

MINUTES
 PORT OF SIUSLAW COMMISSION MEETING
 Wednesday, 21 January 2015, 7:00pm
 Port Office, 100 Harbor St, Florence OR 97439

ATTENDANCE:

Commission: Commissioner Ron Caputo (Caputo), Commissioner Nancy Rickard (Rickard), Commissioner Jay Cable (Cable), Commissioner Terry Duman (Duman), Commissioner Bill Fleenor (Fleenor);

Staff: Port Manager Robert Forsythe (Forsythe); Recording Secretary Dina McClure (McClure);

Audience: Michael DeGray, David Huntington, Harlen Springer, Jeff Hale, Jay Nefcy, Brien Mill, Megan Gerber

Media: Alan Campbell/Campbell Productions

Commission President Caputo called the meeting to order at 7:00pm.

APPROVAL OF THE AGENDA: There were no changes to the agenda.

APPROVAL OF MINUTES: On the Motion, made by Cable, and seconded by Rickard, the board voted unanimously to approve the Minutes from the Regular Meeting on 17 December 2014.

On the Motion, made by Cable, and seconded by Rickard, the board voted unanimously to approve the Minutes from the Special Meeting on 8 January 2015, with Commissioner Duman abstaining since he was unable to attend.

FINANCIALS:

1. **Annual Financial Report for FY2013-14:** Fleenor read the Auditor's Opinion stating the financial position ending 30 June 2014 was in conformity with accounting principles generally accepted in the USA and no deficiencies were found. Fleenor thanked staff.
2. **Financial Statements:** **On the Motion, made by Fleenor, and seconded by Cable, the board voted unanimously to ratify the bills paid in the amount of \$130,161.23.**

STATE OF THE PORT MESSAGE: Commissioner Caputo read the message (attached).

OLD BUSINESS

1. **Resolution 1-21-15A Adopt Personnel Policy Revisions:** McClure said she added an On Call policy to the revisions proposed at the last meeting. Fleenor asked if the Personnel Policies comply with SDAO Best Practices and McClure said yes. Cable said the word Battery should be deleted from the policies as it is a form of assault. Duman said state law requires paying an employee 4 hours, not 2 hours, if they are called in. Fleenor said the policy will need to be revised when cannabis becomes legal. McClure said these issues will be noted and the board will review the Personnel Policies again next December. **On the Motion, made by Fleenor, and seconded by Cable, the board voted unanimously to adopt Resolution 1-21-15A.**

NEW BUSINESS

1. **Discuss Future of the Mapleton Property:** Caputo said it costs the port to maintain the Mapleton property which generates no revenue and asked the board for input. The board discussed transferring the property to county or the Mapleton business owners. The consensus was the entities may not want to take on the financial liability. Fleenor asked if it

could be legally de-commissioned. Caputo asked the board to get feedback from Mapleton businesses and residents. The board will resume discussion in February.

2. **Discuss Pollution and Property Indemnification Insurance for Moorage Customers:** Forsythe said most ports require long term moorage customers to have this insurance so port docks and marinas are protected from damage. Cable asked how much this type of insurance costs and McClure said she was quoted \$300 for an annual policy. The board agreed the Port of Siuslaw should enforce this rule. McClure said she would draft a Resolution to present at the February meeting.
3. **Discuss Moorage Rate Structure:** Forsythe said the existing moorage rate structure is confusing. Some moorage rates are structured by two different sets of boat lengths and other rates are structured by length of slip. Forsythe said staff is proposing consistency. Cable noted that rates are not changing, just the structure. McClure said an increase is proposed for recreational weekly and monthly rates on page 3. Fleenor encouraged internal consistency. McClure said she would draft a Resolution and schedule a Public Hearing for the February meeting.

REPORTS

Manager Reports:

- Forsythe said Representative McKeown has been in touch and wanted to know why Siuslaw and the Southern Ports severed ties regarding the dredging issue.
- Forsythe said the following pieces of legislation are being reviewed by State staff:
 - The relationship between ports and cities
 - Revising ORS 777 to broaden the language for what types of business opportunities ports can pursue.

Commission Reports:

- Caputo attended Lane Co Transportation meeting via conference call.
- Caputo and Rickard will attend OR Pacific Ports meeting on January 22 via conference call.
- Caputo asked for board approval for him to go to the SDAO Annual Conference Feb 6-8. The board approved.
- Caputo said Forsythe will attend the Pacific NW Waterway Convention in WA DC in March.
- Duman said the Port's fuel prices are higher than anywhere else. McClure said the fuel was purchased last fall before the gas prices dropped.
- Rickard said she is going to the Siuslaw Watershed Council meeting next week.
- Fleenor said the new city council wants to hold work sessions with the port commissioners periodically to discuss economic development. Caputo said he and Forsythe would look into it.

President Caputo adjourned the meeting at 7:44pm.

President

State of the Port

On Thursday January 8th, the Port of Siuslaw Commissioners met to review the Port's 5 year Strategic Business Plan and establish priorities for the next three years. One of the top priorities set by the commission for this year is to seek out new funding sources to help reduce existing Port debt and establish a reserve fund for future work projects.

Expansion and improvements made to the RV Park helps keep the RV Park operating near capacity during the summer and fall months making it a great income source for the Port.

Another priority set by the commission is the addition of a new restroom at the east section of the park.

The Port will continue to work with our State and federal delegations, the Army Corp of Engineers, and the Coast Guard to keep the river channel open and push for the needed repairs to our jetties.

The commissioners will continue to support our commercial fishing fleet and do what they can to attract more boats and fish related businesses to the commercial boat basin in old town. They also will continue to support all other fishing related enterprises in the port district including fishing charters, sports fishing, and kayakers.

The Port will continue to work with local business, and governmental agencies to create new opportunities for increased economic development.

Ron Caputo
President
Port of Siuslaw Commission