

RESOURCES
General Fund

Port of Siuslaw

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year FY2020-21			
	Actual		Adopted Budget This Year Year 2019-20		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2017-18	First Preceding Year 2018-19						
1				1 Available cash on hand* (cash basis) or				1
2	\$ 530,369	\$ 783,753	\$ 1,063,281	2 Net working capital (accrual basis)	\$ 948,963	\$ 948,963	\$ 948,963	2
3	\$ 3,669	\$ 11,964	\$ 3,500	3 Previously levied taxes estimated to be received	\$ 3,500	\$ 3,500	\$ 3,500	3
4	\$ 566	\$ 10,876	\$ 500	4 Interest	\$ 500	\$ 500	\$ 500	4
5				5				5
6				6 OTHER RESOURCES				6
7	\$ 512,568	\$ 552,453	\$ 530,000	7 Campground	\$ 440,000	\$ 440,000	\$ 440,000	7
8	\$ 200,005	\$ 203,973	\$ 205,000	8 Leases	\$ 175,225	\$ 175,225	\$ 175,225	8
9	\$ 102,195	\$ 95,491	\$ 92,000	9 Moorage	\$ 74,000	\$ 74,000	\$ 74,000	9
10	\$ 28,613	\$ 30,876	\$ 7,780	10 Storage	\$ 1,600	\$ 1,600	\$ 1,600	10
11	\$ 42,675	\$ 36,436	\$ 34,000	11 Marine Fuel	\$ 15,000	\$ 15,000	\$ 15,000	11
12	\$ 10,908	\$ 11,943	\$ 11,000	12 Parking	\$ 5,000	\$ 5,000	\$ 5,000	12
13	\$ 3,884	\$ 3,522	\$ 4,000	13 Dump Station	\$ 2,000	\$ 2,000	\$ 2,000	13
14	\$ 9,751	\$ 11,515	\$ 8,000	14 Vending	\$ 6,000	\$ 6,000	\$ 6,000	14
15	\$ 295	\$ 1,580	\$ 300	15 Forklift, Hoist, Labor	\$ -	\$ -	\$ -	15
16	\$ 1,200	\$ 700	\$ 700	16 Seafood Seller/Charters/Guides	\$ 400	\$ 400	\$ 400	16
17	\$ 967	\$ 737	\$ 800	17 Retail	\$ 600	\$ 600	\$ 600	17
18	\$ 19,000	\$ 19,000	\$ 19,000	18 Maintenance Assistance Program	\$ 19,000	\$ 19,000	\$ 19,000	18
19	\$ 13,260	\$ 25,363	\$ 10,000	19 Miscellaneous	\$ 10,000	\$ 10,000	\$ 10,000	19
20	\$ 27,167	\$ -		20 Surplus Equipment/Property				20
21	\$ 29,779	\$ 51,809	\$ 20,000	21 State Forest Sales	\$ 20,000	\$ 20,000	\$ 20,000	21
22		\$ 212,638	\$ -	22 Grants C Row erosion				22
23			\$ 90,000	23 Business OR fund - SBP	\$ 33,750	\$ 33,750	\$ 33,750	23
24			\$ 22,800	24 Bank Interest	\$ 5,000	\$ 5,000	\$ 5,000	24
25			\$ 425,000	25 Loan - Business Oregon 85% of 500K				25
26	\$ 1,536,871	\$ 2,064,629	\$ 2,547,661	26 Total resources, except taxes to be levied	\$ 1,760,538	\$ 1,760,538	\$ 1,760,538	26
27			\$ 310,710	27 Taxes estimated to be received	\$ 325,900	\$ 325,900	\$ 325,900	27
28	\$ 299,569	\$ 303,652		28 Taxes collected in year levied				28
29	\$ 1,836,440	\$ 2,368,281	\$ 2,858,371	29 TOTAL RESOURCES	\$ 2,086,438	\$ 2,086,438	\$ 2,086,438	29

**FORM
LB-30**

REQUIREMENTS SUMMARY
ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY
General Fund

