

AGENDA

**PORT OF SIUSLAW
COMMISSION MEETING
100 HARBOR STREET, FLORENCE OREGON
May 17, 2017
7:00pm Regular Meeting**

1	Call to Order	Caputo
2	Public Comment (limited to 15 minutes/5 minutes per speaker)	
3	Approval of Minutes by Consent	Caputo
4	Financial Statements by Consent	McClure
5	Discuss Changing Public Speaker Opportunities on Agenda	Caputo
6	Health Insurance & Workers' Comp Presentation	Murphey
7	Resolution 5-17-17A Appropriations Transfer	Leskin
8	Discuss FEMA Grant for C Row Erosion Project	Caputo/Duman
9	Public Comment (limited to 15 minutes/5 minutes per speaker)	
10	Adjourn	Caputo
11	Executive Session per ORS 192.660 (2) (e) Property	Caputo

Up Coming Events:

June 21, 2017

7:00pm

Budget Hearing and Regular Meeting
Port of Siuslaw Conference Room



MINUTES

PORT OF SIUSLAW COMMISSION MEETING

Wednesday, April 19, 2017, 7:00pm

100 Harbor Street, Florence, Oregon 97439

The Port of Siuslaw Commissioners met in Executive Session per ORS 192.660 (2) (e) and 192.660 (2) (f) from 6:30pm to 7:20pm.

Commissioners Attending: Ron Caputo, Terry Duman, Nancy Rickard, David Huntington, Mike Buckwald

Staff Attending: Steven Leskin, Port Manager; Dina McClure, Administrative Assistant

1. Commission President Caputo called the meeting to order at 7:25pm.

The following items were added to the agenda:

- Discuss 1499 Bay Street repairs
- Resolution 4-19-17A Resolve Abel Insurance Protest

2. Public Comment:

- Gordon Owen claimed he was not treated the same as other moorage customers. Owen was upset the board has done nothing after repeated complaints of being overcharged. Owen reviewed the recent history of his account. Commissioner Duman stated for the record that Owen has been treated wrong by the board, manager, and staff, and no one has made an effort to make it right.
- David Swinney distributed documents described as a written timeline of how Port Commission powers have been taken away. Swinney was upset that the official record (video) of the March 15, 2017 meeting cut out a public speaker who gave Swinney positive comments. Swinney said and all written minutes should be transcribed word for word.
- Steve Starnes said the first time he met the Port Manager, Leskin asked him to move his electrical cords from over the dock to under the dock. Starnes complained of being overcharged moorage rates because he's had medical issues and said the Port is asking for too much insurance coverage.

3. Approval of the Minutes by Consent: There were no comments from the board and the Minutes were approved by Consent.

4. Approval of the Financials by Consent: McClure said bills paid in March were \$79,500.79, there were three payrolls in March, and the proposed budget would be ready prior to the May 8th Budget Committee Meeting. The Financials were approved by Consent.

5. Appoint Budget Committee Members: No applications were received.

6. Discuss 1499 Bay Street Repairs: Commissioner Duman asked if the repairs to the building were done with the \$7K that was transferred at the last meeting. Leskin said the repairs were done and staff is waiting for better weather to finish painting.

7. Resolution 4-19-17A Resolve Abel Insurance Protest: Commissioner Caputo said Abel Insurance protested the process of selecting the Insurance Agent of Record and the Port attorney recommended the Port pay damages in the amount of \$8,866.62.

Motion: Commissioner Rickard

Second: Commissioner Buckwald

Vote: Commissioners Caputo, Rickard, Buckwald voted yes.
Commissioners Duman and Huntington voted no.

8. Commissioner and Manager Reports:

- Manager Leskin said state and federal permits for the C Row Erosion Project were approved and RFP's will go out soon. The project will commence when there is reconciliation with Don Saxon and approval from the City.
- Commissioner Rickard attended two City Council meetings, Surfrider, Siuslaw Watershed Council, Lane ACT, and Senator DeFazio's Town Hall.
- Commissioner Duman expressed concern with the C Row Erosion Project design and cost. Leskin agreed to schedule a meeting with Commissioners Duman, Caputo, and the project engineer.

