

**RESOURCES**  
**General Fund**

**Port of Siuslaw**

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year FY2018-19				
	Actual		Adopted Budget This Year Year 2017-18		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2015-16	First Preceding Year 2016-17							
1			1	Available cash on hand* (cash basis) or				1	
2	\$ 225,212	\$ 423,858	\$ 300,000	2	Net working capital (accrual basis)	\$ 400,000	\$ 400,000	\$ 400,000	2
3	\$ 4,638	\$ 4,470	\$ 4,000	3	Previously levied taxes estimated to be received	\$ 4,000	\$ 4,000	\$ 4,000	3
4	\$ 1,066	\$ 409	\$ 500	4	Interest	\$ 466	\$ 466	\$ 466	4
5				5	Transferred IN, from other funds				5
6				6	<b>OTHER RESOURCES</b>				6
7	\$ 428,730	\$ 414,666	\$ 420,000	7	Campground	\$ 450,000	\$ 450,000	\$ 450,000	7
8	\$ 192,854	\$ 188,516	\$ 177,300	8	Leases	\$ 186,985	\$ 186,985	\$ 186,985	8
9	\$ 91,785	\$ 93,224	\$ 85,000	9	Moorage	\$ 90,000	\$ 90,000	\$ 90,000	9
10	\$ 29,559	\$ 24,366	\$ 20,000	10	Storage	\$ 20,000	\$ 20,000	\$ 20,000	10
11	\$ 54,910	\$ 37,597	\$ 40,000	11	Marine Fuel	\$ 40,000	\$ 40,000	\$ 40,000	11
12	\$ 13,496	\$ 12,160	\$ 12,200	12	Parking	\$ 12,000	\$ 12,000	\$ 12,000	12
13	\$ 4,679	\$ 5,091	\$ 4,500	13	Dump Station	\$ 4,500	\$ 4,500	\$ 4,500	13
14	\$ 7,689	\$ 7,022	\$ 7,500	14	Vending	\$ 7,500	\$ 7,500	\$ 7,500	14
15	\$ 1,335	\$ 175		15	Forklift, Hoist, Labor	\$ 100	\$ 100	\$ 100	15
16	\$ 850	\$ 1,400	\$ 1,000	16	Seafood Seller/Charters/Guides	\$ 1,000	\$ 1,000	\$ 1,000	16
17	\$ 1,045	\$ 837	\$ 1,000	17	Retail	\$ 500	\$ 500	\$ 500	17
18	\$ 15,500	\$ 19,000	\$ 19,000	18	Maintenance Assistance Program	\$ 19,000	\$ 19,000	\$ 19,000	18
19	\$ 22,382	\$ 19,515	\$ 10,000	19	Miscellaneous	\$ 10,000	\$ 10,000	\$ 10,000	19
20		\$ 6,293		20	Surplus Equipment/Property				20
21	\$ 7,242	\$ 20,299		21	State Forest Sales				21
22	\$ 77,026	\$ 4,881		22	Grants	\$ 100,000	\$ 100,000	\$ 100,000	22
23				23					23
24				24					24
25	\$ 1,179,998	\$ 1,283,779	\$ 1,102,000	25	Total resources, except taxes to be levied	\$ 1,346,051	\$ 1,346,051	\$ 1,346,051	25
26			\$ 287,000	26	Taxes estimated to be received	\$ 302,267	\$ 306,267	\$ 306,267	26
27	\$ 280,401	\$ 291,529		27	Taxes collected in year levied				27
<b>28</b>	<b>\$ 1,460,399</b>	<b>\$ 1,575,308</b>	<b>\$ 1,389,000</b>	<b>28</b>	<b>TOTAL RESOURCES</b>	<b>\$ 1,648,318</b>	<b>\$ 1,652,318</b>	<b>\$ 1,652,318</b>	<b>28</b>

