

Supplemental Budget 15 January 2014

Port of Siuslaw	QB	Supplemental 15Feb2012			Supplemental 19 June 2013, updated June 2013			Supplemental 15 January 2014 updated January 2014		
GENERAL FUND	Acct #	Budget for Year 2011-12	Adopted by Board	Details	Comments	Adopted by Board	Details	Budget for 2012-2013 Year	Adopted by Board	Details
<b>RESOURCE DESCRIPTION</b>										
<b>BEGINNING FUND BALANCE</b>										
1 Net working capital/Cash on hand		300,000				150,000	(39,004 from CM fund)	250,000		(55,000 from CM)
2 Previously levied taxes	4520	5,500				2,750		6,000		
3 Levied Tax Interest	4525	3,000			lower cash reserves	10,400	7390 from Fred Meyer	1,000		1000 tax int
4 Bank Interest	4540							600		600 bank int
<b>OTHER RESOURCES</b>										
5 Campground Fees	4140	245,700				259,300		299,000		
Campground Sites				226,600 group			245,700			288,000 B Row rate change
Gazebo				100			100			0
Reservation Fees	4145			13,500			13,500			11,000 CG + boat
Room Tax	4144	16,000				16,600		17,000		
6 Leases		126,162				164,096		178,152		
1499 Bay St	4151			0			0			13,800 rented starting 5/13
080A Harbor St	4152			8,700 6 mos occ.			14,400			14,400
ICM	4153			19,000 flat			49,550			49,560
Mo's	4154			90,682			94,046			90,392
Concessions	4155			5,500			6,100			10,000
BJ's				2,100 land sold 2011			0			0
7 Moorage	4160	51,446				52,414		57,000		
Commercial Moorage	4162			17,331 rate inc.			17,974 (3.71 cpi)			12,000 (25% fee increase)
Sport Moorage	4163			30,675 plus \$2000 overflow			33,000			44,000
Liveboard Fees	4165			1,440			1,440			1,000
8 Storage	4170	22,000				22,000		16,000		
Outside Storage	4171			2,000			2,000			to be removed 2013
Covered Storage	4172			20,000			20,000			16,000
9 Marine Fuel	4190	35,000				65,000	incr fuel prices + USCG	58,500		~17% revenue

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	Diesel	4191													
	Gas, Non-ethanol	4192													
10	Parking	4210	7,000	Harbor St fees		7,000						9,100			add new Nopal fees
11	Dump Station	4220	1,000			1,000						1,300			
12	Vending	4240	4,250	minor incr.		4,408						5,300			add laundry
	Seafood Landings		350			350						0			
	ICM and wharf														
13	Forklift & Hoist	4250		200								200			
14	Port Labor	4251										700			
15	Seafood Seller Permits	4252		50							100	400			
16	Retail Sales	4270				0					0	1,050			new, clothing/mugs...
17	Miscellaneous Income	4600								0		4,000			reimbursements, late fees
18	Marine Board Maintenance Grants	4550	12,300									15,900			
	Florence Public Ramp			9,300							9,300				11,700
	Mapleton Transient Float			3,000							3,000				3,000
	City Public Restrooms										0				1,200 pass through
19	Sale of Surplus Property	4670	149,408	500 misc								2,000			sale of Rhody Dr property
				148,908 BJ's land sale											0
20	Loans	4830	375,000									375,000			balance of loan left on project
	PRLF Loan, wharf repair	4834		375,000 COIII match for wharf											13,000
21	Grant Resources	4840										1,504,380			213,690
	Business OR PPMF Grant														9,600 bulkhead drawings
	SDAO Security Matching Grant	4844	4,066	cam-1384, life-1380,lights-1302								2,800 cameras			2,940 recorder/cameras
	SDAO Internship Matching Grant											1580			completed
	OSMB Facilities	4841	75000	boarding float								completed			145,000 Floating Restroom
	Lane County Tourism Grant	4845	0												3,150 Hiker/Biker marketg
	County Ind Dev Rev Fund Grant	4843	89,476	ice plant								completed			
	ODOT Connect Oregon III Grant	4842	1,500,000	wharf repairs								1,500,000			53,000 balance of grant left
22	TOTAL RESOURCES, EXCEPT TAXES		1,354,116											1,272,692	
23	PROPERTY TAXES Est. to Receive	4510	260,233	97%x.1474x1,820,088,350								288,820			~3%/yr + forest sales
			306,000									306,000			~3%/yr + forest sales

