

AGENDA
PORT OF SIUSLAW COMMISSION MEETING
Wednesday, January 20, 2021 7:00pm
Port of Siuslaw Conference Room
100 Harbor St, Florence, OR 97439 OR
Teleconference call in # 1-317-762-7200 ID# 2236457409

Join Zoom Meeting

<https://zoom.us/j/91626419458?pwd=cEtsXpwbEtaMUZUczgvRVI1ZUZYQT09>

Commissioners
Terry Duman, President; Mike Buckwald, Secretary,
Bill Meyer, 1st VP, Robert Ward, Treasurer
Craig Zolezzi, 2nd VP

Call to Order

Duman

Public Comment: *This is an opportunity for members of the audience to bring to the Commission's attention any item not otherwise listed on the Agenda. Comments will be limited to five (5) minutes per person, with a maximum time of 15 minutes for all items. Speakers may not yield their time to others.*

1. Approval of the Agenda by consent

Duman

2. Approval of the Minutes by consent

Duman

- a. 12-16-20 Meeting Minutes draft

3. Approval of the financials by consent

Stewart

- a. Checks printed in October \$66,710.45
b. Occupancy for Campground is down 3% and moorage stayed the same at 48%

4. Review bids for outer circle electrical upgrade

Huntington

- a. CFE – LLC Electrical
b. Elkhorn Electric, LLC
c. Reese Electric, Inc.

5. PVIP

Meyer

6. Manager and Commissioner Reports

Public Comment: *Comments will be limited to five (5) minutes per person, with a maximum time of 15 minutes for all items. Speakers may not yield their time to others.*

Upcoming Meetings and Conferences

- 1-28-21 LCOG Work Session 5:00pm
- February 17, 2021 Board Commission Meeting

Adjourn

Duman

MINUTES
PORT OF SIUSLAW COMMISSION MEETING

Wednesday, December 16, 2020 7:00pm
Port of Siuslaw Conference Room
100 Harbor St, Florence, OR 97439 OR

Teleconference call in # 1-317-762-7200 ID# 2236457409

These minutes will be reviewed for approval at the 1-20-21 meeting

Join Zoom Meeting

<https://zoom.us/j/91626419458?pwd=cEtsXpwbEtaMUZUczgvRVI1ZUZyQT09>

Commissioners

Terry Duman, President; Mike Buckwald, Secretary;
Bill Meyer, 1st VP, Robert Ward, Treasurer
Craig Zolezzi, 2nd VP

1. Call to Order 7:00pm

2. Executive Session action if needed. Motion made by Meyer to accept the manager's contract as presented, setting pay to \$72000.00 annually and set vacation time at three (3) weeks. Second by Ward and vote, by roll call, was unanimous. Zolezzi asked Huntington if he had anything he wanted to add. Huntington said the only thing was his vacation, which was addressed.

3. Public Comment: *no public comment*

4. Approval of the Agenda by consent

5. Approval of the Minutes by consent
a. 11-18-20 Meeting Minutes draft

6. Approval of the financials by consent

Checks printed in October \$106,686.83. Occupancy for Campground is down 1% and moorage is up 1%. Stewart mentioned that we received \$174724.25 from Lane County and we would see that on the next financials and also the budgeted amount of \$73151.00 was moved to the CMF account.

7. Review of "Port of Siuslaw Commission Responsibilities" regarding legal, auditor, insurance and banking

a. **Resolution 12-16-20A** - Motion by Ward to adopt resolution 12-16-20A
Second by Buckwald and vote, by roll call, was unanimous.

8. Manager and Commissioner Reports – Meyer wanted to know if any of the Commissioners wanted to be on the FURA board. After discussion, Ward agreed to apply. Huntington said the campground is slowing down steadily. He also said he received the final bid for the upgrade on sites and will have more information for the Commissioners next meeting. He reminded everyone that LCOG wants a work session next month. Stewart to set it up. Duman went to the floating whale park and said the City did a beautiful job on that property. It's the property the Port donated to the City. He encouraged everyone to check it out. Meyer wanted to thank the Commissioners and Port staff for a good year.