9. Public Comments:

- David Swinney read sections of ORS 777 and said the Board has the authority to run the Port, not the Manager. Swinney said the City does not have any jurisdiction over the Port.
- Steve Starnes said he has heard a lot of complaints about the manager and the board should find someone more competent.
- Michelle Culwell said the documents David Swinney distributed earlier explained the history of events that removed the powers of the Commission and the current board has been misled on what their responsibilities are.
- Gordon Owen said the Port has a monopoly and can charge any moorage rate. Owen said he has not been treated the same as other moorage customers. Commissioner Caputo suggested Owen put his request in writing for the board's consideration. Owen agreed to do that.

10. Commission President Caputo adjourned the meeting at 8:00pm.

Port of Siuslaw
Combined Balance Sheet
 As of April 30, 2017

	Apr 30, 17
ASSETS	
Current Assets	
Checking/Savings	
1001 · BB Checking - General Fund	29,455.32
1003 · BB SAV - Capital Reserve	47,282.05
1005 · BB MMA - General Fund	561,167.22
1050 · BB MMA - ICM	5,047.22
1070 · Petty Cash	850.00
Total Checking/Savings	643,801.81
Other Current Assets	
1130 · Inventory - Gas	3,586.30
1140 · Inventory - Diessel	5,533.10
1220 · Accounts Receivable	280.90
1250 · Taxes receivable	22,652.00
1450 · Prepaid insurance	23,608.50
1499 · Undeposited Funds	257.08
Total Other Current Assets	55,917.88
Total Current Assets	699,719.69
Fixed Assets	
1510 · Land	2,617,874.00
1515 · Land Improvements	1,368,652.50
1520 · Buildings & Docks	7,553,937.56
1525 · Equipment & Vehicles	751,461.71
1615 · Accum Depr - Land Improvements	-1,237,863.70
1620 · Accum Depr - Buildings & Docks	-4,101,052.33
1625 · Accum Depr - Equip & Vehicles	-689,511.44
Total Fixed Assets	6,263,498.30
TOTAL ASSETS	6,963,217.99
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · *Accounts Payable	9,388.78
Total Accounts Payable	9,388.78
Credit Cards	
2021 · Port Credit Card 1	6,453.95
2022 · Port Credit Card 2	1,595.53
Total Credit Cards	8,049.48
Other Current Liabilities	
2030 · Deposits Held	7,780.00
2045 · Unearned CG Revenue (Hercules)	144,974.64
2050 · Deferred Compensation Plan NRS	9,281.63
2150 · Payroll related Liabilites	295.21
2160 · Accrued Interest	57,261.04
2495 · Current Ptn of Lon-Term Debt	58,673.90
Total Other Current Liabilities	278,266.42
Total Current Liabilities	295,704.68
Long Term Liabilities	
2380 · Long-Term Debt current portion	-58,673.90
2390 · OBD Loan L0004 Bdwk	108,562.42
2440 · OBD Loan 524016 Dredging	59,221.96
2491 · OBD Loan 525186 MSLTD	491,556.57
2492 · OBD Loan 525196 Wharf	339,269.69
2993 · BB Loan 1000214241 PVIP	225,867.26
Total Long Term Liabilities	1,165,804.00

8:37 AM
05/10/17
Accrual Basis

Port of Siuslaw
Combined Balance Sheet
As of April 30, 2017

	<u>Apr 30, 17</u>
Total Liabilities	1,461,508.68
Equity	
3300 · Invested in Capital Assets	5,039,020.40
Net Income	462,688.91
Total Equity	<u>5,501,709.31</u>
TOTAL LIABILITIES & EQUITY	<u><u>6,963,217.99</u></u>

Port of Siuslaw
Profit & Loss Budget vs. Actual - General Fund
July 2016 through April 2017

