

MINUTES
PORT OF SIUSLAW SPECIAL MEETING
Wednesday, December 27, 2017, 3:00pm
100 Harbor Street, Florence, Oregon 97439

These Minutes were approved at the Regular Meeting on January 17, 2018

Commissioners Attending: Terry Duman, Nancy Rickard, Mike Buckwald, Bill Meyer,
Absent: David Huntington

Staff Attending: Dina McClure, Interim Manager

Audience: Dan Lofy, Lofy Construction

Purpose of Special Meeting: To discuss the Mo's Building Repair proposals.

Commissioner Duman called the meeting to order at 3:00pm.

McClure explained that staff neglected to check the contractor's proposals for the prevailing wage statement required in the Request for Proposals (RFP) for Mo's Exterior Building Repair and Mo's Roof Repair. McClure said she discovered the error after the board awarded a portion of the project to contractors who did not have the required language in their proposal. McClure said the port attorney's recommendation was to cancel the process or award the project to the next qualified bidder. McClure asked for the board's direction.

Motion by Rickard: To rescind the Motion made at the regular meeting on December 20, 2017, awarding the project according to McClure's recommendation for Mo's Building Repairs.

Second: Meyer.

Vote: All in favor. Motion passed.

The board discussed fairness to all contractors and how to proceed in the best interests of the Port. There was discussion about the material requirements listed on the RFP. McClure was directed to revise the RFP format, update the material requirements according to the advice of local contractor and building supplier companies, and send the RFP out again.

Lofy was asked to give feedback on the process. Lofy said the RFP was worded different than other RFP's he has received. Lofy provided input on siding, trim and batten materials.

Motion by Meyer: To direct McClure to prepare revised RFP's for Mo's building and roof repairs, and to stipulate materials in the RFP's according to local supplier recommendations.

Second: Rickard.

Vote: All in favor. Motion passed.

Commissioner Duman adjourned the meeting at 3:30pm.