**FORM  
LB-30**

**REQUIREMENTS SUMMARY**  
**ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY**  
**General Fund**

**Port of Siuslaw**

	Historical Data			REQUIREMENTS FOR: Port of Siuslaw Operations	Budget For Next Year 2018-19				
	Actual		Adopted Budget This Year 2017-18		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2015-16	First Preceding Year 2016-17							
<b>1</b>				<b>1</b>	<b>PERSONNEL SERVICES</b>			<b>1</b>	
2	\$ 294,310	\$ 281,075	\$ 287,992	2	Salaries and Wages (Schedule A)	\$ 314,352	\$ 314,352	\$ 314,352	2
3	\$ 27,157	\$ 26,025	\$ 28,799	3	Federal Payroll Taxes	\$ 31,435	\$ 31,435	\$ 31,435	3
4	\$ 42,980	\$ 39,263	\$ 49,391	4	Health Insurance	\$ 40,000	\$ 40,000	\$ 40,000	4
5	\$ 178	\$ 163	\$ 160	5	Life Insurance	\$ 160	\$ 160	\$ 160	5
6	\$ 3,883	\$ 3,628	\$ 4,458	6	Dental Insurance	\$ 4,000	\$ 4,000	\$ 4,000	6
7	\$ 7,609	\$ 6,953	\$ 12,000	7	Workers Compensation Insurance	\$ 10,000	\$ 10,000	\$ 10,000	7
8	\$ 1,807	\$ 267	\$ 5,000	8	Compensated Absences and Misc	\$ 5,000	\$ 5,000	\$ 5,000	8
9	\$ 5,366	\$ 4,104	\$ 5,000	9	Retirement	\$ 8,000	\$ 8,000	\$ 8,000	9
10		\$ -	\$ 3,000	10	Overtime	\$ 3,000	\$ 3,000	\$ 3,000	10
11				11					11
<b>12</b>	<b>\$ 383,290</b>	<b>\$ 361,906</b>	<b>\$ 395,800</b>	<b>12</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$ 415,947</b>	<b>\$ 415,947</b>	<b>\$ 415,947</b>	<b>12</b>
13	7.5	9	7.5	13	Total Full-Time Equivalent (FTE)	8	8	8	13
<b>14</b>				<b>14</b>	<b>MATERIALS AND SERVICES</b>			<b>14</b>	
15	\$ 514,088	\$ 441,619	\$ 479,000	15	Materials & Services (Schedule B)	\$ 488,300	\$ 490,300	\$ 490,300	15
16				16					16
17				17					17
<b>18</b>	<b>\$ 514,088</b>	<b>\$ 441,619</b>	<b>\$ 479,000</b>	<b>18</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>\$ 488,300</b>	<b>\$ 490,300</b>	<b>\$ 490,300</b>	<b>18</b>
<b>19</b>				<b>19</b>	<b>CAPITAL OUTLAY</b>			<b>19</b>	
20	\$ 3,665			20	Operations Equipment				20
21			\$ 8,000	21	Facilities - paint 100 Harbor office				21
22	\$ 44,664		\$ 15,000	22	Marina Facilities - Fuel catch basin and fuel lines				22
23	\$ 4,710			23	Office Equipment				23
24	\$ 7,954	125,478		24	Land and Infrastructure, docks, C row repair	\$ 60,000			24
25				25	Projects (Schedule C)	\$ 247,500	\$ 317,500	\$ 317,500	25
<b>26</b>	<b>\$ 60,993</b>	<b>\$ 125,478</b>	<b>\$ 23,000</b>	<b>26</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ 307,500</b>	<b>\$ 317,500</b>	<b>\$ 317,500</b>	<b>26</b>
<b>27</b>	<b>\$ 958,371</b>	<b>\$ 929,003</b>	<b>\$ 897,800</b>	<b>27</b>	<b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>	<b>\$ 1,211,747</b>	<b>\$ 1,223,747</b>	<b>\$ 1,223,747</b>	<b>27</b>