	Jul 16	Aug 16	Sep 16	Oct 16	Nov 16	Dec 16	Jan 17	Feb 17	Mar 17	Apr 17	Year to Date	TOTAL Budget	Variance
Income													
4100 - Available Beginning Cash	345,420.28	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	345,420.28	385,000.00	-39,579.72
4140 - Campground Revenue													
4141 - RV Sites- Taxable	44,069.01	37,305.92	38,368.22	20,129.71	12,771.28	4,411.75	5,559.05	5,315.25	10,697.41	11,970.58	190,598.18	259,000.00	-68,401.82
4142 - RV Sites -Non Taxable	19,133.98	29,810.07	19,982.21	4,115.43	2,091.00	5,064.64	3,222.36	2,714.02	3,304.47	4,322.50	93,760.68	92,000.00	1,760.68
4143 - RV Site - Add'l revenue	1,517.01	980.04	735.49	172.88	200.50	459.00	-130.00	181.00	373.00	293.00	4,781.92	5,000.00	-218.08
4144 - Transient Room Tax	5,335.71	4,551.05	4,698.06	2,478.09	982.50	450.00	596.56	574.15	1,142.96	1,292.91	22,101.99	27,500.00	-5,398.01
4145 - Reservation Fees	4,260.00	3,750.00	4,410.00	1,670.00	480.00	360.00	180.00	240.00	750.00	630.00	16,730.00	16,500.00	230.00
Total 4140 - Campground Revenue	74,315.71	76,397.08	68,193.98	28,566.11	16,525.28	10,745.39	9,427.97	9,024.42	16,267.84	18,508.99	327,972.77	400,000.00	-72,027.23
4150 - Leases													
4151 - Building Lease - 1499 Bay St	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	0.00	0.00	0.00	0.00	7,200.00	15,000.00	-7,800.00
4152 - Building Lease - 080A Harbor St	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	12,000.00	14,400.00	-2,400.00
4153 - Wharf lease - ICM	4,129.90	4,129.90	4,129.90	4,129.90	4,129.90	4,129.90	4,129.90	4,542.08	4,542.08	4,542.08	42,535.54	49,560.00	-7,024.46
4154 - Wharf lease - Mo's	8,481.59	8,481.59	8,481.59	8,481.59	8,481.59	8,481.59	8,481.59	8,481.59	8,481.59	8,481.59	84,815.90	102,040.00	-17,224.10
4155 - Concessions	2,500.00	2,487.50	2,212.50	850.00	0.00	0.00	0.00	0.00	0.00	0.00	8,050.00	9,000.00	-950.00
4156 - Docking Lease	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	1,000.00	0.00	1,000.00
Total 4150 - Leases	17,611.49	17,598.99	17,323.99	15,961.49	15,111.49	15,111.49	13,911.49	14,323.67	14,323.67	14,323.67	155,601.44	190,000.00	-34,398.56
4160 - Moorage													
4162 - Commercial Moorage	1,383.38	1,752.64	1,684.69	2,789.48	-331.45	1,042.56	1,037.11	946.31	860.42	933.30	12,098.44	14,400.00	-2,301.56
4163 - Sport Moorage	6,851.30	14,276.38	19,444.48	9,784.15	2,943.55	3,281.47	2,872.77	3,647.25	3,626.86	2,720.23	69,448.44	64,600.00	4,848.44
4165 - Liveaboard Fees	120.00	120.00	120.00	40.00	80.00	80.00	63.31	123.33	-236.67	1,043.33	1,553.30	1,000.00	553.30
Total 4160 - Moorage	8,354.68	16,149.02	21,249.17	12,613.63	2,692.10	4,404.03	3,973.19	4,716.89	4,250.61	4,696.86	83,100.18	80,000.00	3,100.18
4170 - Storage													
4171 - Outside storage	223.09	173.09	173.09	173.09	148.36	148.36	148.36	148.36	148.36	148.36	1,632.52	2,000.00	-367.48
4172 - Indoor Storage	1,890.00	1,975.00	2,265.00	2,232.50	299.00	1,891.50	1,863.50	1,932.50	1,880.00	2,110.00	18,339.00	18,000.00	339.00
Total 4170 - Storage	2,113.09	2,148.09	2,438.09	2,405.59	447.36	2,039.86	2,011.86	2,080.86	2,028.36	2,258.36	19,971.52	20,000.00	-28.48
4190 - Marine Fuel													
4191 - Diesel	3,074.37	496.09	1,126.47	591.47	122.33	0.00	0.00	66.30	0.00	0.00	5,477.03	6,000.00	-522.97
4192 - Gas, Non-ethanol	1,058.03	6,029.72	12,736.12	-730.80	470.00	8,670.33	486.28	146.80	294.81	35.96	29,197.25	44,000.00	-14,802.75
Total 4190 - Marine Fuel	4,132.40	6,525.81	13,862.59	-139.33	592.33	8,670.33	486.28	213.10	294.81	35.96	34,674.28	50,000.00	-15,325.72

Port of Siuslaw
Profit & Loss Budget vs. Actual - General Fund
July 2016 through April 2017

