AGENDA

PORT OF SIUSLAW COMMISSION MEETING Wednesday, 16 September 2015 Port Office, 100 Harbor Street, Lane County, Florence, OR 97439

CALL TO ORDER

7:00 pm

APPROVAL OF THE AGENDA

REMARKS FROM CITIZENS/GROUPS

Use Sign-in Sheet on Counter...Limited to 5 minutes per speaker (15 minutes total)

REMONSTRACE FROM THE COMMISSION

FINANCIALS

1. <u>Financial Statements:</u> Ratify Bills Paid in August \$70,146.33

Open Public Hearing

Hear Public Comment Regarding Campground Rate Increases Close Public Hearing

OLD BUSINESS

- 1. <u>Resolution 9-16-15A Increase Campground Rates</u>
- 2. Decide Future of December Member Program

NEW BUSINESS

REPORTS President, Commission, Manager Committee Reports

ADJOURN

SCHEDULED MEETINGS

- Wednesday, 21 October 2015, Regular Commission Meeting, 7:00pm
- Wednesday, 18 November 2015, Regular Commission Meeting, 7:00pm
- Wednesday, 16 December 2015, Regular Commission Meeting, 7:00pm

MINUTES

PORT OF SIUSLAW COMMISSION MEETING Wednesday, 19 August 2015, 7:00pm Port Office, 100 Harbor St, Florence OR 97439

Commissioners Attending: Ron Caputo, Terry Duman, Nancy Rickard, David Huntington, Mike Buckwald

Staff Attending: Robert Forsythe, Port Manager

President Caputo called the meeting to order at 7:00pm.

APPROVAL OF THE AGENDA – Rickard requested discussion regarding the meeting minutes added to Old Business.

REMARKS FROM CITIZENS:

- (7:00:42) Vicki Stephens read a letter requesting the board to discontinue the December Member program stating it is unfair and discriminating.
- (7:07:13) Jeff Hale asked for parking to be available for those using the fish cleaning stations.
- (7:08:14) Joe Holsonback spoke in support of the December Member program.
- (7:10:00) Harlen Springer updated the board on the design for the triangle cement base the port is installing for future artwork at Mariners Plaza.

REMONSTRANCE FROM THE COMMISSION:

• (7:11:55) Caputo responded to Stephens, regarding the December Members and stated the board will soon reconsider an increase in Campground rates.

FINANCIALS: (7:16:48) Forsythe suggested a Consent Agenda for future meetings. On the **Motion**, made by Rickard, and seconded by Buckwald, the board voted unanimously to ratify bills paid in July in the amount of \$130,299.17.

OLD BUSINESS

 <u>Resolution 8-19-15A Adopting a Supplemental budget and Appropriating</u> <u>Funds:</u> (7:18:07) On the Motion, made by Rickard, and seconded by Buckwald, the board voted unanimously to approve Resolution 8-19-15A Adopting a Supplemental budget and Appropriating Funds.

2. Designate Alternate Representatives for 2015-16 Committee Assignments:

(7:19:43)

- City of Florence Urban Renewal Agency
- Lane Area Commission on Transportation
- Lance Council of Governments
- Oregon Coastal Zone Management Assn
- Siuslaw Watershed Council
- Oregon Economic Development Assn

Port of Siuslaw Commission Meeting 19 August 2015

AssignedAlternateCaputoBuckwaldCaputoForsytheRickardCaputoDumanHuntingtonRickardHuntington

 Pacific NW Waterways Assn 	Caputo	Buckwald
Oregon Public Ports Assn	Rickard	Huntington
Florence Area Chamber of Commerce	Forsythe	Caputo
 Pacific Coast Congress 	Forsythe	Duman
 Special Districts Assoc of Oregon 	Forsythe	Caputo

3. <u>Meeting Minutes:</u> (7:26:31) The board discussed having written minutes versus having the video recording of the meeting as permanent record. On the **Motion**, made by Rickard, and seconded by Huntington, the board voted unanimously for staff to provide written minutes with bullet points only in addition to the permanent record of the meeting's video recording.

