

**AGENDA**  
**PORT OF SIUSLAW COMMISSION MEETING**

Wednesday, May 16, 2018 7:00pm  
Port of Siuslaw Conference Room  
100 Harbor Street, Florence, OR 97439

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Commissioners  
Terry Duman, President; David Huntington, Vice President;  
Mike Buckwald, Secretary; Bill Meyer, Treasurer

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Regular Meeting 7:00pm

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| <b>1. Call to Order</b>  | Duman      |
| <b>2. Approval of the Agenda</b>   | Duman      |
| <b>3. Public Comment:</b> <i>This is an opportunity for members of the audience to bring to the Commission's attention any item not otherwise listed on the Agenda. Comments will be limited to five (5) minutes per person, with a maximum time of 15 minutes for all items. Speakers may not yield their time to others.</i> |            |
| <b>4. Approval of Minutes by Consent</b><br>a. 4-25-18 Regular Meeting Minutes   | Duman      |
| <b>5. Approval of the Financials by Consent</b>  | Stewart    |
| <b>6. Old Business</b><br>a. Update on PVIP property   | Huntington |
| <b>7. New Business</b><br>a. Addendum to Novelli's lease   | Huntington |
| <b>8. Manager and Commissioner Reports</b>   |            |
| <b>9. Public Comment:</b> <i>Comments will be limited to five (5) minutes per person, with a maximum time of 15 minutes for all items. Speakers may not yield their time to others.</i>  |            |
| <b>10. Upcoming Meetings and Conferences</b> <ul style="list-style-type: none"><li>• June 4, 2018 6:00pm: 2<sup>nd</sup> Budget Meeting, Port Conference Room</li><li>• June 20, 2018 7:00pm: Port Commission Meeting, Port Conference Room</li></ul>  |            |

**MINUTES**  
**PORT OF SIUSLAW COMMISSION MEETING**  
 Wednesday April 25, 2018, 7:00pm  
 100 Harbor Street, Florence, Oregon 97439

These Minutes will be reviewed for approval at the Regular Meeting on May 16, 2018.

**Commissioners Attending:** Terry Duman, Nancy Rickard, Bill Meyer, Mike Buckwald, David Huntington  
**Staff Attending:** Kelly Stewart, Interim Administrative Assistant

- 1. President Duman called the meeting to order at 7:00pm.**
  - 2. Approval of the Agenda:** There were no comments and the agenda was approved.
  - 3. Rocky Neil Presentation:** Neil knows a lady that is interested in doing an Air B & B at the port and wanted to know if the Commissioners would allow that since Ordinance 4 states no subleasing. Meyer says it's an excellent idea if done correctly. There would need to be some structure and strict rules just like a vacation rental. Duman stated he is supportive of the idea but staff and the manager need to do some research to make sure the Port is covered. Meyer stated we would have to look at power and water usage. Huntington stated there could be a sewage issue also. Meyer stated there are self-propelled sewer carts that can be used on an "on call" basis for a fee. Duman said this is a good way to attract boats to the Marina. Duman suggested monitoring the power usage of such vessel. Huntington said he will do more research. Duman told Neil to work with the Manager and staff and get some more information.
  - 4. Public Comment:** no public comments.
  - 5. Approval of the Minutes:** There were no comments and the minutes were approved by consent.
  - 6. Approval of the Financials:** Stewart said bills paid in February were \$133948.76. Stewart said the occupancy report from last month was incorrect and has been fixed. Campground occupancy is up 8% from last year and moorage stayed the same. Our visa statements had late and interest charges on them. The visa company applied our payments to a closed account. This error has been fixed and all the fees were reversed. Buckwald wanted to know what compensated absences are and how it's tracked. Stewart said it is vacation and comp time due to an employee and is tracked on their time cards. Buckwald also wanted a copy of the Port's retirement contribution policy. Buckwald also cautioned to watch our spending for materials and services and stay within budget. The financials were approved by consent.
- Old Business:**
- 7. Resolution 4-25-18A** adopting a Supplemental Budget and Appropriating funds. Huntington stated this is for the money we received from the security cameras grant.  
**Motion** to approve by Meyer  
**Second** by Buckwald  
**Vote** unanimous
- New Business**
- 8. Resolution 4-25-18B** adopting a Building Preventative Maintenance Policy. Huntington said this is for the SDAO Best Practices program. This gives us a credit toward our insurance.  
**Motion:** to approve by Buckwald  
**Second:** Meyer  
**Vote:** Unanimous
  - 9. Resolution 4-25-18C** to Declare Surplus Property. Huntington said there are seven (7) items. We have tried to

sell some of them before and this time we will also advertise them in the paper, craigslist and radio. Duman suggested having a minimum bid amount on the items.

**Motion:** to approve by Rickard

**Second:** Buckwald

**Vote:** Unanimous

**10. Appoint budget committee member and schedule meeting:** Application received from Keith Stanton. Budget meeting scheduled for May 7<sup>th</sup>, 2018 at 6:00pm.