	Jul 16	Aug 16	Sep 16	Oct 16	Nov 16	Dec 16	Jan 17	Feb 17	Mar 17	Apr 17	Year to Date	TOTAL Budget	Variance
4200 - Other Facility Income													
4210 - Parking Income	849.76	3,207.10	4,019.13	1,348.25	151.85	33.00	65.00	1,429.37	16.85	26.00	11,146.31	12,000.00	-853.69
4220 - Dump Station Fees	90.00	1,093.50	60.00	2,154.25	15.00	25.00	1,157.00	0.00	10.00	25.00	4,629.75	4,000.00	629.75
4230 - Gazebo Rental	25.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00	0.00	25.00
4240 - Vending Sales	938.75	1,664.00	1,483.16	566.50	321.30	135.00	148.50	154.00	241.75	186.00	5,838.96	7,000.00	-1,161.04
4250 - Forklift & Hoist	75.00	0.00	0.00	0.00	25.00	0.00	0.00	-25.00	25.00	25.00	125.00	250.00	-125.00
4252 - Seafood Seller Permits	200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00	100.00	100.00
4253 - Charter/Guide Permit	100.00	700.00	200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	150.00	850.00
4270 - Retail Sales	130.00	129.00	181.00	52.00	23.00	3.00	0.00	0.00	45.00	47.00	610.00	1,000.00	-390.00
4300 - Cash Over/Short	-52.00	169.62	-102.44	-42.20	2.60	86.66	-93.39	1.00	96.08	-90.09	-24.16	0.00	-24.16
Total 4200 - Other Facility Income	2,356.51	6,963.22	5,840.85	4,078.80	538.75	282.66	1,277.11	1,559.37	434.68	218.91	23,550.86	24,500.00	-949.14
4500 - Levied Taxes													
4510 - Current Levied Taxes	226.52	466.87	360.24	415.15	196,774.06	70,280.56	3,486.89	0.00	7,838.61	1,045.02	280,893.92	280,000.00	893.92
4520 - Prior Years Levied Taxes	169.87	386.75	276.23	307.03	778.54	237.44	414.21	200.40	222.68	320.72	3,313.87	4,000.00	-686.13
4525 - Levied Tax Interest	41.12	110.08	80.32	96.38	81.10	52.57	61.13	142.45	49.42	59.02	773.59	0.00	773.59
Total 4500 - Levied Taxes	437.51	963.70	716.79	818.56	197,633.70	70,570.57	3,962.23	342.85	8,110.71	1,424.76	284,981.38	284,000.00	981.38
4515 - State Forest Sales	0.00	356.88	0.00	0.00	0.00	0.00	0.00	0.00	1,944.35	0.00	2,301.23	0.00	2,301.23
4540 - Interest Income	22.25	24.76	26.51	27.91	27.60	39.90	38.92	33.41	35.15	33.53	309.94	500.00	-190.06
4550 - Maintenance Assistance Program	0.00	0.00	19,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	19,000.00	19,000.00	0.00
4600 - Miscellaneous Income	1,094.92	3,807.40	1,123.30	4,194.79	-849.39	855.46	1,133.22	169.40	4,128.31	245.62	15,903.03	10,000.00	5,903.03
4650 - Sale of Surplus Equipment	400.00	0.00	806.64	0.00	226.00	0.00	4,610.10	250.00	0.00	0.00	6,292.74	0.00	6,292.74
4840 - Grants	0.00	4,381.05	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,881.05	0.00	4,881.05
Total Income	456,258.84	135,316.00	151,081.91	68,527.55	232,945.22	112,719.69	40,832.37	32,713.97	51,818.49	41,746.66	1,323,960.70	1,463,000.00	-139,039.30
	456,258.84	135,316.00	151,081.91	68,527.55	232,945.22	112,719.69	40,832.37	32,713.97	51,818.49	41,746.66	1,323,960.70	1,463,000.00	-139,039.30
Expense													
5000 - Personal Services													
5020 - Port Manager	5,208.34	5,208.34	8,201.79	2,708.33	5,416.66	5,416.66	5,416.66	5,416.66	8,124.99	2,708.33	53,826.76	65,000.00	-11,173.24
5030 - Administrative Assistant	3,426.72	3,348.84	5,295.85	1,557.60	3,426.72	3,643.30	3,270.96	3,563.01	4,828.57	1,713.36	34,074.93	40,495.00	-6,420.07
5036 - Project Coordinator	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	29,246.00	-29,246.00
5045 - Services Lead	2,617.20	2,583.00	3,985.20	1,180.80	2,539.80	2,750.96	2,397.60	2,646.00	3,573.00	1,267.20	25,540.76	29,960.00	-4,419.24

