AGENDA

PORT OF SIUSLAW COMMISSION MEETING Wednesday, 18 November 2015 Port Office, 100 Harbor Street, Lane County, Florence, OR 97439

CALL TO ORDER 7:00 pm

APPROVAL OF THE AGENDA

PRESENTATION: Adapting to a Changing Climate Presented by Charlie Plybon, Oregon Policy Manager for Surfrider, and John Stevenson, Regional Extension Climate Specialist, Oregon State University

REMARKS FROM CITIZENS/GROUPS

Use Sign-in Sheet on Counter...Limited to 5 minutes per speaker (15 minutes total)

REMONSTRACE FROM THE COMMISSION

FINANCIALS

Financial Statements: Ratify Bills Paid in October \$ 96,189.78

OLD BUSINESS

1. <u>Discuss Launch Fees & Parking Regulations – Jeff Hale</u>

NEW BUSINESS

1. Berkshire Hathaway Realtor Report

REPORTS President, Commission, Interim Manager

Close Regular Session

Open Executive Session

The Port of Siuslaw Board of Commissioners will meet in executive session per ORS 192.660(2)(e) to discuss real property transactions. The Board reserves the right to return to open session if needed.

SCHEDULED MEETINGS

- Wednesday, 16 December 2015, Regular Commission Meeting, 7:00pm
- Wednesday, 20 January 2016, Regular Commission Meeting, 7:00pm
- Wednesday, 17 February 2016, Regular Commission Meeting, 7:00pm

MINUTES

PORT OF SIUSLAW COMMISSION MEETING Wednesday, 21 October 2015, 7:00pm Port Office, 100 Harbor Street, Florence OR 97439

Commissioners Attending: Ron Caputo, Terry Duman, Nancy Rickard, David Huntington, Mike Buckwald

Staff Attending: Dina McClure, Richard Dreiling, Jason Wagner

Commission President Caputo called the meeting to order at 7:00pm

APPROVAL OF THE AGENDA – No changes were made.

REMARKS FROM CITIZENS (7:00:55)

- Lacy Sayer suggested expediting the departure of the outgoing port manager
- Bianca DeMers notified the board of a potential abandoned boat at marker 29
- Jeff Hale is concerned that river users are not paying for port services and will research the grant agreement between the Port and the OSMB in hopes of getting launch fees established

REMONSTRANCE (7:05:06) Commissioner Duman responded to DeMers concern and said the Port has no jurisdiction regarding boats upriver. Dreiling said the assumed boat is not abandoned and he provided information on owner's history with local marinas.

FINANCIALS (7:07:12) Commissioner Duman inquired about the \$1,900 monthly bill from Charter for TV Cable, and Commissioner Rickard requested resuming the Profit & Loss Previous Year report. On the Motion, made by Commissioner Rickard and seconded by Commissioner Huntington, the board voted unanimously to ratify bills in the amount of \$84,590.81.

NEW BUSINESS (7:11:05)

- 1. <u>Discuss New Restroom Project:</u> Dreiling gave a presentation that included three options for new campground restrooms.
 - A ROMTEC building with 6 units would cost between \$200K \$260K
 - A CXT building with 4 units would cost between \$160K \$220K
 - A mobile trailer restroom with 5 units would cost \$50K

There was discussion about expanding the proposals to include local contractor bids and concerns regarding the proposed location being close to the Dredge Material Disposal site. The board questioned why the port needs a building permit from the city. Dreiling responded the jurisdiction between the city and port may arise in an upcoming state legislative review.

REPORTS (7:30:10)

Commissioner Caputo asked McClure for an update on port manager applications:

 Seven applications for port manager have been submitted and the board will meet on November 4 at 7pm to review them and decide who to interview.

Commissioner Rickard reported:

- She and McClure attended the Oregon Public Ports Association (OPPA) conference in Bandon.
- Attended Lane Area Commission on Transportation (LACT) in Springfield.
- Encouraged people to visit the Hatfield Marine Science Center in South Beach.

Commissioner Duman reported:

Shared experience of getting to the Port of Illwaco by boat.

Commissioner Caputo reported:

- Also attended LACT in Springfield. Out of nine projects, the City of Florence's request to receive grant funding for highway improvements between the bridge and Hwy 126 got rated #1.
- Attended a Ford Foundation meeting on natural resources with state, county, BLM, USFS, and Siuslaw Watershed Council in attendance. Next meeting is in January.
- Planning to attend the "State of the Coast" conference in Coos Bay on Saturday.
- Senator Arnie Roblan will visit the Port of Siuslaw on November 12th at 9am. Caputo will be out of town and encouraged other commissioners to attend.

McClure gave a report on the peak season:

- RV Park occupancy was 86% compared to 73% four years ago.
- Online guest reviews show RV Park rated 4.3 on a scale of 1 to 5.
- September marina occupancy was 95%.
- Boats driving too fast on the river is a safety concern but there is no law enforcement.
- Two cardiac arrests on port property in September. Both individuals survived due to CPR. Western Lane Ambulance will donate an automated external defibrillator to the port.

Commission President Caputo adjourned the meeting at 7:40pm.

MINUTES PORT OF SIUSLAW SPECIAL MEETING

Thursday, 5 November 2015, 4:00pm Port Office at 100 Harbor Street Lane County, Florence, OR 97439

ATTENDANCE:

Commissioners: Ron Caputo, Nancy Rickard, Terry Duman, David Huntington, Mike

Buckwald

Staff: Dina McClure

Purpose: To discuss buying out Bob Forsythe's remaining time with the port, appoint an interim manager, and revise the port manager interview process.