NEW BUSINESS

- <u>Resolution 8-19-15B Amending the Public Records Policy Adopted 21 January</u> <u>2004</u>: (7:32:44) On the Motion, made by Rickard, and seconded by Buckwald, the board voted unanimously to approve Resolution 8-19-15B Amending the Public Records Policy Adopted 21 January 2004.
- 2. <u>Review 2015 SDIS Better and Best Practices Checklist:</u> (7:36:12) The board reviewed and approved the 2015 SDIS Better and Best Practices Checklist.

3. Discuss Commission Duties and Goals:

(7:37:48) Caputo assigned the following duties to the commissioners:

- Rickard is to be the representative to the City of Florence and attend meetings.
- Duman is to look for incentives to bring commercial fishing back.
- Buckwald is to oversee the financials and make sure the port is in compliance.
- Huntington is to find ways to attract more boats to the port marinas.
- Caputo is looking for grants to repair the bulkhead and build a 2nd restroom. Caputo will also oversee ordinance updates.

(7:40:20) Caputo asked the board for goals.

- Rickard said the board should reconsider a Campground rate increase.
- Caputo said the board should look for new funding sources.
- Caputo said if public funding is found for a new campground restroom, it will need to be open to the public and the port may charge a fee.

REPORTS (7:46:10)

Forsythe reported

- The sale of property is off.
- He's working with Pacific Landings to seek bidders for telecommunications.

Rickard reported

• She will attend the SDAO Regional Network meeting in Salem on 8/25.

Caputo reported

• He will attend the Oregon Coastal Caucus at Spirit Mountain Casino 8/26-27.

Duman suggested

- The board should schedule a work session to discuss the December Members.
- Staff should be present at board meetings in case questions arise.

Forsythe responded

• The board should read their packets and contact staff with questions prior to the board meeting.

President Caputo adjourned the meeting at 7:53pm.

MINUTES PORT OF SIUSLAW SPECIAL MEETING Thursday, 31 August 2015, 7:00pm Port Office at 100 Harbor Street Lane County, Florence, OR 97439

ATTENDANCE: <u>Commissioners</u>: Ron Caputo, Nancy Rickard, Terry Duman, David Huntington, Mike Buckwald <u>Staff</u>: Robert Forsythe, Dina McClure

Purpose: To Discuss the December Member Program and Campground Rate Increase

President Caputo called the meeting to order at 7:00pm.

The Board discussed the December Member Program. It was stated the program rewards long term customers, will phase out over time, and more riverfront sites will be available when the C Row is upgraded. Forsythe said state agencies had been contacted by persons opposed to the program and legal counsel was not concerned. Caputo suggested a \$50 annual December Member fee. The board directed Forsythe to get a firm opinion from legal before they make their decision to keep or discontinue the program.

The Board discussed increasing the Campground Rates. It was stated that there has been no rate adjustment in five years, rates could be adjusted annually according to the CPI, and more sites could be developed if the dredged material was moved or sold. Forsythe said the dredge spoil site needed to remain as it is one of only two designated sites left. The Board agreed to review another proposal from staff at the next meeting. Staff said they would re-submit the same proposal the Board did not adopt in May.

Duman motioned to adjourn, Buckwald seconded. The meeting adjourned at 7:25pm.

12:07 PM 09/11/15 Accrual Basis

Port of Siuslaw **Balance Sheet**

As of August 31, 2015

	Aug 31, 15
ASSETS Current Assets	
Checking/Savings 1001 · SB Checking - General Fund 1003 · SB SAV - Capital Reserve 1005 · SB MMA - General Fund 1050 · SB MMA - ICM 1070 · Petty Cash	15,328.60 85,041.59 342,984.93 5,042.81 800.00
Total Checking/Savings	449,197.93
Other Current Assets 1220 · Accounts Receivable 1499 · Undeposited Funds	18,943.13 1,097.07
Total Other Current Assets	20,040.20
Total Current Assets	469,238.13
TOTAL ASSETS	469,238.13
LIABILITIES & EQUITY Liabilities Current Liabilities Accounts Payable 2000 · *Accounts Payable	30,375.98
Total Accounts Payable	30,375.98
Credit Cards 2021 · Port Credit Card 1	3,481.64
Total Credit Cards	3,481.64
Other Current Liabilities 2030 · Deposits Held 2040 · Gift Certificates 2045 · Unearned CG Revenue (Hercules) 2100 · Payroll Liabilities 2150 · Payroll related Liabilites	8,750.00 -277.00 121,893.20 -150.00 39.05
Total Other Current Liabilities	130,255.25
Total Current Liabilities	164,112.87
Total Liabilities	164,112.87
Equity 3000 · Opening Bal Equity 3900 · *Retained Earnings Net Income	104,709.66 120,484.77 79,930.83
Total Equity	305,125.26
TOTAL LIABILITIES & EQUITY	469,238.13

