AGENDA

PORT OF SIUSLAW COMMISSION MEETING Wednesday, 15 April 2015 Port Office, 100 Harbor Street, Lane County, Florence, OR 97439

CALL TO ORDER 7:00 pm

APPROVAL OF THE AGENDA

APPROVAL OF MINUTES

Regular Meeting on 18 March 2015

REMARKS FROM CITIZENS/GROUPS

Use Sign-in Sheet on Counter...Limited to 5 minutes per speaker (15 minutes total)

REMONSTRANCE FROM THE COMMISSION

FINANCIALS Financial Statements: Ratify Bills Paid in March \$ 78,019.35

OLD BUSINESS

- 1. Discuss Campground and Moorage Rate Increases
- 2. <u>Discuss Campground Reservation Policy Proposed Changes</u>
 - a. Establish revised time period for advance reservations
 - b. Discuss separate account for unearned revenue deposits
 - c. Discuss future of December Members

NEW BUSINESS

1. Discuss Commissioner Position #4 Vacancy

REPORTS President, Commission, Manager

Committee Reports

SCHEDULED MEETINGS

- Wednesday, 20 May 2015, Regular Commission Meeting, 7:00pm
- Wednesday, 17 June 2015, Regular Commission Meeting, 7:00pm
- Wednesday, 15 July 2015, Regular Commission Meeting, 7:00pm

MINUTES

PORT OF SIUSLAW COMMISSION MEETING Wednesday, 18 March 2015, 7:00pm Port Office, 100 Harbor St, Florence OR 97439

ATTENDANCE:

<u>Commission</u>: Commissioner Ron Caputo (Caputo), Commissioner Nancy Rickard (Rickard), Commissioner Jay Cable (Cable), Commissioner Terry Duman (Duman), Commissioner Bill Fleenor (Fleenor);

<u>Staff</u>: Port Manager Robert Forsythe (Forsythe); Recording Secretary Dina McClure (McClure); <u>Media</u>: Alan Campbell/Campbell Productions, Jack Davis/Siuslaw News

Commission President Caputo called the meeting to order at 7:00pm.

APPROVAL OF THE AGENDA: There were no changes to the agenda.

APPROVAL OF MINUTES: On the Motion, made by Cable, and seconded by Duman, four board members voted to approve the Minutes from the Regular Meeting on 18 February 2015. Commissioner Fleenor did not vote since he didn't attend the meeting.

REMARKS:

- Anne Caples spoke in favor of protecting the cormorants. Caples said local colonies of cormorants are being monitored by ODFW and some of the 1200 mentioned in the Siuslaw News actually roost on ocean cliffs, not the river. Caples said many birds including loons, eagles, and osprey feed on fish and the cormorants should not be singled out as a threat.
- Joe Holsonback spoke in opposition of increasing rates and in favor of the December Members. Holsonback compared the Port of Siuslaw prices to other campground/marina prices and asked how rate increases were justified when no improvements have been made. Holsonback said the December Members add to the local economy and the increase in campground occupancy is due to great weather.
- Janine Strain also spoke in opposition of increasing rates and in favor of the December Members. Strain was upset that a \$132 moorage rate is increasing to \$337. Strain asked why unused docks have not been set up for additional moorage as promised a few years ago. Strain said December Members are getting older and the members of this group need to be rewarded for their years of loyalty.
- Diane Petty spoke in favor of protecting the cormorants. Petty said she has led numerous birdwatching tours to the Florence area. Petty said these birdwatchers come from around the world to see all of the birds. They spend money in our community and spread the word to their friends. Petty encouraged the Commissioners to leave the cormorants alone.

REMONSTRANCE

Fleenor, who was not present at the last commission meeting, asked what the cormorant issue was about and how the Port is involved. Caples said the Siuslaw News reported a discussion

from the last Port meeting where 1200 cormorants across from Cushman, were blamed for eating one pound of salmon smolt each per day and killing trees. Caputo said the cormorants are a federally protected bird, the Port of Siuslaw has no jurisdiction over them, and as far as he is concerned the cormorants are welcome to stay.

FINANCIALS: On the Motion, made by Cable, and seconded by Rickard, the board voted unanimously to ratify bills paid in the amount of \$60,801.59.

OLD BUSINESS

1. Resolution 03-18-15A to Amend Resolution 05-21-14B to Include Sections in the Rate and Fee Schedule: McClure said this resolution was only a housekeeping issue to create sections in the Rate and Fee Schedule. On the Motion made by Fleenor, and seconded by Cable, the board voted unanimously to adopt Resolution 03-18-15A.

President Caputo Opened the Public Hearing

 Joe Holsonback asked who came up with the proposed rate increases. Caputo said staff makes recommendations to the board. Holsonback said at the price of the new moorage rates, he wants an assigned spot to park his boat trailer included. Holsonback asked the board to address value compared to price.

President Caputo Closed the Public Hearing

1. Resolution 03-18-15B to Revise Structure and Rates to the Rate and Fee Schedule: McClure said the board was given the proposed rate increases at prior board meetings to review. McClure said one of the changes proposed is to have the 24' and 40' G Dock rate be the same price and Strain's earlier reference to \$132 increasing to \$337 is actually \$176 increasing to \$337. Strain confirmed the correction. McClure said staff worked with the port manager to get the philosophy of the moorage rate structure consistent with the campground rate structure. There was discussion between members in the audience and staff regarding rate comparisons with other marinas. Staff did not have rate comparison paperwork present. Caputo proposed tabling the Resolution to the April meeting. Fleenor requested staff to come back with comparisons and justification of how the new rates were created. On the Motion made by Fleenor, and seconded by Cable, the board voted to postpone Resolution 03-18-15A.

