

MINUTES
PORT OF SIUSLAW COMMISSION MEETING
Wednesday, 21 September 2016, 7:00pm
Florence, Oregon

Commissioners Attending: Ron Caputo, Terry Duman, Nancy Rickard, David Huntington,
Commissioners Absent: Mike Buckwald

Staff Attending: Steven Leskin, Port Manager; Dina McClure, Administrative Assistant; Kelly Stewart, Services Lead

Commission President Caputo called the meeting to order at 7:00pm.

1. **Public Comments:** Harlen Springer said the Senate passed a provision to permanently set aside 10% of Harbor Maintenance Trust Fund money to small ports. Springer thanked the commissioners for their correspondence with Pacific Northwest Waterways Association.
2. **Approval of the Minutes by Consent:** (7:01:30) There were no comments from the board regarding the Minutes.
3. **Financial Statements by Consent:** (7:01:50) Admin McClure said bills paid in August were \$93,280.11. McClure said there are now two funds: Capital Maintenance for capital projects and the General Fund for operational income and expenses. McClure said occupancy was down 3% from last year but hiker/biker numbers have increased. Commissioner Duman asked for information regarding the budget and expense of the Nopal Parking Lights project. Manager Leskin said staff estimated a higher cost during the budget process and the actual expense was under budget.
4. **Capital Asset Report Update:** (7:07:10) Manager Leskin showed the Capital Asset Report on the monitors. Leskin described the project as a way to create a rational, evidence based method of saving for future replacement and repair of the Port's infrastructure. Leskin said the report is a complicated process and staff will resume working on it in the off season.
5. **Moorage Policy Review:** (7:12:15) Services Lead Stewart described the process of booking boats into the West Marina during fishing season. Stewart said larger vessels go through reference checks and an inspection prior to entering into a contract. Stewart said the West Marina becomes available to sport boats at the end of August for 30 day contracts only. Commissioner Caputo asked about Mr. Freeman, who had concerns at the August meeting. Stewart said Mr. Freeman had reserved 27 days on F Dock, then moved into the West Marina for 30 days.
6. **Commissioner & Port Manager Reports:** (7:19:40)

Commissioner Rickard attended a Siuslaw Watershed Council meeting, a Lane ACT meeting, a City Council meeting, and an ODOT meeting in Newport where she requested funding for dredging.

Commissioner Caputo attended a Florence Chamber meeting, goes to Rotary every week, and went to a Siuslaw Watershed Council Celebration dinner.

Manager Leskin reported:

- Staff continues to work on the Ordinances and he emails the board weekly updates.
- Realtor John Brown is tracking interest on the PVIP property. There are hits on the web site from around the country and France. PVIP is the only property of this size on the coast.
- NOAA and NMFS have yet to approve the C Row Erosion project.
- City is proposing to annex property on Hwy 126 which will not affect port property.
- The State is working on an IGA with the Port of Coos Bay to operate the South Coast Port's dredge, THE LAURA, which is currently in Gold Beach.
- Tracey David, on the maintenance staff, has been promoted to Harbormaster.

Commissioner Caputo said he has heard good reports that the docks have been kept clean and wanted to thank staff.

7. **Port News from around Oregon:** Manager Leskin wrote a letter to the U.S. Army Corps of Engineers requesting them to extend the boundary for the Regional General Permit for Maintenance Activities along the South Coast of Oregon. Leskin reported that he received response that the boundary has been extended to include the Siuslaw River.

8. **Public Comments:** There were no comments.

9. **Adjournment: Commission President Caputo adjourned the meeting at 7:34pm.**

The Port of Siuslaw Board of Commissioners entered into Executive Session per ORS 192.660 (2) (e) to discuss real property transactions. The board did not return to open session to take action.