

AGENDA
PORT OF SIUSLAW COMMISSION MEETING

Wednesday, June 20, 2018 6:00pm
Port of Siuslaw Conference Room
100 Harbor Street, Florence, OR 97439

Commissioners
Terry Duman, President;
Mike Buckwald, Secretary; Bill Meyer, Treasurer

Regular Meeting 6:00pm

1. **Call to Order** Duman
2. **Presentation:** Keith Stanton on PVIP property for sale
3. **Approval of the Agenda** Duman
4. **Public Comment:** *This is an opportunity for members of the audience to bring to the Commission's attention any item not otherwise listed on the Agenda. Comments will be limited to five (5) minutes per person, with a maximum time of 15 minutes for all items. Speakers may not yield their time to others.*
5. **Approval of Minutes by Consent** Duman
 - a. 5-7-18 Special Session
 - b. 5-16-18 Regular Meeting Minutes
6. **Approval of the Financials by Consent** Stewart
7. **Resolution 6-20-18A:** To transfer funds between appropriation categories in the general fund.
8. **New Business**
 - a. **Open Public Hearing for FY2018-19 Budget** Duman
 - b. **Close Public Hearing**
 - c. **Resolution 6-20-18** adopting FY18-19 Budget, Making Appropriations and Levying Taxes.
9. **Review and Appoint applicant to Commissioner position two and swear Oath of Office**
10. **Review and Appoint applicant to Commissioner position four and swear Oath of Office**
11. **Manager and Commissioner Reports**
12. **Public Comment:** *Comments will be limited to five (5) minutes per person, with a maximum time of 15 minutes for all items. Speakers may not yield their time to others.*
13. **Upcoming Meetings and Conferences**
 - July 18, 2018 Board of Commissioners meeting 7:00pm.

MINUTES
PORT OF SIUSLAW COMMISSION MEETING
Wednesday May 16, 2018, 7:00pm
100 Harbor Street, Florence, Oregon 97439

These Minutes were approved at the Regular Meeting on June 20, 2018.

Commissioners Attending: Terry Duman, Bill Meyer and Mike Buckwald

Staff Attending: David Huntington, Manager and Kelly Stewart, Interim Administrative Assistant

1. President Duman called the meeting to order at 7:00pm.

2. Approval of the Agenda: There were no comments and the agenda was approved.

3. Public Comment: no public comments.

4. Approval of the Minutes: There were no comments and the minutes were approved by consent.

5. Approval of the Financials: Stewart said bills paid in April were 60,573.89. Stewart said the campground occupancy is up 9% from last year and moorage is down 1%. Stewart asked if the Board would like to meet at 6:30 before the next regular Board meeting for the Budget Hearing and adoption of the Budget resolution. Duman suggested also reviewing applications for the vacant commission spots at that time. Stewart to send the applications to the Commissioners as received. Duman also mentioned Stewart's promotion with the Port. The financials were approved by consent.

Old Business:

6. PVIP Update: Huntington said there have only been a couple people asking questions but not a lot of activity. Basically the same as last month. Duman asked about the noxious weed complaint we received regarding the 40 acres. Huntington said he met with Frazier (code enforcement) and that we need to make an effort to get it cleaned up. He also said that we are not the only property owners with this problem. Meyer said the process needs to be structured and have a reasonable plan that has a chance to succeed. Duman asked about the properties appraisal and Huntington said he e-mailed it to the Commissioners.

New Business

7. Addendum to Novelli's lease: Huntington said Amber would like to sell beer and wine at the crab shack and wanted to make the Commission aware. Duman said it would be up to the Manager. Buckwald wants Huntington to make sure their insurance was in place and the Port be named as additional insured.

8. Manager and Commissioner Reports: Meyer wanted to thank Rickard for her service to the Port and all the hard work she did. He wishes her well in her endeavors. Huntington mentioned that all security cameras have been installed and are working. Stewart said she did a press release for applications for Commissioners In the paper and on the website. We also have applications at the front counter.

Public Comment: Swinney said the Coast Guard Auxiliary bumped his boat and put a small hole in it. He wanted to thank Huntington for being on top of it. Hale questioned the occupancy report percentage as being compared to what.

President Duman closed the regular session at 7:21pm.

Port of Siuslaw
Combined Balance Sheet
As of May 31, 2018

May 31, 18

ASSETS

Current Assets

Checking/Savings

1001 · BB Checking - General Fund	24,959.53
1003 · BB SAV - Capital Reserve	28,138.43
1005 · BB MMA - General Fund	794,020.21
1050 · BB MMA - ICM	5,049.96
1070 · Petty Cash	1,000.00

Total Checking/Savings 853,168.13

Other Current Assets

1130 · Inventory - Gas	3,586.30
1140 · Inventory - Diesel	5,533.10
1220 · Accounts Receivable	1,167.45
1250 · Taxes receivable	25,649.00
1450 · Prepaid insurance	18,865.50
1499 · Undeposited Funds	2,867.73