President Caputo called the meeting to order at 4:05pm.

- 1. <u>Discuss Buying out Bob Forsythe's Remaining Time with the Port:</u> Caputo said Forsythe was agreeable to being bought out. On the Motion made by Commissioner Buckwald, and seconded by Commissioner Rickard, the board voted unanimously to pay Forsythe for payroll owed until December 23, his scheduled last day, and make Friday, November 6, 2015 his last day in the office.
- 2. <u>Discuss Appointment of an Interim Port Manager:</u> Caputo said he reviewed and approved McClure's contract for the Interim Port Manager position effective November 6 to January 1, 2016. On the Motion, made by Commissioner Rickard, and seconded by Commissioner Huntington, the board voted unanimously in favor of appointing McClure to the Interim Manager position.
- 3. Revise Interview Process for Port Manager Applicants: There was discussion regarding the interview process. It was decided to eliminate the skill assessment activity. The applicants will be asked to provide a 5-10 minute Power Point presentation on the Port of Siuslaw and answer a list of approximately 14 questions. McClure asked if the board was interested in bringing in another port manager or a few business people from Florence to be on the interview committee and the board said no. McClure said she had secured the Siuslaw Valley Fire & Rescue upstairs conference room for the interviews on November 21 and the board requested interviews be held on November 16 instead.

President Caputo adjourned the meeting at 4:15pm to enter into Executive Session per ORS 192.660 (2) (a).

1:10 PM 11/12/15 Accrual Basis

Port of Siuslaw Balance Sheet

As of October 31, 2015

	Oct 31, 15
ASSETS Current Assets	
Checking/Savings 1001 · SB Checking - General Fund 1003 · SB SAV - Capital Reserve 1005 · SB MMA - General Fund 1050 · SB MMA - ICM 1070 · Petty Cash	51,348.52 85,052.30 353,205.46 5,043.45 800.00
Total Checking/Savings	495,449.73
Other Current Assets 1220 · Accounts Receivable 1499 · Undeposited Funds	13,047.09 1,155.00
Total Other Current Assets	14,202.09
Total Current Assets	509,651.82
TOTAL ASSETS	509,651.82
LIABILITIES & EQUITY Liabilities Current Liabilities Accounts Payable 2000 · *Accounts Payable	29,224.07
Total Accounts Payable	29,224.07
Credit Cards 2021 - Port Credit Card 1	4,206.15
Total Credit Cards	4,206.15
Other Current Liabilities 2030 · Deposits Held 2040 · Gift Certificates 2045 · Unearned CG Revenue (Hercules) 2100 · Payroll Liabilities 2150 · Payroll related Liabilites	8,630.00 -277.00 98,654.65 -340.87 18.85
Total Other Current Liabilities	106,685.63
Total Current Liabilities	140,115.85
Total Liabilities	140,115.85
Equity 3000 · Opening Bal Equity 3900 · *Retained Earnings Net Income	104,709.66 120,502.99 144,323.32
Total Equity	369,535.97
TOTAL LIABILITIES & EQUITY	509,651.82

				October 201 <u>5</u>			
				2			
				Oct 15	Jul - Oct 15	Variance	Annual Budget
	Income						
			vailable Beginning Cash	0.00	0.00		350,000.00
	414	1	ampground Revenue				
_			1 · RV Sites- Taxable	33,086.42	156,594.34	80,405.66	237,000.00
_			2 - RV Sites -Non Taxable	1,764.05	60,978.72	44,021.28	105,000.00
		414	3 - RV Site - Add'l revenue	518.28	3,353.28	646.72	4,000.00
			4 · Transient Room Tax	3,212.45	15,190.00	7,810.00	23,000.00
			5 · Reservation Fees	2,852.00	14,220.72	1,779.28	16,000.00
	Tot	al 41	40 · Campground Revenue	41,433.20	250,337.06	134,662.94	385,000.00
	415	0 · L	eases				
		415	1 · Building Lease - 1499 Bay St	1,150.00	4,600.00	9,200.00	13,800.00
		415	2 · Building Lease - 080A Harbor St	1,200.00	4,800.00	9,600.00	14,400.00
		415	3 · Wharf lease - ICM	4,129.90	16,519.60	33,039.40	49,559.00
		415	4 · Wharf lease - Mo's	8,418.20	33,672.80	67,345.20	101,018.00
		415	5 · Concessions	1,700.00	8,950.00	2,273.00	11,223.00
	Tot	al 41	50 · Leases	16,598.10	68,542.40	121,457.60	190,000.00
	416	0 - M	oorage				
		416	2 · Commercial Moorage	2,427.08	7,504.80	6,535.20	14,040.00
		416	3 · Sport Moorage	13,009.09	50,352.06	4,647.94	55,000.00
		416	5 · Liveaboard Fees	80.00	400.02	559.98	960.00
	Tot	al 41	60 ⋅ Moorage	15,516.17	58,256.88	11,743.12	70,000.00
	417	0 · S	torage				
		417	1 - Outside storage	455.72	1,086.32	713.68	1,800.00
		417	2 ⋅ Indoor Storage	2,457.52	9,769.41	10,430.59	20,200.00
	Tot	al 41	70 · Storage	2,913.24	10,855.73	11,144.27	22,000.00
	419	0 - M	arine Fuel				
		419	1 · Diesel	280.78	2,709.68	7,290.32	10,000.00
		419	2 · Gas, Non-ethanol	11,272.38	44,216.38	783.62	45,000.00
	Tot	al 41	90 · Marine Fuel	11,553.16	46,926.06	8,073.94	55,000.00
	420	0 · O	ther Facility Income				
		421	0 ⋅ Parking Income				
			4211 · Nopal Lot Long Term	0.00	0.00	300.00	300.00
			4210 · Parking Income - Other	2,623.30	11,933.89	-2,233.89	9,700.00
		Tota	al 4210 · Parking Income	2,623.30	11,933.89	-1,933.89	10,000.00
		422	0 - Dump Station Fees	2,201.38	3,491.01	508.99	4,000.00
		423	0 - Gazebo Rental	25.00	175.00	-175.00	0.00
		424	0 - Vending Sales				
			4242 · Boat Flush	215.95	929.70	-279.70	650.00