<u> </u>	<u> </u>		<i>I</i>	ugust 2015		<u>т т</u>	
	+	_		Aug 15	Jul - Aug 15	Variance	Annual Budget
	Incom			Aug 15	Jul - Aug 15	Variance	Annual Budget
		-	I vailable Beginning Cash	0.00	0.00	0.00	350,000.00
	_		ampground Revenue	0.00	0.00	0.00	000,000.00
			1 · RV Sites- Taxable	40,226.19	84,919.99	152,080.01	237,000.00
			2 · RV Sites -Non Taxable	25,146.35	42,125.75	62,874.25	105,000.00
		414	3 · RV Site - Add'l revenue	915.92	1,766.51	2,233.49	4,000.00
		414	4 · Transient Room Tax	3,900.82	8,259.68	14,740.32	23,000.00
		414	5 · Reservation Fees	3,635.44	7,235.44	8,764.56	16,000.00
	т	otal 41	40 · Campground Revenue	73,824.72	144,307.37	240,692.63	385,000.00
	4	150 · L					
	++	-	1 · Building Lease - 1499 Bay St	1,150.00	2,300.00	11,500.00	13,800.00
		_	2 · Building Lease - 080A Harbor St	1,200.00	2,400.00	12,000.00	14,400.00
	+		3 · Wharf lease - ICM	4,129.90	8,259.80	41,299.20	49,559.00
	+ +		4 · Wharf lease - Mo's	8,418.20	16,836.40	84,181.60	101,018.00
		-	5 · Concessions	2,250.00	4,800.00	6,423.00	11,223.00
+	+	otal 41	50 · Leases	17,148.10	34,596.20	155,403.80	190,000.00
		160 . N	loorage				
		-	2 · Commercial Moorage	2,022.57	4,026.42	10,013.58	14,040.00
			3 · Sport Moorage	12,440.92	18,736.26	36,263.74	55,000.00
			5 · Liveaboard Fees	93.33	186.66	773.34	960.00
	Т		60 · Moorage	14,556.82	22,949.34	47,050.66	70,000.00
	4	170 · S	torage				
		417	1 · Outside storage	160.72	469.88	1,330.12	1,800.00
		417	2 · Indoor Storage	2,635.50	5,088.50	15,111.50	20,200.00
	Т	otal 41	70 · Storage	2,796.22	5,558.38	16,441.62	22,000.00
	4	-	larine Fuel				
\rightarrow	++		1 · Diesel	762.17	2,428.90	7,571.10	10,000.00
		-	2 · Gas, Non-ethanol	7,759.39	10,445.18	34,554.82	45,000.00
\rightarrow		otal 41	90 · Marine Fuel	8,521.56	12,874.08	42,125.92	55,000.00
		200 0	they Facility Income				
_	4	-	other Facility Income 0 · Parking Income			+ +	
+	+ +	+21	4211 · Nopal Lot Long Term	0.00	0.00	300.00	300.00
	+		4210 · Parking Income - Other	3,320.03	4,768.32	4,931.68	9,700.00
	+	Tot	al 4210 · Parking Income	3,320.03	4,768.32	5,231.68	10,000.00
+	+		······································	5,020.00	.,	5,251100	,000.00
		422	0 · Dump Station Fees	105.00	1,234.63	2,765.37	4,000.00
	+	-	0 · Gazebo Rental	25.00	100.00	-100.00	0.00
			0 · Vending Sales				
			4242 · Boat Flush	218.25	379.00	271.00	650.00
			4243 · Laundry	1,176.25	2,136.50	2,863.50	5,000.00

