

AGENDA

PORT OF SIUSLAW
COMMISSION MEETING
100 HARBOR STREET, FLORENCE OREGON
August 16, 2017

6:00pm Work Session – FEMA Grant/C Row Erosion

7:00pm Regular Meeting

1	Call to Order	Duman
2	Public Comment (limited to 15 minutes/5 minutes per speaker)	
3	Approval of Minutes by Consent	Board
4	Financial Statements by Consent	Staff
5	Elect Officers	Board
6	Appoint Auditor of Record for FY17, FY18, FY19	Board
7	Resolution 8-16-17A Moorage Insurance Requirements	Murphey/Staff
8	Resolution 8-16-17B Authorize Security Camera Upgrade Expenditure	Staff
8	Commissioner & Manager Reports	Board/Staff
9	Public Comment (limited to 15 minutes/5 minutes per speaker)	
10	Adjournment	

Up Coming Events:

September 20, 2017

6:00pm

Work Session, Port of Siuslaw
Conference Room

7:00pm

Commission Meeting, Port of Siuslaw
Conference Room



MINUTES
PORT OF SIUSLAW WORK SESSION
Wednesday, July 19, 2017 6:00pm
Port Office at 100 Harbor Street, Florence, OR 97439

ATTENDANCE:

Commissioners: Terry Duman, Nancy Rickard, Mike Buckwald, Bill Meyer

Absent: David Huntington,

Staff: Dina McClure, Interim Manager

Commissioner Duman called the Work Session to order at 6:00pm.

McClure distributed a copies of the repair design told the board:

- Current project completion deadline is 8-17-17. Board can file an extension for up to 30 months to complete the project.
- Met with Wendy at the City and discussed the Saxon property line dispute which has been resolved. Saxon said he will not appeal the project.
- Project is in DSL jurisdiction and will require an updated repair design for the permit application and the bottom of the project needs to be done during “in water work” Nov 1 – Feb 15.
- Jack Akin, the engineer, presented a high budget for the repair but the revised plan will cost less.

There was discussion about reimbursing expenses, the repair design, cutting back the bank to start the rip rap, further water intrusion, and the integrity of the engineer.

Buckwald addressed the source of the erosion, whether damage was a result of rain run off or tidal action. Buckwald’s wants confirmation that FEMA will fund the repair if the source of the damage was not caused by the river.

Duman expressed concern how the log jams on each end are anchored. Duman asked if FEMA would fund repair to the gap between the project and bulkhead in addition to the existing repair.

Meyer asked about Port policy regarding the board hiring or releasing a contact with an engineer. McClure said Leskin came to the board with several updates and recommendations for board approval.

The board continued to review and discuss the repair design plans.

Summary:

- File for a project extension.
- Clarify representation of erosion source. Confirm grant funding if damage was caused by storm rain instead of tidal action.
- How are log jams anchored?
- Can repair design be modified to include additional repair between the project and the bulkhead.
- Clarify reimbursable expenses.

Adjourn 6:45pm.

MINUTES
PORT OF SIUSLAW COMMISSION MEETING
Wednesday, July 19, 2017, 7:00pm
100 Harbor Street, Florence, Oregon 97439

Commissioners Attending: Terry Duman, Nancy Rickard, Mike Buckwald, Bill Meyer
Absent: David Huntington

Staff Attending: Dina McClure, Interim Manager

1. Vice President Duman called the meeting to order at 7:00pm.

2. Public Comments:

- David Swinney said it had been two months since the manager was put on administrative leave and he wanted to know the board's direction. Swinney was concerned the Port sold property without using a multiple listing, concerned a maintenance staff person quit, and was told none of the pump-out stations were working.
- Michelle Culwell said the Port does not need to get permits from the City. Culwell was concerned that information given to FEMA for the C Row Repair grant is fraudulent including a 2013 bulkhead report and other false information. Culwell said the Port needs to take back the powers that were taken away years ago.
- Michael Simmons wanted to talk about the C Row Repair Project. Commissioner Duman said the board decided on a 30 month extension at the 6pm work session. Simmons was concerned it was going to take that long to repair the C Row and the board should identify the source of the erosion and consider a temporary fix to protect the Port assets.
- Frank Eisle requested a refund for an impound fee of \$300 and was upset he had been trespassed for six months last year. Commissioner Duman asked Eisle to put his concerns and request in writing for the board to review.
- Wendy Jarman said the Port seems to have a general distaste for fishermen and their vessels. Jarman said the board needs to "wake up" to the idea of ecotourism by developing what we have, preserving nature and wildlife, and keep the feel of fishing in the marina. Jarman said she backs up David Swinney's vision and asked the board to listen to Swinney and embrace what he is trying to achieve.