NEW BUSINESS

- 1. <u>Discuss Campground Reservation Policy Proposed Changes:</u> McClure said there were three issues to discuss:
 - McClure said staff discovered that the current reservation policy and the reservation software have conflicting parameters. McClure explained that policy allows a customer to reserve up to the last day of the following calendar year (12-31-16) but the software is currently programmed for 730 days (2 years). McClure said someone can go online and book up to March 17, 2017 when we are telling them on the phone they can't book after December 31, 2016. McClure said other government run campgrounds only allow reservations to be made for the current season or calendar year. McClure proposed the

reservation policy be changed to six or nine months ahead which would solve the software issue and compel people to make their reservations in the off season when the office is less busy. Fleenor said the campground should be run like a private entity instead of a government entity since the Port only receives \$260K of tax revenue out of a \$1.4M budget. Fleenor said the Port needs to make a profit in order to pay for increasing expenses and find ways to develop a capital reserve for the \$22M existing assets. Duman said the issue is reservations and his suggestion is to get rid of Hercules (reservation software) and pay staff to do the work. McClure said the software is a good system and it keeps track of a large customer data base. McClure said staff is proposing a change to the policy so it can coincide with the software parameters. The discussion changed to December Members. Caputo said he wanted them to have first choice. Fleenor said the software program should be programmed to allow customers with certain criteria an advantage. McClure said the discussion was getting off track and if they re-read the email she sent had sent them prior to the meeting the policy/programming issue might make more sense.

Holsonback said the original idea, proposed by Ron DeGroot in September 2013, was for this particular group, known as the "December Members", to have permission to reserve their favorite RV site or moorage slip before reservations open to the general public. He said the December Members received the ability to make advance reservations and should be able to get their requested site/slip as well.

- McClure said the unearned revenue account (prepaid deposits) is up to \$115K. Fleenor said if it's not operational money, it should be put into a separate bank account where it can earn interest and be transferred when needed. Fleenor requested a policy proposal for the next meeting.
- McClure said staff have been getting complaints from the public that campground waterfront (B Row) sites are never available for fishing season and they are upset when told long term guests have a jump on reserving those sites. McClure explained the criteria to become a December Member is based on staying a month or more for a minimum of three consecutive years. Forsythe said the group will grow in members each year. McClure said it is taking staff time to manage the group and suggested the board consider changing criteria to limit the members. Fleenor re-emphasized the importance of creating a capital reserve to manage the port assets and said the board needs to find ways to make ends meet. Fleenor said if the campground is run by supply and demand, the rates for the popular waterfront sites should be higher. Rickard said that would help with the increasing expense of maintaining the campground. Strain, from the audience, said the December Members don't mind paying extra but the increase being proposed for moorage is too much. There was more discussion regarding the rates. Fleenor said previous boards have struggled with this issue and at some point this board needs to step up and decide between making a profit versus giving services away at cost. If the decision is at cost, the board will not be able to fund maintenance for the wharf and boardwalk, or repair the bulkhead. Caputo said these people want to enjoy our campground and he understands the scheduling issue. Caputo suggested the board consider a plan to revise the December Member group to Gold Members and charge a membership fee. Duman said if the Port didn't receive \$260K a year in tax revenue, the Port would be broke. Duman said the board would be wrong to "drive away" the December Members. McClure said staff does not want to

"drive away" the December Members either. McClure said staff appreciates their business, has communicated with them regarding the operational concerns, and this discussion will resume next month.

Fleenor said the board needs to address a full cost recovery plan. There was a short discussion and it was decided to talk more about this at a future meeting.

REPORTS

- Forsythe reported on his trip to the Pacific Northwest Waterways Association (PNWA) conference in Washington DC. Forsythe said PNWA represents 99 ports and they lobby to get federal money to the Corps for waterway projects. In addition to the attendees meeting with all of the Representative's, Forsythe personally met with Congressman DeFazio and Senator Wyden's staff regarding dredging money and jetty repairs. Forsythe said attending this conference is expensive, however, it has resulted in getting money allocated to Siuslaw River dredging.
- Rickard attended the Siuslaw Watershed Council meeting and said the next meeting is about the Watershed camps for the children.
- Jay Nefcy, from the audience, asked Forsythe or Caputo to give an update on HB 3104.
- Forsythe said a letter was drafted to Representative McKeown addressing language in ORS 777. Forsythe said if the port wants to do a project and legal says ORS 777 doesn't say they can, his argument is that ORS 777 doesn't say they can't. Forsythe requested McKeown to introduce legislation, using the PVIP 40 acre property as an example to land tele-communication cable. HB3104 will be introduced in Salem on March 25 and he plans to attend in support.
- Caputo said the STEP fish cleaning station, funded by an ODFW Restoration and Enhancement Grant, has passed final inspection and the keys have been turned over to the Port. Caputo said it would be open daily during fishing season.

Commission President Caputo adjourned the regular meeting at 8:06pm to enter int
Executive Session per ORS 192.220(2)(i).

President			

Port of Siuslaw Balance Sheet As of March 31, 2015

	Mar 31, 15
ASSETS	
Current Assets	
Checking/Savings 1001 · SB Checking - General Fund 1003 · SB SAV - Capital Reserve	23,478.86 70,029.99
1005 · SB MMA - General Fund	329,367.74
1050 · SB MMA - ICM	5,043.01
1070 · Petty Cash	750.00
Total Checking/Savings	428,669.60
Other Current Assets	
1220 · Accounts Receivable	10,242.06
1499 · Undeposited Funds	206.00
Total Other Current Assets	10,448.06
Total Current Assets	439,117.66
TOTAL ASSETS	439,117.66
LIABILITIES & EQUITY Liabilities Current Liabilities Accounts Payable	
2000 · *Accounts Payable	-5,332.00
Total Accounts Payable	-5,332.00
Credit Cards 2021 · Port Credit Card 1	3,422.80
2022 · Port Credit Card 2	6.00
Total Credit Cards	3,428.80
Other Current Liabilities 2030 · Deposits Held 2040 · Gift Certificates	8,630.00 -327.00
2045 · Unearned CG Revenue (Hercules)	119,341.40
2150 · Payroll related Liabilites	21.09
Total Other Current Liabilities	127,665.49
Total Current Liabilities	125,762.29
Total Liabilities	125,762.29
Equity 3000 · Opening Bal Equity 3900 · *Retained Earnings Net Income	104,709.66 51,740.66 156,905.05
Total Equity	313,355.37
TOTAL LIABILITIES & EQUITY	439,117.66