Public Comment: *none.*

Adjourn 7:30pm

Port Commission Minutes

Port of Siuslaw
Combined Balance Sheet
As of December 31, 2020

	Dec 31, 20
ASSETS	
Current Assets	
Checking/Savings	
1006 · Umpqua General Checking	32,341.42
1007 · Umpqua Savings	176,356.63
1009 · Umpqua MMA General Fund	1,219,183.75
1011 · Umpqua MMA ICM	5,177.22
1070 · Petty Cash	1,000.00
Total Checking/Savings	1,434,059.02
Other Current Assets	
1130 · Inventory - Gas	4,467.30
1140 · Inventory - Diesel	2,063.10
1220 · Accounts Receivable	7,759.37
1250 · Taxes receivable	25,649.00
1450 · Prepaid insurance	18,865.50
1499 · Undeposited Funds	1,107.38
Total Other Current Assets	59,911.65
Total Current Assets	1,493,970.67
Fixed Assets	
1510 · Land	2,617,874.00
1515 · Land Improvements	1,967,044.50
1520 · Buildings & Docks	7,940,393.56
1525 · Equipment & Vehicles	753,005.71
1600 · Accumulated Depreciation	-690,873.00
1615 · Accum Depr - Land Improvements	-1,321,558.70
1620 · Accum Depr - Buildings & Docks	-4,731,734.33
1625 · Accum Depr - Equip & Vehicles	-706,731.44
Total Fixed Assets	5,827,420.30
TOTAL ASSETS	7,321,390.97
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · *Accounts Payable	8,536.93
Total Accounts Payable	8,536.93
Credit Cards	
2021 · Port Credit Card 1	5,195.85
Total Credit Cards	5,195.85
Other Current Liabilities	
2030 · Deposits Held	7,360.00
2040 · Gift Certificates	140.00
2045 · Unearned CG Revenue (Hercules)	165,702.84
2050 · Deferred Compensation Plan NRS	9,281.63
2155 · Oregon Statewide Transit Tax	-36.65
2495 · Current Ptn of Lon-Term Debt	62,177.90
Total Other Current Liabilities	244,625.72
Total Current Liabilities	258,358.50
Long Term Liabilities	
2380 · Long-Term Debt current portion	-62,177.90
2390 · OBD Loan L0004 Bdwk	67,234.42
2440 · OBD Loan 524016 Dredging	45,996.96
2491 · OBD Loan 525186 MSLTD	376,532.57
2492 · OBD Loan 525196 Wharf	282,981.69
2993 · BB Loan 1000214241 PVIP	186,014.26

Port of Siuslaw
Combined Balance Sheet
As of December 31, 2020

	<u>Dec 31, 20</u>
Total Long Term Liabilities	896,582.00
Total Liabilities	1,154,940.50
Equity	
3300 · Invested in Capital Assets	4,738,587.40
3900 · Fund Balance	-123,720.09
Net Income	1,551,583.16
Total Equity	6,166,450.47
TOTAL LIABILITIES & EQUITY	<u>7,321,390.97</u>

Port of Siuslaw
Profit & Loss Budget vs. Actual - Capital Maint Fund
 July through December 2020

								TOTAL	
	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Year to Date	Budget	Variance
Income									
4100 - Available Beginning Cash	103,188.58	0.00	0.00	0.00	0.00	0.00	103,188.58	103,181.00	7.58
4540 - Interest Income	0.00	0.00	7.80	9.25	0.00	0.00	17.05	0.00	17.05
4700 - Incoming Transfer	0.00	0.00	0.00	0.00	0.00	73,151.00	73,151.00	73,151.00	0.00
Total Income	103,188.58	0.00	7.80	9.25	0.00	73,151.00	176,356.63	176,332.00	24.63
Gross Profit	103,188.58	0.00	7.80	9.25	0.00	73,151.00	176,356.63	176,332.00	24.63
Expense									
7600 - Unappropriated Ending Fund Bal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	176,332.00	-176,332.00
Total Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	176,332.00	-176,332.00
Net Income	103,188.58	0.00	7.80	9.25	0.00	73,151.00	176,356.63	0.00	176,356.63

Port of Siuslaw
Profit & Loss Budget vs. Actual - General Fund
July through December 2020