Total Other Current Assets 57,669.08

Total Current Assets

910,837.21

Fixed Assets

1500 · Fixed Assets

1530 · Construction in Progress 38,724.00

Total 1500 · Fixed Assets 38,724.00

1510 · Land

2,617,874.00

1515 · Land Improvements

1,451,515.50

1520 · Buildings & Docks

7,609,035.56

1525 · Equipment & Vehicles

766,061.71

1615 · Accum Depr - Land Improvements

-1,275,450.70

1620 · Accum Depr - Buildings & Docks

-4,422,340.33

1625 · Accum Depr - Equip & Vehicles

-700,849.44

Total Fixed Assets

6,084,570.30

TOTAL ASSETS

6,995,407.51

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

2000 · *Accounts Payable 10,722.79

Total Accounts Payable

10,722.79

Credit Cards

2021 · Port Credit Card 1

12,011.96

2022 · Port Credit Card 2

-44.63

Total Credit Cards

11,967.33

Other Current Liabilities

2030 · Deposits Held

8,840.00

2045 · Unearned CG Revenue (Hercules)

151,722.34

2050 · Deferred Compensation Plan NRS

9,281.63

2150 · Payroll related Liabilites

1,677.76

2160 · Accrued Interest

33,562.04

2495 · Current Ptn of Lon-Term Debt

62,177.90

Total Other Current Liabilities

267,261.67

Total Current Liabilities

289,951.79

Long Term Liabilities

2380 · Long-Term Debt current portion

-62,177.90

4:21 PM

06/13/18

Accrual Basis

Port of Siuslaw
Combined Balance Sheet
As of May 31, 2018

	May 31, 18
2390 · OBD Loan L0004 Bdwk	99,115.42
2440 · OBD Loan 524016 Dredging	56,139.96
2491 · OBD Loan 525186 MSLTD	461,558.57
2492 · OBD Loan 525196 Wharf	326,224.69
2993 · BB Loan 1000214241 PVIP	216,753.26
Total Long Term Liabilities	1,097,614.00
Total Liabilities	1,387,565.79
Equity	
3300 · Invested in Capital Assets	5,039,020.40
3900 · Fund Balance	-99,463.49
Net Income	668,284.81
Total Equity	5,607,841.72
TOTAL LIABILITIES & EQUITY	6,995,407.51

Port of Siuslaw
Profit & Loss Budget vs. Actual - Capital Maint Fund
 July 2017 through May 2018

													TOTAL	
	Jul 17	Aug 17	Sep 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Year to Date	Budget	Variance
Income														
4100 - Available Beginning Cash	33,107.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	33,107.51	5,000.00	28,107.51
4540 - Interest Income	0.00	7.66	0.00	0.00	9.39	0.00	0.00	0.00	8.19	0.00	0.00	25.24	0.00	25.24
4700 - Incoming Transfer	65,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	65,000.00	65,000.00	0.00
Total Income	98,107.51	7.66	0.00	0.00	9.39	0.00	0.00	0.00	8.19	0.00	0.00	98,132.75	70,000.00	28,132.75
Gross Profit	98,107.51	7.66	0.00	0.00	9.39	0.00	0.00	0.00	8.19	0.00	0.00	98,132.75	70,000.00	28,132.75
Expense														
6000 - Capital Outlay														
6150 - Facilities														
6151 - Mo's Building	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	46,294.32	0.00	0.00	46,294.32	50,000.00	-3,705.68
6155 - Wharf/Bdwk Fire Syst	0.00	20,000.00	0.00	3,700.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	23,700.00	20,000.00	3,700.00
Total 6150 - Facilities	0.00	20,000.00	0.00	3,700.00	0.00	0.00	0.00	0.00	46,294.32	0.00	0.00	69,994.32	70,000.00	-5.68
Total 6000 - Capital Outlay	0.00	20,000.00	0.00	3,700.00	0.00	0.00	0.00	0.00	46,294.32	0.00	0.00	69,994.32	70,000.00	-5.68
Total Expense	0.00	20,000.00	0.00	3,700.00	0.00	0.00	0.00	0.00	46,294.32	0.00	0.00	69,994.32	70,000.00	-5.68
Net income	98,107.51	-19,992.34	0.00	-3,700.00	9.39	0.00	0.00	0.00	-46,286.13	0.00	0.00	28,138.43	0.00	28,138.43

Port of Siuslaw
Profit & Loss Budget vs. Actual - General Fund
July 2017 through May 2018