11:10 AM 04/13/15 Accrual Basis

Port of Siuslaw Profit & Loss Budget Performance March 2015

	_	Mar 15	Budget	% of Budget	Jul '14 - Mar 15	YTD Budget	% of Budget	Annual Budget
Income								
4100 · Available Beginn	ing Cash	0.00	0.00	0.0%	0.00	0.00	0.0%	275,000.00
4140 · Campground Rev	venue	23,617.59	14,400.00	164.0%	324,930.31	267,950.00	121.3%	340,000.00
4150 · Leases		14,378.80	14,012.66	102.6%	138,359.20	132,514.02	104.4%	178,152.00
4160 · Moorage		5,098.33	1,850.00	275.6%	62,756.75	48,550.00	129.3%	60,000.00
4170 · Storage		2,356.35	1,800.00	130.9%	20,078.09	15,000.00	133.9%	20,000.00
4190 · Marine Fuel		234.52	400.00	58.6%	55,405.60	46,300.00	119.7%	50,000.00
4200 · Other Facility Inc	ome	595.25	550.00	108.2%	22,966.38	16,845.00	136.3%	20,300.00
4500 · Levied Taxes		6,679.17	8,300.00	80.5%	324,218.30	286,900.00	113.0%	307,000.00
4540 · Interest Income		24.83	50.00	49.7%	580.42	450.00	129.0%	600.00
4550 · Maintenance Ass	istance Program	0.00	0.00	0.0%	15,900.00	15,900.00	100.0%	15,900.00
4600 · Miscellaneous In	come	7.49	200.00	3.7%	13,284.01	2,900.00	458.1%	4,000.00
4650 · Sale of Surplus E	quipment	0.00	0.00	0.0%	2,000.00	0.00	100.0%	0.00
4670 Sale of Surplus P	roperty	0.00	0.00	0.0%	0.00	0.00	0.0%	125,000.00
4840 Grants	_	0.00	0.00	0.0%	0.00	0.00	0.0%	173,125.00
Total Income	_	52,992.33	41,562.66	127.5%	980,479.06	833,309.02	117.7%	1,569,077.00
Gross Profit		52,992.33	41,562.66	127.5%	980,479.06	833,309.02	117.7%	1,569,077.00
Expense								
5000 · Personal Service	s	31,107.20	33,382.75	93.2%	303,591.84	311,444.75	97.5%	424,593.00
5300 · Material and Serv	rices	22,877.61	27,230.00	84.0%	390,441.01	404,840.00	96.4%	531,650.00
6000 · Capital Outlay		-1,150.00	0.00	100.0%	10,568.25	0.00	100.0%	376,549.00
6700 · Contingency		0.00	0.00	0.0%	0.00	0.00	0.0%	90,625.00
7000 · Debt Service		1,499.92	1,500.00	100.0%	114,504.19	114,707.50	99.8%	145,660.00
Total Expense	_	54,334.73	62,112.75	87.5%	819,105.29	830,992.25	98.6%	1,569,077.00
Net Income		-1,342.40	-20,550.09	6.5%	161,373.77	2,316.77	6,965.5%	0.00

Port of Siuslaw Profit & Loss Prev Year Comparison July 2014 through March 2015

	July 2014 through March 2015									
		+			Jul '14 - Mar 15	Jul '13 - Mar 14	\$ Change	% Change		
	In	come			301 14 - Wai 13	301 13 - Wai 14	y Change	76 Change		
	-) · C	ampground Revenue	1					
				I · RV Sites- Taxable	192,258.42	170,058.91	22,199.51	13.05%		
		1	4142	2 · RV Sites -Non Taxable	96,209.72	80,132.54	16,077.18	20.06%		
		1	4143	3 - RV Site - Add'I revenue	4,260.88	2,692.00	1,568.88	58.28%		
		\top	4144	I - Transient Room Tax	18,641.42	16,457.43	2,183.99	13.27%		
			4145	· Reservation Fees	13,485.87	10,810.00	2,675.87	24.75%		
			4146	· Hercules Payments, CG office	0.00	54.00	-54.00	-100.0%		
			4147	· Hercules Payments, Online	74.00	0.00	74.00	100.0%		
		Tota	l 414	10 · Campground Revenue	324,930.31	280,204.88	44,725.43	15.96%		
		-		eases I · Building Lease - 1499 Bay St	10,350.00	10,350.00	0.00	0.0%		
\exists	\top	\top		2 · Building Lease - 080A Harbor St	10,800.00	10,800.00	0.00	0.0%		
	\top	\top	4153 · Wharf lease - ICM		37,169.10	37,169.10		0.0%		
		\top	4154	↓ · Wharf lease - Mo's	70,002.54	67,794.57	2,207.97	3.26%		
			4155	· Concessions	8,950.00	8,525.00	425.00	4.99%		
			4156	6 · Docking Lease	1,087.56	0.00	1,087.56	100.0%		
		Tota	I 415	50 · Leases	138,359.20	134,638.67	3,720.53	2.76%		
		4160) . M	oorage						
				2 · Commercial Moorage	12,628.84	11,290.09	1,338.75	11.86%		
		1		3 · Sport Moorage	48,872.18	43,388.21	5,483.97	12.64%		
				5 · Liveaboard Fees	1,255.73	1,205.62	50.11	4.16%		
		Tota	I 416	60 · Moorage	62,756.75	55,883.92	6,872.83	12.3%		
		4476								
		4170		orage I · Outside storage	1,860.15	9.19	1,850.96	20,141.02%		
	+	+		2 · Indoor Storage	18,217.94	16,465.74		10.64%		
				70 · Storage	20,078.09	16,474.93		21.87%		
				C 0.0.030	20,010.00	10,17 1.00	0,000.10	21.0170		
		4190		arine Fuel						
		+		I · Diesel	7,405.10	7,114.70		4.08%		
	_	4		2 · Gas, Non-ethanol	48,000.50	41,022.00		17.01%		
		Tota	1 419	90 · Marine Fuel	55,405.60	48,136.70	7,268.90	15.1%		
		4200) · O	ther Facility Income						
			4210) - Parking Income						
				4211 · Nopal Lot Long Term	0.00	300.00	-300.00	-100.0%		
				4210 · Parking Income - Other	10,974.50	9,285.48	1,689.02	18.19%		
		Ш	Tota	ll 4210 · Parking Income	10,974.50	9,585.48	1,389.02	14.49%		
			4224) . Dumn Station Food	2 205 74	4 477 40	1 700 00	404 000/		
	+	+		O · Dump Station Fees O · Gazebo Rental	3,265.71 50.00	1,477.49	 	121.03% 100.0%		
-	+	+			50.00	0.00	50.00	100.0%		
			424() · Vending Sales						