3. Approval of the Minutes by Consent: The Minutes for the regular meeting on June 21, and the special meetings on June 13, and June 30, were approved by Consent.

4. Approval of the Financials by Consent: McClure said the General Fund report had been revised to include the expense for the 2017 elections. McClure said Personnel Services was 87% of budget, and Materials and Services was 89%. Commissioner Buckwald said Materials and Services exceeded budget since Contingency funds needed to be transferred to cover project expenses. Commissioner Meyer verified the fiscal year ending cash on hand of \$427K in the General Fund. The Financials were approved by Consent.

5. Election of Officers: Commissioner Duman suggested the board elect officers at the August meeting since Commissioner Huntington was absent. The board agreed.

6. Approve Meeting Dates for FY17-18: Commissioner Buckwald suggested changing one of the Florence meetings to take place in Mapleton. McClure said she would arrange it.

Motion to Approve Meeting Dates: Commissioner Meyer

Second: Commissioner Rickard

Vote: All in favor. Motion passed.

7. Committee Assignments:

City of Florence Urban Renewal Agency:	Commissioner Meyer
Lane Area Commission on Transportation:	Commissioner Rickard
Lane Council of Governments:	Commissioner Rickard
Oregon Coastal Zone Management Association:	Commissioner Buckwald
Siuslaw Watershed Council:	Commissioner Rickard
Oregon Economic Development Association:	Commissioner Meyer
Pacific NW Waterways Association:	Commissioner Duman
Oregon Public Ports Association:	Commissioners Meyer and Rickard
Florence Area Chamber of Commerce:	Commissioner Meyer
Pacific Coast Congress of Harbormasters and Port Managers:	Commissioner Huntington

8. Discuss FEMA Grant / C Row Erosion Project: McClure summarized the 6pm work session discussion:

- File for a project extension.
- Clarify representation of erosion source. Confirm grant funding if damage was caused by storm rain instead of tidal action.
- How are log jams anchored?
- Can repair design be modified to include additional repair between the project and the bulkhead.
- Clarify reimbursable expenses.

Motion for McClure to get answers to these questions: Commissioner Meyer

Second: Commissioner Rickard

Vote: All in favor. Motion passed.

The next FEMA Grant work session is scheduled for Wednesday, August 16, 2017 at 6pm.

9. Discuss Moorage Insurance Policy: McClure said staff had concerns with the moorage insurance requirements in Resolution 7-20-16A. Commissioners Duman and Meyer declared potential conflicts of interest since they are moorage customers. McClure said we are asking for higher amounts than other ports, small boats that moor short term don't have insurance, and getting the Port on the certificates as "additional insured" is difficult.

John Murphey, from Coast Insurance, explained the Port doesn't need to be listed as additional insured on policies, but the Port should require to be a certificate holder. Murphey said many smaller boats have coverage under a home owner's policy and it's common to have pollution included in liability, not separate. Discussion. There was consensus for McClure to work with the Murphey's to present a recommendation at the August meeting. There was further discussion requiring insurance for smaller, short term boats.

Motion to waive the moorage insurance requirement for boats under 25 feet, staying 10 days or less, by having the boat owner sign a document accepting responsibility for damage, until staff returns with a recommendation to amend Resolution 7-20-16A:

Commissioner Meyer

Second: Commissioner Buckwald

Vote: All in favor. Motion passed.

10. Commissioner and Manager Reports:

McClure reported:

- Mo's and 1499 parking lot repaving project postponed another week.
- Port is hiring for a Maintenance staff position.
- Omlid & Swinney will start working on Phase 2 of fire suppression system replacement next week.
- F Dock will re-open after a few more small repairs.