**REQUIREMENTS SUMMARY**  
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM  
**General Fund**

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2018-19			
	Actual		Adopted Budget This Year 2017-18		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2015-16	First Preceding Year 2016-17						
1				1 PERSONNEL SERVICES NOT ALLOCATED				1
2				2				2
3	\$ -	\$ -	\$ -	3 <b>TOTAL PERSONNEL SERVICES</b>	\$ -	\$ -	\$ -	3
4				4 <b>Total Full-Time Equivalent (FTE)</b>				4
5				5 MATERIALS AND SERVICES NOT ALLOCATED				5
6				6				6
7	\$ -	\$ -	\$ -	7 <b>TOTAL MATERIALS AND SERVICES</b>	\$ -	\$ -	\$ -	7
8				8 CAPITAL OUTLAY NOT ALLOCATED				8
9				9				9
10	\$ -	\$ -	\$ -	10 <b>TOTAL CAPITAL OUTLAY</b>	\$ -	\$ -	\$ -	10
11				11 DEBT SERVICE				11
12	\$ 5,876	\$ 5,876	\$ 5,880	12 MNIF (Dredging) #524016	\$ 5,880	\$ 5,880	\$ 5,880	12
13	\$ 46,400	\$ 46,400	\$ 46,400	13 PRLF (MSLTD) #525186	\$ 46,400	\$ 46,400	\$ 46,400	13
14	\$ 29,509			14 PRLF (Nopal Devel) #520130				14
15	\$ 17,999	\$ 17,999	\$ 18,000	15 Banner Bank (PVIP) #1000214241	\$ 18,000	\$ 121,000	\$ 121,000	15
16	\$ 29,700	\$ 29,700	\$ 29,950	16 PRLF (Wharf) #525196	\$ 29,950	\$ 29,950	\$ 29,950	16
17	\$ 15,961	\$ 15,961	\$ 15,970	17 SPWF (Bdwalk Project) #L0004	\$ 15,970	\$ 15,970	\$ 15,970	17
18	\$ 145,445	\$ 115,936	\$ 116,200	18 <b>TOTAL DEBT SERVICE</b>	\$ 116,200	\$ 219,200	\$ 219,200	18
19				19 SPECIAL PAYMENTS				19
20				20				20
21	\$ -	\$ -	\$ -	21 <b>TOTAL SPECIAL PAYMENTS</b>				21
22				22 INTERFUND TRANSFERS				22
23			\$ 65,000	23 General Fund to Capital Maintenance Fund	\$ 55,000	\$ 55,000	\$ 55,000	23
24				24				24
25	\$ -		\$ 65,000	25 <b>TOTAL INTERFUND TRANSFERS</b>	\$ 55,000	\$ 55,000	\$ 55,000	25
26		\$ -	\$ 60,000	26 <b>OPERATING CONTINGENCY</b>	\$ 60,000	\$ 60,000	\$ 60,000	26
27	\$ 145,445	\$ 115,936	\$ 241,200	27 <b>Total Requirements NOT ALLOCATED</b>	\$ 231,200	\$ 334,200	\$ 334,200	27
28	\$ 958,371	\$ 929,003	\$ 897,800	28 Total Requirements for ALL Org.Units/Programs within fund	\$ 1,208,747	\$ 1,223,747	\$ 1,223,747	28
29				29 Reserved for future expenditure				29
30	\$ 356,583	\$ 530,369		30 Ending balance (prior years)				30
31			\$ 250,000	31 <b>UNAPPROPRIATED ENDING FUND BALANCE</b>	\$ 208,371	\$ 94,371	94,371	31
32	\$ 1,460,399	\$ 1,575,308	\$ 1,389,000	32 <b>TOTAL REQUIREMENTS</b>	\$ 1,648,318	\$ 1,652,318	1,652,318	32
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## DETAILED REQUIREMENTS