**Motion:** To appoint Stanton to the budget committee by Rickard

**Second:** Buckwald

**Vote:** Unanimous

#### **Manager and Commissioner Reports:**

- Huntington said we haven't sold much of the dredge spoils. The Port sign has been ordered and staff will install it. He said the maintenance shed by the restrooms is done and we are getting ready to put the boom logs in the water and out of the overflow parking area. Huntington said we are still waiting for the permits for the C row. Huntington said he and Meyer went to the PCC conference in Coos Bay and made a lot of contacts. They will also be going to Toledo to tour their facility. Huntington also said he was getting bids for the security gates for the Marina. Most Marina's are putting in gates. Duman asked about 24 hour security and hiring someone. Huntington said he has not researched that yet but McClure said it is expensive.
- Rickard went to the City Council planning department. They are working on the housing ordinances. She also went to the Watershed meeting which was about the Dunes restoration. There was another City Council meeting regarding economic development and child abuse prevention. Rickard also went to the Lane ACT meeting and the Oregon Delegation. The Port needs and our failing jetty were discussed. There was another Watershed meeting regarding seafood and farmed fish.
- Meyer went to the PCC conference with Huntington. It was an excellent opportunity to meet people from other Ports and how they are expanding and who they are partnering with.

**President Duman closed the regular session at 8:06pm.**

**Port of Siuslaw**  
**Combined Balance Sheet**  
As of April 30, 2018

Apr 30, 18

**ASSETS****Current Assets****Checking/Savings**

1001 · BB Checking - General Fund	46,738.49
1003 · BB SAV - Capital Reserve	28,138.43
1005 · BB MMA - General Fund	774,587.40
1050 · BB MMA - ICM	5,049.74
1070 · Petty Cash	1,000.00

**Total Checking/Savings** 855,514.06

**Other Current Assets**

1130 · Inventory - Gas	3,586.30
1140 · Inventory - Diesel	5,533.10
1220 · Accounts Receivable	1,701.55
1250 · Taxes receivable	25,649.00
1450 · Prepaid insurance	18,865.50
1499 · Undeposited Funds	-2,038.00

**Total Other Current Assets** 53,297.45

**Total Current Assets**

908,811.51

**Fixed Assets****1500 · Fixed Assets**

1530 · Construction in Progress 38,724.00

**Total 1500 · Fixed Assets** 38,724.00

1510 · Land	2,617,874.00
1515 · Land Improvements	1,451,515.50
1520 · Buildings & Docks	7,609,035.56
1525 · Equipment & Vehicles	766,061.71
1615 · Accum Depr - Land Improvements	-1,275,450.70
1620 · Accum Depr - Buildings & Docks	-4,422,340.33
1625 · Accum Depr - Equip & Vehicles	-700,849.44

**Total Fixed Assets** 6,084,570.30

**TOTAL ASSETS**

**6,993,381.81**

**LIABILITIES & EQUITY****Liabilities****Current Liabilities****Accounts Payable**

2000 · \*Accounts Payable 5,429.31

**Total Accounts Payable** 5,429.31

**Credit Cards**

2021 · Port Credit Card 1 12,808.18  
2022 · Port Credit Card 2 -44.63

**Total Credit Cards** 12,763.55

**Other Current Liabilities**

2030 · Deposits Held 8,800.00  
2045 · Unearned CG Revenue (Hercules) 154,352.71  
2050 · Deferred Compensation Plan NRS 9,281.63  
2150 · Payroll related Liabilites 1,677.76  
2160 · Accrued Interest 33,562.04  
2495 · Current Ptn of Lon-Term Debt 62,177.90

**Total Other Current Liabilities** 269,852.04

**Total Current Liabilities** 288,044.90

**Long Term Liabilities**

2380 · Long-Term Debt current portion -62,177.90

9:28 AM

05/09/18

Accrual Basis

**Port of Siuslaw**  
**Combined Balance Sheet**  
As of April 30, 2018

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	Apr 30, 18
2390 · OBD Loan L0004 Bdwk	99,115.42
2440 · OBD Loan 524016 Dredging	56,139.96
2491 · OBD Loan 525186 MSLTD	461,558.57
2492 · OBD Loan 525196 Wharf	326,224.69
2993 · BB Loan 1000214241 PVIP	216,753.26
<b>Total Long Term Liabilities</b>	<b>1,097,614.00</b>
<b>Total Liabilities</b>	<b>1,385,658.90</b>
<b>Equity</b>	
3300 · Invested in Capital Assets	5,039,020.40
3900 · Fund Balance	-99,463.49
Net Income	668,166.00
<b>Total Equity</b>	<b>5,607,722.91</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>6,993,381.81</u></b>