Port of Siuslaw

1	Historical Data			REQUIREMENTS FOR: GF Port of Siuslaw Operations	Budget For Next Year 2020-21			1	
	Actual		Adopted Budget This Year 2019-20		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2017-18	First Preceding Year 2018-19							
1				1	PERSONNEL SERVICES			1	
2	\$ 251,744	\$ 251,377	\$ 309,598	2	Salaries and Wages (Schedule A)	\$ 304,602	\$ 304,602	\$ 304,602	2
3	\$ 26,346	\$ 26,429	\$ 30,960	3	Federal Payroll Taxes	\$ 30,500	\$ 30,500	\$ 30,500	3
4	\$ 36,602	\$ 33,411	\$ 49,000	4	Health Insurance	\$ 50,000	\$ 50,000	\$ 50,000	4
5	\$ 145	\$ 152	\$ 250	5	Life Insurance	\$ 200	\$ 200	\$ 200	5
6	\$ 3,465	\$ 3,263	\$ 4,800	6	Dental Insurance	\$ 4,500	\$ 4,500	\$ 4,500	6
7	\$ 9,430	\$ 8,912	\$ 11,550	7	Workers Compensation Insurance	\$ 12,000	\$ 12,000	\$ 12,000	7
8	\$ 7,971	\$ 982	\$ 5,000	8	Compensated Absences and Misc	\$ 5,000	\$ 5,000	\$ 5,000	8
9	\$ 7,984	\$ 4,069	\$ 7,000	9	Retirement	\$ 13,000	\$ 13,000	\$ 13,000	9
10	\$ -		\$ 3,000	10	Overtime	\$ 3,000	\$ 3,000	\$ 3,000	10
11				11					11
12	\$ 343,687	\$ 328,595	\$ 421,158	12	TOTAL PERSONNEL SERVICES	\$ 422,802	\$ 422,802	\$ 422,802	12
13			7.5	13	Total Full-Time Equivalent (FTE)	7	7	7	13
14				14	MATERIALS AND SERVICES			14	
15	\$ 474,974	\$ 464,428	\$ 562,400	15	Materials & Services (Schedule B)	\$ 576,000	\$ 576,000	\$ 576,000	15
16				16					16
17				17					17
18	\$ 474,974	\$ 464,428	\$ 562,400	18	TOTAL MATERIALS AND SERVICES	\$ 576,000	\$ 576,000	\$ 576,000	18
19				19	CAPITAL OUTLAY			19	
20	\$ 8,000			20	Debris/Shear Boom Logs				20
21	\$ 4,965			21	1499 asphalt and sealing				21
22	\$ 17,500			22	Facilities - WiFi and Security Cameras				22
23	\$ 8,995			23	Maintenance Vehicle Replacement				23
24	\$ 3,530			24	C Row Erosion				24
25		\$ 467,848	\$ 984,700	25	Projects (Schedule C)	\$ 340,250	\$ 340,250	\$ 340,250	25
26	\$ 42,990	\$ 467,848	\$ 984,700	26	TOTAL CAPITAL OUTLAY	\$ 340,250	\$ 340,250	\$ 340,250	26
27	\$ 861,651	\$ 1,260,871	\$ 1,968,258	27	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	\$ 1,339,052	\$ 1,339,052	\$ 1,339,052	27

REQUIREMENTS SUMMARY
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM
General Fund

