

**MINUTES**  
**PORT OF SIUSLAW COMMISSION**  
**SPECIAL MEETING**

Thursday, November 1, 2018 4:00pm.  
Port of Siuslaw Conference Room  
100 Harbor Street, Florence, OR 97439

These minutes were approved at the November 21, 2018 meeting.

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Commissioners

Bill Meyer, 1<sup>st</sup> VP, Craig Brandt, 2<sup>nd</sup> VP, Craig Zolezzi, Treasurer  
Absent: Terry Duman, President, Mike Buckwald, Secretary

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**Special Meeting**

4:00pm

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The purpose of this meeting was to review the bids received for the C Row Embankment Repair Project and choose a contractor.

1. **Call to Order** at 4:00 pm by Meyer

2. **Public Comment:** *none*

3. **Review bids**

Meyer

- a. Duman Inc.
- b. Legacy contracting Inc.
- c. Billeter Marine LLC

Huntington explained to the Commission that according to Jack Akin's recommendation letter, FEMA requires that we choose the contractor with the lowest bid as long as they meet all qualifications. Akin reviewed all proposals and all contractors were equally qualified. Zolezzi said he talked with Akin also. He also wanted to be on record to say we should use local contractors. Duman sent in a proposal and is local but also a Commissioner. Huntington explained that we do have a policy to use local contractors first but this is Federal monies and they require we use the lowest bidder when all is equal. Low bidder is Billeter Marine LLC. Meyer asked for a motion to award bid to Billeter Marine LLC. and include the bid amount and name of project.

**Motion** by Brandt to accept the bid from Billeter Marine LLC for the C Row Embankment Repair Project totaling \$117,475.00.

**Second** by Zolezzi but still wanted to mention we should go with a local contractor

**Vote** – unanimous by quorum

4. **Public Comment:** *There were no public comments.*

5. **Adjourned at 4:18pm**

Meyer