**Port of Siuslaw**  
**Profit & Loss Budget vs. Actual - General Fund**  
July 2017 through April 2018

	Jul 17	Aug 17	Sep 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	Year to Date	TOTAL Budget	Variance
<b>Income</b>													
4100 - Available Beginning Cash	427,599.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	427,599.12	300,000.00	127,599.12
<b>4140 - Campground Revenue</b>													
4141 - RV Sites- Taxable	45,845.84	45,542.24	43,418.07	25,737.12	10,737.74	6,354.64	12,870.35	7,034.86	13,254.75	15,193.19	225,988.80	265,000.00	-39,011.20
4142 - RV Sites -Non Taxable	24,400.16	33,528.07	23,905.66	5,052.32	8,849.24	8,248.34	7,789.24	8,368.24	6,988.15	5,789.36	132,918.78	100,000.00	32,918.78
4143 - RV Site - Add'l revenue	1,500.12	1,371.73	1,112.20	479.86	218.00	168.50	200.00	288.00	499.66	628.34	6,466.41	6,000.00	466.41
4144 - Transient Room Tax	4,992.38	4,749.52	4,842.20	2,774.55	1,204.38	686.32	643.41	765.39	1,428.13	1,640.53	23,726.81	28,000.00	-4,273.19
4145 - Reservation Fees	4,160.00	5,160.00	5,310.00	2,170.00	620.00	410.00	250.00	400.00	1,000.00	1,010.00	20,490.00	21,000.00	-510.00
<b>Total 4140 - Campground Revenue</b>	<b>80,898.50</b>	<b>90,351.56</b>	<b>78,588.13</b>	<b>36,213.85</b>	<b>21,629.36</b>	<b>15,867.80</b>	<b>21,753.00</b>	<b>16,856.49</b>	<b>23,170.69</b>	<b>24,261.42</b>	<b>409,590.80</b>	<b>420,000.00</b>	<b>-10,409.20</b>
<b>4150 - Leases</b>													
4151 - Building Lease - 1499 Bay St	0.00	1,162.50	637.50	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	10,200.00	7,200.00	3,000.00
4152 - Building Lease - 080A Harbor St	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	12,000.00	7,200.00	4,800.00
4153 - Wharf lease - ICM	4,542.08	4,542.08	4,542.08	4,542.08	4,542.08	4,542.08	4,542.08	4,542.08	4,542.08	4,542.08	45,420.80	49,900.00	-4,479.20
4154 - Wharf lease - Mo's	8,640.00	8,640.00	8,640.00	8,640.00	8,640.00	8,640.00	8,640.00	8,640.00	8,640.00	8,640.00	86,400.00	103,000.00	-16,600.00
4155 - Concessions	2,562.50	2,337.50	2,400.00	950.00	0.00	0.00	0.00	0.00	0.00	0.00	8,250.00	9,000.00	-750.00
4156 - Docking Lease	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	1,000.00	1,000.00	0.00
<b>Total 4150 - Leases</b>	<b>17,044.58</b>	<b>17,982.08</b>	<b>17,519.58</b>	<b>16,632.08</b>	<b>15,682.08</b>	<b>15,682.08</b>	<b>15,682.08</b>	<b>15,682.08</b>	<b>15,682.08</b>	<b>15,682.08</b>	<b>163,270.80</b>	<b>177,300.00</b>	<b>-14,029.20</b>
<b>4160 - Moorage</b>													
4162 - Commercial Moorage	933.81	1,010.67	896.54	883.97	1,326.88	958.15	1,461.15	939.30	1,736.15	951.88	11,098.50	15,000.00	-3,901.50
4163 - Sport Moorage	7,203.42	18,668.49	21,779.28	10,818.29	3,070.88	3,075.83	3,443.70	2,683.89	2,746.55	2,207.42	75,697.75	68,000.00	7,697.75
4165 - Liveaboard Fees	-31.58	960.00	924.02	320.00	320.00	160.00	200.00	160.00	200.00	360.00	3,572.44	2,000.00	1,572.44
<b>Total 4160 - Moorage</b>	<b>8,105.65</b>	<b>20,639.16</b>	<b>23,599.84</b>	<b>12,022.26</b>	<b>4,717.76</b>	<b>4,193.98</b>	<b>5,104.85</b>	<b>3,783.19</b>	<b>4,682.70</b>	<b>3,519.30</b>	<b>90,368.69</b>	<b>85,000.00</b>	<b>5,368.69</b>
<b>4170 - Storage</b>													
4171 - Outside storage	148.36	148.36	148.36	148.36	148.36	148.36	148.36	148.36	148.36	148.36	1,483.60	2,000.00	-516.40
4172 - Indoor Storage	1,931.83	2,157.81	2,263.57	2,311.07	2,373.57	2,166.04	2,358.20	2,268.20	2,235.70	2,228.20	22,294.19	18,000.00	4,294.19
<b>Total 4170 - Storage</b>	<b>2,080.19</b>	<b>2,306.17</b>	<b>2,411.93</b>	<b>2,459.43</b>	<b>2,521.93</b>	<b>2,314.40</b>	<b>2,506.56</b>	<b>2,416.56</b>	<b>2,384.06</b>	<b>2,376.56</b>	<b>23,777.79</b>	<b>20,000.00</b>	<b>3,777.79</b>
<b>4190 - Marine Fuel</b>													
4191 - Diesel	3,234.19	1,501.11	1,832.20	54.81	450.14	235.11	0.00	0.00	0.00	0.00	7,307.56	5,000.00	2,307.56
4192 - Gas, Non-ethanol	1,454.56	6,033.58	16,520.88	5,649.56	322.39	89.73	342.83	122.38	0.00	546.43	31,082.34	35,000.00	-3,917.66
<b>Total 4190 - Marine Fuel</b>	<b>4,688.75</b>	<b>7,534.69</b>	<b>18,353.08</b>	<b>5,704.37</b>	<b>772.53</b>	<b>324.84</b>	<b>342.83</b>	<b>122.38</b>	<b>0.00</b>	<b>546.43</b>	<b>38,389.90</b>	<b>40,000.00</b>	<b>-1,610.10</b>
<b>4200 - Other Facility Income</b>													
4210 - Parking Income	741.35	2,759.07	4,260.99	1,815.77	131.00	115.00	40.00	129.54	82.00	86.01	10,160.73	12,200.00	-2,039.27