Commissioner Rickard reported:

- Attended a City Council meeting.
- Witnessed docks sitting in the mud at low tide.
- 4th of July fireworks were great.
- Next Siuslaw Watershed meeting at Honeyman Park on July 26, encouraged attendance.

Commissioner Duman reported:

- Would like to add a discussion at the next work session about moving boom logs to prevent silt accumulation in marinas.

John Murphey asked for clarification regarding the classifications of vessels. Commissioner Duman said there was commercial, recreational, and historical. There was discussion about the different classes, rates, and insurance requirements. Commissioner Buckwald agreed with Wende Jarman who spoke earlier regarding the ambiance of the boats. Buckwald commented on the fine line between protecting the Port and allowing non-operational vessels to moor here.

11. Public Comments:

- Michelle Culwell suggested a community group be created to bring suggestions to the Port Commissioners. The board agreed with the idea.
- Peter Bartolovich, a moorage customer, said the Commissioners have lost the vision of what a special place the Port of Siuslaw is. He said this is one of the best places he has ever moored and the board needs to take a fresh look at the potential of the Port.

12. Commissioner Duman adjourned the meeting at 8:34pm.

Port of Siuslaw
Combined Balance Sheet
 As of July 31, 2017

	Jul 31, 17
ASSETS	
Current Assets	
Checking/Savings	
1001 · BB Checking - General Fund	32,722.20
1003 · BB SAV - Capital Reserve	98,107.51
1005 · BB MMA - General Fund	571,321.92
1050 · BB MMA - ICM	5,047.85
1070 · Petty Cash	900.00
Total Checking/Savings	708,099.48
Other Current Assets	
1130 · Inventory - Gas	3,586.30
1140 · Inventory - Diessel	5,533.10
1220 · Accounts Receivable	3,897.02
1250 · Taxes receivable	22,652.00
1450 · Prepaid insurance	23,608.50
1499 · Undeposited Funds	3,790.55
Total Other Current Assets	63,067.47
Total Current Assets	771,166.95
Fixed Assets	
1510 · Land	2,617,874.00
1515 · Land Improvements	1,368,652.50
1520 · Buildings & Docks	7,553,937.56
1525 · Equipment & Vehicles	751,461.71
1615 · Accum Depr - Land Improvements	-1,237,863.70
1620 · Accum Depr - Buildings & Docks	-4,101,052.33
1625 · Accum Depr - Equip & Vehicles	-689,511.44
Total Fixed Assets	6,263,498.30
TOTAL ASSETS	7,034,665.25
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · *Accounts Payable	10,465.68
Total Accounts Payable	10,465.68
Credit Cards	
2021 · Port Credit Card 1	4,475.65
Total Credit Cards	4,475.65
Other Current Liabilities	
2030 · Deposits Held	7,780.00
2045 · Unearned CG Revenue (Hercules)	144,748.90
2050 · Deferred Compensation Plan NRS	9,281.63
2100 · Payroll Liabilities	-281.06
2150 · Payroll related Liabilites	294.31
2160 · Accrued Interest	57,261.04
2495 · Current Ptn of Lon-Term Debt	58,673.90
Total Other Current Liabilities	277,758.72
Total Current Liabilities	292,700.05
Long Term Liabilities	
2380 · Long-Term Debt current portion	-58,673.90
2390 · OBD Loan L0004 Bdwk	108,562.42
2440 · OBD Loan 524016 Dredging	59,221.96
2491 · OBD Loan 525186 MSLTD	491,556.57
2492 · OBD Loan 525196 Wharf	339,269.69
2993 · BB Loan 1000214241 PVIP	225,867.26
Total Long Term Liabilities	1,165,804.00

5:20 PM
08/09/17
Accrual Basis

Port of Siuslaw
Combined Balance Sheet
As of July 31, 2017

	<u>Jul 31, 17</u>
Total Liabilities	1,458,504.05
Equity	
3300 · Invested in Capital Assets	5,039,020.40
Net Income	<u>537,140.80</u>
Total Equity	5,576,161.20
TOTAL LIABILITIES & EQUITY	<u><u>7,034,665.25</u></u>