	<u> </u>	1	August 2015			
			Aug 15	Jul - Aug 15	Variance	Annual Budget
		4244 · Soap/Bleach	40.00	82.00	218.00	300.00
		4245 · Tidebooks	21.00	32.00	18.00	50.00
	Tot	al 4240 · Vending Sales	1,455.50	2,629.50	3,370.50	6,000.00
	425	i0 · Forklift & Hoist	0.00	20.00	-20.00	0.00
	425	1 · Port Labor	100.00	100.00	-100.00	0.00
	425	2 · Seafood Seller Permits	25.00	175.00	-175.00	0.00
	425	3 · Charter/Guide Permit	25.00	25.00	-25.00	
	427	0 · Retail Sales				
	+ $+$ $+$ $+$	4271 · Mugs	5.00	5.00	55.00	60.00
	+ $+$ $+$ $+$	4272 · Clothing Sales	187.00	246.00	694.00	940.00
		4273 · 2 Cycle Oil	18.75	25.00	-25.00	0.00
		4274 · Pins	25.00	40.00	-40.00	0.00
	Tot	al 4270 · Retail Sales	235.75	316.00	684.00	1,000.00
		0 · Cash Over/Short	4.00	4.00	1.00	
			1.00	4.00	-4.00	0.00
_		00 · Other Facility Income	5,292.28	9,372.45	11,627.55	21,000.00
	4500 . 1	evied Taxes				
		0 · Current Levied Taxes	0.00	874.82	299,125.18	300,000.00
		5 · State Forest Sales	0.00	4,296.57	-4,296.57	0.00
		0 · Prior Years Levied Taxes	0.00	681.29	5,618.71	6,300.00
	452	5 · Levied Tax Interest	0.00	168.71	-168.71	0.00
	Total 45	00 · Levied Taxes	0.00	6,021.39	300,278.61	306,300.00
	4540 · Iı	nterest Income	0.00	13.58	786.42	800.00
	4550 · N	laintenance Assistance Program	0.00	0.00	15,900.00	15,900.00
	4600 · N	liscellaneous Income				
	460	5 · NSF check service charge	0.00	60.00	-60.00	0.00
	461	0 · Reimbursement Income	3,992.11	4,494.36	-4,494.36	0.00
	461	5 · Late Fees	115.49	115.49	-115.49	0.00
		25 · Other Income	70.00	6,053.49	-6,053.49	0.00
		0 · Miscellaneous Income - Other	0.00	0.00	10,000.00	10,000.00
	Total 46	00 · Miscellaneous Income	4,177.60	10,723.34	-723.34	10,000.00
	4840 · G		0.00	05 004 00	400 407 04	404,000,00
		1 · OR State Marine Board Grant	0.00	25,381.99	109,487.01	134,869.00
-+	i otal 48	40 · Grants	0.00	25,381.99	109,487.01	134,869.00
	Total Incom	e	126,317.30	271,798.12	1,289,070.88	1,560,869.00
Gr	oss Profit		126,317.30	271,798.12	1,289,070.88	1,560,869.00
	Expense					
		l Personal Services		+ +	+ +	