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2020-21			
	Actual		Adopted Budget This Year 2019-20		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2017-18	First Preceding Year 2018-19						
1				1 PERSONNEL SERVICES NOT ALLOCATED				1
2				2				2
3	\$ -	\$ -	\$ -	3 TOTAL PERSONNEL SERVICES	\$ -	\$ -	\$ -	3
4				4 Total Full-Time Equivalent (FTE)				4
5				5 MATERIALS AND SERVICES NOT ALLOCATED				5
6				6				6
7	\$ -	\$ -	\$ -	7 TOTAL MATERIALS AND SERVICES	\$ -	\$ -	\$ -	7
8				8 CAPITAL OUTLAY NOT ALLOCATED				8
9				9				9
10	\$ -	\$ -	\$ -	10 TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	10
11				11 DEBT SERVICE				11
12	5,880	5,876	\$ 5,880	12 MNIF (Dredging) #524016	\$ 5,880	\$ 5,880	\$ 5,880	12
13	46,400	46,400	\$ 46,400	13 PRLF (MSLTD) #525186	\$ 46,400	\$ 46,400	\$ 46,400	13
15	27,836	18,956	\$ 17,200	15 Banner Bank (PVIP) #1000214241	\$ 17,200	\$ 17,200	\$ 17,200	15
16	29,950	29,700	\$ 29,700	16 PRLF (Wharf) #525196	\$ 29,700	\$ 29,700	\$ 29,700	16
			\$ 71,604	Loan - Business Oregon SBP				
17	15,970	15,961	\$ 15,970	17 SPWF (Bdwalk Project) #L0004	\$ 15,970	\$ 15,970	\$ 15,970	17
18	\$ 126,036	\$ 116,893	\$ 186,754	18 TOTAL DEBT SERVICE	\$ 115,150	\$ 115,150	\$ 115,150	18
19				19 SPECIAL PAYMENTS				19
20				20				20
21	\$ -	\$ -	\$ -	21 TOTAL SPECIAL PAYMENTS				21
22				22 INTERFUND TRANSFERS				22
23	\$ 65,000	\$ 55,000	\$ 60,000	23 General Fund to Capital Maintenance Fund	\$ 40,000	\$ 40,000	\$ 40,000	23
24				24 Interfund Loan Repayment	\$ 33,151	\$ 33,151	\$ 33,151	24
25	\$ 65,000	\$ 55,000	\$ 60,000	25 TOTAL INTERFUND TRANSFERS	\$ 73,151	\$ 73,151	\$ 73,151	25
26			\$ 600,000	26 OPERATING CONTINGENCY	\$ 515,000	\$ 515,000	\$ 515,000	26
27	\$ 191,036	\$ 171,893	\$ 846,754	27 Total Requirements NOT ALLOCATED	\$ 703,301	\$ 703,301	\$ 703,301	27
28	\$ 861,651	\$ 1,247,425	\$ 1,968,258	28 Total Requirements for ALL Org.Units/Programs within fund	\$ 1,339,052	\$ 1,339,052	\$ 1,339,052	28
29				29 Reserved for future expenditure				29
30	\$ 783,753	\$ 948,963		30 Ending balance (prior years)				30
31			\$ 43,359	31 UNAPPROPRIATED ENDING FUND BALANCE	\$ 44,085	\$ 44,085	44,085	31
32	\$ 1,836,440	\$ 2,368,281	\$ 2,858,371	32 TOTAL REQUIREMENTS	\$ 2,086,438	\$ 2,086,438	2,086,438	32

DETAILED REQUIREMENTS

Schedule A
Salaries & Wages

GENERAL OPERATING FUND

PORT OF SIUSLAW

	Historical Data			SALARIES & WAGES	Number of Employ-ees	Budget for Next Year 2020-21			
	Actual		Adopted Budget This Year Year 2019-20			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2017-18	First Preceding Year 2018-19							
1	\$ 71,217	\$ 62,917	\$ 67,600	Port Manager		\$ 70,997	\$ 70,997	\$ 70,997	1
2	\$ 3,220	\$ 38,823	\$ 40,495	Admin Assistant		\$ 45,428	\$ 45,428	\$ 45,428	2
4	\$ 26,002		\$ 30,285	Office Assistant					4
5	\$ 30,706	\$ 31,595	\$ 32,621	Services Lead		\$ 35,693	\$ 35,693	\$ 35,693	5
6	\$ 18,363	\$ 16,732	\$ 26,997	Office Staff		\$ 32,448	\$ 32,448	\$ 32,448	6
8	\$ 43,967	\$ 48,623	\$ 49,732	Maint 1/Supervisor		\$ 49,732	\$ 49,732	\$ 49,732	8
9	\$ 37,401	\$ 18,091	-	Maint 2/Harbormaster					9
	\$ 20,868	\$ 32,298	\$ 33,746	Maint 2/Staff		\$ 37,856	\$ 37,856	\$ 37,856	
10	-	\$ 2,298	\$ 28,122	Maint 3/Groundskeeper		\$ 32,448	\$ 32,448	\$ 32,448	10
11									11
12									12
13									13
14									14
15									15
16	\$ 251,744	\$ 251,377	\$ 309,598	16 TOTAL SALARIES & WAGES		\$ 304,602	\$ 304,602	\$ 304,602	16
17				17 UNAPPROPRIATED ENDING FUND BALANCE					17
18	\$ 251,744	\$ 251,377	\$ 309,598	18 TOTAL REQUIREMENTS		\$ 304,602	\$ 304,602	\$ 304,602	18