		October 2015			
		Oct 15	Jul - Oct 15	Variance	Annual Budge
	4243 · Laundry	453.75	3,323.70	1,676.30	5,000.0
	4244 · Soap/Bleach	16.00	125.00	175.00	300.0
	4245 · Tidebooks	15.00	70.00	-20.00	50.0
	Total 4240 · Vending Sales	700.70	4,448.40	1,551.60	6,000.0
			1,110110	1,001100	3,55515
	4250 · Forklift & Hoist	0.00	20.00	-20.00	0.0
	4251 · Port Labor	120.00	220.00	-220.00	0.0
	4252 · Seafood Seller Permits	0.00	200.00	-200.00	0.0
	4253 · Charter/Guide Permit	0.00	450.00	-450.00	
	4270 · Retail Sales				
	4271 · Mugs	15.00	20.00	40.00	60.0
	4272 · Clothing Sales	54.00	509.00	431.00	940.0
	4273 · 2 Cycle Oil	37.50	75.00	-75.00	0.0
	4274 · Pins	9.00	52.00	-52.00	0.0
	Total 4270 · Retail Sales	115.50	656.00	344.00	1,000.0
	4300 · Cash Over/Short	0.15	-7.34	7.34	0.0
To	otal 4200 · Other Facility Income	5,786.03	21,586.96	-586.96	21,000.0
	200 Louis I Tours				
45	600 · Levied Taxes 4510 · Current Levied Taxes	369.20	1,596.90	209 402 40	300,000,0
			,	298,403.10	300,000.0
	4515 · State Forest Sales 4520 · Prior Years Levied Taxes	0.00 343.26	4,296.57	-4,296.57	6,300.0
	4525 · Levied Tax Interest	117.51	1,329.82 376.43	4,970.18 -376.43	0,300.0
	otal 4500 · Levied Taxes	829.97			
	otal 4500 · Levied Taxes	629.97	7,599.72	298,700.28	306,300.0
45	40 · Interest Income	16.97	70.35	729.65	800.0
	50 · Maintenance Assistance Program		0.00	15,900.00	15,900.0
	600 · Miscellaneous Income	0.00	0.00	10,000.00	10,000.0
	4605 · NSF check service charge	0.00	60.00	-60.00	0.0
	4610 · Reimbursement Income	300.00	5,094.36	-5,094.36	0.0
	4615 · Late Fees	622.61	825.16	-825.16	0.0
	4625 · Other Income	11.50	6,068.99	-6,068.99	0.0
	4600 · Miscellaneous Income - Othe	r 0.00	0.00	10,000.00	10,000.0
To	otal 4600 · Miscellaneous Income	934.11	12,048.51	-2,048.51	10,000.0
			,	,	,
46	50 · Sale of Surplus Equipment	0.00	375.00		0.0
	40 · Grants				
	4841 · OR State Marine Board Grant	19,947.69	45,329.68	89,539.32	134,869.0
To	otal 4840 · Grants	19,947.69	45,329.68	89,539.32	134,869.0
Total I	ncome	115,528.64	521,928.35	1,038,940.65	1,560,869.0
Gross Prof	it	115,528.64	521,928.35	1,038,940.65	1,560,869.0

