

AGENDA
PORT OF SIUSLAW WORK SESSION

Wednesday, March 17, 2021 6:00pm
Port of Siuslaw Conference Room
100 Harbor St, Florence, OR 97439 OR

Teleconference call in # 1-317-762-7200 ID# 2236457409

Terry Duman, President; Mike Buckwald, Secretary,
Bill Meyer, 1st VP, Robert Ward, Treasurer
Craig Zolezzi, 2nd VP

Join Zoom Meeting

<https://zoom.us/j/96534996499?pwd=QS9wODY1dmpCRmw5clU3cHZxMHJhdz09>

Call to Order

Duman

Public Comment: *This is an opportunity for members of the audience to bring to the Commission's attention any item not otherwise listed on the Agenda. Comments will be limited to five (5) minutes per person, with a maximum time of 15 minutes for all items. Speakers may not yield their time to others.*

1. Review and discuss Resolution 10-16-19. Reservation Policy

Adjourn

Duman

Port of Siuslaw

Resolution 10-16-19

A Resolution Amending the Adopted 5-20-15A Resolution

Campground and Moorage Reservation Policy

WHEREAS, the Port of Siuslaw Board of Commissioners discussed changes to the policy at the Work Session on 10-16-19 and 11-8-19 and

WHEREAS, the public was given the opportunity for comment per ORS 294.160, at the work session held 16 October and 8 November 2019

NOW THEREFORE, BE IT RESOLVED

PART I: The Port of Siuslaw Commission amends the Campground and Moorage Reservation Policy as follows:

CAMPGROUND AND MOORAGE RESERVATION POLICY

Definitions:

- Reservation: To set aside a campground site or moorage slip for future use.
- Reservation Fee: \$10 non-refundable fee for holding a reservation.
- Deposit: Money paid in advance in addition to the reservation fee, to hold a site or slip for future use.
- Cancellation: When a guest is unable to use a reserved site or slip and releases the reservation.
- Refunds: ~~There are no refunds for cancellations, early departures or changes. Money being returned to the customer.~~
- Rain Check: ~~There are no rain checks issued~~ credit to be used for a future reservation.

Reservations and Deposits **

- Reservations may be made nine (9) months in advance of arrival.
- If the reservation is less than seven (7) days, 100% of the reservation is due at time of booking.
- If the reservation is less than 30 days, the deposit is 50% of the total reservation amount due at booking. The full remaining balance is due upon arrival.
- On **monthly and** multi-month reservations, the total for the first month is charged as a deposit due at booking.
- Cancellation requests must be 72 hours in advance.
- If the monthly or multi-monthly reservation is cancelled, the deposit is forfeit.
- If the reservation is pushed back and/or dates are changed, _____
- Do we assess a flat rate penalty?
- Do we charge half of what is being changed?

- The first full month payment is due upon arrival and monthly payments must be made on the anniversary of arrival for the following months. The deposit will be used for the last month originally scheduled.
- There are no refunds or rain checks for early departures.
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- ~~There are no refunds.~~ Prices may be subject to change.

~~Reservation and Deposits for December Members:~~

- ~~• December Members will be able to make reservations starting December 1, 2019 for 2021.~~
- ~~• The deposit for the 2021 reservation is 100% payment of reservation total and is due at booking. If the reservation is cancelled, there is no refund. If the reservation is pushed back and/or the dates change, there will be no price adjustment and you will be charged for any dates added to the reservation and payment is due at the time of change.~~
- ~~• There are no refunds.~~
- ~~• After the 2021 reservation is made, future reservations can be made nine (9) months in advance. Please refer to "Reservations and Deposits" above. **~~
- ~~• Prices may be subject to change.~~

Part II: This Resolution shall take effect on December 1, 2019.

ADOPTED by the Port of Siuslaw Board of Commissioners on the 8th day of November 2019.

President

Attest