**Port of Siuslaw**  
**Profit & Loss Budget vs. Actual - General Fund**  
July 2017 through April 2018

	Jul 17	Aug 17	Sep 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	Year to Date	TOTAL Budget	Variance
<b>4220 - Dump Station Fees</b>	100.00	718.13	105.00	40.00	1,569.75	5.00	718.75	20.00	25.00	467.50	3,769.13	4,500.00	-730.87
<b>4230 - Gazebo Rental</b>	50.00	0.00	25.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	75.00	0.00	75.00
<b>4240 - Vending Sales</b>	1,617.25	2,043.50	1,889.00	926.50	238.25	181.00	223.25	187.25	440.50	463.75	8,210.25	7,500.00	710.25
<b>4250 - Forklift &amp; Hoist</b>	0.00	0.00	0.00	75.00	0.00	0.00	0.00	0.00	100.00	0.00	175.00	0.00	175.00
<b>4252 - Seafood Seller Permits</b>	200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00	500.00	-300.00
<b>4253 - Charter/Guide Permit</b>	200.00	300.00	300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	800.00	500.00	300.00
<b>4270 - Retail Sales</b>	132.00	154.25	223.50	32.25	6.00	0.00	0.00	10.00	64.00	11.00	633.00	1,000.00	-367.00
<b>4300 - Cash Over/Short</b>	-40.58	75.91	13.70	38.76	-40.03	1.01	-1.01	1.09	3.65	-4.35	48.15	0.00	48.15
<b>Total 4200 - Other Facility Income</b>	<b>3,000.02</b>	<b>6,050.86</b>	<b>6,817.19</b>	<b>2,928.28</b>	<b>1,904.97</b>	<b>302.01</b>	<b>980.99</b>	<b>347.88</b>	<b>715.15</b>	<b>1,023.91</b>	<b>24,071.26</b>	<b>26,200.00</b>	<b>-2,128.74</b>
<b>4500 - Levied Taxes</b>													
<b>4510 - Current Levied Taxes</b>	324.11	401.95	546.01	301.80	174,503.64	103,368.40	5,622.95	2,377.82	6,469.49	926.06	294,842.23	287,000.00	7,842.23
<b>4520 - Prior Years Levied Taxes</b>	103.62	369.71	311.37	219.80	441.76	353.17	366.73	377.22	-71.31	330.70	2,802.77	4,000.00	-1,197.23
<b>4525 - Levied Tax Interest</b>	26.99	86.17	81.47	64.64	79.12	42.21	57.41	65.08	179.50	60.35	742.94	0.00	742.94
<b>Total 4500 - Levied Taxes</b>	<b>454.72</b>	<b>857.83</b>	<b>938.85</b>	<b>586.24</b>	<b>175,024.52</b>	<b>103,763.78</b>	<b>6,047.09</b>	<b>2,820.12</b>	<b>6,577.68</b>	<b>1,317.11</b>	<b>298,387.94</b>	<b>291,000.00</b>	<b>7,387.94</b>
<b>4515 - State Forest Sales</b>	0.00	14,176.38	0.00	0.00	6,588.86	0.00	0.00	100.97	0.00	0.00	20,866.21	0.00	20,866.21
<b>4540 - Interest Income</b>	36.54	38.06	38.09	39.45	40.15	53.70	53.29	46.77	49.11	46.58	441.74	500.00	-58.26
<b>4550 - Maintenance Assistance Program</b>	0.00	0.00	0.00	19,000.00	0.00	0.00	0.00	0.00	0.00	0.00	19,000.00	19,000.00	0.00
<b>4600 - Miscellaneous Income</b>	1,487.70	630.88	768.50	1,147.62	311.31	1,127.07	590.60	4,356.04	634.18	561.50	11,615.40	10,000.00	1,615.40
<b>4650 - Sale of Surplus Equipment</b>	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	0.00	500.00
<b>4670 - Sale of Surplus Property</b>	27,166.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	27,166.50	0.00	27,166.50
<b>4840 - Grants</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,457.00	0.00	2,457.00	0.00	2,457.00
<b>Total Income</b>	<b>573,062.27</b>	<b>160,567.67</b>	<b>149,035.19</b>	<b>96,733.58</b>	<b>229,193.47</b>	<b>143,629.66</b>	<b>53,061.29</b>	<b>46,532.48</b>	<b>56,352.65</b>	<b>49,334.89</b>	<b>1,557,503.15</b>	<b>1,389,000.00</b>	<b>168,503.15</b>
<b>Gross Profit</b>	<b>573,062.27</b>	<b>160,567.67</b>	<b>149,035.19</b>	<b>96,733.58</b>	<b>229,193.47</b>	<b>143,629.66</b>	<b>53,061.29</b>	<b>46,532.48</b>	<b>56,352.65</b>	<b>49,334.89</b>	<b>1,557,503.15</b>	<b>1,389,000.00</b>	<b>168,503.15</b>
<b>Expense</b>													
<b>5000 - Personal Services</b>													
<b>5020 - Port Manager</b>	2,708.33	5,416.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,124.99	67,600.00	-59,475.01
<b>5021 - Interim Port Manager</b>	2,457.47	5,534.85	5,937.51	5,046.88	5,734.38	5,662.42	5,234.39	5,750.02	6,453.13	4,750.00	52,561.05	0.00	52,561.05
<b>5030 - Administrative Assistant</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	23,115.00	-23,115.00
<b>5045 - Services Lead</b>	1,180.80	2,570.40	3,000.00	2,620.00	2,944.00	2,974.42	2,696.00	2,944.00	2,607.60	2,760.00	26,297.22	34,454.00	-8,156.78
<b>5050 - Office Assistant</b>	994.50	2,173.50	2,592.01	2,239.32	2,467.14	2,550.24	2,251.13	2,485.70	2,116.14	2,273.07	22,142.75	29,453.00	-7,310.25
<b>5061 - Campground Staff</b>	645.15	1,163.80	2,325.00	2,970.00	1,320.00	1,463.82	1,532.40	1,200.00	1,281.00	1,410.00	15,311.17	8,091.00	7,220.17
<b>5075 - Maintenance I Lead</b>	1,700.80	4,124.44	4,060.88	3,635.45	3,348.15	4,052.02	3,712.80	4,066.40	3,580.20	3,806.73	36,087.87	45,998.00	-9,910.13