$\overline{}$				October 2015			
+				Oct 15	Jul - Oct 15	Variance	Annual Budget
+				Oct 15	Jul - Oct 15	variance	Annual Budget
	F	_					
+	Expense		ersonal Services				
	500	Ī		5 774 04	22.004.00	44 045 04	CF 000 0
_			O Administrative Assistant	5,771.24	23,084.96	41,915.04	65,000.00
+		+	O - Administrative Assistant	3,238.56	12,593.16	26,344.84	38,938.00
+			6 · Project Coordinator	2,200.20	8,482.24	16,524.76	25,007.0
+			5 · Services Lead	1,239.58	1,239.58	-1,239.58	04.000.0
+		+	O · Office Assistant	1,351.24	7,709.78	16,929.22	24,639.0
+			- Campground Staff	1,481.81	7,605.94	15,216.06	22,822.0
+			5 · Fuel Attendant	512.50	2,162.75	1,837.25	4,000.00
+			5 · Maintenance I Lead	3,544.00	14,107.96	28,423.04	42,531.0
+		+	6 · Maintenance II	2,561.28	10,283.28	20,325.72	30,609.0
+		1	7 · Maintenance III	2,383.04	9,429.53	18,735.47	28,165.0
+			3 · Groundskeeper	710.73	5,459.18	22,424.82	27,884.00
+) · Payroll taxes	2,223.46	9,196.10	22,391.90	31,588.00
_		+) - Health Insurance	3,524.43	14,751.21	40,578.79	55,330.00
_			I - Life Insurance	15.05	62.35	1,827.65	1,890.00
_		+	2 · Dental Insurance	323.75	1,341.25	3,615.75	4,957.0
4			Workers Compensation Insurance	9 0.00	7,608.76	-608.76	7,000.00
4		525	I · Applicant Expenses	82.00	82.00	-82.00	0.00
		5270) · Retirement	0.00	0.00	5,000.00	5,000.00
		527	5 · Compensated absences	0.00	410.72	4,589.28	5,000.00
4		5280) · Overtime	0.00	0.00	3,000.00	3,000.00
4	Tot	al 500	00 - Personal Services	31,162.87	135,610.75	287,749.25	423,360.00
4	530	0 - M	aterial and Services				
\perp		5260) - Employee Training	100.00	765.00	465.00	1,230.00
		5310) - Grant Expenses				
			5313 · Dredging Permit	0.00	2,819.00	-2,819.00	0.00
			5310 · Grant Expenses - Other	0.00	0.00	10,000.00	10,000.00
		Tota	l 5310 · Grant Expenses	0.00	2,819.00	7,181.00	10,000.00
		5340) · Advertising	308.98	5,786.20	7,213.80	13,000.00
		5350	O · Office Supplies	103.12	463.59	3,536.41	4,000.0
		5360	O · Operation Supplies				
			5361 · Safety Supplies	133.95	1,539.43	560.57	2,100.00
			5362 · Vehicle fuel	97.57	533.02	1,566.98	2,100.00
			5360 · Operation Supplies - Other	1,207.51	4,575.24	11,224.76	15,800.0
\top		Tota	ll 5360 · Operation Supplies	1,439.03	6,647.69	13,352.31	20,000.0
\top			,	-			
		5370) · Marine Fuel				
\top			5371 · Non-ethanol Gas	9,234.70	32,342.76	7,657.24	40,000.0
+			5372 · Diesel	-33.49	2,068.41	7,931.59	10,000.00
-		Tota	ıl 5370 · Marine Fuel	9,201.21	34,411.17	15,588.83	50,000.00

	October 201	5		
	Oct 15	Jul - Oct 15	Variance	Annual Budget
<u> </u>	33113	0 001.10	74.14.100	Tumaa zaago
5410 · Audit	0.00	0.00	8,000.00	8,000.00
5420 · Accounting Service	0.00	417.50	2,582.50	3,000.00
5430 · Legal Services	792.50	3,228.50	6,771.50	10,000.00
5436 · Cost of Retail Items	90.84	681.10	318.90	1,000.00
5450 · Insurance - General	0.00	2,500.00	52,500.00	55,000.00
5470 · Contracted Services	629.50	3,550.98	9,449.02	13,000.00
5510 · Travel & Meeting Expense	193.79	497.56	9,502.44	10,000.00
5520 · Dues/Subscriptions	892.30	8,867.54	7,432.46	16,300.00
5530 · Public Relations	281.00	1,954.00	1,546.00	3,500.00
5550 · Telephone Expense	344.33	2,400.69	6,599.31	9,000.00
5610 · Property Taxes	0.00	0.00	14,000.00	14,000.00
5620 · Transient Room Tax	2,828.89	14,536.11	6,463.89	21,000.00
5700 · Facilities	4,829.34	13,280.98	42,219.02	55,500.00
5701 · MAP Repairs	2,320.92	5,831.95	4,618.05	10,450.00
5730 · Tool & Equipment Purchas	e 263.39	1,246.20	3,753.80	5,000.00
5750 · Equipment Rental	916.00	3,799.64	4,200.36	8,000.00
5790 · Equipment Repairs	460.45	1,073.93	6,926.07	8,000.00
5800 · Utilities				
5810 · Electric	3,405.21	16,359.56	21,640.44	38,000.00
5820 · Water/Sewer	3,367.77	16,724.99	13,275.01	30,000.00
5830 · Trash Service	3,016.45	12,265.37	5,734.63	18,000.00
5840 · TV Cable	2,000.93	7,847.81	16,152.19	24,000.00
5870 · Sani-Star dump fee	150.00	600.00	-600.00	0.00
Total 5800 · Utilities	11,940.36	53,797.73	56,202.27	110,000.00
5900 · State Lease Fees	0.00	0.00	14,000.00	14,000.00
5950 · Miscellaneous				
5953 · Online Transaction Fed	es 0.00	276.29	-276.29	0.00
5954 · Bank CC Charges	2,154.29	7,486.70	4,513.30	12,000.00
5955 · Employee Clothing	0.00	390.09	1,609.91	2,000.00
5950 · Miscellaneous - Other	14.97	6,181.19	-1,181.19	5,000.00
Total 5950 · Miscellaneous	2,169.26	14,334.27	4,665.73	19,000.00
5960 · NSF Check	60.00	60.00	-60.00	0.00
Total 5300 · Material and Services	40,165.21	182,951.33	309,028.67	491,980.00
6000 · Capital Outlay				
6060 · Operations Equipment				
6067 · Broadband Wi-Fi	0.00	214.19	-214.19	0.00
6068 · CG & Marina Software	0.00	0.00	5,500.00	5,500.00
Total 6060 · Operations Equipmer	nt 0.00	214.19	5,285.81	5,500.00
6170 · Marine Facilities				

