

JOB DESCRIPTION

Volunteer Campground Host

Time Commitment:

At least 24 hours of on call service time per week, including weekends, with one mid-week day off. Hours: 5pm to 9pm. Time commitment varies seasonally.

Duties will include, but are not limited to the following:

Greet and assist visitors, answer questions and explain rules which apply to them. Be familiar with local points of interest and the location of services that might be requested by campers (who sells propane, RV repair, groceries, churches, tourist attractions and local events).

Register guests, answer phones, take reservations, stock brochures and envelopes.

Check and restock restrooms Saturday and Sunday afternoons, and as needed, evenings during the week.

Host will report all campground or marina violations or disturbances to port staff. Any emergencies should be reported to 911 or Florence Police dispatch depending on the situation.

Working Conditions:

Work is either in the office, the public restrooms, or campground. Conditions may be hot, cold, wet, humid, or windy. Walking is required. Must reside in campground.

Benefits:

The use of a campsite, utilities (including water, electric, sewer, propane, TV cable and Wi-Fi) at no charge for the duration of the term of service.

Items Provided by Hosts:

Mobile camping unit. (RV or trailer)

Skills required:

- Ability to get along well with people.
- Ability to remain calm and friendly when confronted with upset visitors.
- Ability to physically get out and make rounds through the camping area.
- Ability to adapt to changing work conditions.
- A good knowledge of the park and surrounding area.
- Experience in typing, answering phones, and using computer software programs.

Supervision and Training Provided:

Supervised by Port Manager or his designee. Trained in campground registration, computer registration program, procedures, rules and regulations, and host responsibilities.

Host must set an example by being a model camper practicing good housekeeping at all times in and around their assigned site and by observing all rules and regulations.