**Schedule A  
Salaries & Wages**

**GENERAL OPERATING FUND**

**PORT OF SIUSLAW**

	Historical Data			SALARIES & WAGES	Number of Employ-ees	Budget for Next Year 2018-19			
	Actual		Adopted Budget This Year Year 2017-18			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2015-16	First Preceding Year 2016-17							
1	\$ 76,729	\$ 67,368	\$ 67,600	Port Manager		\$ 65,000	\$ 65,000	\$ 65,000	1
2	\$ 29,651	\$ 43,481	\$ 42,115	Admin Assistant		\$ 42,118	\$ 42,118	\$ 42,118	2
3	\$ 25,410	\$ -		Project Coordinator					3
4	\$ 7,710	\$ 19,852	\$ 29,453	Office Assistant		\$ 29,203	\$ 29,203	\$ 29,203	4
5	\$ 20,840	\$ 32,125	\$ 34,454	Services Lead		\$ 34,611	\$ 34,611	\$ 34,611	5
6	\$ 21,865	\$ 12,023	\$ 8,091	CG Staff		\$ 25,958	\$ 25,958	\$ 25,958	6
7	\$ 2,337			Fuel Station Staff					7
8	\$ 42,894	\$ 46,770	\$ 45,998	Maint 1/Supervisor		\$ 47,807	\$ 47,807	\$ 47,807	8
9	\$ 30,897	\$ 37,717	\$ 37,856	Maint 2/Harbormaster		\$ 39,370	\$ 39,370	\$ 39,370	9
10	\$ 21,431	\$ 13,359	\$ 22,425	Maint 3/Groundskeeper		\$ 30,285	\$ 30,285	\$ 30,285	10
11	\$ 14,547	\$ 8,380		Groundskeeper					11
12									12
13									13
14									14
15									15
16	\$ 294,311	\$ 281,075	\$ 287,992	<b>16 TOTAL SALARIES &amp; WAGES</b>		\$ 314,352	\$ 314,352	\$ 314,352	16
17				<b>17 UNAPPROPRIATED ENDING FUND BALANCE</b>					17
<b>18</b>	<b>\$ 294,311</b>	<b>\$ 281,075</b>	<b>\$ 287,992</b>	<b>18 TOTAL REQUIREMENTS</b>		<b>\$ 314,352</b>	<b>\$ 314,352</b>	<b>\$ 314,352</b>	<b>18</b>