		October 2015			
		Oct 15	Jul - Oct 15	Variance	Annual Budget
	6178 - Floating Restroom	0.00	325.56	124,674.44	125,000.00
	6180 · West Basin Repairs	0.00	7,150.00	-7,150.00	0.00
	6181 · Security Cameras/Gates	0.00	0.00	4,369.00	4,369.00
	Total 6170 · Marine Facilities	0.00	7,475.56	121,893.44	129,369.00
	6610 · Capital Resverve Future Exp's	0.00	0.00	15,000.00	15,000.00
	Total 6000 · Capital Outlay	0.00	7,689.75	142,179.25	149,869.00
	6700 - Contingency	0.00	0.00	100,000.00	100,000.00
	7000 · Debt Service			0.00	
	7215 · MNIF (Dredging) #524016	0.00	0.00	5,880.00	5,880.00
	7216 · PRLF (MSLTD) #525186	11,599.93	23,199.86	23,200.14	46,400.00
	7220 · PRLF (Nopal Devel) #520130	7,364.36	14,728.72	14,731.28	29,460.00
	7225 · Banner Bank (PVIP) 1000214241	1,499.92	5,999.68	12,000.32	18,000.00
	7230 · PRLF Loan (Wharf) #525196	0.00	7,424.94	22,525.06	29,950.00
	7270 · SPWF (Bdwk Prj) L0004	0.00	0.00	15,970.00	15,970.00
	Total 7000 - Debt Service	20,464.21	51,353.20	94,306.80	145,660.00
	Total Expense	91,792.29	377,605.03	933,263.97	1,310,869.00
Net Inco	me	23,736.35	144,323.32		250,000.00

Port of Siuslaw Profit & Loss Prev Year Comparison July through October 2015

		Т	July thre	ough Octobe	<u>r 2015</u>		1
				lul 0 a t 45	lul Oct 44	¢ Change	0/ Channa
_	ncome			Jul - Oct 15	Jul - Oct 14	\$ Change	% Change
		<u> </u>	I ampground Revenue				
	414	т —	1 · RV Sites- Taxable	156,594.34	150,201.85	6,392.49	4.26%
		-	2 · RV Sites -Non Taxable	60,978.72	60,188.44	790.28	1.31%
		-	3 · RV Site - Add'l revenue	3,353.28	3,146.26	207.02	6.58%
			4 · Transient Room Tax	<u> </u>	14,573.72		4.23%
		1		15,190.00		616.28	
		_	5 · Reservation Fees 6 · Hercules Payments, CG office	14,220.72	11,965.87 0.00	2,254.85	18.84%
		1	7 · Hercules Payments, Online	0.00	0.00	0.00	0.0%
	Total	•		+	240,076.14	10,260.92	4.27%
	100	ai 4 i	40 · Campground Revenue	250,337.06	240,076.14	10,260.92	4.21%
	415	0 - 1 -	eases				
	7.5	i -	1 · Building Lease - 1499 Bay St	4,600.00	4,600.00	0.00	0.0%
		_	2 · Building Lease - 080A Harbor St	4,800.00	4,800.00	0.00	0.0%
\dashv			3 · Wharf lease - ICM	16,519.60	16,519.60	0.00	0.0%
			4 · Wharf lease - Mo's	33,672.80	31,112.24	2,560.56	8.23%
			5 · Concessions	8,950.00	9,100.00	-150.00	-1.65%
		1	6 · Docking Lease	0.00	483.36	-483.36	-100.0%
	Tota	_	50 · Leases	68,542.40	66,615.20	1,927.20	2.89%
	1			33,0 :2: :0	30,010.20	1,027.120	2.0070
	416	0 - M	loorage				
			2 · Commercial Moorage	7,504.80	5,233.72	2,271.08	43.39%
		1	3 · Sport Moorage	50,352.06	39,127.08	11,224.98	28.69%
		1	5 · Liveaboard Fees	400.02	505.72	-105.70	-20.9%
	Tota	al 41	60 · Moorage	58,256.88	44,866.52	13,390.36	29.85%
	417	0 · S	torage				
		417	1 · Outside storage	1,086.32	802.44	283.88	35.38%
		_	2 · Indoor Storage	9,769.41	9,461.82	307.59	3.25%
	Tota	al 41	70 · Storage	10,855.73	10,264.26	591.47	5.76%
	419	0 - M	arine Fuel				
		419	1 · Diesel	2,709.68	4,645.31	-1,935.63	-41.67%
		419	2 · Gas, Non-ethanol	44,216.38	47,326.87	-3,110.49	-6.57%
	Tota	al 41	90 · Marine Fuel	46,926.06	51,972.18	-5,046.12	-9.71%
	420	0 · 0	ther Facility Income				
		421	0 ⋅ Parking Income	11,933.89	10,206.35	1,727.54	16.93%
		422	0 · Dump Station Fees	3,491.01	2,539.83	951.18	37.45%
		423	0 ⋅ Gazebo Rental	175.00	50.00	125.00	250.0%
		424	0 ⋅ Vending Sales				
			4241 · Car Wash	0.00	883.53	-883.53	-100.0%
			4242 · Boat Flush	929.70	636.75	292.95	46.01%
			4243 · Laundry	3,323.70	3,580.00	-256.30	-7.16%
			4244 · Soap/Bleach	125.00	159.00	-34.00	-21.38%

