agreed to direct staff to research the feasibility of acquiring another ice machine and give a short report at the June 15 meeting.

Commission President Caputo adjourned the meeting at 7:47pm.