	Jul 17	Aug 17	Sep 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Year to Date	TOTAL Budget	Variance
Income														
4100 - Available Beginning Cash	427,599.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	427,599.12	300,000.00	127,599.12
4140 - Campground Revenue														
4141 - RV Sites- Taxable	45,845.84	45,542.24	43,418.07	25,737.12	10,737.74	6,354.64	12,870.35	7,034.86	13,254.75	15,193.19	30,012.17	256,000.97	265,000.00	-8,999.03
4142 - RV Sites -Non Taxable	24,400.16	33,528.07	23,905.66	5,052.32	8,849.24	8,248.34	7,789.24	8,368.24	6,988.15	5,789.36	7,964.22	140,883.00	100,000.00	40,883.00
4143 - RV Site - Add'l revenue	1,500.12	1,371.73	1,112.20	479.86	218.00	168.50	200.00	288.00	499.66	628.34	993.02	7,459.43	6,000.00	1,459.43
4144 - Transient Room Tax	4,992.38	4,749.52	4,842.20	2,774.55	1,204.38	686.32	643.41	765.39	1,428.13	1,640.53	3,241.40	26,968.21	28,000.00	-1,031.79
4145 - Reservation Fees	4,160.00	5,160.00	5,310.00	2,170.00	620.00	410.00	250.00	400.00	1,000.00	1,010.00	2,810.00	23,300.00	21,000.00	2,300.00
Total 4140 - Campground Revenue	80,898.50	90,351.56	78,588.13	36,213.85	21,629.36	15,867.80	21,753.00	16,856.49	23,170.69	24,261.42	45,020.81	454,611.61	420,000.00	34,611.61
4150 - Leases														
4151 - Building Lease - 1499 Bay St	0.00	1,162.50	637.50	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	11,400.00	7,200.00	4,200.00
4152 - Building Lease - 080A Harbor St	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	13,200.00	7,200.00	6,000.00
4153 - Wharf lease - ICM	4,542.08	4,542.08	4,542.08	4,542.08	4,542.08	4,542.08	4,542.08	4,542.08	4,542.08	4,542.08	4,542.08	49,962.88	49,900.00	62.88
4154 - Wharf lease - Mo's	8,640.00	8,640.00	8,640.00	8,640.00	8,640.00	8,640.00	8,640.00	8,640.00	8,640.00	8,640.00	9,100.00	95,500.00	103,000.00	-7,500.00
4155 - Concessions	2,562.50	2,337.50	2,400.00	950.00	0.00	0.00	0.00	0.00	0.00	0.00	2,100.00	10,350.00	9,000.00	1,350.00
4156 - Docking Lease	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	1,100.00	1,000.00	100.00
Total 4150 - Leases	17,044.58	17,982.08	17,519.58	16,632.08	15,682.08	15,682.08	15,682.08	15,682.08	15,682.08	15,682.08	18,242.08	181,512.88	177,300.00	4,212.88
4160 - Moorage														
4162 - Commercial Moorage	933.81	1,010.67	896.54	883.97	1,326.88	958.15	1,461.15	939.30	1,736.15	951.88	987.97	12,086.47	15,000.00	-2,913.53
4163 - Sport Moorage	7,203.42	18,668.49	21,779.28	10,818.29	3,070.88	3,075.83	3,443.70	2,683.89	2,746.55	2,207.42	3,644.21	79,341.96	68,000.00	11,341.96
4165 - Liveaboard Fees	-31.58	960.00	924.02	320.00	320.00	160.00	200.00	160.00	200.00	360.00	1,040.00	4,612.44	2,000.00	2,612.44
Total 4160 - Moorage	8,105.65	20,639.16	23,599.84	12,022.26	4,717.76	4,193.98	5,104.85	3,783.19	4,682.70	3,519.30	5,672.18	96,040.87	85,000.00	11,040.87
4170 - Storage														
4171 - Outside storage	148.36	148.36	148.36	148.36	148.36	148.36	148.36	148.36	148.36	148.36	148.36	1,631.96	2,000.00	-368.04
4172 - Indoor Storage	1,931.83	2,157.81	2,263.57	2,311.07	2,373.57	2,166.04	2,358.20	2,268.20	2,235.70	2,228.20	2,213.20	24,507.39	18,000.00	6,507.39
Total 4170 - Storage	2,080.19	2,306.17	2,411.93	2,459.43	2,521.93	2,314.40	2,506.56	2,416.56	2,384.06	2,376.56	2,361.56	26,139.35	20,000.00	6,139.35
4190 - Marine Fuel														
4191 - Diesel	3,234.19	1,501.11	1,832.20	54.81	450.14	235.11	0.00	0.00	0.00	0.00	1,976.99	9,284.55	5,000.00	4,284.55
4192 - Gas, Non-ethanol	1,454.56	6,033.58	16,520.88	5,649.56	322.39	89.73	342.83	122.38	0.00	546.43	450.65	31,532.99	35,000.00	-3,467.01
Total 4190 - Marine Fuel	4,688.75	7,534.69	18,353.08	5,704.37	772.53	324.84	342.83	122.38	0.00	546.43	2,427.64	40,817.54	40,000.00	817.54
4200 - Other Facility Income														
4210 - Parking Income	741.35	2,759.07	4,260.99	1,815.77	131.00	115.00	40.00	129.54	82.00	86.01	261.05	10,421.78	12,200.00	-1,778.22

Port of Siuslaw
Profit & Loss Budget vs. Actual - General Fund
July 2017 through May 2018

