

**MINUTES**  
PORT OF SIUSLAW COMMISSION MEETING  
Wednesday, 20 July 2016, 7:00pm  
Port Office, 100 Harbor Street, Florence OR 97439

**Commissioners Attending:** Ron Caputo, Terry Duman, Nancy Rickard, Mike Buckwald;

**Commissioners Absent:** David Huntington

**Staff Attending:** Steven Leskin, Port Manager; Dina McClure, Administrative Assistant

1. **Commission President Caputo called the meeting to order at 7:00pm**
2. **Public Comments:** There were no public comments.
3. **Approval of the Minutes by Consent:** (7:00:30) There were no comments from the board regarding the Minutes.
4. **Financial Statements by Consent:** (7:01:00) McClure said all appropriation categories were within budget for FY15-16. McClure said the port ended FY15-16 with \$121K more cash in the bank than a year ago. There were no questions from the board regarding the financial reports.
5. **Elect Officers:** (7:04:53) Commissioner Buckwald suggested the officers remain the same as last year (President Caputo, Vice President Duman, 2<sup>nd</sup> Vice President Rickard, Secretary Huntington, Treasurer Buckwald). Commissioner Rickard agreed.
6. **Approve Meeting Dates for FY16-17:** (7:05:58) The board approved the meeting dates for FY16-17. Commissioner Rickard said the August meeting would be in Mapleton.
7. **Committee Assignments for FY16-17:** (7:07:00) The board agreed to keep the assignments the same with the addition of Commissioner Rickard going to Lane Council of Governments and Commissioner Caputo going to the Florence Area Chamber of Commerce meetings.
8. **Resolution 7-20-16A to Require Moorage Insurance:** (7:09:10) Manager Leskin proposed the Port require indemnity, salvage, and pollution insurance for commercial and recreational boats. Discussion. **On the Motion, made by Commissioner Duman, and seconded by Commissioner Buckwald, the board voted unanimously to adopt Resolution 7-20-16A.** Manager Leskin asked for approval of a transition period. **On the Motion, made by Commissioner Rickard, and seconded by Commissioner Buckwald, the board voted in favor of Manager Leskin using a transitional period for moorage insurance requirements.**

**9. Resolution 7-20-16B Declaring Surplus Property:** (7:18:52) Manager Leskin said the first step in selling Port property is to have the board declare it surplus. There was discussion about the current lease. Manager Leskin said if the property sells, the lease goes with it. **On the Motion, made by Commissioner Rickard, and seconded by Commissioner Buckwald, the board voted unanimously to adopt Resolution 7-20-16B.**

**10. Resolution 7-20-16C Authorizing Fuel Dock Repairs:** (7:21:39) Manager Leskin said corrosion was found in fuel dock electrical lines, conduit and wire need to be replaced, and he received a bid for \$8,372. There was discussion about getting more than one bid. **On the Motion, made by Commissioner Buckwald, and seconded by Commissioner Rickard, the board voted in favor of Resolution 7-20-16C Authorizing the Port Manager to repair the Fuel Dock electrical.**

#### **11. Commissioner and Manager Reports (7:26:16)**

##### **Commissioner Rickard reported:**

- Attended an Arnie Roblan Town Hall on June 27, and a Lane ACT lunch today.
- Thanked Manager Leskin and Port staff for a good 4<sup>th</sup> of July event and for the WindFest concerts and speakers.

##### **Commissioner Caputo reported:**

- Attended a Florence Chamber meeting.
- Distributed evaluation forms to the board for Manager Leskin's 6 month evaluation scheduled in executive session for August 17.

##### **Manager Leskin reported:**

- Nopal parking lot lights were replaced with LED's, Nopal and Harbor lots were resurfaced and restriped, and the floating restroom was installed on the river.
- The City is pursuing Florence to be designated as a USCG City. The USCG is holding Boater Safety classes at the Port.
- Attended a Derelict and Abandoned Vessel Task Force meeting with OSMB in Astoria and met with the Illwaco Tuna Club regarding sport fishing.
- C Row Erosion update: Jack Aiken has submitted an application to the COE and DSL for project approval.
- Connie Huntsman, a CPA from Coos Bay, was selected from the Audit RFP's to be the auditor for FY15-16.

Commissioner Duman asked about the striping for the trailer parking in the Nopal parking lot. Jeff Hale, from the audience, requested adding a second "Public Remarks" opportunity to the agenda at the end of each meeting. The board agreed.

**Commission President Caputo adjourned the meeting at 7:43pm.**