								TOTAL	
	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Year to Date	Budget	Variance
Income									
4100 - Available Beginning Cash	948,963.00	0.00	0.00	0.00	0.00	0.00	948,963.00	948,963.00	0.00
4140 - Campground Revenue	114,163.67	122,833.35	116,426.62	65,349.73	24,751.49	19,118.44	462,643.30	440,000.00	22,643.30
4150 - Leases	14,602.08	14,602.08	14,602.08	14,602.08	14,602.08	14,602.08	87,612.48	175,225.00	-87,612.52
4160 - Moorage	11,797.51	14,764.10	19,939.52	9,605.24	4,615.53	4,545.74	65,267.64	74,000.00	-8,732.36
4170 - Storage	148.36	148.36	148.36	148.36	748.36	448.36	1,790.16	1,600.00	190.16
4190 - Marine Fuel	2,920.62	3,793.32	9,886.61	3,868.64	81.97	0.00	20,551.16	15,000.00	5,551.16
4200 - Other Facility Income	3,520.47	4,430.73	4,319.00	5,836.15	1,123.00	984.78	20,214.13	14,000.00	6,214.13
4500 - Levied Taxes									
4510 - Current Levied Taxes	11,764.00	459.52	404.28	380.04	120,639.12	190,243.88	323,890.84	325,900.00	-2,009.16
4520 - Prior Years Levied Taxes	145.38	381.17	285.75	284.29	770.71	457.60	2,324.90	3,500.00	-1,175.10
4525 - Levied Tax Interest	317.72	90.50	71.40	99.50	85.97	43.18	708.27	500.00	208.27
Total 4500 - Levied Taxes	12,227.10	931.19	761.43	763.83	121,495.80	190,744.66	326,924.01	329,900.00	-2,975.99
4515 - State Forest Sales	0.00	0.00	16,517.61	0.00	5,937.31	0.00	22,454.92	20,000.00	2,454.92
4540 - Interest Income	189.61	194.68	200.83	218.18	174.95	155.34	1,133.59	5,000.00	-3,866.41
4550 - Maintenance Assistance Program	0.00	0.00	0.00	19,000.00	0.00	0.00	19,000.00	19,000.00	0.00
4600 - Miscellaneous Income	29.56	186.58	80.25	5,722.96	90.21	566.99	6,676.55	10,000.00	-3,323.45
4750 - Business Oregon Reimb Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	33,750.00	-33,750.00
Total Income	1,108,561.98	161,884.39	182,882.31	125,115.17	173,620.70	231,166.39	1,983,230.94	2,086,438.00	-103,207.06
Gross Profit	1,108,561.98	161,884.39	182,882.31	125,115.17	173,620.70	231,166.39	1,983,230.94	2,086,438.00	-103,207.06
Expense									
5000 - Personal Services									
5020 - Port Manager	8,531.25	2,843.75	5,687.50	5,687.50	5,687.50	5,904.30	34,341.80	70,997.00	-36,655.20
5030 - Administrative Assistant	5,739.36	1,967.68	3,980.08	3,938.16	3,764.08	4,152.17	23,541.53	45,428.00	-21,886.47
5045 - Services Lead	3,100.16	1,464.32	2,936.96	2,932.80	2,795.52	2,377.94	15,607.70	35,693.00	-20,085.30
5050 - Office Assistant	3,522.40	1,397.76	2,562.56	2,446.08	2,628.08	2,662.88	15,219.76	32,448.00	-17,228.24
5075 - Maintenance I Lead	5,885.44	2,023.12	4,230.16	3,862.32	4,046.24	4,630.88	24,678.16	49,732.00	-25,053.84
5079 - Maint II/ Staff	4,607.68	1,555.84	3,111.68	3,111.68	2,970.24	3,328.48	18,685.60	37,856.00	-19,170.40
5080 - Maint III / groundskeeper	2,132.90	0.00	0.00	0.00	0.00	838.19	2,971.09	32,448.00	-29,476.91
5110 - Payroll taxes	3,550.28	1,187.57	2,237.11	2,180.29	2,098.43	2,142.27	13,395.95	30,500.00	-17,104.05
5180 - Health Insurance	3,508.14	3,508.14	3,508.14	3,508.14	3,508.14	3,508.14	21,048.84	50,000.00	-28,951.16
5181 - Life Insurance	14.22	14.22	14.22	14.22	14.22	14.22	85.32	200.00	-114.68