**Port of Siuslaw**  
**Profit & Loss Budget vs. Actual - General Fund**  
July 2017 through April 2018

												TOTAL	
	Jul 17	Aug 17	Sep 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	Year to Date	Budget	Variance
<b>5076 · Maintenance II</b>	1,680.00	3,202.50	3,494.40	3,235.73	3,057.60	3,365.62	3,494.40	3,203.20	2,912.00	3,348.80	30,994.25	37,856.00	-6,861.75
<b>5077 · Maintenance III</b>	856.75	304.75	0.00	0.00	2,576.00	2,570.42	2,352.00	2,576.00	2,240.00	2,352.00	15,827.92	22,425.00	-6,597.08
<b>5110 · Payroll taxes</b>	1,138.84	2,451.26	1,995.91	1,787.35	1,862.01	1,954.04	2,195.79	2,293.37	3,949.39	2,136.99	21,764.95	28,799.00	-7,034.05
<b>5180 · Health Insurance</b>	3,297.12	3,846.64	1,597.61	2,747.60	2,747.60	2,747.60	3,846.64	3,297.12	3,297.12	2,198.08	29,623.13	49,391.00	-19,767.87
<b>5181 · Life Insurance</b>	12.90	12.90	8.60	10.75	10.75	10.75	15.05	12.90	12.90	8.60	116.10	160.00	-43.90
<b>5182 · Dental Insurance</b>	305.70	305.70	254.75	254.75	254.75	254.75	356.65	305.70	305.70	203.80	2,802.25	4,458.00	-1,655.75
<b>5190 · Workers Compensation Insurance</b>	10,217.74	0.00	-787.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,430.14	12,000.00	-2,569.86
<b>5251 · Applicant Expenses</b>	52.00	0.00	60.00	0.00	0.00	0.00	0.00	293.00	21.00	0.00	426.00	0.00	426.00
<b>5270 · Retirement</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,983.69	0.00	7,983.69	5,000.00	2,983.69
<b>5275 · Compensated absences</b>	0.00	3,250.00	0.00	0.00	0.00	0.00	0.00	0.00	4,295.31	0.00	7,545.31	5,000.00	2,545.31
<b>5280 · Overtime</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	-3,000.00
<b>Total 5000 · Personal Services</b>	<b>27,248.10</b>	<b>34,357.40</b>	<b>24,539.07</b>	<b>24,547.83</b>	<b>26,322.38</b>	<b>27,606.10</b>	<b>27,687.25</b>	<b>28,427.41</b>	<b>41,055.18</b>	<b>25,248.07</b>	<b>287,038.79</b>	<b>376,800.00</b>	<b>-89,761.21</b>
<b>5300 · Material and Services</b>													
<b>5260 · Employee Training</b>	125.00	50.00	150.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00	375.00	1,500.00	-1,125.00
<b>5310 · Grant Expenses</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00
<b>5340 · Advertising</b>	0.00	60.00	120.00	575.00	4,125.50	198.83	547.00	0.00	500.00	1,862.75	7,989.08	13,000.00	-5,010.92
<b>5345 · Web Site</b>	0.00	0.00	0.00	219.45	0.00	700.00	0.00	1,250.00	1,250.00	20.00	3,439.45	1,000.00	2,439.45
<b>5350 · Office Supplies</b>	207.28	471.84	217.15	278.37	222.15	135.21	-90.53	433.64	421.42	270.87	2,567.40	4,000.00	-1,432.60
<b>5360 · Operation Supplies</b>	709.45	799.38	777.35	482.63	1,179.33	700.01	909.23	1,567.10	963.50	527.39	8,615.37	15,000.00	-6,384.63
<b>5370 · Marine Fuel</b>	6,706.73	13,447.60	9,005.46	6,329.97	-89.74	0.00	-129.01	-54.87	-98.91	-73.72	35,043.51	45,000.00	-9,956.49
<b>5410 · Audit</b>	0.00	0.00	2,500.00	4,000.00	0.00	3,250.00	0.00	0.00	0.00	0.00	9,750.00	8,000.00	1,750.00
<b>5420 · Accounting Service</b>	117.75	370.50	117.50	101.50	201.25	101.25	397.25	0.00	0.00	0.00	1,407.00	2,000.00	-593.00
<b>5425 · Consultant services</b>	0.00	0.00	0.00	0.00	0.00	0.00	1,300.00	0.00	600.00	0.00	1,900.00	0.00	1,900.00
<b>5430 · Legal Services</b>	0.00	1,075.00	0.00	62.50	350.00	231.00	25.00	87.50	137.00	0.00	1,968.00	5,000.00	-3,032.00
<b>5435 · Legal Publications</b>	47.20	42.92	39.09	0.00	0.00	160.78	0.00	0.00	0.00	206.25	496.24	0.00	496.24
<b>5436 · Cost of Retail Items</b>	0.00	251.04	0.00	0.00	0.00	148.83	0.00	0.00	0.00	0.00	399.87	1,000.00	-600.13
<b>5450 · Insurance - General</b>	0.00	0.00	74.00	0.00	0.00	0.00	0.00	52,154.00	0.00	0.00	52,228.00	50,000.00	2,228.00
<b>5455 · Insurance Claims Paid</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	39.35	0.00	0.00	39.35	0.00	39.35
<b>5470 · Contracted Services</b>	717.98	2,017.98	1,797.98	2,088.98	1,518.48	1,116.98	717.98	1,393.98	1,195.95	1,536.98	14,103.27	19,000.00	-4,896.73
<b>5510 · Travel &amp; Meeting Expense</b>	18.00	316.26	417.18	711.89	1,062.76	1,087.07	915.00	1,774.04	1,018.45	626.24	7,946.89	10,000.00	-2,053.11
<b>5520 · Dues/Subscriptions</b>	75.00	2,071.86	500.00	171.00	3,777.13	3,620.12	0.00	1,000.00	245.00	0.00	11,460.11	14,000.00	-2,539.89
<b>5530 · Public Relations</b>	605.00	493.92	265.00	324.76	365.00	365.00	265.00	365.00	299.35	345.00	3,693.03	5,000.00	-1,306.97