Port of Siuslaw Profit & Loss Prev Year Comparison July through October 2015

		July	through Octobe	er 2015 		
			Jul - Oct 15	Jul - Oct 14	\$ Change	% Change
		4245 · Tidebooks	70.00	7.00	63.00	900.0%
	1	otal 4240 · Vending Sales	4,448.40	5,266.28	-817.88	-15.53%
	4	250 - Forklift & Hoist	20.00	200.00	-180.00	-90.0%
	4	251 - Port Labor	220.00	0.00	220.00	100.0%
	4	252 · Seafood Seller Permits	200.00	75.00	125.00	166.67%
	4	253 · Charter/Guide Permit	450.00	0.00	450.00	100.0%
	4	270 · Retail Sales				
		4271 · Mugs	20.00	30.00	-10.00	-33.33%
		4272 · Clothing Sales	509.00	645.00	-136.00	-21.09%
		4273 · 2 Cycle Oil	75.00	75.00	0.00	0.0%
		4274 · Pins	52.00	48.00	4.00	8.33%
		4275 · LED Pocket lights	0.00	30.00	-30.00	-100.0%
		otal 4270 · Retail Sales	656.00	828.00	-172.00	-20.77%
		000 O-al- O-al/Olast	7.04	4.05	0.00	04.040/
		300 · Cash Over/Short	-7.34	-4.05	-3.29	-81.24%
	Total	4200 · Other Facility Income	21,586.96	19,161.41	2,425.55	12.66%
	4500	· Levied Taxes				
	4	510 · Current Levied Taxes	1,596.90	1,707.82	-110.92	-6.5%
	4	515 · State Forest Sales	4,296.57	23,984.65	-19,688.08	-82.09%
	4	520 · Prior Years Levied Taxes	1,329.82	1,614.46	-284.64	-17.63%
	4	525 · Levied Tax Interest	376.43	434.73	-58.30	-13.41%
	Total	4500 · Levied Taxes	7,599.72	27,741.66	-20,141.94	-72.61%
	4540	Interest Income	70.35	216.42	-146.07	-67.49%
	4550	Maintenance Assistance Program	0.00	15,900.00	-15,900.00	-100.0%
	4600	Miscellaneous Income				
	4	605 · NSF check service charge	60.00	0.00	60.00	100.0%
	 	610 · Reimbursement Income	5,094.36	5,518.09	-423.73	-7.68%
		615 · Late Fees	825.16	207.62	617.54	297.44%
		625 · Other Income	6,068.99	141.41	5,927.58	4,191.77%
	Total	4600 · Miscellaneous Income	12,048.51	5,867.12	6,181.39	105.36%
	4650	Cala of Curplus Equipment	375.00	500.00	-125.00	25.00/
	 	Sale of Surplus Equipment Grants	375.00	500.00	-125.00	-25.0%
		841 · OR State Marine Board Grant	45,329.68	0.00	45,329.68	100.0%
	 	4840 · Grants	45,329.68	0.00	45,329.68	100.0%
	I Total		10,020.00	0.00	10,020.00	100.070
	Total Inco	me	521,928.35	483,180.91	38,747.44	8.02%
	<u> </u>		5_1,5_5.50	22,100.01		3.0270
Gro	ss Profit		521,928.35	483,180.91	38,747.44	8.02%
	Expense					
	5000	Personal Services				