		Α	ugust 2015			
			Aug 15	Jul - Aug 15	Variance	Annual Budget
	5020 · Port Manager		2,885.82	11,542.48	53,457.52	65,000.00
	5030 · Administrative	Assistant	1,609.92	6,368.76	32,569.24	38,938.00
	5036 · Project Coord	inator	1,057.76	4,166.52	20,840.48	25,007.00
	5050 · Office Assista	nt	1,109.46	4,191.46	20,447.54	24,639.00
	5061 · Campground	Staff	1,075.86	4,783.13	18,038.87	22,822.00
	5065 · Fuel Attendant	t	410.00	932.75	3,067.25	4,000.00
	5075 · Maintenance I	Lead	1,772.00	7,019.96	35,511.04	42,531.00
	5076 · Maintenance I	l	1,295.36	5,131.28	25,477.72	30,609.00
	5077 · Maintenance I	II	1,249.74	4,663.45	23,501.55	28,165.00
	5078 · Groundskeepe	er	1,025.87	3,571.72	24,312.28	27,884.00
	5110 · Payroll taxes		1,242.17	4,766.80	26,821.20	31,588.00
	5180 · Health Insurar	ice	3,524.43	7,702.35	47,627.65	55,330.00
	5181 · Life Insurance	!	15.05	32.25	1,857.75	1,890.00
	5182 · Dental Insurar	ice	323.75	693.75	4,263.25	4,957.00
	5190 · Workers Com	pensation Insurance	0.00	7,608.76	-608.76	7,000.00
	5270 · Retirement		0.00	0.00	5,000.00	5,000.00
	5275 · Compensated	absences	410.72	410.72	4,589.28	5,000.00
	5280 · Overtime		0.00	0.00	3,000.00	3,000.00
Tota	5000 · Personal Ser	vices	19,007.91	73,586.14	349,773.86	423,360.00
	Material and Servio					
	5260 · Employee Trai	ning	20.00	665.00	565.00	1,230.00
	5310 · Grant Expense	es			_	
	5313 · Dredging	Permit	0.00	1,536.50	-1,536.50	0.00
	5310 · Grant Exp	enses - Other	0.00	0.00	10,000.00	10,000.00
	Fotal 5310 · Grant Ex	penses	0.00	1,536.50	8,463.50	10,000.00
	5340 · Advertising		2,603.38	2,803.38	10,196.62	13,000.00
	5350 · Office Supplie	s	169.64	231.86	3,768.14	4,000.00
	5360 · Operation Sup	plies				
	5361 · Safety Su	pplies	100.26	1,284.18	815.82	2,100.00
	5362 · Vehicle fu	el	144.19	293.68	1,806.32	2,100.00
	5360 · Operation	Supplies - Other	1,760.27	2,763.13	13,036.87	15,800.00
	Fotal 5360 · Operatio	n Supplies	2,004.72	4,340.99	15,659.01	20,000.00
	5370 · Marine Fuel					
	5371 · Non-ethar	nol Gas	3,384.90	3,384.90	36,615.10	40,000.00
	5372 · Diesel		2,101.90	2,101.90	7,898.10	10,000.00
	Fotal 5370 · Marine F	uel	5,486.80	5,486.80	44,513.20	50,000.00
	5410 - Audit		0.00	0.00	8,000.00	8,000.00
	5420 · Accounting Se	ervice	80.00	337.50	2,662.50	3,000.00
	5430 · Legal Services	3	753.50	1,819.00	8,181.00	10,000.00
	5436 · Cost of Retail	Items	334.40	334.40	665.60	1,000.00
	5450 · Insurance - Ge	eneral	2,500.00	2,500.00	52,500.00	55,000.00