Port of Siuslaw
Profit & Loss Budget vs. Actual - General Fund
July through December 2020

								TOTAL	
	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Year to Date	Budget	Variance
5182 - Dental Insurance	308.76	308.76	308.76	308.76	308.76	308.76	1,852.56	4,500.00	-2,647.44
5190 - Workers Compensation Insurance	9,525.24	0.00	764.95	0.00	0.00	0.00	10,290.19	12,000.00	-1,709.81
5251 - Applicant Expenses	45.75	0.00	0.00	0.00	0.00	0.00	45.75	0.00	45.75
5270 - Retirement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,000.00	-13,000.00
5275 - Compensated absences	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00
5280 - Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	-3,000.00
Total 5000 - Personal Services	50,471.58	16,271.16	29,342.12	27,989.95	27,821.21	29,868.23	181,764.25	422,802.00	-241,037.75
5300 - Material and Services	49,717.95	55,001.73	38,883.87	48,545.69	27,659.38	27,388.54	247,197.16	576,000.00	-328,802.84
6000 - Capital Outlay									
6130 - Land									
6136 - Campground Restrooms	0.00	0.00	0.00	0.00	0.00	0.00	0.00	175,000.00	-175,000.00
6139 - Harbor Parking Lot	0.00	7,825.00	0.00	0.00	0.00	0.00	7,825.00	20,000.00	-12,175.00
6146 - Landscape Pull Through Sites	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00	-10,000.00
Total 6130 - Land	0.00	7,825.00	0.00	0.00	0.00	0.00	7,825.00	205,000.00	-197,175.00
6150 - Facilities									
6151 - Mo's Building	0.00	0.00	0.00	0.00	220.99	4,963.75	5,184.74	12,000.00	-6,815.26
6155 - Wharf/Bdwb Fire System	0.00	0.00	0.00	20,000.00	0.00	0.00	20,000.00	20,000.00	0.00
6157 - Business Oregon Fees	0.00	3,618.06	0.00	0.00	0.00	784.94	4,403.00	11,250.00	-6,847.00
6158 - CG outer Circle Electrical Upgr	0.00	0.00	0.00	0.00	0.00	0.00	0.00	75,000.00	-75,000.00
6159 - CG Pedestal Repairs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17,000.00	-17,000.00
Total 6150 - Facilities	0.00	3,618.06	0.00	20,000.00	220.99	5,748.69	29,587.74	135,250.00	-105,662.26
Total 6000 - Capital Outlay	0.00	11,443.06	0.00	20,000.00	220.99	5,748.69	37,412.74	340,250.00	-302,837.26
6700 - Contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.00	515,000.00	-515,000.00
7000 - Debt Service	13,031.98	8,856.99	1,432.05	13,031.98	30,694.21	1,432.05	68,479.26	115,150.00	-46,670.74
7600 - Unappropriated Ending Fund Bal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	44,085.00	-44,085.00
7700 - Transfer to other funds	0.00	0.00	0.00	0.00	0.00	73,151.00	73,151.00	73,151.00	0.00
Total Expense	113,221.51	91,572.94	69,658.04	109,567.62	86,395.79	137,588.51	608,004.41	2,086,438.00	-1,478,433.59
Net Income	995,340.47	70,311.45	113,224.27	15,547.55	87,224.91	93,577.88	1,375,226.53	0.00	1,375,226.53

	Campground 2017/2018			Campground 2018/2019			Campground 2019/2020			Campground 2020-2021		
	% Occ.	YTD %	Nights	% Occ.	YTD %	Nights	% Occ.	YTD %	Nights	% Occ.	YTD %	Nights
JULY	78%	74%	2452	86%	78%	2862	78%	86%	2617	77%	78%	2939
AUG	93%	86%	2953	94%	90%	3052	89%	84%	2978	88%	83%	3357
SEPT	91%	87%	2784	88%	89%	2760	84%	84%	2724	88%	84%	3243
OCT	40%	76%	1267	43%	78%	1398	42%	73%	1393	47%	75%	1780
NOV	28%	66%	862	30%	68%	878	33%	65%	1059	20%	64%	752
DEC	24%	59%	752	32%	62%	1035	28%	59%	937	18%	56%	680
JAN	23%	54%	719	36%	58%	1168	25%	54%	842		56%	
FEB	24%	50%	688	39%	56%	1152	28%	51%	861		56%	
MAR	28%	48%	880	44%	55%	1417	25%	48%	847		56%	
APR	31%	46%	951	39%	53%	1232	13%	45%	423		56%	
MAY	45%	46%	1419	44%	52%	1418	13%	42%	417		56%	
JUN	54%	47%	1659	45%	52%	1452	48%	42%	1566		56%	
TL YTD	47%	47%	17386	52%	52%	19824	42%	42%	16664		56%	
REV YTD	\$508,194.00			\$549,278.00			\$519,620.00			\$460,184.00		