Port of Siuslaw Profit & Loss Prev Year Comparison July through October 2015

				July thro	ugh Octobe	er 2015	2015				
		-			Jul - Oct 15	Jul - Oct 14	\$ Change	% Change			
				· Port Manager	23,084.96	24,729.55	-1,644.59	-6.65%			
	_	+		- Administrative Assistant	12,593.16	14,005.15	-1,411.99	-10.08%			
			5036	· Project Coordinator	8,482.24	8,803.76	-321.52	-3.65%			
			5045	· Services Lead	1,239.58	0.00	1,239.58	100.0%			
			5050	- Office Assistant	7,709.78	8,621.90	-912.12	-10.58%			
			5060	· Campground Lead	0.00	8,304.33	-8,304.33	-100.0%			
			5061	- Campground Staff	7,605.94	1,506.02	6,099.92	405.04%			
			5065	- Fuel Attendant	2,162.75	2,852.06	-689.31	-24.17%			
			5075	· Maintenance I Lead	14,107.96	15,067.62	-959.66	-6.37%			
			5076	· Maintenance II	10,283.28	10,912.00	-628.72	-5.76%			
			5077	· Maintenance III	9,429.53	10,041.68	-612.15	-6.1%			
			5078	· Groundskeeper	5,459.18	9,745.36	-4,286.18	-43.98%			
			5110	- Payroll taxes	9,196.10	11,576.58	-2,380.48	-20.56%			
		\sqcap	5180	· Health Insurance	14,751.21	18,433.47	-3,682.26	-19.98%			
			5181	· Life Insurance	62.35	440.50	-378.15	-85.85%			
		\top	5182	- Dental Insurance	1,341.25	1,511.26	-170.01	-11.25%			
			5190	· Workers Compensation Insurance	7,608.76	9,126.28	-1,517.52	-16.63%			
			5251	· Applicant Expenses	82.00	55.00	27.00	49.09%			
			5275	· Compensated absences	410.72	303.12	107.60	35.5%			
		Tota	1 500	0 · Personal Services	135,610.75	156,035.64	-20,424.89	-13.09%			
		+	0 · Material and Services			17.00					
\vdash	-	_		· Employee Training	765.00	15.00	750.00	5,000.0%			
		+		- Grant Expenses							
-	-	+		5311 · Hiker Biker Advertising	0.00	1,330.00	-1,330.00	-100.0%			
-	-	+		5313 · Dredging Permit	2,819.00	0.00	2,819.00	100.0%			
				5315 · STEP Fish Clean Station	0.00	400.00	-400.00	-100.0%			
			Tota	I 5310 · Grant Expenses	2,819.00	1,730.00	1,089.00	62.95%			
		\rightarrow		- Advertising	5,786.20	8,369.72	-2,583.52	-30.87%			
		+		· Web Site	0.00	634.43	-634.43	-100.0%			
				· Office Supplies	463.59	1,512.86	-1,049.27	-69.36%			
				· Operation Supplies				+			
			_	5361 · Safety Supplies	1,539.43	564.20	975.23	172.85%			
	4	+	-	5362 · Vehicle fuel	533.02	772.57	-239.55	-31.01%			
		_		5360 · Operation Supplies - Other	4,575.24	4,634.31	-59.07	-1.28%			
$\vdash \vdash$	\perp	+	Total 5360 · Operation Supplies 5370 · Marine Fuel		6,647.69	5,971.08	676.61	11.33%			
$\sqcup \!\!\! \perp$		$\bot \bot$		5371 · Non-ethanol Gas	32,342.76	38,483.74	-6,140.98	-15.96%			
		$\perp \perp$		5372 · Diesel	2,068.41	9,094.87	-7,026.46	-77.26%			
			Tota	I 5370 · Marine Fuel	34,411.17	47,578.61	-13,167.44	-27.68%			
			F.165			500 ==	400 0=	00 7 1-1			
	-	\rightarrow		- Accounting Service	417.50	526.75	-109.25	-20.74%			
			5430	· Legal Services	3,228.50	2,994.50	234.00	7.81%			

Profit & Loss Prev Year Comparison July through October 2015

	July th	<u>rough Octobe</u> i	<u>r 2015</u>		1
		Jul - Oct 15	Jul - Oct 14	\$ Change	% Change
543	⊔ 35 - Legal Publications	0.00	361.27	-361.27	-100.0%
		681.10	373.20	307.90	82.5%
545	50 · Insurance - General	2,500.00	0.00	2,500.00	100.0%
547	70 - Contracted Services	3,550.98	5,860.20	-2,309.22	-39.41%
55 ²	10 · Travel & Meeting Expense	497.56	2,961.42	-2,463.86	-83.2%
+ + -		8,867.54	2,049.02	6,818.52	332.77%
553	30 · Public Relations	1,954.00	1,306.95	647.05	49.51%
555	50 · Telephone Expense	2,400.69	2,783.26	-382.57	-13.75%
56	10 · Property Taxes	0.00	13,084.87	-13,084.87	-100.0%
562	20 · Transient Room Tax	14,536.11	13,388.08	1,148.03	8.58%
570	00 · Facilities	13,280.98	16,651.04	-3,370.06	-20.24%
570	01 · MAP Repairs	5,831.95	2,973.43	2,858.52	96.14%
573	30 · Tool & Equipment Purchase	1,246.20	78.55	1,167.65	1,486.51%
	<u> </u>	3,799.64	3,161.51	638.13	20.18%
		1,073.93	2,799.18	-1,725.25	-61.63%
		·			
11	5810 · Electric	16,359.56	14,866.03	1,493.53	10.05%
	5820 · Water/Sewer			-91.65	-0.55%
	5830 · Trash Service	12,265.37		-819.32	-6.26%
	5840 · TV Cable	7,847.81	+	624.19	8.64%
11	5850 · Propane	0.00	165.99	-165.99	-100.0%
	5860 · Internet	0.00	340.00	-340.00	-100.0%
11	5870 · Sani-Star dump fee	600.00	600.00	0.00	0.0%
To	<u> </u>	53.797.73	53.096.97	700.76	1.32%
		,	,		
590	00 · State Lease Fees	0.00	10,951.03	-10,951.03	-100.0%
59	50 · Miscellaneous				
	5953 · Online Transaction Fees	276.29	0.00	276.29	100.0%
	5954 · Bank CC Charges	7,486.70	7,830.09	-343.39	-4.39%
	5955 · Employee Clothing	390.09	21.98	368.11	1,674.75%
	5950 · Miscellaneous - Other	6,181.19	150.00	6,031.19	4,020.79%
Tot	al 5950 · Miscellaneous	14,334.27	8,002.07	6,332.20	79.13%
596	60 · NSF Check	60.00	80.00	-20.00	-25.0%
Total 53	800 · Material and Services	182,951.33	209,295.00	-26,343.67	-12.59%
6000 - 4	Canital Outlay				
	•	0.00	3 422 65	-3 422 65	-100.0%
_	· · · · · · · · · · · · · · · · · · ·	0.00	5,422.05	-0,422.00	-100.0%
	1	21/ 10	0.00	21/ 10	100.0%
To					100.09
+ + + + + + + + + + + + + + + + + + + +	an operations Equipment	214.13	0.00	217.13	100.07
617	70 · Marine Facilities				
+ + + + + + + + + + + + + + + + + + + +		325.56	1,150.00	-824.44	-71.69%
++	-			 	-100.0%
	543 543 554 555 555 556 566 570 576 578 580 701 701 590 701 590 Total 53 6000 · C	5435 · Legal Publications 5436 · Cost of Retail Items 5450 · Insurance - General 5470 · Contracted Services 5510 · Travel & Meeting Expense 5520 · Dues/Subscriptions 5530 · Public Relations 5550 · Telephone Expense 5610 · Property Taxes 5620 · Transient Room Tax 5700 · Facilities 5701 · MAP Repairs 5730 · Tool & Equipment Purchase 5750 · Equipment Rental 5790 · Equipment Repairs 5800 · Utilities 5810 · Electric 5820 · Water/Sewer 5830 · Trash Service 5840 · TV Cable 5850 · Propane 5860 · Internet 5870 · Sani-Star dump fee Total 5800 · Utilities 5900 · State Lease Fees 5950 · Miscellaneous 5953 · Online Transaction Fees 5955 · Employee Clothing	Jul - Oct 15	S435 - Legal Publications 0.00 361.27	Jul - Oct 15

