

**MINUTES**  
PORT OF SIUSLAW SPECIAL SESSION  
Tuesday, June 13, 2017 4:00pm  
Port Office at 100 Harbor Street, Florence, OR 97439

The June 13, 2017 Minutes were approved by Consent at the Regular Meeting on July 19, 2017.

**ATTENDANCE:**

Commissioners: Ron Caputo, Terry Duman (via telephone), David Huntington, Nancy Rickard, Mike Buckwald

Staff: Dina McClure, Administrative Assistant

Media: Jack Davis, Siuslaw News

**The purpose of this meeting was to discuss Gordon Owen’s request for a refund.**

**President Caputo called the Special Meeting to order at 4:00pm.**

Rickard disagreed with refunding money to Owen. Caputo agreed with Rickard since Owen was late making payments and the attorney said staff did everything legally. Huntington said Owen should not have been charged daily rates. Buckwald said policies need to be specifically written and clear to everyone. Duman said all moorage contracts should have it in writing that we charge daily rates if an account becomes delinquent.

McClure shared a breakdown of Owen’s account history and read some of the rules off the Moorage Terms and Conditions. There was discussion about outdated policies and ordinances, and the application of policies not being consistent. The board calculated the difference between \$3,043 in daily rates and \$1,566 in monthly rates, and discussed giving Owen a refund of \$1,477.

**Motion:** Buckwald made a motion to change the fees Gordon Owen was charged for six months from daily to monthly rates, and refund the difference.

**Second:** Huntington.

**Vote:** Caputo, Huntington, Duman, Buckwald voted yes. Rickard voted no. Motion passed.

**President Caputo adjourned the session at 4:25pm to enter into Executive Session per ORS 192.660 (2) (e) to discuss property transactions, per ORS 192.660 (2) (f) to consider information exempt from disclosure by law, and per ORS 192.660 (2) (a) to consider employment of an interim manager.**

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**President Caputo reopened the Special Meeting at 4:50pm.**

- 1) **1499 Bay Street Property:** Caputo said an offer to purchase 1499 Bay Street had been received and called for a Motion on how to proceed.

**Motion:** Buckwald made a motion to have the port attorney draw up an agreement to sell the property for a 60 day period, giving the port the option to decline any offer for any reason, and to decline the recent offer they just received.

**Second:** Rickard.

**Vote:** All in favor. Motion passed.

2) **Appointing an Interim Manager:**

**Motion:** Rickard made a motion to appoint Dina McClure as the Interim Manager on a temporary basis, under the same terms she had on the previous contract, until such time the board decides otherwise.

**Second:** Buckwald.

**Vote:** All in favor. Motion passed.

**President Caputo adjourned the Special Meeting at 4:55pm.**