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TOTAL RESOURCES		1,614,349	2,938,068	1,578,692
GENERAL FUND		Supplemental 15 January 2014		
EXPENDITURE DESCRIPTION		Supplemental 19 June 2013, Budget FY2012-13		
PERSONAL SERVICES		Budget for 2013-14 Year		
		Adopted by Board	Details	Adopted by Board
			Comments	Details
5000				possible 4% incr (merit + COLA)
1	Port Manager	73,909	COLA 1.25% / 3% merit	incr in March 2013
2	Services Coordinator	39,310		salaried, incr in Jan 2013
3	Administrative Staff I	32,815	job share	FT, wage adj
4	Administrative Staff II			9,781 special proj., wage adj
5	Research Staff, Temporary	0		5,000 poss. research proj, wage adj
	Intern, Temporary			0
6	Campground Staff II	7,170	seasonal	21,848 FT, poss. 4% incr
7	Fuel Station Staff, Seasonal			2,720 July-Oct, weekends only
8	Maintenance I/ Lead	35,445		38,569 poss. 4% incr
9	Maintenance II	27,105		28,273 poss. 4% incr
10	Maintenance III	24,413		25,376 wage adj
11	Groundskeeper			25,764 new position, poss. 4% incr
	<i>Subtotal Salaries &amp; Wages</i>	243,167		304,128
12	Payroll Taxes	24,000	est.	31,327 ~10.2%
13	Health Insurance, medical	26,618	PPO H Plan	47,615 16.79% rate & staff incr
14	Life Insurance	550		1,134 staff incr
15	Dental Insurance	2,800		5,090 staff incr
16	Workers Compensation Insurance	4,950		7,000 staff incr
17	Applicant Expense			
18	Retirement	3,000	est.	7,000 5% and incr staff
19	Compensated Absences	4,000	vacation & comp.	5,000
20	Overtime	3,000		3,000
21	Budget Fund Transfer			411,294
	<b>TOTAL PERSONAL SERVICES</b>	309,085		

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GENERAL FUND		Supplemental 15Feb2012 Budget for 2011-12 Year		Supplemental 19 June 2013, Budget for 2012-2013 Year		Supplemental 15 January 2014 Budget for 2013-14 Year		
EXPENDITURE DESCRIPTION	QB Acct#	Adopted by Board	Details	Comments	Adopted by Board	Details	Adopted by Board	Details
<b>MATERIALS &amp; SERVICES</b>	<b>5300</b>							
1 Employee Training	5260	1,500		safety, professional	1,500		1,500	
2 Advertising	5340	19,000		flat	19,000		15,000	
			2,500			2,500		6,850
Recreation Lines			13,000			13,000		5,000
General								3,150
Hiker/Biker Marketing								site maintenance
3 Website	5345		2,000			2,000	750	
4 Office Supplies	5350	1,200			1,200		3,000	
5 Operations Supplies	5360	19,300			19,050		19,300	
General			16,800	fuel increases etc.		13,000		14,000
Vehicle Fuel	5362		0			4,000		4,000
Safety Supplies	5361		700			750		1,300
Disaster Preparation			1,300			1,300		
Haz Mat Response			500			0		
6 Marine Fuel	5370	34,200			61,250		50,000	
Fuel Purchases			34,000	price increases		61k, price incr + USCG		49750
Waste Oil Service			200			250		250
7 Audit Services	5410	8,000		Fed. Project etc.	5,000		8,000	incl. federal award
8 Accounting Services	5420	200			600		2,000	payroll
9 Consultant Services	5425	0			3,000		0	
Haz Mat Response			0			3,000		0
10 Legal Services	5430	17,000			19,000		19,000	
Retainer			6,000			6,000		6,000
Real Estate Projects			2,000			2,000		2,000
Ordinance Projects			1,000			1,000		2,000
Other Projects			8,000	misc.		10,000		9,000
11 Legal Publications	5435	500		required notices	500	req notices	1,000	required notices

