

MINUTES
PORT OF SIUSLAW COMMISSION MEETING
 Wednesday, July 19, 2017, 7:00pm
 100 Harbor Street, Florence, Oregon 97439

The July 19, 2017 Minutes were approved by Consent at the Regular Meeting on Aug 16, 2017

Commissioners Attending: Terry Duman, Nancy Rickard, Mike Buckwald, Bill Meyer
Absent: David Huntington

Staff Attending: Dina McClure, Interim Manager

1. Vice President Duman called the meeting to order at 7:00pm.

2. Public Comments:

- David Swinney said it had been two months since the manager was put on administrative leave and he wanted to know the board's direction. Swinney was concerned the Port sold property without using a multiple listing, concerned a maintenance staff person quit, and was told none of the pump-out stations were working.
- Michelle Culwell said the Port does not need to get permits from the City. Culwell was concerned that information given to FEMA for the C Row Repair grant is fraudulent including a 2013 bulkhead report and other false information. Culwell said the Port needs to take back the powers that were taken away years ago.
- Michael Simmons wanted to talk about the C Row Repair Project. Commissioner Duman said the board decided on a 30 month extension at the 6pm work session. Simmons was concerned it was going to take that long to repair the C Row and the board should identify the source of the erosion and consider a temporary fix to protect the Port assets.
- Frank Eisle requested a refund for an impound fee of \$300 and was upset he had been trespassed for six months last year. Commissioner Duman asked Eisle to put his concerns and request in writing for the board to review.
- Wendy Jarman said the Port seems to have a general distaste for fishermen and their vessels. Jarman said the board needs to "wake up" to the idea of ecotourism by developing what we have, preserving nature and wildlife, and keep the feel of fishing in the marina. Jarman said she backs up David Swinney's vision and asked the board to listen to Swinney and embrace what he is trying to achieve.

3. Approval of the Minutes by Consent: The Minutes for the regular meeting on June 21, and the special meetings on June 13, and June 30, were approved by Consent.

4. Approval of the Financials by Consent: McClure said the General Fund report had been revised to include the expense for the 2017 elections. McClure said Personnel Services was 87% of budget, and Materials and Services was 89%. Commissioner Buckwald said Materials and Services exceeded budget since Contingency funds needed to be transferred to cover project expenses. Commissioner Meyer verified the fiscal year ending cash on hand of \$427K in the General Fund. The Financials were approved by Consent.

- 5. Election of Officers:** Commissioner Duman suggested the board elect officers at the August meeting since Commissioner Huntington was absent. The board agreed.
- 6. Approve Meeting Dates for FY17-18:** Commissioner Buckwald suggested changing one of the Florence meetings to take place in Mapleton. McClure said she would arrange it.
Motion to Approve Meeting Dates: Commissioner Meyer
Second: Commissioner Rickard
Vote: All in favor. Motion passed.

7. Committee Assignments:

City of Florence Urban Renewal Agency:	Commissioner Meyer
Lane Area Commission on Transportation:	Commissioner Rickard
Lane Council of Governments:	Commissioner Rickard
Oregon Coastal Zone Management Association:	Commissioner Buckwald
Siuslaw Watershed Council:	Commissioner Rickard
Oregon Economic Development Association:	Commissioner Meyer
Pacific NW Waterways Association:	Commissioner Duman
Oregon Public Ports Association:	Commissioners Meyer and Rickard
Florence Area Chamber of Commerce:	Commissioner Meyer
Pacific Coast Congress of Harbormasters and Port Managers:	Commissioner Huntington

- 8. Discuss FEMA Grant / C Row Erosion Project:** McClure summarized the 6pm work session discussion:
- File for a project extension.
 - Clarify representation of erosion source. Confirm grant funding if damage was caused by storm rain instead of tidal action.
 - How are log jams anchored?
 - Can repair design be modified to include additional repair between the project and the bulkhead.
 - Clarify reimbursable expenses.

Motion for McClure to get answers to these questions: Commissioner Meyer

Second: Commissioner Rickard

Vote: All in favor. Motion passed.

The next FEMA Grant work session is scheduled for Wednesday, August 16, 2017 at 6pm.

- 9. Discuss Moorage Insurance Policy:** McClure said staff had concerns with the moorage insurance requirements in Resolution 7-20-16A. Commissioners Duman and Meyer declared potential conflicts of interest since they are moorage customers. McClure said we are asking for higher amounts than other ports, small boats that moor short term don't have insurance, and getting the Port on the certificates as "additional insured" is difficult.

John Murphey, from Coast Insurance, explained the Port doesn't need to be listed as additional insured on policies, but the Port should require to be a certificate holder. Murphey said many smaller boats have coverage under a home owner's policy and it's common to have pollution included in liability, not separate. Discussion. There was consensus for McClure to work with the Murphey's to present a recommendation at the August meeting. There was further discussion requiring insurance for smaller, short term boats.

Motion to waive the moorage insurance requirement for boats under 25 feet, staying 10 days or less, by having the boat owner sign a document accepting responsibility for damage, until staff returns with a recommendation to amend Resolution 7-20-16A:

Commissioner Meyer

Second: Commissioner Buckwald

Vote: All in favor. Motion passed.

10. Commissioner and Manager Reports:

McClure reported:

- Mo's and 1499 parking lot repaving project postponed another week.
- Port is hiring for a Maintenance staff position.
- Omlid & Swinney will start working on Phase 2 of fire suppression system replacement next week.
- F Dock will re-open after a few more small repairs.

Commissioner Rickard reported:

- Attended a City Council meeting.
- Witnessed docks sitting in the mud at low tide.
- 4th of July fireworks were great.
- Next Siuslaw Watershed meeting at Honeyman Park on July 26, encouraged attendance.

Commissioner Duman reported:

- Would like to add a discussion at the next work session about moving boom logs to prevent silt accumulation in marinas.

John Murphey asked for clarification regarding the classifications of vessels. Commissioner Duman said there was commercial, recreational, and historical. There was discussion about the different classes, rates, and insurance requirements. Commissioner Buckwald agreed with Wende Jarman who spoke earlier regarding the ambiance of the boats. Buckwald commented on the fine line between protecting the Port and allowing non-operational vessels to moor here.

11. Public Comments:

- Michelle Culwell suggested a community group be created to bring suggestions to the Port Commissioners. The board agreed with the idea.
- Peter Bartolovich, a moorage customer, said the Commissioners have lost the vision of what a special place the Port of Siuslaw is. He said this is one of the best places he has ever moored and the board needs to take a fresh look at the potential of the Port.

12. Commissioner Duman adjourned the meeting at 8:34pm.