Profit & Loss Prev Year Comparison July 2014 through March 2015

	4 through Marc	h 2015		<u> </u>
+++	Jul '14 - Mar 15	Jul '13 - Mar 14	\$ Change	% Change
4241 · Car Wash	887.78	3,120.86	-2,233.08	-71.55%
4242 · Boat Flush	687.50	389.04	298.46	76.72%
4243 · Laundry	5,277.50	4,008.75	1,268.75	31.65%
4244 · Soap/Bleach	215.00	238.00	-23.00	-9.66%
4245 · Tidebooks	49.00	47.00	2.00	4.26%
Total 4240 · Vending Sales	7,116.78	7,803.65	-686.87	-8.8%
 			1	
4250 · Forklift & Hoist	390.00	350.00	40.00	11.43%
4251 - Port Labor	0.00	10.00	-10.00	-100.0%
4252 · Seafood Seller Permits	75.00	100.00	-25.00	-25.0%
4260 · Events			1	
4262 · Septoberfest	0.00	6,534.00	-6,534.00	-100.0%
Total 4260 · Events	0.00	6,534.00	-6,534.00	-100.0%
			1	
4270 · Retail Sales				
4271 · Mugs	30.00	50.00	-20.00	-40.0%
4272 · Clothing Sales	883.00	609.00	274.00	44.99%
4273 · 2 Cycle Oil	75.00	44.55	30.45	68.35%
4274 · Pins	57.00	90.00	-33.00	-36.67%
4275 · LED Pocket lights	40.00	0.00	40.00	100.0%
Total 4270 · Retail Sales	1,085.00	793.55	291.45	36.73%
	1,000.00			
4300 ⋅ Cash Over/Short	9.39	66.56	-57.17	-85.89%
Total 4200 · Other Facility Income	22,966.38	26,720.73	-3,754.35	-14.05%
	,,,,,,,	1, 1	1, 1	
4500 · Levied Taxes				
4510 · Current Levied Taxes	262,763.59	252,764.76	9,998.83	3.96%
4515 · State Forest Sales	57,515.15	13,606.92	43,908.23	322.69%
4520 · Prior Years Levied Taxes	3,150.29	5,501.76	-2,351.47	-42.74%
4525 · Levied Tax Interest	789.27	852.87	-63.60	-7.46%
Total 4500 · Levied Taxes	324,218.30	272,726.31	51,491.99	18.88%
	,	,	,	
4540 · Interest Income	580.42	669.26	-88.84	-13.27%
4550 · Maintenance Assistance Program	15,900.00	15,900.00	0.00	0.0%
4600 · Miscellaneous Income	,	,		
4605 · NSF check service charge	0.00	95.00	-95.00	-100.0%
4610 · Reimbursement Income	11,170.04	1,492.51	9,677.53	648.41%
4615 · Late Fees	299.80	115.65	184.15	159.23%
4625 · Other Income	319.17	10,735.83	-10,416.66	-97.03%
4600 · Miscellaneous Income - Other	1,495.00	470.41	1,024.59	217.81%
Total 4600 · Miscellaneous Income	13,284.01	12,909.40	374.61	2.9%
	15,20	1=,555.15		2.570
4650 · Sale of Surplus Equipment	2,000.00	1,894.00	106.00	5.6%
4830 · Loans		.,50 1.05		3.570
4834 · PRLF Loan Wharf	0.00	21,283.00	-21,283.00	-100.0%
100. The Eval Hilan	0.00	21,200.00	21,200.00	100.078