## Materials Services

	Historical Data			MATERIALS & SERVICES	Budget for Next Year 2018-19			
	Actual		Adopted Budget FY17-18		Proposed	Approved	Adopted	
	FY15-16	FY16-17						
1	\$ 1,609	\$ 428	\$ 1,500	1 Employee Training	\$ 1,000	\$ 1,000	\$ 1,000	1
2	\$ 3,979	\$ 500	\$ 2,500	2 Grant Writing Expenses	\$ 500	\$ 500	\$ 500	2
3	\$ 12,032	\$ 10,061	\$ 14,000	3 Advertising & Web site	\$ 12,000	\$ 12,000	\$ 12,000	3
4	\$ 4,630	\$ 4,075	\$ 4,000	4 Office Supplies	\$ 4,000	\$ 4,000	\$ 4,000	4
5	\$ 15,513	\$ 17,836	\$ 15,000	5 Operation Supplies	\$ 15,000	\$ 15,000	\$ 15,000	5
6	\$ 42,601	\$ 25,590	\$ 45,000	6 Marine Fuel	\$ 45,000	\$ 45,000	\$ 45,000	6
7	\$ 7,750	\$ 7,750	\$ 8,000	7 Audit	\$ 10,000	\$ 10,000	\$ 10,000	7
8	\$ 1,490	\$ 1,381	\$ 2,000	8 Accounting Services and consulting	\$ 3,500	\$ 3,500	\$ 3,500	8
9	\$ 16,881	\$ 5,327	\$ 5,000	9 Legal Services	\$ 5,000	\$ 5,000	\$ 5,000	9
10	\$ 914	\$ 537	\$ 1,000	10 Cost of Retail Items	\$ 800	\$ 800	\$ 800	10
11	\$ 49,917	\$ 31,837	\$ 50,000	11 Insurance	\$ 53,000	\$ 53,000	\$ 53,000	11
12	\$ 12,969	\$ 18,216	\$ 19,000	12 Contracted Services	\$ 19,000	\$ 19,000	\$ 19,000	12
13	\$ 4,725	\$ 11,908	\$ 10,000	13 Travel, Meetings, Meals	\$ 11,000	\$ 11,000	\$ 11,000	13
14	\$ 16,137	\$ 12,735	\$ 14,000	14 Dues/Subscriptions	\$ 14,000	\$ 14,000	\$ 14,000	14
15	\$ 6,097	\$ 4,823	\$ 5,000	15 Public Relations	\$ 3,000	\$ 3,000	\$ 3,000	15
16	\$ 3,289	\$ 9,642	\$ 3,000	16 Events	\$ 1,000	\$ 3,000	\$ 3,000	16
17	\$ 7,827	\$ 6,257	\$ 7,000	17 Telephone	\$ 7,000	\$ 7,000	\$ 7,000	17
18	\$ 13,225	\$ 13,503	\$ 14,000	18 Leased Property Taxes	\$ 14,000	\$ 14,000	\$ 14,000	18
19	\$ 25,434	\$ 24,859	\$ 25,000	19 Transient Room Tax	\$ 27,000	\$ 27,000	\$ 27,000	19
20	\$ 53,320	\$ 44,665	\$ 50,000	20 Facilities	\$ 53,000	\$ 53,000	\$ 53,000	20
21	\$ 14,870	\$ 7,183	\$ 14,000	21 MAP Repairs	\$ 14,000	\$ 14,000	\$ 14,000	21
22	\$ 3,707	\$ 2,069	\$ 3,000	22 Tool & Equipment Purchase	\$ 2,000	\$ 2,000	\$ 2,000	22
23	\$ 8,350	\$ 7,748	\$ 9,000	23 Equipment Rental	\$ 7,000	\$ 7,000	\$ 7,000	23
24	\$ 9,779	\$ 6,980	\$ 8,000	24 Equipment Repairs by 3rd parties	\$ 8,000	\$ 8,000	\$ 8,000	24
25	\$ 121,871	\$ 111,812	\$ 112,000	25 Utilities	\$ 117,000	\$ 117,000	\$ 117,000	25
26	\$ 16,724	\$ 15,565	\$ 15,000	26 State Lease and License Fees	\$ 17,000	\$ 17,000	\$ 17,000	26
27	\$ 15,609	\$ 17,699	\$ 16,000	27 Bank Fees	\$ 18,000	\$ 18,000	\$ 18,000	27
28	\$ 2,298	\$ 831	\$ 2,000	28 Employee Clothing	\$ 1,500	\$ 1,500	\$ 1,500	28
29	\$ 20,541	\$ 6,074	\$ 5,000	29 Miscellaneous - Other	\$ 5,000	\$ 5,000	\$ 5,000	29
30		\$ 3,364	\$ -	30 Election Expense	\$ -	\$ -	\$ -	30
31	\$ 514,088	\$ 441,619	\$ 479,000	31 TOTAL MATERIAL & SERVICES	\$ 488,300	\$ 490,300	\$ 490,300	31
32	\$ 514,088	\$ 441,619	\$ 479,000	32 TOTAL REQUIREMENTS	\$ 488,300	\$ 490,300	\$ 490,300	32

**SCHEDULE C**  
Allocated General Fund

			<b>CAPITAL OUTLAY</b>			
\$ 3,665			Operations Equipment			
		\$ 8,000	Facilities - paint 100 Harbor office			
\$ 44,664		\$ 15,000	Marina Facilities - Fuel catch basin and fuel lines		\$ 15,000	\$ 15,000
\$ 4,710			Office Equipment			
\$ 7,954	125,478		Land and Infrastructure, docks, <b>C Row Repair</b>		\$ 60,000	\$ 60,000
			Mo's Painting		\$ 15,000	\$ 15,000
			Mo's Walkway	\$ 175,000	\$ 175,000	\$ 175,000
			Mo's Signs	\$ 20,000	\$ 20,000	\$ 20,000
			Mo's Gangway	\$ 7,500	\$ 7,500	\$ 7,500
			Security Gates on West Marina	\$ 30,000	\$ 25,000	\$ 25,000
			Painting Office	\$ 15,000	\$ -	\$ -
<b>\$ 60,993</b>	<b>\$ 125,478</b>	<b>\$ 23,000</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ 247,500</b>	<b>\$ 317,500</b>	<b>\$ 317,500</b>