Schedule B
Materials and Services

General Fund

	Historical Data			MATERIALS & SERVICES	Budget for Next Year 2020-21			
	Actual		Adopted Budget FY19-20		Proposed	Approved	Adopted	
	FY17-18	FY18-19						
1	\$ 375	\$ 390	\$ 1,000	1 Employee Training	\$ 500	\$ 500	\$ 500	1
2	\$ -	\$ -	\$ 500	2 Grant Writing Expenses	\$ 500	\$ 500	\$ 500	2
3	\$ 12,391	\$ 11,237	\$ 13,000	3 Advertising & Web site	\$ 13,000	\$ 13,000	\$ 13,000	3
4	\$ 3,242	\$ 1,797	\$ 4,000	4 Office Supplies	\$ 4,000	\$ 4,000	\$ 4,000	4
5	\$ 10,014	\$ 9,350	\$ 15,000	5 Operation Supplies	\$ 15,000	\$ 15,000	\$ 15,000	5
6	\$ 41,585	\$ 35,851	\$ 42,000	6 Marine Fuel	\$ 40,000	\$ 40,000	\$ 40,000	6
7	\$ 9,750	\$ 9,950	\$ 10,000	7 Audit	\$ 11,000	\$ 11,000	\$ 11,000	7
8	\$ 3,544	\$ 3,040	\$ 7,000	8 Accounting Services and consulting	\$ 7,000	\$ 7,000	\$ 7,000	8
9	\$ 3,242	\$ 1,040	\$ 5,000	9 Legal Services	\$ 4,000	\$ 4,000	\$ 4,000	9
10	\$ 400	\$ 527	\$ 800	10 Cost of Retail Items	\$ 400	\$ 400	\$ 400	10
11	\$ 52,267	\$ 54,363	\$ 56,000	11 Insurance	\$ 57,000	\$ 57,000	\$ 57,000	11
12	\$ 15,456	\$ 18,799	\$ 20,000	12 Contracted Services	\$ 19,000	\$ 19,000	\$ 19,000	12
13	\$ 8,675	\$ 4,138	\$ 12,000	13 Travel, Meetings, Meals	\$ 10,000	\$ 10,000	\$ 10,000	13
14	\$ 12,004	\$ 14,149	\$ 15,000	14 Dues/Subscriptions	\$ 15,000	\$ 15,000	\$ 15,000	14
15	\$ 4,684	\$ 3,615	\$ 5,000	15 Public Relations	\$ 5,000	\$ 5,000	\$ 5,000	15
16	\$ -	\$ 607	\$ 3,000	16 Events	\$ 3,000	\$ 3,000	\$ 3,000	16
17	\$ 5,681	\$ 5,856	\$ 7,000	17 Telephone	\$ 7,000	\$ 7,000	\$ 7,000	17
18	\$ 13,908	\$ 14,421	\$ 16,000	18 Leased Property Taxes	\$ 16,000	\$ 16,000	\$ 16,000	18
19	\$ 29,117	\$ 28,769	\$ 32,000	19 Transient Room Tax	\$ 32,000	\$ 32,000	\$ 32,000	19
20	\$ 53,772	\$ 61,113	\$ 65,000	20 Facilities	\$ 75,000	\$ 75,000	\$ 75,000	20
21	\$ 13,598	\$ 10,361	\$ 14,000	21 MAP Repairs	\$ 13,000	\$ 13,000	\$ 13,000	21
22	\$ 360	\$ 470	\$ 4,000	22 Tool & Equipment Purchase	\$ 6,000	\$ 6,000	\$ 6,000	22
23	\$ 4,889	\$ 6,034	\$ 7,000	23 Equipment Rental	\$ 7,000	\$ 7,000	\$ 7,000	23
24	\$ 8,693	\$ 3,510	\$ 7,000	24 Equipment Repairs by 3rd parties	\$ 7,000	\$ 7,000	\$ 7,000	24
25	\$ 128,016	\$ 132,263	\$ 155,000	25 Utilities	\$ 165,000	\$ 165,000	\$ 165,000	25
26	\$ 17,639	\$ 17,590	\$ 19,000	26 State Lease and License Fees	\$ 20,000	\$ 20,000	\$ 20,000	26
27	\$ 17,115	\$ 16,897	\$ 18,000	27 Bank Fees	\$ 19,000	\$ 19,000	\$ 19,000	27
28	\$ 1,509	\$ 1,010	\$ 1,600	28 Employee Clothing	\$ 1,600	\$ 1,600	\$ 1,600	28
29	\$ 3,048	\$ 2,820	\$ 5,000	29 Miscellaneous - Other	\$ 3,000	\$ 3,000	\$ 3,000	29
30	\$ -	\$ -	\$ 2,500	30 Election Expense	.	.	.	30
31	\$ 474,974	\$ 469,967	\$ 562,400	31 TOTAL MATERIAL & SERVICES	\$ 576,000	\$ 576,000	\$ 576,000	31
32	\$ 474,974	\$ 469,967	\$ 562,400	32 TOTAL REQUIREMENTS	\$ 576,000	\$ 576,000	\$ 576,000	32