	Moorage 2019/20			Moorage 2020-21		
	% Occ.	YTD %	Nights	% Occ.	YTD %	Nights
JULY	44%	37%	1608	48%	44%	1745
AUG	65%	55%	2413	63%	56%	2293
SEPT	79%	63%	2836	79%	63%	2796
OCT	43%	58%	1575	49%	60%	1790
NOV	28%	52%	994	26%	53%	915
DEC	27%	48%	992	23%	48%	852
JAN	26%	45%	961		48%	
FEB	26%	42%	903		48%	
MAR	26%	40%	934		48%	
APR	26%	39%	914		48%	
MAY	30%	38%	1088		48%	
JUN	39%	38%	1367		48%	
TL YTD	38%	38%	16585		48%	
REV YTD	\$97,214.00			\$67,360.00		

Port of Siuslaw
Profit & Loss Prev Year Comparison
July through December 2020

	<u>Jul - Dec 20</u>	<u>Jul - Dec 19</u>	<u>\$ Change</u>	<u>% Change</u>
Income				
4100 · Available Beginning Cash	1,052,151.58	1,175,878.82	-123,727.24	-10.5%
4140 · Campground Revenue	462,643.30	377,611.57	85,031.73	22.5%
4150 · Leases	87,612.48	101,802.10	-14,189.62	-13.9%
4160 · Moorage	65,267.64	61,287.00	3,980.64	6.5%
4170 · Storage	1,790.16	7,872.66	-6,082.50	-77.3%
4190 · Marine Fuel	20,551.16	23,837.23	-3,286.07	-13.8%
4200 · Other Facility Income	20,214.13	19,124.93	1,089.20	5.7%
4500 · Levied Taxes	326,924.01	320,358.05	6,565.96	2.1%
4515 · State Forest Sales	22,454.92	32,377.04	-9,922.12	-30.7%
4540 · Interest Income	1,150.64	10,353.66	-9,203.02	-88.9%
4550 · Maintenance Assistance Program	19,000.00	19,000.00	0.00	0.0%
4600 · Miscellaneous Income	6,676.55	3,230.56	3,445.99	106.7%
4700 · Incoming Transfer	73,151.00	60,000.00	13,151.00	21.9%
Total Income	<u>2,159,587.57</u>	<u>2,212,733.62</u>	<u>-53,146.05</u>	<u>-2.4%</u>
Gross Profit	2,159,587.57	2,212,733.62	-53,146.05	-2.4%
Expense				
5000 · Personal Services	181,764.25	187,934.14	-6,169.89	-3.3%
5300 · Material and Services	247,197.16	232,739.86	14,457.30	6.2%
6000 · Capital Outlay	37,412.74	387,762.69	-350,349.95	-90.4%
7000 · Debt Service	68,479.26	68,479.26	0.00	0.0%
7700 · Transfer to other funds	73,151.00	60,000.00	13,151.00	21.9%
Total Expense	<u>608,004.41</u>	<u>936,915.95</u>	<u>-328,911.54</u>	<u>-35.1%</u>
Net Income	<u>1,551,583.16</u>	<u>1,275,817.67</u>	<u>275,765.49</u>	<u>21.6%</u>

CFE - LLC

Electrical Contracting

Commercial, Industrial, & Residential Service
P.O. Box 289 – 204 N. 8th Street
Lakeside, OR 97449
Phone (541) 759-2921 – Fax (541) 759-2947
curt@cfe-llc.net CCB # 187081

Port of Siuslaw
100 Harbor St.
Florence, OR 97439

January 11, 2021

Project: Electrical Upgrades
Outer Loop Upgrades.

