

MINUTES
PORT OF SIUSLAW COMMISSION MEETING
Wednesday, January 18, 2017, 7:00pm
100 Harbor Street, Florence, Oregon 97439

Commissioners Attending: Ron Caputo, Terry Duman, Nancy Rickard, David Huntington, Mike Buckwald

Staff Attending: Steven Leskin, Port Manager; Dina McClure, Administrative Assistant

1. **Commission President Caputo called the meeting to order at 7:00pm.**
2. **Public Comment:** There were no public comments.
3. **Approval of Minutes by Consent:** There were no comments from the board and the Minutes were approved by consent.
4. **Financial Statements by Consent:** Admin McClure reported bills paid in December were \$62,964.98. On the Profit and Loss report, McClure said she corrected an invoice posting error for two fuel purchases. There were no comments from the board and the Financials were approved by consent.
5. **State of the Port Message (7:05:06):** President Caputo read the State of the Port Message. (Message is attached to Minutes)
6. **Adopt Changes to Manager Evaluation Process (7:06:33):** Admin McClure reviewed the suggested changes. **On the Motion, made by Commissioner Rickard, and seconded by Commissioner Buckwald, the Board voted unanimously to adopt the changes to the Manager Evaluation Process and Form.**
7. **Blue Storage Building Proposal (7:13:46):** Manager Leskin said he would present a full proposal to replace the two blue storage buildings with dry camping sites at the January 30 work session. Leskin said the buildings are in poor condition, there is visible rot, and the Maintenance shop leaks. Leskin is concerned with liability and an increase of insurance due to new 100 Year Flood Plain rules. Leskin added the revenue from dry camping would replace the lost revenue from storage.
8. **Meeting Schedule for FY16-17 (7:18:30):** Manager Leskin proposed holding the April 19 Port Commission Meeting in Mapleton. **On the Motion, made by Commissioner Buckwald, and seconded by Commissioner Rickard, the Board voted unanimously to revise the Meeting Schedule for FY16-17.**

9. Commissioner & Port Manager Reports (7:19:34):

Commissioner Caputo attended two Chamber meetings and an Economic Development meeting.

Commissioner Rickard attended a Siuslaw Watershed meeting, a City Council meeting, and complimented Manager Leskin on the Ordinance revisions he sent the Board to review.

Manager Leskin reported:

- The C Row Erosion project has been approved at the FEMA level. The application is now being reviewed by National Marine Fisheries.
- There are questions regarding the loan consolidation. Quotes for bond counsel fees are as high as \$20K. Leskin will have a recommendation soon.
- There is not much interest in the PVIP property according to the realtor.
- Silver Sand Dollar has moved out of 1499 Bay Street. Staff is working on renovations. We have names of people interested in renting the property.
- The Novelli's are up to date on payments for the floating fish market.
- Office staff projects include improving recycling on port property, Ordinance revisions, organizing the filing system, solving technology issues, and revising advertising methods.
- Maintenance projects include upgrading signage and lighting to the campground entrance and contracting Oregon Marine Construction to remove the wharf ladder, repair F and B docks, and the gangway landing by ICM. Shutter Creek inmates will help replant trees and replace boardwalk fence grommets in the spring. A memorial is being planned for Carrie Martin.
- The hoist is out of order due to electrical issues.

Commissioner Duman suggested each board member inspect the blue buildings prior to voting on the recommendation at the work session.

10. **Port News from around Oregon:** No port news was reported.

11. **Public Comment:** There was no public comment.

12. **Commission President Caputo adjourned the meeting at 7:39pm.**

State of the Port ...2016

Under the leadership of Port manager Steven Leskin, the Port Has increased revenue and decreased expense's. The Port continues to make needed repairs to its properties while saving money for future repairs. Rental properties, the RV park, and campsites are in full use during fishing season and continue to be a good source of income for the Port.

Several new events were started last year by manager Leskin: Music on the board walk called "Windfest", a well-received barbeque dinner for all the campers, and an employee and community leaders Christmas party.

The Port continues to search for ways to increase community development and the resulting employment opportunities. We will continue to work toward a healthy and full marina with a mix of commercial and sport boats. We will strive to conduct Port business and maintain our properties in the best interest of our tax payers.

Ron Caputo

President

Port of Siuslaw Commission