**Port of Siuslaw**  
**Profit & Loss Budget vs. Actual - General Fund**  
July 2017 through April 2018

	Jul 17	Aug 17	Sep 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	Year to Date	TOTAL Budget	Variance
<b>5540 - Events</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	-3,000.00
<b>5550 - Telephone Expense</b>	726.10	514.83	48.38	694.90	473.13	616.03	397.45	495.55	419.64	396.61	4,782.62	7,000.00	-2,217.38
<b>5610 - Property Taxes</b>	0.00	0.00	0.00	13,908.17	0.00	0.00	0.00	0.00	0.00	0.00	13,908.17	14,000.00	-91.83
<b>5620 - Transient Room Tax</b>	1,088.44	4,009.47	3,979.90	6,105.50	2,266.41	1,548.04	1,241.77	601.48	1,733.74	1,348.09	23,922.84	25,000.00	-1,077.16
<b>5700 - Facilities</b>	6,514.13	5,478.29	1,531.07	2,643.76	1,846.31	4,312.58	3,524.63	3,931.31	10,398.54	7,740.63	47,921.25	50,000.00	-2,078.75
<b>5701 - MAP Repairs</b>	2,308.93	2,229.50	977.92	1,049.14	657.66	2,002.69	797.09	1,537.60	197.22	152.08	11,909.83	14,000.00	-2,090.17
<b>5730 - Tool &amp; Equipment Purchase</b>	7.29	201.87	0.00	0.00	41.95	109.10	0.00	0.00	0.00	0.00	360.21	3,000.00	-2,639.79
<b>5750 - Equipment Rental</b>	585.08	960.83	779.49	613.83	90.52	52.48	-1,188.52	302.48	102.48	476.97	2,775.64	9,000.00	-6,224.36
<b>5790 - Equipment Repairs</b>	778.14	728.68	1,569.50	1,375.24	30.00	92.23	741.95	387.90	989.69	1,919.18	8,612.51	8,000.00	612.51
<b>5800 - Utilities</b>	6,679.09	17,996.53	13,500.49	12,520.81	9,456.89	9,775.70	10,155.30	9,543.57	9,325.70	8,046.41	107,000.49	112,000.00	-4,999.51
<b>5900 - State Lease Fees</b>	0.00	404.00	0.00	0.00	9,312.30	0.00	375.00	0.00	0.00	4,437.15	14,528.45	15,000.00	-471.55
<b>5950 - Miscellaneous</b>	2,184.07	3,656.86	3,298.93	3,474.87	2,224.07	1,111.92	2,634.75	1,072.26	779.57	1,030.02	21,467.32	23,000.00	-1,532.68
<b>Total 5300 - Material and Services</b>	<b>30,200.66</b>	<b>57,649.16</b>	<b>41,666.39</b>	<b>57,782.27</b>	<b>39,111.10</b>	<b>31,435.85</b>	<b>23,536.34</b>	<b>77,881.89</b>	<b>30,478.34</b>	<b>30,868.90</b>	<b>420,610.90</b>	<b>479,000.00</b>	<b>-58,389.10</b>
<b>6000 - Capital Outlay</b>													
<b>6060 - Operations Equipment</b>													
<b>6063 - Vehicle Replacement</b>	0.00	0.00	8,995.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,995.00	9,000.00	-5.00
<b>6064 - Security Cameras</b>	0.00	0.00	9,999.85	0.00	0.00	2,500.00	0.00	0.00	0.00	0.00	12,499.85	10,000.00	2,499.85
<b>6067 - Broadband Wi-Fi</b>	0.00	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	0.00	5,000.00
<b>Total 6060 - Operations Equipment</b>	<b>0.00</b>	<b>0.00</b>	<b>23,994.85</b>	<b>0.00</b>	<b>0.00</b>	<b>2,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>26,494.85</b>	<b>19,000.00</b>	<b>7,494.85</b>
<b>6130 - Land</b>													
<b>6131 - 1499 Parking Lot</b>	0.00	0.00	4,965.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,965.00	0.00	4,965.00
<b>6144 - C Row Erosion</b>	0.00	0.00	0.00	0.00	0.00	1,185.00	0.00	0.00	170.00	0.00	1,355.00	0.00	1,355.00
<b>Total 6130 - Land</b>	<b>0.00</b>	<b>0.00</b>	<b>4,965.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,185.00</b>	<b>0.00</b>	<b>0.00</b>	<b>170.00</b>	<b>0.00</b>	<b>6,320.00</b>	<b>0.00</b>	<b>6,320.00</b>
<b>6150 - Facilities</b>													
<b>6110 - Port Office 100 Harbor</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,000.00	-8,000.00
<b>6155 - Wharf/Bdwb Fire System</b>	0.00	0.00	3,700.00	-3,700.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total 6150 - Facilities</b>	<b>0.00</b>	<b>0.00</b>	<b>3,700.00</b>	<b>-3,700.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,000.00</b>	<b>-8,000.00</b>
<b>6170 - Marine Facilities</b>													
<b>6175 - Debris/Shear Booms</b>	0.00	0.00	0.00	0.00	0.00	0.00	8,000.00	0.00	0.00	0.00	8,000.00	0.00	8,000.00
<b>6179 - East Moorage Basin</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00	-15,000.00
<b>Total 6170 - Marine Facilities</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,000.00</b>	<b>15,000.00</b>	<b>-7,000.00</b>
<b>Total 6000 - Capital Outlay</b>	<b>0.00</b>	<b>0.00</b>	<b>32,659.85</b>	<b>-3,700.00</b>	<b>0.00</b>	<b>3,685.00</b>	<b>8,000.00</b>	<b>0.00</b>	<b>170.00</b>	<b>0.00</b>	<b>40,814.85</b>	<b>42,000.00</b>	<b>-1,185.15</b>