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12	Cost of Retail Items	5436					0		1,000	new
13	General Insurance	5450	45,700	est. max. 5% incr.	42,800	property & liability	0	44,000	44,000	2% incr
14	Contracted Services	5470	2,000		4,500			38,000	38,000	
	Inspection Services			1,000 sprinklers, hoist			1,000			5,000 sprinklers, hoist, fuel
	Seasonal Labor			0			2,000			1,000 Camp Florence
	Strategic Business Plan update			1,000			1,500			25,000 possible
	Beverage Vendor									1,000 coffee/water
	Computer Network									6,000
15	Travel & Conferences	5510	19,000		11,200			17,300	17,300	
	Commissioner Travel/Meetings			3,200			3,200			3,500
	Staff Travel			3,200			3,200			4,000
	PNWA(4)			7,400 attend conf			3,200			8,000 (Mgr + Comm.)
	SDAO			1,700 attend conf			600 if close by			800 (Mgr, Staff, Comm.)
	OCZMA			500 attend conf			0			0
	PCC(2)			2,800 attend conf			1,000 if close by			1,000 (Mgr)
	Chamber			200 Chamber lunches			0			0
16	Dues & Subscriptions	5520	8,700		8,839			8,403	8,403	
	LCOG			470			470			392
	OCZMA			500			500			500
	PNWA			1880			1930			1,960
	Siuslaw Pioneer Museum			50			50			50
	PCC			175			175			225
	Chamber			0			199			199
	Siuslaw Watershed Council			10			10			25
	OR Ethics Commission			0			260			260
	Travel Lane County			200			200			200
	Dept. of Admin. Svcs./ORCPP			200			200			100
	Leisure/Hercules Software			CG reservation system			1300/yr, cc fees w/bank fees			1,300
	ORCA/ARVC			2,500 system			660			652
	OEDA			500			750			750
	WLEOG			1,125			1,125			1,125
	Rotary			0			900			600
	Subscriptions			250 papers			60, drop R-G			65

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17	Public Relations	5530	2,100	meeting video etc.	2,100	3,500	meeting video, radio
18	Events	5540					
19	Telephone	5550	7,200		8,000	9,000	
	Local, LD & Cell			6,200		6,200	7,000 more cell phones
	DSL			1,000		1,800	2,000
20	Property Taxes	5610	6,135	est.	9,500	10,000	
21	State & County Transient Room Tax	5620	16,000		16,000	17,000	
22	Facilities	5700	41,580		53,000	52,500	
	<i>Land &amp; Infrastructure</i>						
	Boardwalk & Mariner Plaza			1050		1,500	5,500
	Anchor Park			0		0	500
	Mo's Parking Lot			200		200	500
	1499 Bay St Parking Lot			0		0	
	Nopal Street Parking Lot			4,000 lighting, etc.		4,000	5,000
	Harbor Street Parking Lot			2,000 security lightg, SDAO		2,000	1,000
	Pacific View Industrial Park			0		0	
	Campground Roads & Trails			6,500 topsoil, seeding, gravel, etc.		7,000	5,000
	DMD Site 19			0		0	2,000
	RV Dump Station			100		100	500
	Mapleton Parking Lot			200 50% MAP		200	1,000
	Mo's Bldg 1432 Bay			4,000 windows etc.		2,000	1,000
	ICM Bldg 1498 Bay			2,000 Port ownership 2012		2,000	1,000
	Office Bldg 1499 Bay			1,000		15000 repairs before leasing	1,000
	Bldg 080A Harbor			100		1,500	500
	Mapleton Public Restroom			200		500	500
	Harbor Public Restroom			0		0	500
	Car & Boat Wash			700		2,000	1,500
	Campsites & Gazebo			500		1,500	4,000
	Port Office 100 Harbor			400 misc.		1,000	1,000
	Storage Bldgs			500		1,500	1,000
	USCGA Bldg			0 repairs in 2010			