Schedule C
Capital Outlay

General Fund

	Historical Data			CAPITAL OUTLAY SCHEDULE C	Budget for Next Year 2020-21		
	Actual		Adopted Budget FY19-20		Proposed by Budget Officer	Proposed	Adopted
	FY17-18	FY18-19					
1				Electrical Upgrade - CG outer circle	\$ 75,000	\$ 75,000	\$ 75,000
2				Restripe and Seal Harbor Lot	\$ 20,000	\$ 20,000	\$ 20,000
3				Mo's sSiding and Sign Replacement	\$ 12,000	\$ 12,000	\$ 12,000
4				Fire System Phase 5	\$ 20,000	\$ 20,000	\$ 20,000
5				Repairs on pedestal splice boxes	\$ 17,000	\$ 17,000	\$ 17,000
6				Business OR 25% SBP	\$ 11,250	\$ 11,250	\$ 11,250
7				Landscaping for new sites	\$ 10,000	\$ 10,000	\$ 10,000
8				Bathroom/showers	\$ 175,000	\$ 175,000	\$ 175,000
9	\$ -		\$ 5,700	Office Equipment server/2 computers			
10	\$ -		\$ 230,000.00	Blue buildings and new sites - Loan			
11	\$ -		\$ 325,000.00	Dredging (60K from Bus OR)			
12	\$ -		\$ 8,000.00	080 Building - Ext Doors, Paint			
13	\$ -		\$ 75,000.00	15% of 500K Loan Business Oregon			
14	\$ -		\$ 40,000.00	Strategic Business Plan (30K from Bus OR)			
15	\$ -		\$ 195,000.00	Maintenance Building - Loan			
16	\$ 8,000		\$ -	Debris/Shear Boom Logs			
17	\$ 4,965		\$ -	1499 Asphalt and Sealing			
18	\$ 17,500		\$ 10,000	WiFi and Security Cameras			
19	\$ 8,995		\$ -	Maintenance Vehicle Replacement			
20	\$ -	\$ 29,781		Fuel catch basin and fuel lines			
21	\$ 3,530	\$ 185,442		C Row Repair			
22	\$ -	\$ 14,835		Mo's Painting			
23	\$ -	\$ 79,577	\$ 96,000	Mo's Walkway			
24	\$ -	\$ 9,995		Mo's Signs			
25	\$ -	\$ 8,751		Mo's Gangway			
26	\$ -	\$ 20,642		Security Gates on West Marina			
27		\$ 111,825		C Row Upgrade			
28		\$ 7,000.00		Work Boat Motor			
29	\$ 42,990	\$ 467,848	\$ 984,700	31 TOTAL CAPITAL OUTLAY	\$ 340,250	\$ 340,250	\$ 340,250
30	\$ 42,990	\$ 467,848	\$ 984,700	32 TOTAL REQUIREMENTS	\$ 340,250	\$ 340,250	\$ 340,250