**Port of Siuslaw**  
**Profit & Loss Budget vs. Actual - General Fund**  
 July 2017 through April 2018

	Jul 17	Aug 17	Sep 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	Year to Date	TOTAL Budget	Variance
6700 - Contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60,000.00	-60,000.00
7000 - Debt Service													
7215 - MNIF (Dredging) #524016	0.00	0.00	0.00	0.00	5,876.15	0.00	0.00	0.00	0.00	0.00	5,876.15	5,880.00	-3.85
7216 - PRLF (MSLTD) #525186	11,599.93	0.00	0.00	11,599.93	0.00	0.00	11,599.93	0.00	0.00	11,599.93	46,399.72	46,400.00	-0.28
7225 - Banner Bank (PVIP) 1000214241	1,499.92	1,499.92	1,499.92	1,499.92	0.00	1,499.92	1,499.92	1,499.92	1,499.92	1,499.92	13,499.28	18,000.00	-4,500.72
7230 - PRLF Loan (Wharf) #525196	0.00	7,424.94	0.00	0.00	7,424.94	0.00	0.00	7,424.94	0.00	0.00	22,274.82	29,950.00	-7,675.18
7270 - SPWF (Bdwb Prj) L0004	0.00	0.00	0.00	0.00	15,961.07	0.00	0.00	0.00	0.00	0.00	15,961.07	15,970.00	-8.93
<b>Total 7000 - Debt Service</b>	<b>13,099.85</b>	<b>8,924.86</b>	<b>1,499.92</b>	<b>13,099.85</b>	<b>29,262.16</b>	<b>1,499.92</b>	<b>13,099.85</b>	<b>8,924.86</b>	<b>1,499.92</b>	<b>13,099.85</b>	<b>104,011.04</b>	<b>116,200.00</b>	<b>-12,188.96</b>
7600 - Unappropriated Ending Fund Bal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250,000.00	-250,000.00
7700 - Transfer to other funds	65,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	65,000.00	65,000.00	0.00
<b>Total Expense</b>	<b>135,548.61</b>	<b>100,931.42</b>	<b>100,365.23</b>	<b>91,729.95</b>	<b>94,695.64</b>	<b>64,226.87</b>	<b>72,323.44</b>	<b>115,234.16</b>	<b>73,203.44</b>	<b>69,216.82</b>	<b>917,475.58</b>	<b>1,389,000.00</b>	<b>-471,524.42</b>
<b>Net Income</b>	<b>437,513.66</b>	<b>59,636.25</b>	<b>48,669.96</b>	<b>5,003.63</b>	<b>134,497.83</b>	<b>79,402.79</b>	<b>-19,262.15</b>	<b>-68,701.68</b>	<b>-16,850.79</b>	<b>-19,881.93</b>	<b>640,027.57</b>	<b>0.00</b>	<b>640,027.57</b>

