

MINUTES
PORT OF SIUSLAW COMMISSION MEETING

Wednesday, August 16, 2023, 7:00pm
Port of Siuslaw Conference Room
100 Harbor St, Florence, OR 97439

Present - Terry Duman, President;
Bill Meyer, 1st VP, Dale Edwards, Treasurer,
Mike Buckwald, Secretary, Absent - Craig Zolezzi, 2nd VP

Call to Order 7:00pm

Public Comment: *none*

1. **Approval of the Agenda by consent** – Duman added #4 to the agenda to review three bids for Mo's roof repairs.
2. **Approval of the Minutes by consent**
3. **Approval of the Financials by consent** – Stewart said the Checks printed in August were \$108,450.66 and the Occupancy for the Campground was up 3% from last year and moorage was up 4% from last year. Stewart said that since the interest rate is up, we are getting quite a bit of interest income each month. She asked the Commission about moving our savings account to a MMA account since the savings doesn't pay hardly any interest. She also said the interest rate is now 4.9 effective 9-18-23. Meyer asked Buckwald if there were any risks to doing that. Edwards asked if there were any restrictions and Stewart said you can only have 5 transactions in a month but that we wouldn't have any. Duman said it would be a good move and Meyer agreed. Commission agreed to moving the savings to a MMA account. Buckwald asked about the audit and Stewart said Signe is coming next week. Buckwald wants Stewart to get, from Signe, the beginning working capital for the budget. Buckwald said to ask Signe if we use beginning available cash for working capital. Buckwald said the end of year bank reconciliation number should be what we use for the beginning cash amount.
4. **Review Bids for Mo's Roof Repair** – Huntington said there are three proposals and that we tried to get more but some said they couldn't bid it or they were a year out from being able to do the repairs. Huntington said they met with Canterbury Roofing a couple times and they could get on it within a couple months. He said they are not the cheapest but use good materials and would do a good job. He said Central Coast didn't tell us what kind of materials they would use. They weren't very specific. He said the Sunrise Custom Construction's bid was \$89,750.00. Meyer said he likes the Canterbury labor rate and that it is very reasonable. He asked what the mark up is. Huntington said if other repairs are needed it would be labor rate and cost of materials. Meyer said normally there is a mark up of materials and Duman stated the contract says cost of materials, meaning no mark up. Huntington said going with the 40 year roof warranty bid is sufficient compared to the price for life time shingles. Meyer asked if they will clean up each day. Huntington said they are doing the old Lotus building now and are doing a good job. Duman wants more of a discussion regarding the bids. Duman declared a conflict of interest because of Twombly. He said these contractors spend a lot of time preparing a bid and should be considered even if their bid is lower. Edwards said he would like more detail from Central Coast Roofing. Huntington said we have time and can get more detail for next months meeting.
5. **Manager and Commissioner Reports** – Huntington said he had a meeting with Akin regarding the new sites to be put in at the removed spoils pit site. He said Akin sent him a mock up of some plans. Huntington would like to set up a work session with Akin and the Commissioners to review them. Buckwald said to not sign anything or hire anyone until we have references for Akin and have physically seen his work, which is

being done in Brookings Harbor now. Duman agreed with Buckwald. Meyer said Akin commented about needing a substantial sub base or there will be issues since the area is all sand. Duman said Florence is built on sand. Duman suggested driving on the area for a year and then do asphalt.

Adjourn – 7:35pm