Port of Siuslaw
Profit & Loss Budget vs. Actual - General Fund
July 2017

	<u>Jul 17</u>	<u>Budget</u>	<u>Variance</u>
Income			
4100 - Available Beginning Cash	427,599.12	300,000.00	127,599.12
4140 - Campground Revenue			
4141 - RV Sites- Taxable	45,845.84	265,000.00	-219,154.16
4142 - RV Sites -Non Taxable	24,400.16	100,000.00	-75,599.84
4143 - RV Site - Add'l revenue	1,500.12	6,000.00	-4,499.88
4144 - Transient Room Tax	4,992.38	28,000.00	-23,007.62
4145 - Reservation Fees	4,160.00	21,000.00	-16,840.00
Total 4140 - Campground Revenue	<u>80,898.50</u>	<u>420,000.00</u>	<u>-339,101.50</u>
4150 - Leases			
4151 - Building Lease - 1499 Bay St	0.00	7,200.00	-7,200.00
4152 - Building Lease - 080A Harbor St	1,200.00	7,200.00	-6,000.00
4153 - Wharf lease - ICM	4,542.08	49,900.00	-45,357.92
4154 - Wharf lease - Mo's	8,640.00	103,000.00	-94,360.00
4155 - Concessions	2,562.50	9,000.00	-6,437.50
4156 - Docking Lease	100.00	1,000.00	-900.00
Total 4150 - Leases	<u>17,044.58</u>	<u>177,300.00</u>	<u>-160,255.42</u>
4160 - Moorage			
4162 - Commercial Moorage	933.81	15,000.00	-14,066.19
4163 - Sport Moorage	6,896.50	68,000.00	-61,103.50
4165 - Liveaboard Fees	-31.58	2,000.00	-2,031.58
Total 4160 - Moorage	<u>7,798.73</u>	<u>85,000.00</u>	<u>-77,201.27</u>
4170 - Storage			
4171 - Outside storage	148.36	2,000.00	-1,851.64
4172 - Indoor Storage	1,931.83	18,000.00	-16,068.17
Total 4170 - Storage	<u>2,080.19</u>	<u>20,000.00</u>	<u>-17,919.81</u>
4190 - Marine Fuel			
4191 - Diesel	3,234.19	5,000.00	-1,765.81
4192 - Gas, Non-ethanol	1,454.56	35,000.00	-33,545.44
Total 4190 - Marine Fuel	<u>4,688.75</u>	<u>40,000.00</u>	<u>-35,311.25</u>
4200 - Other Facility Income			
4210 - Parking Income	741.35	12,200.00	-11,458.65
4220 - Dump Station Fees	100.00	4,500.00	-4,400.00
4230 - Gazebo Rental	50.00	0.00	50.00
4240 - Vending Sales	1,617.25	7,500.00	-5,882.75
4252 - Seafood Seller Permits	200.00	500.00	-300.00
4253 - Charter/Guide Permit	200.00	500.00	-300.00
4270 - Retail Sales	132.00	1,000.00	-868.00
4300 - Cash Over/Short	-40.57	0.00	-40.57
Total 4200 - Other Facility Income	<u>3,000.03</u>	<u>26,200.00</u>	<u>-23,199.97</u>
4500 - Levied Taxes			
4510 - Current Levied Taxes	324.11	287,000.00	-286,675.89