**Port of Siuslaw**  
**Profit & Loss Budget vs. Actual - Capital Maint Fund**  
July 2017 through April 2018

												TOTAL	
	Jul 17	Aug 17	Sep 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	Year to Date	Budget	Variance
<b>Income</b>													
<b>4100 - Available Beginning Cash</b>	33,107.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	33,107.51	5,000.00	28,107.51
<b>4540 - Interest Income</b>	0.00	7.66	0.00	0.00	9.39	0.00	0.00	0.00	8.19	0.00	25.24	0.00	25.24
<b>4700 - Incoming Transfer</b>	65,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	65,000.00	65,000.00	0.00
<b>Total Income</b>	<b>98,107.51</b>	<b>7.66</b>	<b>0.00</b>	<b>0.00</b>	<b>9.39</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.19</b>	<b>0.00</b>	<b>98,132.75</b>	<b>70,000.00</b>	<b>28,132.75</b>
<b>Gross Profit</b>	<b>98,107.51</b>	<b>7.66</b>	<b>0.00</b>	<b>0.00</b>	<b>9.39</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.19</b>	<b>0.00</b>	<b>98,132.75</b>	<b>70,000.00</b>	<b>28,132.75</b>
<b>Expense</b>													
<b>6000 - Capital Outlay</b>													
<b>6150 - Facilities</b>													
<b>6151 - Mo's Building</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	46,294.32	0.00	46,294.32	50,000.00	-3,705.68
<b>6155 - Wharf/Bdwk Fire Sy:</b>	0.00	20,000.00	0.00	3,700.00	0.00	0.00	0.00	0.00	0.00	0.00	23,700.00	20,000.00	3,700.00
<b>Total 6150 - Facilities</b>	<b>0.00</b>	<b>20,000.00</b>	<b>0.00</b>	<b>3,700.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>46,294.32</b>	<b>0.00</b>	<b>69,994.32</b>	<b>70,000.00</b>	<b>-5.68</b>
<b>Total 6000 - Capital Outlay</b>	<b>0.00</b>	<b>20,000.00</b>	<b>0.00</b>	<b>3,700.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>46,294.32</b>	<b>0.00</b>	<b>69,994.32</b>	<b>70,000.00</b>	<b>-5.68</b>
<b>Total Expense</b>	<b>0.00</b>	<b>20,000.00</b>	<b>0.00</b>	<b>3,700.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>46,294.32</b>	<b>0.00</b>	<b>69,994.32</b>	<b>70,000.00</b>	<b>-5.68</b>
<b>Net Income</b>	<b>98,107.51</b>	<b>-19,992.34</b>	<b>0.00</b>	<b>-3,700.00</b>	<b>9.39</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-46,286.13</b>	<b>0.00</b>	<b>28,138.43</b>	<b>0.00</b>	<b>28,138.43</b>

	Campground 2014/2015			Campground 2015/2016			Campground 2016/2017			Campground 2017/2018		
	% Occ.	YTD %	Nights	% Occ.	YTD %	Nights	% Occ.	YTD %	Nights	% Occ.	YTD %	Nights
JULY	72%	72%	2318	79%	79%	2448	74%	74%	2314	78%	78%	2452
AUG	90%	81%	2890	91%	85%	2812	88%	81%	2750	93%	86%	2953
SEPT	90%	84%	2795	88%	86%	2651	92%	85%	2776	91%	87%	2784
OCT	45%	74%	1462	49%	77%	1527	33%	72%	1027	40%	76%	1267
NOV	24%	64%	753	26%	67%	770	15%	60%	466	28%	66%	862
DEC	23%	57%	748	17%	58%	514	12%	52%	361	24%	59%	752
JAN	29%	53%	920	20%	53%	621	15%	47%	480	23%	54%	719
FEB	34%	51%	939	22%	49%	634	14%	43%	401	24%	50%	688
MAR	39%	50%	1211	23%	46%	729	16%	40%	513	28%	48%	880
APR	38%	48%	1134	28%	44%	838	22%	38%	657	31%	46%	951
MAY	37%	47%	1130	36%	44%	1132	35%	38%	1112			
JUN	45%	47%	1362	46%	44%	1396	43%	38%	3875			
TL YTD	47%	47%	17662	44%	44%	16072	38%	38%	16732	46%		14308
REV YTD	\$408,911			\$424,844			\$439,396			\$405,612.00		

	Hiker/Biker 2016/17		2017/18	
	Guest	\$	Guest	\$
JULY	31	\$388	40	\$722
AUG	41	\$590	26	\$294
SEPT	18	\$244	25	\$407
OCT	3	\$32	6	\$77
NOV	2	\$26	3	\$35
DEC	0	\$0	1	\$17
JAN	0	\$0	0	\$0
FEB	1	\$9	0	\$0
MAR	2	\$34	5	\$44
APR	3	\$27	3	\$35
MAY	11	\$121		
JUN	22	\$344		
Total	134	\$1,815	109	\$1,631

	Moorage 2016/17			Moorage 2017/18		
	% Occ.	YTD %	Nights	% Occ.	YTD %	Nights
JULY	41%	41%	1528	42%	42%	1531
AUG	68%	55%	2496	74%	58%	2722
SEPT	93%	67%	3312	92%	69%	3285
OCT	55%	64%	2018	54%	66%	1986
NOV	27%	57%	964	25%	57%	888
DEC	26%	52%	959	24%	52%	886
JAN	25%	48%	931	25%	48%	927
FEB	27%	45%	906	26%	45%	852
MAR	27%	43%	992	24%	43%	886
APR	27%	42%	965	26%	41%	928
MAY	28%	40%	1025			
JUN	31%	40%	1091			
TL YTD	40%	40%	17187	41%		14891
REV YTD	\$97,656			\$80,773.00		