Project Contact: Chris McCann P: 541-997-3426 C: 541-999-0837 Email: chris@portofsiuslaw.com

Bid proposal for electrical wiring as follows: Outer Loop Upgrades per request as listed below:

1. Electrical upgrades for (20) 50amp RV spaces located in the outer loop area (sites 37-56) of the park as discussed.
2. Electrical for (3) new 50amp RV spaces located east of the outer loop area (sites 81-83) of the park as discussed.
3. Electrical RV site wiring includes the following:
 - Provide and install (2) new 400 amp electrical services with capacity to service (23) 50amp RV sites.
 - Includes all necessary grounding and bonding as required by the electrical codes for the new service.
 - Includes pressure treated wooden backboard wall structures necessary to build/mount the new service.
 - Includes coordination with electrical utility.
 - Includes all circuit breakers, conduit and wiring necessary for wiring (23) new 50 amp RV sites.
 - New sites will be wired to match existing wiring methods in the park (same as previous projects).
 - Includes conduit chases for television services (wire/wiring/connections/service by others).
4. Includes electrical wiring and connections for (2) septic pump stations (pump stations provided/install by others).
5. Includes re-feeding (8) front sites (1-8) from existing service at utility station 5.
6. Includes required RV park electrical permitting necessary for this project.
7. Includes all electrical excavation and (native soil only) backfill necessary for all the RV sites.
8. Assist with excavation (native) backfill for water/sewer & (2) septic pump stations (installation & plumbing by others).
9. Includes 1-year parts and labor warranty for material provided and installed by CFE-LLC.
10. Includes all labor, material and permitting required to perform the work as listed in the inclusions above.

Bid total for electrical as listed above \$48,250.00

Payment as follows: 50% down payment due at signing (\$24,125.00), balance (or 30 day progress) due upon completion.

Bid is for electrical work only and excludes the following:

Excludes provisions of all electrical pedestals and posts (Owner to provide all RV pedestals/posts).

Excludes any and all plumbing work; excludes terminations and service of any tele/comm./data systems.

Excludes all electrical utility fees and any fees that may be charged by others; any land use permitting or requirements.

General notes and exclusions:

1. This quote excludes any and all insurance requirements other than listed on my basic insurance certificates, specifically, but not limited to, Waivers of Subrogation, Additional Insured, Pollution Writers, increased policy limits, and etc. Any special provisions will be subject to additional fees.
2. The schedule shall be made to perform our work on an 8-hour day, 40-hour week basis. This proposal does not include provision to perform overtime work for delays not caused by CFE - LLC.
3. Any unpaid, late or past due (contract and/or time and material work) balance will be subject to additional fees including but not limited to collection charges and legal fees.
4. Any work performed other than listed in the inclusions above will be negotiated prior to start or billed on a T&M basis at the labor rate of \$120.00 per man hour (Including any code/inspection requirements for any and all existing wiring).
5. Excludes all non electrical (and or framing if necessary) work and or any fees that may be charged by utility company's or others.
6. Bid may be withdrawn if not accepted within 30 days of the date listed at the top of this proposal.

Sign and return for approval.

Signature

Date

Please don't hesitate to call with any questions.
Thank you for the opportunity to bid/perform your electrical work.
Curt Falkoske



Curt Falkoske Electric - Limited Liability Corporation

Page 1 of 1

Elkhorn Electric, LLC.
6080 N Fork Smith River Rd
Reedsport, OR 97467
Ph 541-271-6869/Fax 541-271-2260
E-mail: jhtrain7479@gmail.com
CCB#226735

Port of Siuslaw
Attn: Chris
100 Harbor Street
Florence OR 97439

October 30, 2020

Proposal for labor, permit, and materials for electrical work as follows:

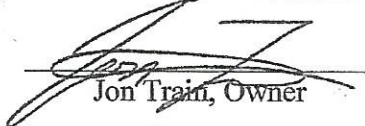
Elkhorn Electric will purchase a permit to trench and install direct bury wire to 23 pedestals that will be provided by the owner. We will purchase and install (2) 400-amp services that will feed the 23 pedestals. The services will be mounted on pressure-treated posts. The pedestals will be fed out of the new services and sites 2-9 will be removed off their existing feed and re-fed from the load station #5 meter base #1.