<i>Marine Facilities</i>											
Mapleton Transient Dock		0									500
Transient Dock		1380 (SDAO)	safety items, liferings					1,000			1,000
Maple Street Landing		0									500
Old Town Wharf		0	Wharf project								1,000
West Moorage Basin		6,000	repairs, parts etc.					6,000			6,000
Bulkhead											1,000
Boardwalk		500						1,500			
Florence Public Ramp		0	MAP								500
East Moorage Basin		8,000	F/H docks					hold			6,000
Marine Fuel Dock & AST		750						1,000			1,000
Marine Dump Station		0									500
<i>Other Assets</i>											
Siuslaw River Gauge		1,500						1,500			1,500
23 Facilities Repairs MAP	5701				12,300				15,900		
Boat Ramp, Restroom & Parking		9,300						9,300			11,700 (1,200 pass thru to City)
Mapleton TD, Restroom, Parking		3,000						3,000			3,000
24 Tool & Equipment Purchases	5730				1,750			6,000	9,000		
											8,000 buildings/marina
											1,000 grounds
25 Equipment Rental	5750				5,500			5,500	7,000		
Port Office		1,500	copier etc.					1,500			1,100 copier
Operations		3,000						3,000			1,000 backhoe, etc.
Temporary Facilities		1,000	portapottys					1,000			4,900 portapotties
26 Equipment Repairs	5790				5,500			6,350	8,000		
Vehicles		3,900	older vehicles					4,000			5,000
Vessels & Trailers		100						500			500
Office & Shop Equipment		900						1,000			1,000
Landscape & Heavy Equipment		500						750			1,000
Hoists		100						100			500
27 Utilities	5800				83,734			90,265	85,000		
Electric											37,000
Water/Sewer											20,000

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	Trash Service												12,000
	TV Cable												15,000
	Propane												1,000
28	State & Local Lease & License Fees	5900	9,700				10,450					13,500	allow for 5% incr
	Old Town Wharf (ML-10508)												11,500
	Marinas (ML-9188)												2,000
29	Election Expense	5940	0		completed May 2011		0					2,000	4 positions elected 2013
30	Miscellaneous	5950	7,500				12,000					12,000	
	Bank CC Charges	5954		7,000				11,000, incl Herc. cc fees					10,000
	Employee Clothing	5955		500				1,000					2,000
	<b>TOTAL MATERIALS &amp; SERVICES</b>		<b>375,299</b>				<b>428,904</b>					<b>472,653</b>	
	<b>CAPITAL OUTLAY</b>	<b>6000</b>											
1	Office Equipment	6050	7,000		phones, copier etc.		10,000					15,000	computer, desk, conf table/ chairs, cabinets
2	Operations Equipment	6060	6,700				24,000					32,440	
	Laundry Equipment	6061		1,500						3 sets, w/d 9,000			done
	Boat	6062		5,000	replace					replace, 5k			replace, 5,000
	Service Vehicle	6063		0						new vehicle, 10k			replace, 10,000
	Security Cameras	6064											addl, 6K + 2,940
	Picnic Tables	6065											3,500 for ten, test
	General												deck mower 5,000
3	Facilities	6150	218,908				32,800					32,500	
	Mo's Bldg			30,000	new roof etc.								windows, 6,000
	ICM Bldg			0									
	1499 Bay St Bldg	6100		0				30k upgrades prior to lease					windows, 3,000
	080A Harbor Bldg			0									sidewalk repair, 14,000
	Car & Boat Wash			0									
	Restroom			0	completed FY11					ofc			
	Laundry												
	Port Office, 100 Harbor	6110		188,908	office relocation								front porches, 4,500
	Storage Bldgs			0									new shed 5,000



