

**RESOURCES**  
**General Fund**

**Port of Siuslaw**

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year FY2017-18			
	Actual		Adopted Budget This Year Year 2016-17		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2014-15	First Preceding Year 2015-16						
1				1 Available cash on hand* (cash basis)or				1
2	\$ 156,449	\$ 225,212	\$ 385,000	2 Net working capital (accrual basis)	\$ 300,000	\$ 300,000	\$ 300,000	2
3	\$ 4,657	\$ 4,638	\$ 4,000	3 Previously levied taxes estimated to be received	\$ 4,000	\$ 4,000	\$ 4,000	3
4	\$ 1,768	\$ 1,066	\$ 500	4 Interest	\$ 500	\$ 500	\$ 500	4
5				5 Transferred IN, from other funds				5
6				6 <b>OTHER RESOURCES</b>				6
7	\$ 412,475	\$ 428,730	\$ 400,000	7 Campground	\$ 420,000	\$ 420,000	\$ 420,000	7
8	\$ 187,661	\$ 192,854	\$ 190,000	8 Leases	\$ 177,300	\$ 177,300	\$ 177,300	8
9	\$ 74,555	\$ 91,785	\$ 80,000	9 Moorage	\$ 85,000	\$ 85,000	\$ 85,000	9
10	\$ 27,922	\$ 29,559	\$ 20,000	10 Storage	\$ 20,000	\$ 20,000	\$ 20,000	10
11	\$ 58,051	\$ 54,910	\$ 50,000	11 Marine Fuel	\$ 40,000	\$ 40,000	\$ 40,000	11
12	\$ 11,796	\$ 13,496	\$ 12,000	12 Parking	\$ 12,200	\$ 12,200	\$ 12,200	12
13	\$ 3,762	\$ 4,679	\$ 4,000	13 Dump Station	\$ 4,500	\$ 4,500	\$ 4,500	13
14	\$ 8,934	\$ 7,689	\$ 7,000	14 Vending	\$ 7,500	\$ 7,500	\$ 7,500	14
15	\$ 595	\$ 1,335	\$ 250	15 Forklift, Hoist, Labor				15
16	\$ 75	\$ 850	\$ 250	16 Seafood Seller/Charters/Guides	\$ 1,000	\$ 1,000	\$ 1,000	16
17	\$ 1,257	\$ 1,045	\$ 1,000	17 Retail	\$ 1,000	\$ 1,000	\$ 1,000	17
18	\$ 15,900	\$ 15,500	\$ 19,000	18 Maintenance Assistance Program	\$ 19,000	\$ 19,000	\$ 19,000	18
19	\$ 14,085	\$ 22,382	\$ 10,000	19 Miscellaneous	\$ 10,000	\$ 10,000	\$ 10,000	19
20	\$ 2,075			20 Surplus Equipment/Property				20
21	\$ 59,566	\$ 7,242		21 State Forest Sales				21
22		\$ 77,026		22 Grants				22
23				23				23
24				24				24
25	\$ 1,041,583	\$ 1,179,998	\$ 1,183,000	25 Total resources, except taxes to be levied	\$ 1,102,000	\$ 1,102,000	\$ 1,102,000	25
26			\$ 280,000	26 Taxes estimated to be received	\$ 287,000	\$ 287,000	\$ 287,000	26
27	\$ 272,085	\$ 280,401		27 Taxes collected in year levied				27
28	\$ 1,313,668	\$ 1,460,399	\$ 1,463,000	28 <b>TOTAL RESOURCES</b>	\$ 1,389,000	\$ 1,389,000	\$ 1,389,000	28