All the above for the sum of: \$45,988.00

Forty-five thousand nine-hundred eighty-eight & 00/100 Dollars

Payment schedule: \$22,994.00 due upon signing ~ \$22,994.00 due upon completion.

Thank you for choosing Elkhorn Electric, LLC.


Jon Train, Owner

Accepted by _____, October ____, 2020

*Prices may be subject to change. Prices are good for 15 days from the date at the top of the bid.

We gladly accept check or credit and debit cards. There will be a 3% service charge for credit/debit card transactions.

Proposal

Q#205886 POR003

Reese Electric, Inc.

ELECTRICAL CONTRACTORS
1750 SHERMAN AVENUE
P.O. BOX 1068
NORTH BEND, OR 97459
(541) 756-0581 • FAX: 756-6613
email: reese@reeseelectric.com

PROPOSAL SUBMITTED TO PORT OF SIUSLAW	PHONE 541-999-0837	DATE December 7, 2020
STREET 100 HARBOR ST	JOB NAME PORT OF SIUSLAW RV PARK	
CITY, STATE, AND ZIP CODE FLORENCE, OR 97439	JOB LOCATION 100 HARBOR ST	

Signature below certifies that customer acknowledges receipt of Oregon's "Consumer Protection Notice", "Notice of Procedure" & "Construction Liens"
We hereby submit specifications and estimates for:

PROVIDE & INSTALL:

1. Remove and demo existing service and sub panels for sites 37-56. Also disconnect sites 57,58, and 59 from existing sub panel in order to integrate into new service.
2. Provide and install new 800-amp service and sub panels for sites 37-59.
3. Install 30 new owner provided 50-amp RV pedestals to sites 37-59 and 2-9.
4. Provide and install new conduit with feeder wires from new service to new pedestals.
5. Disconnect sites 2-9 from existing service in order to be tied into new panels for "a" site.
6. Extend existing 2" conduit from "a" site to sites 2-9.
7. Provide and install new feeder wire for sites 2-9.
8. Includes permit.

Excludes:

1. All trenching and excavation for underground piping will be provided by owners. Any costs from power company for possible upgrading transformer for new sites.

Total for the above..... \$74,867.00

No other discounts or coupons may be used in conjunction with or applied to this proposal.

Excludes any repairs needed on site due to code violations that may exist prior to this electrical installation.

Any work completed outside of scope listed above will be completed on a Time and Material Basis.

Notes:

1. Cancellation Fee Clause: If it is necessary for Customer for any reason to cancel this job after signing this proposal, Customer agrees to pay charges for labor to set up job, permit fees, charges for non-returnable materials and any restocking fees incurred.
2. The schedule shall be made consultation with us and provide time for us to perform our work on an 8-hour day, 40-hour week basis. This proposal does not include provision for our being required to perform overtime work for delays not caused by us.
3. This quote excludes any and all insurance requirements other than listed on our basic insurance certificates, specifically, but not limited to, Waivers of Subrogation, Additional Insured, Pollution Writers, increased policy limits, and etc.. Any special provisions will be subject to additional fees.
4. Collection Fee Clause: You are financially responsible for the timely payment of your outstanding bill per our payment policies. You will be responsible for any and all collection agency fees up to 50% of the amount placed with the collection agency. In the event we seek legal action for collection on your accounts, you will also be responsible for any and all fees associate with court costs, garnishment and/or attorney fees.

We Propose

hereby to furnish material and labor - complete in accordance with the above specification, for the sum of:

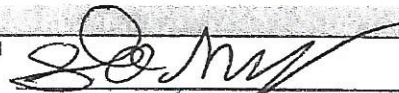
Seventy-Four Thousand, Eight Hundred, Sixty-Seven and 00/100.....dollars (\$ 74,867.00)

Payment to be made as follows:

Balance due in full upon job completion.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon accidents or delays beyond our control. Owner to carry fire, tomado, and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Authorized Signature



SHANE ROGERS

Note: This proposal may be withdrawn by us if not accepted within Fifteen (15) days

Acceptance of Proposal

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance: _____

Signature _____