Port of Siuslaw
Profit & Loss Budget vs. Actual - General Fund
 July 2017

	<u>Jul 17</u>	<u>Budget</u>	<u>Variance</u>
4520 - Prior Years Levied Taxes	103.62	4,000.00	-3,896.38
4525 - Levied Tax Interest	26.99	0.00	26.99
Total 4500 - Levied Taxes	454.72	291,000.00	-290,545.28
4540 - Interest Income	1.74	500.00	-498.26
4550 - Maintenance Assistance Program	0.00	19,000.00	-19,000.00
4600 - Miscellaneous Income	1,487.70	10,000.00	-8,512.30
4650 - Sale of Surplus Equipment	500.00	0.00	500.00
4670 - Sale of Surplus Property	27,166.50	0.00	27,166.50
Total Income	572,720.56	1,389,000.00	-816,279.44
	572,720.56	1,389,000.00	-816,279.44
Expense			
5000 - Personal Services			
5020 - Port Manager	2,708.33	67,600.00	-64,891.67
5021 - Interim Port Manager	2,457.47	0.00	2,457.47
5030 - Administrative Assistant	0.00	42,115.00	-42,115.00
5045 - Services Lead	1,180.80	34,454.00	-33,273.20
5050 - Office Assistant	994.50	29,453.00	-28,458.50
5061 - Campground Staff	645.15	8,091.00	-7,445.85
5075 - Maintenance I Lead	1,700.80	45,998.00	-44,297.20
5076 - Maintenance II	1,680.00	37,856.00	-36,176.00
5077 - Maintenance III	856.75	22,425.00	-21,568.25
5110 - Payroll taxes	1,138.84	28,799.00	-27,660.16
5180 - Health Insurance	3,297.12	49,391.00	-46,093.88
5181 - Life Insurance	12.90	160.00	-147.10
5182 - Dental Insurance	305.70	4,458.00	-4,152.30
5190 - Workers Compensation Insurance	10,217.74	12,000.00	-1,782.26
5251 - Applicant Expenses	52.00	0.00	52.00
5270 - Retirement	0.00	5,000.00	-5,000.00
5275 - Compensated absences	0.00	5,000.00	-5,000.00
5280 - Overtime	0.00	3,000.00	-3,000.00
Total 5000 - Personal Services	27,248.10	395,800.00	-368,551.90
5300 - Material and Services			
5260 - Employee Training	125.00	1,500.00	-1,375.00
5310 - Grant Expenses	0.00	2,500.00	-2,500.00
5340 - Advertising	0.00	13,000.00	-13,000.00
5345 - Web Site	0.00	1,000.00	-1,000.00
5350 - Office Supplies	207.28	4,000.00	-3,792.72
5360 - Operation Supplies	709.45	15,000.00	-14,290.55
5370 - Marine Fuel	6,706.73	45,000.00	-38,293.27
5410 - Audit	0.00	8,000.00	-8,000.00
5420 - Accounting Service	117.75	2,000.00	-1,882.25
5430 - Legal Services	0.00	5,000.00	-5,000.00

Port of Siuslaw
Profit & Loss Budget vs. Actual - General Fund
 July 2017

	<u>Jul 17</u>	<u>Budget</u>	<u>Variance</u>
5435 - Legal Publications	47.20	0.00	47.20
5436 - Cost of Retail Items	0.00	1,000.00	-1,000.00
5450 - Insurance - General	0.00	50,000.00	-50,000.00
5470 - Contracted Services	717.98	19,000.00	-18,282.02
5510 - Travel & Meeting Expense	18.00	10,000.00	-9,982.00
5520 - Dues/Subscriptions	75.00	14,000.00	-13,925.00
5530 - Public Relations	605.00	5,000.00	-4,395.00
5540 - Events	0.00	3,000.00	-3,000.00
5550 - Telephone Expense	521.18	7,000.00	-6,478.82
5610 - Property Taxes	0.00	14,000.00	-14,000.00
5620 - Transient Room Tax	1,088.44	25,000.00	-23,911.56
5700 - Facilities	6,516.80	50,000.00	-43,483.20
5701 - MAP Repairs	2,311.61	14,000.00	-11,688.39
5730 - Tool & Equipment Purchase	7.29	3,000.00	-2,992.71
5750 - Equipment Rental	585.08	9,000.00	-8,414.92
5790 - Equipment Repairs	778.14	8,000.00	-7,221.86
5800 - Utilities	6,679.09	112,000.00	-105,320.91
5900 - State Lease Fees	0.00	15,000.00	-15,000.00
5950 - Miscellaneous	522.30	23,000.00	-22,477.70
Total 5300 - Material and Services	<u>28,339.32</u>	<u>479,000.00</u>	<u>-450,660.68</u>
6000 - Capital Outlay			
6150 - Facilities			
6110 - Port Office 100 Harbor	0.00	8,000.00	-8,000.00
Total 6150 - Facilities	<u>0.00</u>	<u>8,000.00</u>	<u>-8,000.00</u>
6170 - Marine Facilities			
6179 - East Moorage Basin	0.00	15,000.00	-15,000.00
Total 6170 - Marine Facilities	<u>0.00</u>	<u>15,000.00</u>	<u>-15,000.00</u>
Total 6000 - Capital Outlay	0.00	23,000.00	-23,000.00
6700 - Contingency	0.00	60,000.00	-60,000.00
7000 - Debt Service			
7215 - MNIF (Dredging) #524016	0.00	5,880.00	-5,880.00
7216 - PRLF (MSLTD) #525186	11,599.93	46,400.00	-34,800.07
7225 - Banner Bank (PVIP) 1000214241	1,499.92	18,000.00	-16,500.08
7230 - PRLF Loan (Wharf) #525196	0.00	29,950.00	-29,950.00
7270 - SPWF (Bdwb Prj) L0004	0.00	15,970.00	-15,970.00
Total 7000 - Debt Service	<u>13,099.85</u>	<u>116,200.00</u>	<u>-103,100.15</u>
7600 - Unappropriated Ending Fund Bal	0.00	250,000.00	-250,000.00
7700 - Transfer to other funds	65,000.00	65,000.00	0.00
Total Expense	<u>133,687.27</u>	<u>1,389,000.00</u>	<u>-1,255,312.73</u>
	<u>439,033.29</u>	<u>0.00</u>	<u>439,033.29</u>