	Jul 17	Aug 17	Sep 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Year to Date	TOTAL Budget	Variance
4220 - Dump Station Fees	100.00	718.13	105.00	40.00	1,569.75	5.00	718.75	20.00	25.00	467.50	85.00	3,854.13	4,500.00	-645.87
4230 - Gazebo Rental	50.00	0.00	25.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	75.00	0.00	75.00
4240 - Vending Sales	1,617.25	2,043.50	1,889.00	926.50	238.25	181.00	223.25	187.25	440.50	463.75	517.25	8,727.50	7,500.00	1,227.50
4250 - Forklift & Hoist	0.00	0.00	0.00	75.00	0.00	0.00	0.00	0.00	100.00	0.00	0.00	175.00	0.00	175.00
4252 - Seafood Seller Permits	200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00	500.00	-300.00
4253 - Charter/Guide Permit	200.00	300.00	300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00	1,000.00	500.00	500.00
4270 - Retail Sales	132.00	154.25	223.50	32.25	6.00	0.00	0.00	10.00	64.00	11.00	47.00	680.00	1,000.00	-320.00
4300 - Cash Over/Short	-40.58	75.91	13.70	38.76	-40.03	1.01	-1.01	1.09	3.65	-4.35	38.61	86.76	0.00	86.76
Total 4200 - Other Facility Income	3,000.02	6,050.86	6,817.19	2,928.28	1,904.97	302.01	980.99	347.88	715.15	1,023.91	1,148.91	25,220.17	26,200.00	-979.83
4500 - Levied Taxes														
4510 - Current Levied Taxes	324.11	401.95	546.01	301.80	174,503.64	103,368.40	5,622.95	2,377.82	6,469.49	926.06	1,125.68	295,967.91	287,000.00	8,967.91
4520 - Prior Years Levied Taxes	103.62	369.71	311.37	219.80	441.76	353.17	366.73	377.22	-71.31	330.70	369.23	3,172.00	4,000.00	-828.00
4525 - Levied Tax Interest	26.99	86.17	81.47	64.64	79.12	42.21	57.41	65.08	179.50	60.35	70.16	813.10	0.00	813.10
Total 4500 - Levied Taxes	454.72	857.83	938.85	586.24	175,024.52	103,763.78	6,047.09	2,820.12	6,577.68	1,317.11	1,565.07	299,953.01	291,000.00	8,953.01
4515 - State Forest Sales	0.00	14,176.38	0.00	0.00	6,588.86	0.00	0.00	100.97	0.00	0.00	0.00	20,866.21	0.00	20,866.21
4540 - Interest Income	36.54	38.06	38.09	39.45	40.15	53.70	53.29	46.77	49.11	46.58	48.25	489.99	500.00	-10.01
4550 - Maintenance Assistance Program	0.00	0.00	0.00	19,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	19,000.00	19,000.00	0.00
4600 - Miscellaneous Income	1,487.70	630.88	768.50	1,147.62	311.31	1,127.07	590.60	4,356.04	130.85	561.50	536.81	11,648.88	10,000.00	1,648.88
4650 - Sale of Surplus Equipment	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	0.00	500.00
4670 - Sale of Surplus Property	27,166.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	27,166.50	0.00	27,166.50
4840 - Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,457.00	0.00	-2,457.00	0.00	0.00	0.00
Total Income	573,062.27	160,567.67	149,035.19	96,733.58	229,193.47	143,629.66	53,061.29	46,532.48	55,849.32	49,334.89	74,566.31	1,631,566.13	1,389,000.00	242,566.13
Gross Profit	573,062.27	160,567.67	149,035.19	96,733.58	229,193.47	143,629.66	53,061.29	46,532.48	55,849.32	49,334.89	74,566.31	1,631,566.13	1,389,000.00	242,566.13
Expense														
5000 - Personal Services														
5020 - Port Manager	2,708.33	5,416.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,124.99	67,600.00	-59,475.01
5021 - Interim Port Manager	2,457.47	5,534.85	5,937.51	5,046.88	5,734.38	5,662.42	5,234.39	5,750.02	6,453.13	4,750.00	5,531.25	58,092.30	0.00	58,092.30
5030 - Administrative Assistant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	23,115.00	-23,115.00
5045 - Services Lead	1,180.80	2,570.40	3,000.00	2,620.00	2,944.00	2,974.42	2,696.00	2,944.00	2,607.60	2,760.00	3,009.25	29,306.47	34,454.00	-5,147.53
5050 - Office Assistant	994.50	2,173.50	2,592.01	2,239.32	2,467.14	2,550.24	2,251.13	2,485.70	2,116.14	2,273.07	2,557.44	24,700.19	29,453.00	-4,752.81
5061 - Campground Staff	645.15	1,163.80	2,325.00	2,970.00	1,320.00	1,463.82	1,532.40	1,200.00	1,281.00	1,410.00	1,482.00	16,793.17	8,091.00	8,702.17
5075 - Maintenance I Lead	1,700.80	4,124.44	4,060.88	3,635.45	3,348.15	4,052.02	3,712.80	4,066.40	3,580.20	3,806.73	3,889.60	39,977.47	45,998.00	-6,020.53