Port of Siuslaw Profit & Loss Prev Year Comparison

\top		ТТ		July 2014	through Marc	h 2015	1 1	<u> </u>
+		H			Jul '14 - Mar 15	Jul '13 - Mar 14	\$ Change	% Change
		Total	483	30 · Loans	0.00	21,283.00	-21,283.00	-100.0%
+		+ +		rants				
+		+-+		2 · Connect Oregon Grant	0.00	177,272.44	-177,272.44	-100.0%
+		+ +		4 · SDAO Security Grant	0.00	2,940.00	-2,940.00	-100.09
+		1		5 · Lane County Tourism Grant	0.00	3,150.00	-3,150.00	-100.09
+		+		6 · IFA PPMF Grant	0.00	8,281.00	-8,281.00	-100.09
+		lotai	484	40 · Grants	0.00	191,643.44	-191,643.44	-100.09
	Tot	al Inco	ma		980,479.06	1 070 095 24	-98,606.18	-9.149
+	100	ai ince	Jille		960,479.06	1,079,085.24	-98,000.18	-9.147
Gro	oss P	Profit			980,479.06	1,079,085.24	-98,606.18	-9.14%
+	1	TOTAL			300,473.00	1,070,000.24	30,000.10	3.147
	Exr	oense						
+	1-4	_	. Ре	ersonal Services		1	+ +	
+	+	1 т) · Port Manager	50,701.13	48,749.94	1,951.19	4.09
\top		+ +		5 · Services Coordinator	0.00	12,561.30	-12,561.30	-100.09
		!	5030	O · Administrative Assistant	27,743.55	33,496.09	-5,752.54	-17.179
		!	5035	- Research/Archive position	0.00	6,503.09	-6,503.09	-100.09
		!	5036	6 · Project Coordinator	17,705.80	8,217.92	9,487.88	115.459
			5050	O · Office Assistant	17,419.19	0.00	17,419.19	100.09
		!	5060)・Campground Lead	8,304.33	15,818.14	-7,513.81	-47.59
		!	5061	Ⅰ · Campground Staff	8,961.76	0.00	8,961.76	100.09
			5065	5 - Fuel Attendant	3,010.94	3,310.00	-299.06	-9.049
			5075	5 · Maintenance I Lead	30,279.34	30,613.51	-334.17	-1.099
		!	5076	6 · Maintenance II	21,824.98	21,160.97	664.01	3.149
			5077	7 - Maintenance III	20,094.48	19,266.96	827.52	4.39
			5078	3 · Groundskeeper	20,211.57	18,162.92	2,048.65	11.28
—		-) · Payroll taxes	23,007.29	22,619.48	387.81	1.71
┿		+ +) · Health Insurance	40,218.48	31,873.85	8,344.63	26.189
+		+ +		I · Life Insurance	1,169.90	834.30	335.60	40.239
+		+		2 · Dental Insurance	3,509.70	2,820.41	689.29	24.449
+		+ +		Workers Compensation Insurance Applicant Frances	9,126.28	5,812.00	3,314.28	57.039
+		+ +		I · Applicant Expenses	0.00	55.00	-55.00	-100.09
+		+ -		5 · Compensated absences	303.12	6,136.64	-5,833.52 15,579.32	-95.069
+		Total	500	00 · Personal Services	303,591.84	288,012.52	15,579.32	5.419
		5300	. M	aterial and Services				
+		+) · Employee Training	285.90	398.00	-112.10	-28.179
+	1	+ +) · Grant Expenses	200.90	390.00	-112.10	-20.17
+		† †		5311 · Hiker Biker Advertising	1,330.00	1,097.50	232.50	21.199
+		1 1		5313 · Dredging Permit	1,080.00	0.00	1,080.00	100.09
\top	T	1 1		5314 · Floating Restroom	1,150.00	0.00	1,150.00	100.09
\top		1 1		5315 · STEP Fish Clean Station	1,185.48	0.00	1,185.48	100.0%
1		-	Tota	ll 5310 ⋅ Grant Expenses	4,745.48	1,097.50	3,647.98	332.39%

Profit & Loss Prev Year Comparison July 2014 through March 2015

		July 2014	through Marc	th 2015	1	
			Jul '14 - Mar 15	Jul '13 - Mar 14	\$ Change	% Change
			041 14 Mai 10	041 10 11141 14	ψ Onlange	70 Onlange
	5340	0 · Advertising	12,835.85	10,374.71	2,461.14	23.72%
		5 · Web Site	634.43	919.43	-285.00	-31.0%
	5350	0 · Office Supplies	2,234.58	2,031.13	203.45	10.02%
	536	0 · Operation Supplies				
		5361 · Safety Supplies	1,955.42	760.91	1,194.51	156.98%
		5362 · Vehicle fuel	1,741.42	2,236.35	-494.93	-22.13%
		5360 · Operation Supplies - Other	7,594.37	11,653.59	-4,059.22	-34.83%
	Tota	al 5360 · Operation Supplies	11,291.21	14,650.85	-3,359.64	-22.93%
	537	0 · Marine Fuel				
		5371 · Non-ethanol Gas	38,208.84	34,441.52	3,767.32	10.94%
		5372 · Diesel	9,043.84	5,796.71	3,247.13	56.02%
	Tota	al 5370 · Marine Fuel	47,252.68	40,238.23	7,014.45	17.43%
	5410	0 - Audit	7,750.00	6,250.00	1,500.00	24.0%
	542	0 - Accounting Service	1,051.75	1,969.25	-917.50	-46.59%
	543	0 · Legal Services	8,185.50	5,445.75	2,739.75	50.31%
	543	5 · Legal Publications	361.27	0.00	361.27	100.0%
	543	6 - Cost of Retail Items	535.20	572.05	-36.85	-6.44%
	545	0 - Insurance - General	47,135.00	50,709.58	-3,574.58	-7.05%
	545	5 · Insurance Claims Paid	0.00	1,644.00	-1,644.00	-100.0%
	547	0 - Contracted Services	13,685.94	13,183.95	501.99	3.81%
	5510	0 - Travel & Meeting Expense				
		5511 · F/V Otter Research Trip	0.00	1,853.10	-1,853.10	-100.0%
		5510 · Travel & Meeting Expense - Otl	8,248.58	13,359.60	-5,111.02	-38.26%
	Tota	al 5510 · Travel & Meeting Expense	8,248.58	15,212.70	-6,964.12	-45.78%
	5520	0 · Dues/Subscriptions	12,020.24	7,638.29	4,381.95	57.37%
	5530	0 - Public Relations	2,406.95	2,647.49	-240.54	-9.09%
	554	0 · Events				
		5543 - Septoberfest	0.00	6,846.34	-6,846.34	-100.0%
		5540 - Events - Other	0.00	140.21	-140.21	-100.0%
	Tota	al 5540 · Events	0.00	6,986.55	-6,986.55	-100.0%
	5550	0 · Telephone Expense	6,326.11	6,199.03	127.08	2.05%
	561	0 - Property Taxes	13,084.87	24,524.94	-11,440.07	-46.65%
	562	0 - Transient Room Tax	19,932.42	16,152.90	3,779.52	23.4%
\perp	570	0 · Facilities	31,126.67	35,526.54	-4,399.87	-12.39%
\perp	570 ⁻	1 - MAP Repairs	6,118.80	8,272.03	-2,153.23	-26.03%
\perp	573	0 - Tool & Equipment Purchase	863.71	2,675.10	-1,811.39	-67.71%
\perp	575	0 - Equipment Rental	4,979.25	4,872.87	106.38	2.18%
		0 · Equipment Repairs	7,869.59	2,614.75	5,254.84	200.97%
	580	0 · Utilities				1
		5810 · Electric	29,518.14	30,333.28	-815.14	-2.69%