		Ai	ugust 2015	- <u> </u>		
			Aug 15	Jul - Aug 15	Variance	Annual Budget
	5470 -	Contracted Services	1,414.24	2,180.36	10,819.64	13,000.00
+ $+$ $+$		Travel & Meeting Expense	95.28	114.53	9,885.47	10,000.00
		Dues/Subscriptions	0.00	1,601.45	14,698.55	16,300.00
		Public Relations	370.00	398.00	3,102.00	3,500.00
+ + +		Telephone Expense	722.18	1,378.81	7,621.19	9,000.00
		Property Taxes	0.00	0.00	14,000.00	14,000.00
+ + +		Transient Room Tax	3,435.07	7,822.48	13,177.52	21,000.00
	5700 ·	Facilities	2,060.70	6,350.41	49,149.59	55,500.00
	5701 ·	MAP Repairs	1,354.89	2,680.98	7,769.02	10,450.00
		Tool & Equipment Purchase	0.00	144.34	4,855.66	5,000.00
		Equipment Rental	990.14	1,717.64	6,282.36	8,000.00
		Equipment Repairs	370.00	613.48	7,386.52	8,000.00
+ + +		Utilities			,	
	5	810 · Electric	4,140.02	8,539.25	29,460.75	38,000.00
	5	820 · Water/Sewer	4,825.96	9,131.99	20,868.01	30,000.00
	5	830 · Trash Service	3,287.54	5,978.96	12,021.04	18,000.00
	5	840 · TV Cable	1,948.96	3,897.92	20,102.08	24,000.00
	5	870 · Sani-Star dump fee	150.00	300.00	-300.00	0.00
ŀ	Total	5800 · Utilities	14,352.48	27,848.12	82,151.88	110,000.00
		State Lease Fees	0.00	0.00	14,000.00	14,000.00
		Miscellaneous	450.44	450.44	450.44	0.00
+ $+$ $+$		253 · Online Transaction Fees	152.41	152.41	-152.41	0.00
+ $+$ $+$		954 · Bank CC Charges 955 · Employee Clothing	0.00 390.09	1,577.30 390.09	10,422.70	12,000.00 2,000.00
		955 · Employee Clothing 950 · Miscellaneous - Other	1,895.00	6,176.50	-1.176.50	5,000.00
	-	5950 · Miscellaneous	2,437.50	8,296.30	10,703.70	19,000.00
		• Material and Services	41,554.92	81,202.33	410,777.67	491,980.00
6000) · Cap	bital Outlay				
<u> </u>	- T	Operations Equipment			+	
+ $+$ $+$		067 · Broadband Wi-Fi	0.00	214.19	-214.19	0.00
+ $+$ $+$		068 · CG & Marina Software	0.00	0.00	5,500.00	5,500.00
	Total	6060 · Operations Equipment	0.00	214.19	5,285.81	5,500.00
	6170 -	Marine Facilities				
+	6	178 · Floating Restroom	325.56	325.56	124,674.44	125,000.00
\square	6	180 · West Basin Repairs	0.00	7,150.00	-7,150.00	0.00
+++	6	181 · Security Cameras/Gates	0.00	0.00	4,369.00	4,369.00
+ $+$ $+$	Total	6170 · Marine Facilities	325.56	7,475.56	121,893.44	129,369.00
	6610 •	Capital Resverve Future Exp's	0.00	0.00	15,000.00	15,000.00
Tota	I 6000	Capital Outlay	325.56	7,689.75	142,179.25	149,869.00

11:56 AM 09/11/15 Accrual Basis

				<i>F</i>	ugust 2015			
		+			Aug 15	Jul - Aug 15	Variance	Annual Budget
		67	700 · C	ontingency	0.00	0.00	100,000.00	100,000.00
		70	000 · D	ebt Service				
			721	5 · MNIF (Dredging) #524016	0.00	0.00	5,880.00	5,880.00
			721	6 · PRLF (MSLTD) #525186	0.00	11,599.93	34,800.07	46,400.00
			722	0 · PRLF (Nopal Devel) #520130	0.00	7,364.36	22,095.64	29,460.00
			722	5 · Banner Bank (PVIP) 1000214241	1,499.92	2,999.84	15,000.16	18,000.00
			723	0 ⋅ PRLF Loan (Wharf) #525196	7,424.94	7,424.94	22,525.06	29,950.00
			727	0 · SPWF (Bdwk Prj) L0004	0.00	0.00	15,970.00	15,970.00
		Тс	otal 70	00 · Debt Service	8,924.86	29,389.07	116,270.93	145,660.00
	т	Total E	Expens	se	69,813.25	191,867.29	1,119,001.71	1,310,869.00
Net I	ncom	ne			56,504.05	79,930.83	170,069.17	250,000.00