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**FORM  
LB-30**

**REQUIREMENTS SUMMARY**  
**ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY**  
**General Fund**

**Port of Siuslaw**

	Historical Data			REQUIREMENTS FOR: Port of Siuslaw Operations	Budget For Next Year 2017-18				
	Actual		Adopted Budget This Year 2016-17		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2014-15	First Preceding Year 2015-16							
1				1	<b>PERSONNEL SERVICES</b>				1
2	\$ 301,896	\$ 294,310	\$ 306,092	2	Salaries and Wages (Schedule A)	\$ 287,992	\$ 287,992	\$ 287,992	2
3	\$ 30,366	\$ 27,157	\$ 31,221	3	Federal Payroll Taxes	\$ 28,799	\$ 28,799	\$ 28,799	3
4	\$ 52,743	\$ 42,980	\$ 49,303	4	Health Insurance	\$ 49,391	\$ 49,391	\$ 49,391	4
5	\$ 1,357	\$ 178	\$ 1,500	5	Life Insurance	\$ 160	\$ 160	\$ 160	5
6	\$ 4,657	\$ 3,883	\$ 4,530	6	Dental Insurance	\$ 4,458	\$ 4,458	\$ 4,458	6
7	\$ 9,554	\$ 7,609	\$ 8,000	7	Workers Compensation Insurance	\$ 12,000	\$ 12,000	\$ 12,000	7
8	\$ 358	\$ 1,807	\$ 5,154	8	Compensated Absences and Misc	\$ 5,000	\$ 5,000	\$ 5,000	8
9	\$ 4,093	\$ 5,366	\$ 5,000	9	Retirement	\$ 5,000	\$ 5,000	\$ 5,000	9
10	\$ 537		\$ 3,000	10	Overtime	\$ 3,000	\$ 3,000	\$ 3,000	10
11				11					11
12	\$ 405,561	\$ 383,290	\$ 413,800	12	<b>TOTAL PERSONNEL SERVICES</b>	\$ 395,800	\$ 395,800	\$ 395,800	12
13	8.5	7.5	9	13	Total Full-Time Equivalent (FTE)	7.5	7.5	7.5	13
14				14	<b>MATERIALS AND SERVICES</b>				14
15	\$ 486,796	\$ 514,088	\$ 483,000	15	Materials & Services (Schedule B)	\$ 479,000	\$ 479,000	\$ 479,000	15
16				16					16
17				17					17
18	\$ 486,796	\$ 514,088	\$ 483,000	18	<b>TOTAL MATERIALS AND SERVICES</b>	\$ 479,000	\$ 479,000	\$ 479,000	18
19				19	<b>CAPITAL OUTLAY</b>				19
20	\$ 6,023	\$ 3,665		20	Operations Equipment				20
21	\$ 7,626			21	Facilities - paint 100 Harbor office	\$ 8,000	\$ 8,000	\$ 8,000	21
22	\$ 22,816	\$ 44,664		22	Marina Facilities - Fuel catch basin and fuel lines	\$ 15,000	\$ 15,000	\$ 15,000	22
23	\$ 3,423	\$ 4,710		23	Office Equipment				23
24	\$ 10,818	\$ 7,954		24	Land and Infrastructure				24
25				25					25
26	\$ 50,706	\$ 60,993	\$ -	26	<b>TOTAL CAPITAL OUTLAY</b>	\$ 23,000	\$ 23,000	\$ 23,000	26
27	\$ 943,063	\$ 958,371	\$ 896,800	27	<b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>	\$ 897,800	\$ 897,800	\$ 897,800	27

**REQUIREMENTS SUMMARY**  
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM  
**General Fund**

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2017-18			
	Actual		Adopted Budget This Year 2016-17		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2014-15	First Preceding Year 2015-16						
1				1 PERSONNEL SERVICES NOT ALLOCATED				1
2				2				2
3	\$ -	\$ -	\$ -	3 <b>TOTAL PERSONNEL SERVICES</b>	\$ -	\$ -	\$ -	3
4				4 <b>Total Full-Time Equivalent (FTE)</b>				4
5				5 MATERIALS AND SERVICES NOT ALLOCATED				5
6				6				6
7	\$ -	\$ -	\$ -	7 <b>TOTAL MATERIALS AND SERVICES</b>	\$ -	\$ -	\$ -	7
8				8 CAPITAL OUTLAY NOT ALLOCATED				8
9				9				9
10	\$ -	\$ -	\$ -	10 <b>TOTAL CAPITAL OUTLAY</b>	\$ -	\$ -	\$ -	10
11				11 DEBT SERVICE				11
12	\$ 5,876	\$ 5,876	\$ 5,880	12 MNIF (Dredging) #524016	\$ 5,880	\$ 5,880	\$ 5,880	12
13	\$ 46,400	\$ 46,400	\$ 46,400	13 PRLF (MSLTD) #525186	\$ 46,400	\$ 46,400	\$ 46,400	13
14	\$ 29,457	\$ 29,509		14 PRLF (Nopal Devel) #520130				14
15	\$ 18,000	\$ 17,999	\$ 18,000	15 Banner Bank (PVIP) #1000214241	\$ 18,000	\$ 18,000	\$ 18,000	15
16	\$ 29,700	\$ 29,700	\$ 29,950	16 PRLF (Wharf) #525196	\$ 29,950	\$ 29,950	\$ 29,950	16
17	\$ 15,961	\$ 15,961	\$ 15,970	17 SPWF (Bdwalk Project) #L0004	\$ 15,970	\$ 15,970	\$ 15,970	17
18	\$ 145,394	\$ 145,445	\$ 116,200	18 <b>TOTAL DEBT SERVICE</b>	\$ 116,200	\$ 116,200	\$ 116,200	18
19				19 SPECIAL PAYMENTS				19
20				20				20
21	\$ -	\$ -	\$ -	21 <b>TOTAL SPECIAL PAYMENTS</b>	\$ -	\$ -	\$ -	21
22				22 INTERFUND TRANSFERS				22
23			\$ 100,000	23 General Fund to Capital Maintenance Fund	\$ 65,000	\$ 65,000	\$ 65,000	23
24				24				24
25	\$ -	\$ -	\$ 100,000	25 <b>TOTAL INTERFUND TRANSFERS</b>	\$ 65,000	\$ 65,000	\$ 65,000	25
26			\$ 100,000	26 <b>OPERATING CONTINGENCY</b>	\$ 60,000	\$ 60,000	\$ 60,000	26
27	\$ 145,394	\$ 145,445	\$ 316,200	27 <b>Total Requirements NOT ALLOCATED</b>	\$ 241,200	\$ 241,200	\$ 241,200	27
28	\$ 943,063	\$ 958,371	\$ 896,800	28 Total Requirements for ALL Org.Units/Programs within fund	\$ 897,800	\$ 897,800	\$ 897,800	28
29				29 Reserved for future expenditure				29
30	\$ 225,212	\$ 356,583		30 Ending balance (prior years)				30
31			\$ 250,000	31 <b>UNAPPROPRIATED ENDING FUND BALANCE</b>	\$ 250,000	\$ 250,000	\$ 250,000	31
32	\$ 1,313,669	\$ 1,460,399	\$ 1,463,000	32 <b>TOTAL REQUIREMENTS</b>	\$ 1,389,000	\$ 1,389,000	\$ 1,389,000	32