Port of Siuslaw
Profit & Loss Budget vs. Actual - General Fund
July 2017 through May 2018

	Jul 17	Aug 17	Sep 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Year to Date	TOTAL Budget	Variance
5076 · Maintenance II	1,680.00	3,202.50	3,494.40	3,235.73	3,057.60	3,365.62	3,494.40	3,203.20	2,912.00	3,348.80	2,912.00	33,906.25	37,856.00	-3,949.75
5077 · Maintenance III	856.75	304.75	0.00	0.00	2,576.00	2,570.42	2,352.00	2,576.00	2,240.00	2,352.00	2,464.00	18,291.92	22,425.00	-4,133.08
5110 · Payroll taxes	1,138.84	2,451.26	1,995.91	1,787.35	1,862.01	1,954.04	2,195.79	2,293.37	3,949.39	2,136.99	2,253.44	24,018.39	28,799.00	-4,780.61
5180 · Health Insurance	3,297.12	3,846.64	1,597.61	2,747.60	2,747.60	2,747.60	3,846.64	3,297.12	3,297.12	2,198.08	2,747.60	32,370.73	49,391.00	-17,020.27
5181 · Life Insurance	12.90	12.90	8.60	10.75	10.75	10.75	15.05	12.90	12.90	8.60	10.75	126.85	160.00	-33.15
5182 · Dental Insurance	305.70	305.70	254.75	254.75	254.75	254.75	356.65	305.70	305.70	203.80	254.75	3,057.00	4,458.00	-1,401.00
5190 · Workers Compensation Insurance	10,217.74	0.00	-787.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,430.14	12,000.00	-2,569.86
5251 · Applicant Expenses	52.00	0.00	60.00	0.00	0.00	0.00	0.00	293.00	21.00	0.00	0.00	426.00	0.00	426.00
5270 · Retirement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,983.69	0.00	0.00	7,983.69	5,000.00	2,983.69
5275 · Compensated absences	0.00	3,250.00	0.00	0.00	0.00	0.00	0.00	0.00	4,295.31	0.00	0.00	7,545.31	5,000.00	2,545.31
5280 · Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	-3,000.00
Total 5000 · Personal Services	27,248.10	34,357.40	24,539.07	24,547.83	26,322.38	27,606.10	27,687.25	28,427.41	41,055.18	25,248.07	27,112.08	314,150.87	376,800.00	-62,649.13
5300 · Material and Services														
5260 · Employee Training	125.00	50.00	150.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	375.00	1,500.00	-1,125.00
5310 · Grant Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00
5340 · Advertising	0.00	60.00	120.00	575.00	4,125.50	198.83	547.00	0.00	500.00	1,862.75	882.50	8,871.58	13,000.00	-4,128.42
5345 · Web Site	0.00	0.00	0.00	219.45	0.00	700.00	0.00	1,250.00	1,250.00	20.00	0.00	3,439.45	1,000.00	2,439.45
5350 · Office Supplies	207.28	471.84	217.15	278.37	222.15	135.21	-90.53	433.64	421.42	279.12	274.84	2,850.49	4,000.00	-1,149.51
5360 · Operation Supplies	709.45	799.38	777.35	482.63	1,179.33	700.01	909.23	1,567.10	963.50	927.39	423.52	9,438.89	15,000.00	-5,561.11
5370 · Marine Fuel	6,706.73	13,447.60	9,005.46	6,329.97	-89.74	0.00	-129.01	-54.87	-98.91	-73.72	6,623.81	41,667.32	45,000.00	-3,332.68
5410 · Audit	0.00	0.00	2,500.00	4,000.00	0.00	3,250.00	0.00	0.00	0.00	0.00	0.00	9,750.00	8,000.00	1,750.00
5420 · Accounting Service	117.75	370.50	117.50	101.50	201.25	101.25	397.25	0.00	0.00	0.00	101.50	1,508.50	2,000.00	-491.50
5425 · Consultant services	0.00	0.00	0.00	0.00	0.00	0.00	1,300.00	0.00	600.00	0.00	0.00	1,900.00	0.00	1,900.00
5430 · Legal Services	0.00	1,075.00	0.00	62.50	350.00	231.00	25.00	87.50	137.00	666.00	0.00	2,634.00	5,000.00	-2,366.00
5435 · Legal Publications	47.20	42.92	39.09	0.00	0.00	160.78	0.00	0.00	0.00	206.25	112.10	608.34	0.00	608.34
5436 · Cost of Retail Items	0.00	251.04	0.00	0.00	0.00	148.83	0.00	0.00	0.00	0.00	0.00	399.87	1,000.00	-600.13
5450 · Insurance - General	0.00	0.00	74.00	0.00	0.00	0.00	0.00	52,154.00	0.00	0.00	0.00	52,228.00	50,000.00	2,228.00
5455 · Insurance Claims Paid	0.00	0.00	0.00	0.00	0.00	0.00	0.00	39.35	0.00	0.00	0.00	39.35	0.00	39.35
5470 · Contracted Services	717.98	2,017.98	1,797.98	2,088.98	1,518.48	1,116.98	717.98	1,393.98	1,195.95	1,686.98	378.32	14,631.59	19,000.00	-4,368.41
5510 · Travel & Meeting Expense	18.00	316.26	417.18	711.89	1,062.76	1,087.07	915.00	1,774.04	1,018.45	1,246.40	108.07	8,675.12	10,000.00	-1,324.88
5520 · Dues/Subscriptions	75.00	2,071.86	500.00	171.00	3,777.13	3,620.12	0.00	1,000.00	245.00	0.00	196.00	11,656.11	14,000.00	-2,343.89
5530 · Public Relations	605.00	493.92	265.00	324.76	365.00	365.00	265.00	365.00	299.35	345.00	265.00	3,958.03	5,000.00	-1,041.97

