

MINUTES
PORT OF SIUSLAW COMMISSION MEETING

Wednesday, November 16, 2022 7:00pm

Port of Siuslaw Conference Room

100 Harbor St, Florence, OR 97439

These minutes will be reviewed for approval at the 1-18-23 meeting.

Present Terry Duman, President; Mike Buckwald, Secretary,
Robert Ward, Treasurer, Craig Zolezzi, 2nd VP
Absent Bill Meyer, 1st VP

Join Zoom Meeting

<https://us06web.zoom.us/j/82274339168?pwd=S1NuVjhuaC9SWFdCYnRZWk1LVUVzZz09>

Call to Order – 7:01pm

Public Comment: *none*

1. **Jesse Pettigrew – Boardwalk Market** – Pettigrew said he and his family have been part of the market for about six years. He said he would like to take over running the market. His family has traveled all over Oregon doing festivals and fairs. He has ideas to ramp it up and have 30 vendors. Pettigrew also provided a map of the area he would like to lease and start it up on Rhody weekend and end it in September. His father would help him in running it. Commissioners asked him about garbage which he will take care of. They also asked what he would charge the vendors and he said \$40.00 for a single day and \$60.00 for a weekend. Pettigrew said after he gets to the 30 vendor goal, he would like to renegotiate with the Port on the lease. He said his whole family will be active in this endeavor. He would like to start the market at \$200.00 a day to start and reevaluate in July. Ward wanted to know how the insurance coverage would work. Huntington said, with us running the market, we would require each vendor to provide proof of insurance. Zolezzi asked if Pettigrew would require each vendor to provide insurance and he said yes. Zolezzi said it would depend on how the lease is written up but would be easier if Pettigrew managed the insurance. Duman said to let Huntington do the negotiations with a simple call to the Commissioners. Ward says it's a great idea. Pettigrew said he would take care of licensing with the City and each vendor also. Buckwald asked if Pettigrew was looking for a long term lease. Pettigrew said he would like to do a year at a time. Pettigrew wants to call it the Boardwalk Market and will advertise it.

2. **Approval of the Agenda by consent** – modified to cover the action item from the Executive session.

3. **Approval of the Minutes by consent**
 - a. 10-19-22 Meeting Minutes draft

4. **Approval of the financials by consent** – Stewart said checks printed in October were \$55,674.19 and occupancy for Campground was down 2% from last year and moorage was down 9% from last year.

5. **Action item from Executive session** – Ward made motion to increase Huntington's salary by 10%. Second by Buckwald and the vote was unanimous. Ward and Zolezzi said Huntington was doing a great job and thanks him. All Commissioners agreed.

5. Manager and Commissioner Reports – Huntington said he and Stewart are in talks with Rivian and they want to have the project completed by the end of the year. Huntington asked if they use local contractors but Rivian has their own team. The Commissioners decided to cancel the December Commission meeting. The next Commission meeting will be January 18, 2023.

Adjourn 7:29pm