Port of Siuslaw
Profit & Loss Budget vs. Actual - General Fund
July 2016 through April 2017

	Jul 16	Aug 16	Sep 16	Oct 16	Nov 16	Dec 16	Jan 17	Feb 17	Mar 17	Apr 17	Year to Date	TOTAL Budget	Variance
5050 - Office Assistant	0.00	0.00	1,137.00	891.00	2,059.50	2,141.06	1,995.48	2,188.50	2,920.50	1,024.50	14,357.54	0.00	14,357.54
5061 - Campground Staff	1,475.21	2,136.76	3,372.70	460.35	781.20	783.35	437.25	362.45	580.25	253.55	10,643.07	12,840.00	-2,196.93
5075 - Maintenance I Lead	3,686.00	3,686.00	5,529.00	1,843.00	3,686.00	3,956.71	3,686.00	3,686.00	5,529.00	1,843.00	37,130.71	44,230.00	-7,099.29
5076 - Maintenance II	2,817.05	2,694.56	4,183.46	1,496.00	3,060.00	3,262.71	3,128.00	2,900.00	4,585.00	1,697.50	29,824.28	31,842.00	-2,017.72
5077 - Maintenance III	1,816.08	1,895.04	1,752.91	0.00	0.00	0.00	0.00	0.00	1,828.50	1,006.25	8,298.78	23,471.00	-15,172.22
5078 - Groundskeeper	899.78	1,112.51	1,288.63	791.67	1,785.60	2,502.07	0.00	0.00	0.00	0.00	8,380.26	29,009.00	-20,628.74
5110 - Payroll taxes	1,962.61	2,026.35	3,059.60	944.05	1,932.27	2,027.79	1,898.06	1,939.23	2,982.56	1,073.36	19,845.88	31,220.00	-11,374.12
5180 - Health Insurance	3,600.02	3,605.81	3,594.98	2,567.85	3,081.42	4,622.13	3,594.99	2,054.27	3,081.42	3,081.42	32,884.31	49,303.00	-16,418.69
5181 - Life Insurance	15.05	15.05	15.05	10.75	12.90	19.35	15.05	8.60	12.90	12.90	137.60	1,500.00	-1,362.40
5182 - Dental Insurance	349.85	330.24	330.26	235.90	283.08	424.62	330.26	188.72	283.08	283.08	3,039.09	4,530.00	-1,490.91
5190 - Workers Compensation Insurance	6,952.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,952.57	8,000.00	-1,047.43
5251 - Applicant Expenses	29.70	0.00	29.00	50.00	10.00	96.00	45.00	7.00	0.00	0.00	266.70	154.00	112.70
5270 - Retirement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00
5275 - Compensated absences	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00
5280 - Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	-3,000.00
Total 5000 - Personal Services	34,856.18	28,642.50	41,775.43	14,737.30	28,075.15	31,646.71	26,215.31	24,960.44	38,329.77	15,964.45	285,203.24	413,800.00	-128,596.76
5300 - Material and Services													
5260 - Employee Training	0.00	0.00	50.00	100.00	0.00	128.00	150.00	0.00	0.00	0.00	428.00	1,500.00	-1,072.00
5310 - Grant Expenses	0.00	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	2,500.00	-2,000.00
5340 - Advertising	239.15	4,303.31	1,011.83	0.00	241.77	147.24	0.00	589.00	1,400.00	795.00	8,727.30	12,000.00	-3,272.70
5345 - Web Site	0.00	0.00	0.00	219.43	0.00	700.00	0.00	0.00	0.00	0.00	919.43	2,000.00	-1,080.57
5350 - Office Supplies	263.13	162.30	257.90	337.58	752.40	55.05	236.33	51.29	274.16	578.48	2,968.62	3,000.00	-31.38
5360 - Operation Supplies	788.62	2,693.72	2,247.46	594.72	180.28	799.81	1,354.99	509.39	752.79	343.07	10,264.85	15,000.00	-4,735.15
5370 - Marine Fuel	2,091.90	4,348.70	11,002.57	-52.85	-43.11	8,538.72	0.00	-72.95	-84.70	-54.47	25,673.81	45,000.00	-19,326.19
5410 - Audit	0.00	0.00	0.00	0.00	3,750.00	4,000.00	0.00	0.00	0.00	0.00	7,750.00	8,000.00	-250.00
5420 - Accounting Service	0.00	257.75	94.50	178.50	78.50	0.00	91.25	298.50	0.00	101.25	1,100.25	2,000.00	-899.75
5430 - Legal Services	1,455.50	710.00	500.00	0.00	117.00	368.69	429.74	0.00	250.00	87.50	3,918.43	5,000.00	-1,081.57
5435 - Legal Publications	0.00	0.00	0.00	36.88	166.15	43.37	30.98	30.98	39.24	105.31	452.91	0.00	452.91
5436 - Cost of Retail Items	0.00	125.00	0.00	0.00	264.83	147.25	0.00	0.00	0.00	0.00	537.08	1,000.00	-462.92
5450 - Insurance - General	0.00	0.00	0.00	0.00	0.00	0.00	31,837.00	0.00	0.00	0.00	31,837.00	50,000.00	-18,163.00
5470 - Contracted Services	2,964.69	1,876.36	891.00	1,758.06	644.00	3,118.98	1,986.18	786.18	676.00	1,768.16	16,469.61	13,000.00	3,469.61
5510 - Travel & Meeting Expense	770.99	1,325.43	929.97	1,101.89	368.48	256.35	747.28	1,149.99	1,997.38	2,828.49	11,476.25	10,000.00	1,476.25