Port of Siuslaw
Profit & Loss Budget vs. Actual - General Fund
July 2017 through May 2018

	Jul 17	Aug 17	Sep 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Year to Date	TOTAL Budget	Variance
5540 · Events	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	-3,000.00
5550 · Telephone Expense	726.10	514.83	48.38	694.90	473.13	616.03	397.45	495.55	419.64	417.40	401.35	5,204.76	7,000.00	-1,795.24
5610 · Property Taxes	0.00	0.00	0.00	13,908.17	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,908.17	14,000.00	-91.83
5620 · Transient Room Tax	1,088.44	4,009.47	3,979.90	6,105.50	2,266.41	1,548.04	1,241.77	601.48	1,733.74	1,348.09	2,632.12	26,554.96	25,000.00	1,554.96
5700 · Facilities	6,514.13	5,478.29	1,531.07	2,643.76	1,846.31	4,312.58	3,524.63	3,931.31	10,398.54	7,740.63	4,576.50	52,497.75	50,000.00	2,497.75
5701 · MAP Repairs	2,308.93	2,229.50	977.92	1,049.14	657.66	2,002.69	797.09	1,537.60	197.22	209.28	1,104.22	13,071.25	14,000.00	-928.75
5730 · Tool & Equipment Purchase	7.29	201.87	0.00	0.00	41.95	109.10	0.00	0.00	0.00	0.00	0.00	360.21	3,000.00	-2,639.79
5750 · Equipment Rental	585.08	960.83	779.49	613.83	90.52	52.48	-1,188.52	302.48	102.48	476.97	1,665.34	4,440.98	9,000.00	-4,559.02
5790 · Equipment Repairs	778.14	728.68	1,569.50	1,375.24	30.00	92.23	741.95	387.90	989.69	1,919.18	0.00	8,612.51	8,000.00	612.51
5800 · Utilities	6,679.09	17,996.53	13,500.49	12,520.81	9,456.89	9,775.70	10,155.30	9,543.57	9,325.70	9,724.03	9,646.73	118,324.84	112,000.00	6,324.84
5900 · State Lease Fees	0.00	404.00	0.00	0.00	9,312.30	0.00	375.00	0.00	0.00	4,437.15	3,110.19	17,638.64	15,000.00	2,638.64
5950 · Miscellaneous	2,184.07	3,656.86	3,298.93	3,474.87	2,224.07	1,111.92	2,634.75	1,072.26	779.57	1,030.02	1,424.17	22,891.49	23,000.00	-108.51
5300 · Material and Services - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.93	50.93		
Total 5300 · Material and Services	30,200.66	57,649.16	41,666.39	57,782.27	39,111.10	31,435.85	23,536.34	77,881.89	30,478.34	34,468.92	33,977.21	458,188.13	479,000.00	-20,811.87
6000 · Capital Outlay														
6060 · Operations Equipment														
6063 · Vehicle Replacement	0.00	0.00	8,995.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,995.00	9,000.00	-5.00
6064 · Security Cameras	0.00	0.00	9,999.85	0.00	0.00	2,500.00	0.00	0.00	0.00	0.00	0.00	12,499.85	10,000.00	2,499.85
6067 · Broadband Wi-Fi	0.00	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	0.00	5,000.00
Total 6060 · Operations Equipment	0.00	0.00	23,994.85	0.00	0.00	2,500.00	0.00	0.00	0.00	0.00	0.00	26,494.85	19,000.00	7,494.85
6130 · Land														
6131 · 1499 Parking Lot	0.00	0.00	4,965.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,965.00	0.00	4,965.00
6144 · C Row Erosion	0.00	0.00	0.00	0.00	0.00	1,185.00	0.00	0.00	170.00	0.00	330.00	1,685.00	0.00	1,685.00
Total 6130 · Land	0.00	0.00	4,965.00	0.00	0.00	1,185.00	0.00	0.00	170.00	0.00	330.00	6,650.00	0.00	6,650.00
6150 · Facilities														
6110 · Port Office 100 Harbor	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,000.00	-8,000.00
6155 · Wharf/Bdwb Fire System	0.00	0.00	3,700.00	-3,700.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 6150 · Facilities	0.00	0.00	3,700.00	-3,700.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,000.00	-8,000.00
6170 · Marine Facilities														
6175 · Debris/Shear Booms	0.00	0.00	0.00	0.00	0.00	0.00	8,000.00	0.00	0.00	0.00	0.00	8,000.00	0.00	8,000.00
6179 · East Moorage Basin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00	-15,000.00
Total 6170 · Marine Facilities	0.00	0.00	0.00	0.00	0.00	0.00	8,000.00	0.00	0.00	0.00	0.00	8,000.00	15,000.00	-7,000.00