1:29 PM 04/13/15 Accrual Basis

Port of Siuslaw Profit & Loss Prev Year Comparison July 2014 through March 2015

	1		July 201	4 through Marc	h 2015	T T	
	+	\vdash		Jul '14 - Mar 15	Jul '13 - Mar 14	\$ Change	% Change
			5820 · Water/Sewer	24,168.45	21,313.61	2,854.84	13.39%
			5830 · Trash Service	20,422.06	18,576.18	1,845.88	9.94%
			5840 · TV Cable	16,744.72	12,781.53	3,963.19	31.01%
			5850 · Propane	490.45	414.38	76.07	18.36%
			5860 · Internet	765.00	667.08	97.92	14.68%
			5870 · Sani-Star dump fee	1,350.00	0.00	1,350.00	100.0%
		To	tal 5800 · Utilities	93,458.82	84,086.06	9,372.76	11.15%
		59	00 · State Lease Fees	14,933.56	12,886.14	2,047.42	15.89%
		59	50 · Miscellaneous				
			5954 · Bank CC Charges	11,298.39	9,653.29	1,645.10	17.04%
			5955 · Employee Clothing	412.47	1,029.72	-617.25	-59.94%
			5950 · Miscellaneous - Other	150.00	2,694.46	-2,544.46	-94.43%
		То	tal 5950 · Miscellaneous	11,860.86	13,377.47	-1,516.61	-11.34%
			60 · NSF Check	80.00	112.00	-32.00	-28.57%
		Total 5	300 · Material and Services	391,295.22	393,269.29	-1,974.07	-0.5%
			Capital Outlay		1		100.00/
			50 · Office Equipment	3,422.65	0.00	3,422.65	100.0%
		60	60 · Operations Equipment	0.00	40,000,00	10,000,00	400.00/
			6063 · Vehicle Replacement	0.00	10,000.00	-10,000.00	-100.0%
-		\vdash	6064 · Security Cameras 6065 · Picnic Tables	0.00	2,265.78	-2,265.78	-100.0%
		To	tal 6060 · Operations Equipment	0.00	3,284.50 15,550.28	-3,284.50 -15,550.28	-100.0% -100.0%
			tal 6060 - Operations Equipment	0.00	15,550.26	-15,550.26	-100.0%
		61	50 · Facilities				
	+	H .	6151 · Mo's Building	0.00	25,860.89	-25,860.89	-100.0%
\dashv		То	etal 6150 · Facilities	0.00	25,860.89	-25,860.89	-100.0%
				3.55	20,000.00	20,000.00	100.070
		61	70 · Marine Facilities				
			6171 · Wharf Improvement Project	0.00	112,131.68	-112,131.68	-100.0%
			6176 · Boardwalk	0.00	2,950.65	-2,950.65	-100.0%
			6177 · Bulkhead	0.00	11,041.99	-11,041.99	-100.0%
			6179 · East Moorage Basin	7,145.60	0.00	7,145.60	100.0%
		То	tal 6170 · Marine Facilities	7,145.60	126,124.32	-118,978.72	-94.33%
		Total 6	000 - Capital Outlay	10,568.25	167,535.49	-156,967.24	-93.69%
		7000 -	Debt Service	<u> </u>			
		72	15 · MNIF (Dredging) #524016	5,876.15	5,876.15	0.00	0.0%
		72	16 · PRLF (MSLTD) #525186	34,799.79	34,799.79	0.00	0.0%
	I	72	20 · PRLF (Nopal Devel) #520130	22,093.08	22,093.08	0.00	0.0%
		72	25 · Siuslaw Bank (PVIP) 1000214241	13,499.28	21,966.09	-8,466.81	-38.55%
		72	30 · PRLF Loan (Wharf) #525196	22,274.82	24,149.07	-1,874.25	-7.76%

1:29 PM 04/13/15 Accrual Basis

Profit & Loss Prev Year Comparison July 2014 through March 2015

					July 2014	through Mar	<u>cn</u>	2015		
					•					
						Jul '14 - Mar 15		Jul '13 - Mar 14	\$ Change	% Change
				7270) · SPWF (Bdwk Prj) L0004	15,961.07		15,961.07	0.00	0.0%
	Total 7000 · Debt Service				00 · Debt Service	114,504.19		124,845.25	-10,341.06	-8.28%
	Total Expense				e	819,959.50		973,662.55	-153,703.05	-15.79%
Net	Inco	me				160,519.56		105,422.69	55,096.87	52.26%