Port of Siuslaw
Profit & Loss Budget vs. Actual - General Fund
July 2016 through April 2017

												TOTAL	
	Jul 16	Aug 16	Sep 16	Oct 16	Nov 16	Dec 16	Jan 17	Feb 17	Mar 17	Apr 17	Year to Date	Budget	Variance
5520 - Dues/Subscriptions	2,245.58	1,256.20	5,705.63	292.20	1,410.10	705.00	100.00	0.00	0.00	0.00	11,714.71	17,000.00	-5,285.29
5530 - Public Relations	466.00	1,625.93	265.00	265.00	-378.53	465.00	265.00	265.00	415.00	289.36	3,942.76	3,500.00	442.76
5540 - Events	2,652.98	1,595.16	1,562.65	0.00	771.26	802.77	0.00	0.00	377.00	0.00	7,761.82	3,000.00	4,761.82
5550 - Telephone Expense	630.05	556.74	687.38	614.69	564.30	433.47	423.01	489.48	540.80	508.68	5,448.60	9,000.00	-3,551.40
5610 - Property Taxes	0.00	0.00	0.00	13,503.23	0.00	0.00	0.00	0.00	0.00	0.00	13,503.23	14,000.00	-496.77
5620 - Transient Room Tax	4,410.95	0.00	6,531.42	3,797.56	1,091.95	384.66	1,129.08	0.00	465.57	1,309.69	19,120.88	25,000.00	-5,879.12
5700 - Facilities	6,788.41	4,872.37	4,402.52	774.14	10,772.64	541.67	3,785.59	31,507.15	-21,991.84	5,619.81	47,072.46	50,000.00	-2,927.54
5701 - MAP Repairs	543.51	723.71	329.71	185.48	565.71	947.24	171.72	629.56	365.32	146.02	4,607.98	14,000.00	-9,392.02
5730 - Tool & Equipment Purchase	114.95	1,321.13	-19.51	436.37	-436.37	0.00	98.42	0.00	79.99	285.00	1,879.98	3,000.00	-1,120.02
5750 - Equipment Rental	91.00	1,752.78	887.06	1,049.70	178.73	52.48	52.48	0.00	659.96	73.69	4,797.88	9,000.00	-4,202.12
5790 - Equipment Repairs	2,162.00	0.00	111.95	237.00	1,050.00	905.00	0.00	0.00	1,723.19	314.05	6,503.19	8,000.00	-1,496.81
5800 - Utilities	7,046.67	15,462.61	13,708.68	10,423.83	6,825.31	7,404.74	8,486.57	7,938.50	7,495.22	7,440.07	92,232.20	120,000.00	-27,767.80
5900 - State Lease Fees	0.00	11,617.94	0.00	0.00	0.00	0.00	0.00	3,869.19	0.00	0.00	15,487.13	15,000.00	487.13
5940 - Election Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	-3,000.00
5950 - Miscellaneous	1,492.73	2,523.64	2,850.83	1,987.88	4,636.20	1,789.46	1,233.77	573.26	1,700.01	3,088.88	21,876.66	19,500.00	2,376.66
Total 5300 - Material and Services	37,218.81	59,610.78	54,008.55	37,841.29	33,571.60	32,734.95	52,609.39	48,614.52	-2,864.91	25,628.04	378,973.02	483,000.00	-104,026.98
6700 - Contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30,000.00	8,866.62	38,866.62	100,000.00	-61,133.38
7000 - Debt Service													
7215 - MNIF (Dredging) #524016	0.00	0.00	0.00	0.00	5,876.15	0.00	0.00	0.00	0.00	0.00	5,876.15	5,880.00	-3.85
7216 - PRLF (MSLTD) #525186	11,599.93	0.00	0.00	11,599.93	0.00	0.00	11,599.93	0.00	11,599.93	0.00	46,399.72	46,400.00	-0.28
7225 - Banner Bank (PVIP) 1000214241	1,499.92	1,499.92	1,499.92	1,499.92	1,499.92	1,499.92	1,499.92	1,499.92	1,499.92	1,499.92	14,999.20	18,000.00	-3,000.80