2:40 PM 11/12/15 Accrual Basis

Profit & Loss Prev Year Comparison July through October 2015

_			_	July thro	ough Octobe	er_	2015		_	
					Jul - Oct 15		Jul - Oct 14	\$ Change		% Change
				6180 · West Basin Repairs	7,150.00		0.00	7,150.00		100.0%
			Tota	l 6170 · Marine Facilities	7,475.56		8,295.60	-820.04		-9.89%
		То	tal 600	00 ⋅ Capital Outlay	7,689.75		11,718.25	-4,028.50		-34.38%
		70	00 · De	ebt Service						
			7216	6 · PRLF (MSLTD) #525186	23,199.86		23,199.86	0.00		0.0%
			7220) · PRLF (Nopal Devel) #520130	14,728.72		14,728.72	0.00		0.0%
			722	5 · Banner Bank (PVIP) 1000214241	5,999.68		5,999.68	0.00		0.0%
			7230)・PRLF Loan (Wharf) #525196	7,424.94		7,424.94	0.00		0.0%
		То	tal 700	00 · Debt Service	51,353.20		51,353.20	0.00		0.0%
		Total E	xpens	e	377,605.03		428,402.09	-50,797.06		-11.86%
Net Income				144,323.32		54,778.82	89,544.50		163.47%	

	Campg	round 201	2/2013	Campg	round 201	3/2014	Campg	round 201	4/2015	Campg	round 201	5/2016
	% Occ.	Avg %	Nights	% Occ.	Avg %	Nights	% Occ.	Avg %	Nights	% Occ.	Avg %	Nights
JULY	58%	58%	1835	61%	61%	1989	72%	72%	2318	79%	79%	2448
AUG	74%	66%	2326	84%	73%	2728	90%	81%	2890	91%	85%	2812
SEPT	86%	73%	2605	83%	76%	2619	90%	84%	2795	88%	86%	2651
OCT	33%	63%	1083	38%	67%	1242	45%	74%	1462	49%	77%	1527
NOV	12%	53%	388	18%	57%	567	24%	64%	753			
DEC	9%	45%	288	17%	50%	550	23%	57%	748			
JAN	12%	41%	394	26%	47%	860	29%	53%	920			
FEB	12%	37%	361	25%	44%	734	34%	51%	939			
MAR	16%	35%	492	27%	42%	875	39%	50%	1211			
APR	21%	33%	643	29%	41%	910	38%	48%	1134			
MAY	26%	33%	835	34%	40%	1100	37%	47%	1130			
JUN	34%	33%	1070	39%	40%	1210	45%	47%	1362	_		_
TL YTD	33%	33%	12320	40%	40%	15384	47%	47%	17662	77%		9438
REV YTD		\$301,812			\$350,021			\$408,911		\$246,838		

Hiker/Biker 2014/15			2015/16		
	#	\$	#	\$	
JULY	40	\$550	51	\$677	
AUG	48	\$660	27	\$372	
SEPT	29	\$324	19	\$346	
ОСТ	6	\$60	26	\$326	
NOV	3	\$32			
DEC	1	\$16			
JAN	0	\$0			
FEB	1	\$8			
MAR	8	\$80			
APR	9	\$72			
MAY	21	\$316		·	
JUN	20	\$160		·	
Total	186	\$2,278	123	\$1,721	

	Moorage 2014/15			Moorage 2015/16		
	% Occ.	Avg %	Nights	% Occ.	Avg %	Nights
JULY	39%	39%	1378	45%	45%	1669
AUG	61%	50%	2165	71%	58%	2635
SEPT	82%	61%	2842	95%	70%	3394
ОСТ	67%	62%	2268	75%	72%	2752
NOV	33%	56%	1121			
DEC	30%	52%	2804			
JAN	29%	49%	1104			
FEB	29%	46%	961			
MAR	31%	45%	1155			
APR	33%	43%	1174			
MAY	34%	43%	1245			
JUN	33%	42%	1187			·
TL YTD	42%	42%	19404	72%		10450
REV YTD	\$69,337			\$67,272		