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	Mapleton Public Restroom						0						
4	Land & Infrastructure	6130	3,000				0					31,000	
	Wharf Parking Lot (Mo's)						0						
	1499 Bay St Parking Lot						0						5,000 repaving
	Anchor Park						0						
	Nopal Street Parking Lot						0						
	Campsites, Roads						0						C Row upgrade, 15,000
	Harbor Street Parking Lot						0						
	RV Dump Station						0						
	Dredged Material Site						0						
	Estuary Trail						0						
	Pacific View Industrial Park						0						poss. Sales prep, 5,000
	Mapleton Parking Lot						0	re-striping lot					upgrades, 5,000
	Gazebo												new, 1,000
5	Marine Facilities	6170	400,000						1,939,000			316,172	
	Covered Picnic Area												
	Old Town Wharf	6171					375,000	COIll match, wharf repairs			1,875,000-grant & loan funds		balance wharf expenses 66,000
	Maple Street Landing & TD						0	completed					replace TD junction boxes, 4,000
	West Moorage Basin	6174					0				25k security/New docks		
	Boardwalk						0						sprinkler system (+wharf), 15,000
	Boat Ramp						25,000	OSMB match, boarding float					
	East Moorage Basin						0						
	Marina Dredging						0						
	Mapleton Transient Float						0	50% MAP					
	Bulkhead						40000	future rehab-CM fund					21,572 + 9,600
	Floating Restroom	6176					0						145,000
	Debris/ shear Booms	6175					0				39,000-debris booms		55,000
	Budget Fund Transfer								-21,000		Resolution 6-19-13A		
6	Capital Reserves Future Expenditures	7610							15,000		\$15k min/yr required		15,000 min. req.
	<b>TOTAL CAPITAL OUTLAY</b>		635,608						1,999,800			442,112	

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<b>DEBT SERVICE</b>		<b>7000</b>																				
1	PRLF, wharf repair	7230		15,000	est				22,455				\$7485/qr est. 3 qtr				29,940					Wharf Improvement
2	Spec Pub Work Loan L0004	7270		15,961					15,961				Boardwalk				15,961					Boardwalk
3	State Revolving Loan #040-130	7220		29,456					29,456								29,456					Nopal Development
4	PRLF Loan (MSLTD) #040-186	7216		46,400					46,400								46,400					MSLTD
5	MNIF (dredging) Loan #524016	7215		5,876					5,876								5,876					Dredging
6	PVIP (40 acres) Loan	7225		5,640	est.	only budgeted 6mo			11,280								25,000					refi loan?, Ind. Park
<b>TOTAL DEBT SERVICE</b>				118,333					131,428								152,633					
				Supplemental 15Feb2012						Supplemental 19 June 2013,						Supplemental 15 January 2014						
<b>GENERAL FUND</b>				Budget for 2011-12 Year				Budget for 2012-2013 Year				Budget for 2013-14 Year										
				Adopted by Board	Details	Comments		Adopted by Board	Details		Adopted by Board	Details										
<b>EXPENDITURE SUMMARY</b>																						
1	PERSONAL SERVICES			309,085			21.1%		331,232				11.2%				411,294					
<b>TOTAL PERSONAL SERVICES</b>																						
2	MATERIALS & SERVICES			375,299			25.6%		428,904				14.6%				472,653					
<b>TOTAL MATERIALS &amp; SERVICES</b>																						
3	CAPITAL OUTLAY																					
<b>TOTAL CAPITAL OUTLAY</b>				635,608			33.2%		2,020,800				68.8%				442,112					
<b>TOTAL DEBT SERVICE</b>				118,333			8.1%		131,428				4.5%				152,633					
5	Transfers to other funds			20000													0					
6	Contingency	6700		156,024		includes \$2500 ins reserves											100,000					
<b>TOTAL TRANSFERS &amp; CONTINGENCIES</b>				176,024					25,704				0.90%									
<b>TOTAL EXPENDITURES</b>				1,614,349					2,938,068								1,578,692					
7	UNAPPROPRIATED ENDING FUND BALANCE			0					0								0					
<b>TOTAL</b>				1,614,349					2,938,068								1,578,692					