## DETAILED REQUIREMENTS

**Schedule A**  
**Salaries & Wages**

**GENERAL OPERATING FUND**

**PORT OF SIUSLAW**

	Historical Data			SALARIES & WAGES	Number of Employ-ees	Budget for Next Year 2017-18			
	Actual		Adopted Budget This Year Year 2016-17			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2014-15	First Preceding Year 2015-16							
1	\$ 68,016	\$ 76,729	\$ 65,000	Port Manager		\$ 67,600	\$ 67,600	\$ 67,600	1
2	\$ 37,041	\$ 29,651	\$ 40,495	Admin Assistant		\$ 42,115	\$ 42,115	\$ 42,115	2
3	\$ 23,763	\$ 25,410	\$ 29,246	Project Coordinator					3
4	\$ 23,286	\$ 7,710		Office Assistant		\$ 29,453	\$ 29,453	\$ 29,453	4
5		\$ 20,840	\$ 29,960	Services Lead		\$ 34,454	\$ 34,454	\$ 34,454	5
6	\$ 23,684	\$ 21,865	\$ 12,840	CG Staff/Lead		\$ 8,091	\$ 8,091	\$ 8,091	6
7	\$ 3,011	\$ 2,337		Fuel Station Staff					7
8	\$ 40,724	\$ 42,894	\$ 44,230	Maint 1/Supervisor		\$ 45,998	\$ 45,998	\$ 45,998	8
9	\$ 29,356	\$ 30,897	\$ 31,842	Maint 2/Harbormaster		\$ 37,856	\$ 37,856	\$ 37,856	9
10	\$ 27,003	\$ 21,431	\$ 23,471	Maint 3/Groundskeeper		\$ 22,425	\$ 22,425	\$ 22,425	10
11	\$ 26,012	\$ 14,547	\$ 29,009	Groundskeeper					11
12									12
13									13
14									14
15									15
16	\$ 301,896	\$ 294,311	\$ 306,093	<b>16 TOTAL SALARIES &amp; WAGES</b>	7.5	\$ 287,992	\$ 287,992	\$ 287,992	16
17				<b>17 UNAPPROPRIATED ENDING FUND BALANCE</b>					17
<b>18</b>	<b>\$ 301,896</b>	<b>\$ 294,311</b>	<b>\$ 306,093</b>	<b>18 TOTAL REQUIREMENTS</b>		<b>\$ 287,992</b>	<b>\$ 287,992</b>	<b>\$ 287,992</b>	<b>18</b>