	Campg	round 201	2/2013	Campg	round 201	3/2014	Campg	round 201	4/2015	Campg	round 201	5/2016
	% Occ.	Avg %	Nights									
JULY	58%	58%	1835	61%	61%	1989	72%	72%	2318	79%	79%	2448
AUG	74%	66%	2326	84%	73%	2728	90%	81%	2890	91%	85%	2812
SEPT	86%	73%	2605	83%	76%	2619	90%	84%	2795			
ОСТ	33%	63%	1083	38%	67%	1242	45%	74%	1462			
NOV	12%	53%	388	18%	57%	567	24%	64%	753			
DEC	9%	45%	288	17%	50%	550	23%	57%	748			
JAN	12%	41%	394	26%	47%	860	29%	53%	920			
FEB	12%	37%	361	25%	44%	734	34%	51%	939			
MAR	16%	35%	492	27%	42%	875	39%	50%	1211			
APR	21%	33%	643	29%	41%	910	38%	48%	1134			
MAY	26%	33%	835	34%	40%	1100	37%	47%	1130			
JUN	34%	33%	1070	39%	40%	1210	45%	47%	1362			
TL YTD	33%	33%	12320	40%	40%	15384	47%	47%	17662	85%		5260
REV YTD		\$301,812			\$350,021			\$408,911			\$142,891	

Hike	r/Biker 201	4/15	201	5/16
	#	\$	#	\$
JULY	40	\$550	51	\$677
AUG	48	\$660	27	\$372
SEPT	29	\$324		
ОСТ	6	\$60		
NOV	3	\$32		
DEC	1	\$16		
JAN	0	\$0		
FEB	1	\$8		
MAR	8	\$80		
APR	9	\$72		
MAY	21	\$316		
JUN	20	\$160		
Total	186	\$2,278	78	\$1,049

	Мо	orage 2014	4/15	Мо	orage 2015	5/16
	% Occ.	Avg %	Nights	% Occ.	Avg %	Nights
JULY	39%	39%	1378	45%	45%	1669
AUG	61%	50%	2165	71%	58%	2635
SEPT	82%	61%	2842			
ОСТ	67%	62%	2268			
NOV	33%	56%	1121			
DEC	30%	52%	2804			
JAN	29%	49%	1104			
FEB	29%	46%	961			
MAR	31%	45%	1155			
APR	33%	43%	1174			
MAY	34%	43%	1245			
JUN	33%	42%	1187			
TL YTD	42%	42%	19404	58%		4304
REV YTD		\$69,337	•		\$29,025	-

Port of Siuslaw Resolution No. 9-16-15A

A Resolution Revising Campground Rates and Amending the Rate and Fee Schedule

WHEREAS, the Port of Siuslaw Board of Commissioners were presented rate increase proposals at the Commission meeting held 18 February 2015, and

WHEREAS, and the Port of Siuslaw Board of Commissioners did not adopt <u>Resolution 3-18-15B to Revise Structure and Rates to the Rate and Fee Schedule</u> at the Commission meeting on 18 March 2015, and

WHEREAS, the Port of Siuslaw Board of Commissioners were presented a revised rate increase proposal at the Commission meeting held 15 April 2015, and

WHEREAS, and the Port of Siuslaw Board of Commissioners did not adopt <u>Resolution 5-20-15B to Revise Structure and Rates to the Rate and Fee Schedule</u> at the Commission meeting on 18 March 2015, and

WHEREAS, the public was given the opportunity for comment per ORS 294.160, at the Commission meeting held 18 March, 20 May, and 16 September 2015

NOW THEREFORE, BE IT RESOLVED

PART I: The Port of Siuslaw Commission amends the Rate and Fee Schedule as follows:

Section 1 Campground A. Campground Rates

Site Type	Daily	Weekly	Summer Monthly	Winter Monthly
			(June 1 – Oct 31)	(Nov 1 – May 31)
C Row, Dry	\$25	\$150	n/a	n/a
Water/Electric	\$29	\$174	\$667	\$467
Full Service	\$31	\$186	\$713	\$513
B Row, Full Svc	\$35	\$210	\$805	\$605

B. Additional Campground Fees

Extra Persons	\$5 per day per person (maximum of 6 per site, 2 included in basic fee)
Extra Vehicles	\$5 per day per vehicle (1 towing and towed vehicle included in basic fee)
Extra Pets	\$2 per day per additional pet (1 pet included in basic fee)

PART II: All previous resolutions governing campground rates are hereby repealed.

PART III: This Resolution shall take effect on 1 November 2015.

ADOPTED by the Port of Siuslaw Board of Commissioners on the 16th day of September 2015.

By:_____ By:_____ President Attest

Resolution 9-16-15A Increasing Campground Rates