7230 - PRLF Loan (Wharf) #525196	0.00	7,424.94	0.00	0.00	7,424.94	0.00	0.00	7,424.94	0.00	0.00	22,274.82	29,950.00	-7,675.18
7270 - SPWF (Bdwb Prj) L0004	0.00	0.00	0.00	0.00	15,961.07	0.00	0.00	0.00	0.00	0.00	15,961.07	15,970.00	-8.93
Total 7000 - Debt Service	13,099.85	8,924.86	1,499.92	13,099.85	30,762.08	1,499.92	13,099.85	8,924.86	13,099.85	1,499.92	105,510.96	116,200.00	-10,689.04
7600 - Unappropriated Ending Fund Bal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250,000.00	-250,000.00
7700 - Transfer to other funds	0.00	100,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00	100,000.00	0.00
Total Expense	85,174.84	197,178.14	97,283.90	65,678.44	92,408.83	65,881.58	91,924.55	82,499.82	78,564.71	51,959.03	908,553.84	1,463,000.00	-554,446.16
	371,084.00	-61,862.14	53,798.01	2,849.11	140,536.39	46,838.11	-51,092.18	-49,785.85	-26,746.22	-10,212.37	415,406.86	0.00	415,406.86

Port of Siuslaw
Profit & Loss Budget vs. Actual - Capital Maint Fund
July 2016 through April 2017

	Jul 16	Aug 16	Sep 16	Oct 16	Nov 16	Dec 16	Jan 17	Feb 17	Mar 17	Apr 17	Year to Date	TOTAL Budget	Variance
Income													
4540 - Interest Income	0.00	0.00	11.17	0.00	0.00	7.74	0.00	0.00	6.09	0.00	25.00	0.00	25.00
4700 - Incoming Transfer	0.00	100,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00	100,000.00	0.00
Total Income	0.00	100,000.00	11.17	0.00	0.00	7.74	0.00	0.00	6.09	0.00	100,025.00	100,000.00	25.00
Gross Profit	0.00	100,000.00	11.17	0.00	0.00	7.74	0.00	0.00	6.09	0.00	100,025.00	100,000.00	25.00
Expense													
6000 - Capital Outlay													
6130 - Land													
6138 - Nopal Parking Lot	19,072.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	19,072.00	25,000.00	-5,928.00
6144 - C Row Erosion	0.00	0.00	11,570.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,570.95	50,000.00	-38,429.05
Total 6130 - Land	19,072.00	0.00	11,570.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30,642.95	75,000.00	-44,357.05
6150 - Facilities													
6155 - Wharf/Bdwb Fire System	0.00	0.00	0.00	7,500.00	12,500.00	0.00	0.00	0.00	0.00	2,100.00	22,100.00	20,000.00	2,100.00
Total 6150 - Facilities	0.00	0.00	0.00	7,500.00	12,500.00	0.00	0.00	0.00	0.00	2,100.00	22,100.00	20,000.00	2,100.00
Total 6000 - Capital Outlay	19,072.00	0.00	11,570.95	7,500.00	12,500.00	0.00	0.00	0.00	0.00	2,100.00	52,742.95	95,000.00	-42,257.05
7600 - Unappropriated Ending Fund Bal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00
Total Expense	19,072.00	0.00	11,570.95	7,500.00	12,500.00	0.00	0.00	0.00	0.00	2,100.00	52,742.95	100,000.00	-47,257.05
Net Income	-19,072.00	100,000.00	-11,559.78	-7,500.00	-12,500.00	7.74	0.00	0.00	6.09	-2,100.00	47,282.05	0.00	47,282.05