Port of Siuslaw
Profit & Loss Budget vs. Actual - Capital Maint Fund
 July 2017

	<u>Jul 17</u>	<u>Budget</u>	<u>Variance</u>
Income			
4100 - Available Beginning Cash	33,107.51	5,000.00	28,107.51
4700 - Incoming Transfer	65,000.00	65,000.00	0.00
Total Income	<u>98,107.51</u>	<u>70,000.00</u>	<u>28,107.51</u>
Gross Profit	98,107.51	70,000.00	28,107.51
Expense			
6000 - Capital Outlay			
6150 - Facilities			
6151 - Mo's Building	0.00	50,000.00	-50,000.00
6155 - Wharf/Bdwk Fire System	0.00	20,000.00	-20,000.00
Total 6150 - Facilities	<u>0.00</u>	<u>70,000.00</u>	<u>-70,000.00</u>
Total 6000 - Capital Outlay	<u>0.00</u>	<u>70,000.00</u>	<u>-70,000.00</u>
Total Expense	<u>0.00</u>	<u>70,000.00</u>	<u>-70,000.00</u>
Net Income	<u><u>98,107.51</u></u>	<u><u>0.00</u></u>	<u><u>98,107.51</u></u>

	Campground 2014/2015			Campground 2015/2016			Campground 2016/2017			Campground 2017/2018		
	% Occ.	YTD %	Nights	% Occ.	YTD %	Nights	% Occ.	YTD %	Nights	% Occ.	YTD %	Nights
JULY	72%	72%	2318	79%	79%	2448	74%	74%	2314	78%	78%	2452
AUG	90%	81%	2890	91%	85%	2812	88%	81%	2750			
SEPT	90%	84%	2795	88%	86%	2651	92%	85%	2776			
OCT	45%	74%	1462	49%	77%	1527	33%	72%	1027			
NOV	24%	64%	753	26%	67%	770	15%	60%	466			
DEC	23%	57%	748	17%	58%	514	12%	52%	361			
JAN	29%	53%	920	20%	53%	621	15%	47%	480			
FEB	34%	51%	939	22%	49%	634	14%	43%	401			
MAR	39%	50%	1211	23%	46%	729	16%	40%	513			
APR	38%	48%	1134	28%	44%	838	22%	38%	657			
MAY	37%	47%	1130	36%	44%	1132	35%	38%	1112			
JUN	45%	47%	1362	46%	44%	1396	43%	38%	3875			
TL YTD	47%	47%	17662	44%	44%	16072	38%	38%	16732	78%		2452
REV YTD	\$408,911			\$424,844			\$439,396			\$79,908.00		

	Hiker/Biker 2016/17		2017/18	
	Guest	\$	Guest	\$
JULY	31	\$388	40	\$722
AUG	41	\$590		
SEPT	18	\$244		
OCT	3	\$32		
NOV	2	\$26		
DEC	0	\$0		
JAN	0	\$0		
FEB	1	\$9		
MAR	2	\$34		
APR	3	\$27		
MAY	11	\$121		
JUN	22	\$344		
Total	134	\$1,815	40	\$722