	Campg	round 201	1/2012	Campgi	round 201	2/2013	Campg	round 201	3/2014	Campg	round 201	4/2015
	% Occ.	Avg %	Nights	% Occ.	Avg %	Nights	% Occ.	Avg %	Nights	% Occ.	Avg %	Nights
JULY	54%	54%	1771	58%	58%	1835	61%	61%	1989	72%	72%	2318
AUG	65%	60%	2108	74%	66%	2326	84%	73%	2728	90%	81%	2890
SEPT	79%	66%	2502	86%	73%	2605	83%	76%	2619	90%	84%	2795
ОСТ	26%	56%	851	33%	63%	1083	38%	67%	1242	45%	74%	1462
NOV	8%	46%	245	12%	53%	388	18%	57%	567	24%	64%	753
DEC	7%	40%	221	9%	45%	288	17%	50%	550	23%	57%	748
JAN	9%	35%	300	12%	41%	394	26%	47%	860	29%	53%	920
FEB	12%	32%	354	12%	37%	361	25%	44%	734	34%	51%	939
MAR	11%	30%	365	16%	35%	492	27%	42%	875	39%	47%	1211
APR	12%	28%	389	21%	33%	643	29%	41%	910			
MAY	24%	28%	787	26%	33%	835	34%	40%	1100			
JUN	31%	28%	992	34%	33%	1070	39%	40%	1210			
TL YTD	28%	28%	10885	33%	33%	12320	40%	40%	15384	50%	50%	14036
REV YTD		\$269,756	·	\$301,812 \$350,021 \$248,211			\$350,021		\$248,211			

Hike	r/Biker 201	.3/14	2014/15	
	#	\$	#	\$
JULY	not op	en yet	40	\$550
AUG	73	\$722	48	\$660
SEPT	65 \$600		29	\$324
ОСТ	20	\$176	6	\$60
NOV	17	\$168	3	\$32
DEC	0	\$0	1	\$16
JAN	14	\$130	0	\$0.00
FEB	0	\$0	1	\$8.00
MAR	3	\$24	8	\$80.00
APR	16	\$200		
MAY	35	\$380		
JUN	23	\$248		
Total	266	\$2,648	136	\$1,730

	Mod	Moorage 2013/14			Moorage 2014/15		
	% Occ.	Avg %	Nights	% Occ.	Avg %	Nights	
JULY	27%	27%	1007	39%	39%	1378	
AUG	47%	37%	1741	61%	50%	2165	
SEPT	74%	49%	2679	82%	61%	2842	
ОСТ	47%	49%	1729	67%	62%	2268	
NOV	23%	44%	834	33%	56%	1121	
DEC	23%	40%	837	30%	52%	2804	
JAN	21%	37%	795	29%	49%	1104	
FEB	21%	35%	713	29%	47%	961	
MAR	21%	34%	759	31%	43%	1155	
APR	21%	33%	743				
MAY	25%	32%	896				
JUN	27%	31%	923				
TL YTD	31%	31%	13656	45%	45%	15798	
REV YTD		\$69,337		\$49,214		-	

THE PORT OF SIUSLAW RATE AND FEE SCHEDULE

Proposed Rate Increase effective July 1, 2015

Campground Rates

Site Type	Daily	Weekly	Summer Monthly	Winter Monthly
			(June 1 – Oct 31)	(Nov 1 – May 31)
C Row, Dry	\$22	\$132	n/a	n/a
Water/Electric	\$26	\$150	\$600	\$400
Full Service	\$28	\$168	\$650	\$450
B Row, Full Svc	\$32	\$192	n/a	\$550

Proposed at March meeting (14 – 23% increase)

Site Type	Daily	Weekly	Summer Monthly	Winter Monthly
			(June 1 – Oct 31)	(Nov 1 – May 31)
C Row, Dry	\$27	\$162	n/a	n/a
Water/Electric	\$31	\$186	\$713	\$513
Full Service	\$33	\$198	\$759	\$559
B Row, Full Svc	\$37	\$222	\$851	\$651

New Proposal (7 – 15% increase)

		,		
Site Type	Daily	Weekly	Summer Monthly	Winter Monthly
			(June 1 – Oct 31)	(Nov 1 – May 31)
C Row, Dry	\$25	\$150	n/a	n/a
Water/Electric	\$29	\$174	\$667	\$467
Full Service	\$31	\$186	\$713	\$513
B Row, Full Svc	\$35	\$210	\$805	\$605

Current

Additional Campground Fees

Extra Persons	\$2 per day per person (maximum of 8 per site, 4 included in basic fee)
Extra Vehicles	\$2 per day per vehicle (1 towing and towed vehicle included in basic fee)
Extra Pets	\$2 per day per additional pet (1 pet included in basic fee)

Proposed Addit

Additional Campground Fees

Extra Persons	\$5 per day per person (maximum of 6 per site, 2 included in basic fee)
Extra Vehicles	\$5 per day per vehicle (1 towing and towed vehicle included in basic fee)
Extra Pets	\$2 per day per additional pet (1 pet included in basic fee)

Hiker/Biker	\$8 per person, per night	walk or bicycle in only, no vehicles

CURRENT Recreational Moorage Rates (East Marina)

SLIP LENGTH	DAY	WEEK	MONTH	ANNUAL	LOCATION
20'	\$12	\$48	\$132		E Dock
24'	\$13	\$60	\$176	\$1,122	G Dock
24'	\$12	\$48	\$132		F Dock
40'	\$15	\$76	\$219		F Dock
40'	\$17	\$91	\$261	\$1,680	G Dock
Variable	\$12.00+	\$48.00+	\$132.00+	½ annual	
side-tie	\$.025/ft.	\$2.30/ft.	\$6.50/ft.	price for	
Min 20ft.	>20ft.	>20ft.	>20ft.	semi-annual	

Proposed at March meeting (65 – 110% increase). Rates unchanged since 2008.