## Materials Services

	Historical Data			MATERIALS & SERVICES	Budget for Next Year 2017-18			
	Actual		Adopted Budget FY16-17		Proposed	Approved	Adopted	
	FY14-15	FY15-16						
1	\$ 499	\$ 1,609	\$ 1,500	1 Employee Training	\$ 1,500	\$ 1,500	\$ 1,500	1
2	\$ 8,956	\$ 3,979	\$ 2,500	2 Grant Writing Expenses	\$ 2,500	\$ 2,500	\$ 2,500	2
3	\$ 15,450	\$ 12,032	\$ 14,000	3 Advertising & Web site	\$ 14,000	\$ 14,000	\$ 14,000	3
4	\$ 2,443	\$ 4,630	\$ 3,000	4 Office Supplies	\$ 4,000	\$ 4,000	\$ 4,000	4
5	\$ 13,634	\$ 15,513	\$ 15,000	5 Operation Supplies	\$ 15,000	\$ 15,000	\$ 15,000	5
6	\$ 53,753	\$ 42,601	\$ 45,000	6 Marine Fuel	\$ 45,000	\$ 45,000	\$ 45,000	6
7	\$ 7,750	\$ 7,750	\$ 8,000	7 Audit	\$ 8,000	\$ 8,000	\$ 8,000	7
8	\$ 1,408	\$ 1,490	\$ 2,000	8 Accounting Services	\$ 2,000	\$ 2,000	\$ 2,000	8
9	\$ 13,337	\$ 16,881	\$ 5,000	9 Legal Services	\$ 5,000	\$ 5,000	\$ 5,000	9
10	\$ 677	\$ 914	\$ 1,000	10 Cost of Retail Items	\$ 1,000	\$ 1,000	\$ 1,000	10
11	\$ 47,135	\$ 49,917	\$ 50,000	11 Insurance	\$ 50,000	\$ 50,000	\$ 50,000	11
12	\$ 27,745	\$ 12,969	\$ 13,000	12 Contracted Services	\$ 19,000	\$ 19,000	\$ 19,000	12
13	\$ 9,732	\$ 4,725	\$ 10,000	13 Travel, Meetings, Meals	\$ 10,000	\$ 10,000	\$ 10,000	13
14	\$ 13,785	\$ 16,137	\$ 17,000	14 Dues/Subscriptions	\$ 14,000	\$ 14,000	\$ 14,000	14
15	\$ 3,292	\$ 6,097	\$ 3,500	15 Public Relations	\$ 5,000	\$ 5,000	\$ 5,000	15
16		\$ 3,289	\$ 3,000	16 Events	\$ 3,000	\$ 3,000	\$ 3,000	16
17	\$ 8,355	\$ 7,827	\$ 9,000	17 Telephone	\$ 7,000	\$ 7,000	\$ 7,000	17
18	\$ 13,085	\$ 13,225	\$ 14,000	18 Leased Property Taxes	\$ 14,000	\$ 14,000	\$ 14,000	18
19	\$ 24,873	\$ 25,434	\$ 25,000	19 Transient Room Tax	\$ 25,000	\$ 25,000	\$ 25,000	19
20	\$ 39,957	\$ 53,320	\$ 50,000	20 Facilities	\$ 50,000	\$ 50,000	\$ 50,000	20
21	\$ 8,433	\$ 14,870	\$ 14,000	21 MAP Repairs	\$ 14,000	\$ 14,000	\$ 14,000	21
22	\$ 2,641	\$ 3,707	\$ 3,000	22 Tool & Equipment Purchase	\$ 3,000	\$ 3,000	\$ 3,000	22
23	\$ 7,933	\$ 8,350	\$ 9,000	23 Equipment Rental	\$ 9,000	\$ 9,000	\$ 9,000	23
24	\$ 12,412	\$ 9,779	\$ 8,000	24 Equipment Repairs by 3rd parties	\$ 8,000	\$ 8,000	\$ 8,000	24
25	\$ 120,798	\$ 121,871	\$ 120,000	25 Utilities	\$ 112,000	\$ 112,000	\$ 112,000	25
26	\$ 15,008	\$ 16,724	\$ 15,000	26 State Lease and License Fees	\$ 15,000	\$ 15,000	\$ 15,000	26
27	\$ 12,913	\$ 15,609	\$ 14,500	27 Bank Fees	\$ 16,000	\$ 16,000	\$ 16,000	27
28	\$ 412	\$ 2,298	\$ 2,000	28 Employee Clothing	\$ 2,000	\$ 2,000	\$ 2,000	28
29	\$ 380	\$ 20,541	\$ 3,000	29 Miscellaneous - Other	\$ 5,000	\$ 5,000	\$ 5,000	29
30			\$ 3,000	30 Election Expense	\$ -	\$ -	\$ -	30
31			\$ 483,000	31 TOTAL MATERIAL & SERVICES	\$ 479,000	\$ 479,000	\$ 479,000	31
32	\$ 486,796	\$ 514,088	\$ 483,000	32 TOTAL REQUIREMENTS	\$ 479,000	\$ 479,000	\$ 479,000	33