Port of Siuslaw
Profit & Loss Budget vs. Actual - General Fund
July 2017 through May 2018

	Jul 17	Aug 17	Sep 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Year to Date	TOTAL Budget	Variance
Total 6000 - Capital Outlay	0.00	0.00	32,659.85	-3,700.00	0.00	3,685.00	8,000.00	0.00	170.00	0.00	330.00	41,144.85	42,000.00	-855.15
6700 - Contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60,000.00	-60,000.00
7000 - Debt Service														
7215 - MNIF (Dredging) #524016	0.00	0.00	0.00	0.00	5,876.15	0.00	0.00	0.00	0.00	0.00	0.00	5,876.15	5,880.00	-3.85
7216 - PRLF (MSLTD) #525186	11,599.93	0.00	0.00	11,599.93	0.00	0.00	11,599.93	0.00	0.00	11,599.93	0.00	46,399.72	46,400.00	-0.28
7225 - Banner Bank (PVIP) 1000214241	1,499.92	1,499.92	1,499.92	1,499.92	0.00	1,499.92	1,499.92	1,499.92	1,499.92	1,499.92	1,499.92	14,999.20	18,000.00	-3,000.80
7230 - PRLF Loan (Wharf) #525196	0.00	7,424.94	0.00	0.00	7,424.94	0.00	0.00	7,424.94	0.00	0.00	7,424.94	29,699.76	29,950.00	-250.24
7270 - SPWF (Bdwk Prj) L0004	0.00	0.00	0.00	0.00	15,961.07	0.00	0.00	0.00	0.00	0.00	0.00	15,961.07	15,970.00	-8.93
Total 7000 - Debt Service	13,099.85	8,924.86	1,499.92	13,099.85	29,262.16	1,499.92	13,099.85	8,924.86	1,499.92	13,099.85	8,924.86	112,935.90	116,200.00	-3,264.10
7600 - Unappropriated Ending Fund Bal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250,000.00	-250,000.00
7700 - Transfer to other funds	65,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	65,000.00	65,000.00	0.00
Total Expense	135,548.61	100,931.42	100,365.23	91,729.95	94,695.64	64,226.87	72,323.44	115,234.16	73,203.44	72,816.84	70,344.15	991,419.75	1,389,000.00	-397,580.25
Net Income	437,513.66	59,636.25	48,669.96	5,003.63	134,497.83	79,402.79	-19,262.15	-68,701.68	-17,354.12	-23,481.95	4,222.16	640,146.38	0.00	640,146.38

	Campground 2014/2015			Campground 2015/2016			Campground 2016/2017			Campground 2017/2018		
	% Occ.	YTD %	Nights	% Occ.	YTD %	Nights	% Occ.	YTD %	Nights	% Occ.	YTD %	Nights
JULY	72%	72%	2318	79%	79%	2448	74%	74%	2314	78%	78%	2452
AUG	90%	81%	2890	91%	85%	2812	88%	81%	2750	93%	86%	2953
SEPT	90%	84%	2795	88%	86%	2651	92%	85%	2776	91%	87%	2784
OCT	45%	74%	1462	49%	77%	1527	33%	72%	1027	40%	76%	1267
NOV	24%	64%	753	26%	67%	770	15%	60%	466	28%	66%	862
DEC	23%	57%	748	17%	58%	514	12%	52%	361	24%	59%	752
JAN	29%	53%	920	20%	53%	621	15%	47%	480	23%	54%	719
FEB	34%	51%	939	22%	49%	634	14%	43%	401	24%	50%	688
MAR	39%	50%	1211	23%	46%	729	16%	40%	513	28%	48%	880
APR	38%	48%	1134	28%	44%	838	22%	38%	657	31%	46%	951
MAY	37%	47%	1130	36%	44%	1132	35%	38%	1112	45%	46%	1419
JUN	45%	47%	1362	46%	44%	1396	43%	38%	3875			
TL YTD	47%	47%	17662	44%	44%	16072	38%	38%	16732	46%		15727
REV YTD	\$408,911			\$424,844			\$439,396			\$450,527.00		