	Moorage 2016/17			Moorage 2017/18		
	% Occ.	YTD %	Nights	% Occ.	YTD %	Nights
JULY	41%	41%	1528	42%	42%	1531
AUG	68%	55%	2496			
SEPT	93%	67%	3312			
OCT	55%	64%	2018			
NOV	27%	57%	964			
DEC	26%	52%	959			
JAN	25%	48%	931			
FEB	27%	45%	906			
MAR	27%	43%	992			
APR	27%	42%	965			
MAY	28%	40%	1025			
JUN	31%	40%	1091			
TL YTD	40%	40%	17187	42%		1531
REV YTD	\$97,656			\$8,396.00		

**Port of Siuslaw
Resolution 8-16-17A**

A Resolution to Amend Resolution 7-20-16A to Require Moorage Insurance

WHEREAS, uninsured vessels represent a financial risk to the Port of Siuslaw, and,

WHEREAS, marine insurance will protect the Port against the financial risks of a boat sinking, collision or fuel spill, and,

WHEREAS, Washington State and numerous Oregon coastal ports require vessel insurance,

BE IT RESOLVED:

All vessels mooring at the Port must carry liability insurance that, at a minimum, meets the following revised criteria:

Commercial Vessels

- General Liability (protection and indemnity) insurance coverage, including wreck removal/salvage and pollution, with a minimum policy limit of \$500,000.

Recreational Vessels

- General Liability (protection and indemnity) insurance coverage, including wreck removal/salvage and pollution, with a minimum policy limit of \$100,000.

Vessels under 25' staying 10 Days or Less

- General Liability insurance coverage is waived provided Tenant sign the Uninsured/Underinsured Tenant Agreement (see Exhibit A).

All Vessels

- Resident Vessels shall have the Port of Siuslaw named a certificate holder within 30 days of registration with the Port.
- Transient vessels shall provide proof of insurance coverage upon registration with the Port. Any transient vessel moored 72 hours or more will be considered a Resident vessel.

Approved and adopted by the Port of Siuslaw Board of Commissioners on the 16th day of August 2017.

By: _____
Commission President

Attest: _____
Commission Secretary

Port of Siuslaw

**Exhibit A for Resolution 8-16-17A Moorage Insurance Requirements
Uninsured/Underinsured Tenant Agreement**

Owner Name _____ Phone _____

Boat Registration # _____ Slip # _____

Arrival _____ Departure _____

The owner of this boat, referred to as Tenant, agrees to the following in lieu of providing insurance:

- The Tenants are responsible for the care of the moorage slip, dock, and surrounding watercraft and for all damages caused by accidental, negligent, or wrongful acts by the Tenant or Tenants' guest(s).
- The Tenants agree to repair, at their own expense, or to reimburse the Port of Siuslaw for all losses, breakage, or damage that occur during their stay.
- Tenants agree to pay all reasonable costs, attorney's fees, and expenses that shall be made or incurred by the Port of Siuslaw in enforcing this agreement.

Tenant Signature

Date

Port Staff Signature

Date

**Port of Siuslaw
Resolution 8-16-17B**

A Resolution to Authorize a Security Camera System Upgrade

WHEREAS, having a sufficient, updated security camera system is vital for the protection of Port assets, Port customers, the public, and assists law enforcement with local crimes; and,

WHEREAS, the Port's current security camera setup consists of twelve outdated cameras, a network video recorder that has been discontinued by the manufacturer, and no remote capabilities; and,

WHEREAS, having insufficient camera coverage in highly trafficked, public areas poses multiple risks to security; and,

WHEREAS, the Port Manager is only authorized to spend up to \$5,000 without board approval,

IT IS HEREBY RESOLVED:

The Port of Siuslaw Commission authorizes the Port Manager to review and select a proposal from one of three security camera companies, to replace the security camera system at a cost not to exceed \$10,000.

Approved and adopted by the Port of Siuslaw Board of Commissioners on the 16thth day of August 2017.

By: _____
Commission President

Attest: _____
Commission Secretary