	Campground 2013/2014			Campground 2014/2015			Campground 2015/2016			Campground 2016/2017		
	% Occ.	YTD %	Nights	% Occ.	YTD %	Nights	% Occ.	YTD %	Nights	% Occ.	YTD %	Nights
JULY	61%	61%	1989	72%	72%	2318	79%	79%	2448	74%	74%	2314
AUG	84%	73%	2728	90%	81%	2890	91%	85%	2812	88%	81%	2750
SEPT	83%	76%	2619	90%	84%	2795	88%	86%	2651	92%	85%	2776
OCT	38%	67%	1242	45%	74%	1462	49%	77%	1527	33%	72%	1027
NOV	18%	57%	567	24%	64%	753	26%	67%	770	15%	60%	466
DEC	17%	50%	550	23%	57%	748	17%	58%	514	12%	52%	361
JAN	26%	47%	860	29%	53%	920	20%	53%	621	15%	47%	480
FEB	25%	44%	734	34%	51%	939	22%	49%	634	14%	43%	401
MAR	27%	42%	875	39%	50%	1211	23%	46%	729	16%	40%	513
APR	29%	41%	910	38%	48%	1134	28%	44%	838	22%	38%	657
MAY	34%	40%	1100	37%	47%	1130	36%	44%	1132			
JUN	39%	40%	1210	45%	47%	1362	46%	44%	1396			
TL YTD	40%	40%	15384	47%	47%	17662	44%	44%	16072			
REV YTD	\$350,021			\$408,911			\$424,844			\$324,400		

	Hiker/Biker 2015/16		2016/17	
	Guest	\$	Guest	\$
JULY	51	\$677	31	\$388
AUG	27	\$372	41	\$590
SEPT	19	\$346	18	\$244
OCT	26	\$326	3	\$32
NOV	2	\$16	2	\$26
DEC	2	\$24	0	\$0
JAN	6	\$88	0	\$0
FEB	1	\$8	1	\$9
MAR	0	\$0	2	\$34
APR	9	\$88	3	\$27
MAY	13	\$136		
JUN	21	\$256		
Total	177	\$2,337		

	Moorage 2015/16			Moorage 2016/17		
	% Occ.	YTD %	Nights	% Occ.	YTD %	Nights
JULY	45%	45%	1669	41%	41%	1528
AUG	71%	58%	2635	68%	55%	2496
SEPT	95%	70%	3394	93%	67%	3312
OCT	75%	72%	2752	55%	64%	2018
NOV	32%	64%	1132	27%	57%	964
DEC	31%	58%	1140	26%	52%	959
JAN	31%	54%	1144	25%	48%	931
FEB	31%	51%	1052	27%	45%	906
MAR	31%	49%	1153	27%	43%	992
APR	30%	47%	1058	27%	42%	965
MAY	31%	46%	1157			
JUN	35%	45%	1260			
TL YTD	45%	42%	19546			
REV YTD	\$102,520			\$85,765		

Port of Siuslaw
Resolution No. 5-17-17A
Appropriations Transfer

BE IT HEREBY RESOLVED that at a regular board meeting of the Port of Siuslaw Board of Commissioners, the amount of \$20,000 is being transferred from Contingency to the following account to complete maintenance and repair projects, per ORS 294.460:

From 6700 Contingency (\$ 20,000)

To 5700 Facilities in Materials & Services

For maintenance to Mo's facility, parking lot restriping, landscaping and replacing Coast Guard Auxiliary shed.

\$ 20,000

ADOPTED by the Port of Siuslaw Board of Commissioners this 17th day of May 2017.

By: _____
Ron Caputo, Commission President

Attest: _____
David Huntington, Commission Secretary