Not priced according to slip length	DAY	WEEK	MONTH		Priced according to LOCATION
	\$12	\$63	\$270	No utilities	E Dock
	\$13	\$68	\$293	Water only	F Dock
	\$15	\$79	\$337	Water/Elect	G Dock
	\$12	\$63	\$270	No utilities	Side Ties

New Proposal (35 – 50% increase). Rates unchanged since 2008.

Not priced according to slip length	DAY	WEEK	MONTH		Priced according to LOCATION
	\$12	\$60	\$180	No utilities	E Dock
	\$13	\$65	\$195	Water only	F Dock
	\$15	\$75	\$225	Water/Elect	G Dock
	\$12	\$60	\$180	No utilities	Side Ties

CURRENT Recreational Moorage Rates (West Marina)

Vessel length	Day	Week	Month	Semi-	Annual
	-			Annual	
Up to 20'	\$12	\$48	\$132	\$420	\$840
21'-24'	\$13	\$60	\$176	\$561	\$1,122
25'-28'	\$14	\$66	\$182	\$589	\$1,177
29'-31'	\$15	\$75	\$206	\$673	\$1,345
32'-36'	\$16	\$84	\$231	\$757	\$1,513
37'-40'	\$17	\$91	\$261	\$840	\$1,680
41'-44'	\$18	\$94	\$291	\$924	\$1,848
45'-48'	\$19	\$97	\$321	\$1,008	\$2,015
49'-60'	\$20	\$100	\$351	\$1,091	\$2,182
61'-70'	\$25	\$105	\$391	\$1,198	\$2,396
71'-80'	\$30	\$110	\$421	\$1,316	\$2,632
81'-90'	\$35	\$120	\$460	\$1,463	\$2,925
91'-100'	\$40	\$140	\$510	\$1,650	\$3,300
Variable side-	\$12.00+	\$48.00	\$132.00+		
tie	\$0.25/ft.	+	\$6.50/ft.		
Min 20ft.	>20ft.	\$2.30/ft	>20ft.		
		>20ft.			

PROPOSED Recreational Moorage Rates (West Marina)

Vessel length	Day	Week	Month	Semi-	Annual
				Annual	
Up to 20'	\$15	\$48	\$132	n/a	\$840
21'-24'	\$15	\$60	\$176	n/a	\$1,122
25'-28'	\$15	\$66	\$182	n/a	\$1,177
29'-31'	\$15	\$75	\$206	n/a	\$1,345
32'-36'	\$19	\$84	\$231	n/a	\$1,513
37'-40'	\$19	\$91	\$261	n/a	\$1,680
41'-44'	\$19	\$94	\$291	n/a	\$1,848
45'-48'	\$19	\$97	\$321	n/a	\$2,015
49'-60'	\$19	\$100	\$351	n/a	\$2,182
61'-70'	\$19	\$105	\$391	n/a	\$2,396
71'-80'	\$21	\$110	\$421	n/a	\$2,632
81'-90'	\$21	\$120	\$460	n/a	\$2,925
91'-100'	\$26	\$140	\$510	n/a	\$3,300
Side Ties 1 - 3	\$12	\$60	\$180		
& TD 1 - 10					

GOAL: For the Recreational Daily Rate to be the same as the Commercial Daily Rate

NOTES: Side Ties & TD slips will be at E Dock rates (no utilities)

East Marina overflow boats using West Marina will be at G Dock rates (water/elect)

CURRENT Commercial Moorage Rates (West Marina)

OVERALL LENGTH	DAY	MONTH	QUARTER	<u>SEMI-</u> ANNUAL	<u>ANNUAL</u>
Up to 25'	\$15	\$95	n/a	n/a	\$768
25 - 30'	\$15	\$105	n/a	n/a	\$824
31 - 35'	\$15	\$113	n/a	n/a	\$884
36 - 40'	\$15	\$119	n/a	n/a	\$968
41 - 45'	\$19	\$129	n/a	n/a	\$1,029
46 - 50'	\$19	\$142	n/a	n/a	\$1,092
51 - 60'	\$19	\$159	n/a	n/a	\$1,195
61 - 70'	\$19	\$182	n/a	n/a	\$1,389
71 - 80'	\$21	\$207	n/a	n/a	\$1,423
81 - 90'	\$21	\$232	n/a	n/a	\$1,458
90' +	\$26	\$257	n/a	n/a	\$1,493

PROPOSED Commercial Moorage Rates (West Marina)

Vessel length	Day	Month	Quarter	Semi-	Annual
				Annual	
Up to 24'	\$15	\$98	n/a	n/a	\$791
25'-31'	\$15	\$108	n/a	n/a	\$849
32'-36'	\$15	\$116	n/a	n/a	\$911
37'-40'	\$15	\$123	n/a	n/a	\$997
41'-44'	\$19	\$133	n/a	n/a	\$1,060
45'-48'	\$19	\$146	n/a	n/a	\$1,125
49'-60'	\$19	\$164	n/a	n/a	\$1,231
61'-70'	\$19	\$187	n/a	n/a	\$1,431
71'-80'	\$21	\$213	n/a	n/a	\$1,466
81'-90'	\$21	\$239	n/a	n/a	\$1,502
91'+'	\$26	\$265	n/a	n/a	\$1,538
Side Tie	\$15				
(Transient					
Dock)					

Goal: Adjust Vessel Lengths to match Recreational Rate Lengths
Annual 3% increase to Commercial Moorage Rates effective July 1, 2015