	Hiker/Biker 2016/17		2017/18	
	Guest	\$	Guest	\$
JULY	31	\$388	40	\$722
AUG	41	\$590	26	\$294
SEPT	18	\$244	25	\$407
OCT	3	\$32	6	\$77
NOV	2	\$26	3	\$35
DEC	0	\$0	1	\$17
JAN	0	\$0	0	\$0
FEB	1	\$9	0	\$0
MAR	2	\$34	5	\$44
APR	3	\$27	3	\$35
MAY	11	\$121	11	\$155
JUN	22	\$344		
Total	134	\$1,815	120	\$1,786

	Moorage 2016/17			Moorage 2017/18		
	% Occ.	YTD %	Nights	% Occ.	YTD %	Nights
JULY	41%	41%	1528	42%	42%	1531
AUG	68%	55%	2496	74%	58%	2722
SEPT	93%	67%	3312	92%	69%	3285
OCT	55%	64%	2018	54%	66%	1986
NOV	27%	57%	964	25%	57%	888
DEC	26%	52%	959	24%	52%	886
JAN	25%	48%	931	25%	48%	927
FEB	27%	45%	906	26%	45%	852
MAR	27%	43%	992	24%	43%	886
APR	27%	42%	965	26%	41%	928
MAY	28%	40%	1025	27%	40%	986
JUN	31%	40%	1091			
TL YTD	40%	40%	17187	40%		15877
REV YTD	\$97,656			\$86,504.00		

RESOURCES
General Fund

Port of Siuslaw

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year FY2018-19			
	Actual		Adopted Budget This Year Year 2017-18		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2015-16	First Preceding Year 2016-17						
1				1 Available cash on hand* (cash basis) or				1
2	\$ 225,212	\$ 423,858	\$ 300,000	2 Net working capital (accrual basis)	\$ 400,000	\$ 400,000		2
3	\$ 4,638	\$ 4,470	\$ 4,000	3 Previously levied taxes estimated to be received	\$ 4,000	\$ 4,000		3
4	\$ 1,066	\$ 409	\$ 500	4 Interest	\$ 466	\$ 466		4
5				5 Transferred IN, from other funds				5
6				6 OTHER RESOURCES				6
7	\$ 428,730	\$ 414,666	\$ 420,000	7 Campground	\$ 450,000	\$ 450,000		7
8	\$ 192,854	\$ 188,516	\$ 177,300	8 Leases	\$ 186,985	\$ 186,985		8
9	\$ 91,785	\$ 93,224	\$ 85,000	9 Moorage	\$ 90,000	\$ 90,000		9
10	\$ 29,559	\$ 24,366	\$ 20,000	10 Storage	\$ 20,000	\$ 20,000		10
11	\$ 54,910	\$ 37,597	\$ 40,000	11 Marine Fuel	\$ 40,000	\$ 40,000		11
12	\$ 13,496	\$ 12,160	\$ 12,200	12 Parking	\$ 12,000	\$ 12,000		12
13	\$ 4,679	\$ 5,091	\$ 4,500	13 Dump Station	\$ 4,500	\$ 4,500		13
14	\$ 7,689	\$ 7,022	\$ 7,500	14 Vending	\$ 7,500	\$ 7,500		14
15	\$ 1,335	\$ 175		15 Forklift, Hoist, Labor	\$ 100	\$ 100		15
16	\$ 850	\$ 1,400	\$ 1,000	16 Seafood Seller/Charters/Guides	\$ 1,000	\$ 1,000		16
17	\$ 1,045	\$ 837	\$ 1,000	17 Retail	\$ 500	\$ 500		17
18	\$ 15,500	\$ 19,000	\$ 19,000	18 Maintenance Assistance Program	\$ 19,000	\$ 19,000		18
19	\$ 22,382	\$ 19,515	\$ 10,000	19 Miscellaneous	\$ 10,000	\$ 10,000		19
20		\$ 6,293		20 Surplus Equipment/Property				20
21	\$ 7,242	\$ 20,299		21 State Forest Sales				21
22	\$ 77,026	\$ 4,881		22 Grants	\$ 100,000	\$ 100,000		22
23				23				23
24				24				24
25	\$ 1,179,998	\$ 1,283,779	\$ 1,102,000	25 Total resources, except taxes to be levied	\$ 1,346,051	\$ 1,346,051		25
26			\$ 287,000	26 Taxes estimated to be received	\$ 302,267	\$ 306,267		26
27	\$ 280,401	\$ 291,529		27 Taxes collected in year levied				27
28	\$ 1,460,399	\$ 1,575,308	\$ 1,389,000	28 TOTAL RESOURCES	\$ 1,648,318	\$ 1,652,318		28

**FORM
LB-30**

REQUIREMENTS SUMMARY
ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY
General Fund

Port of Siuslaw

	Historical Data			REQUIREMENTS FOR: Port of Siuslaw Operations	Budget For Next Year 2018-19			
	Actual		Adopted Budget This Year 2017-18		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2015-16	First Preceding Year 2016-17						
1				1	PERSONNEL SERVICES			1
2	\$ 294,310	\$ 281,075	\$ 287,992	2	Salaries and Wages (Schedule A)	\$ 314,352	\$ 314,352	2
3	\$ 27,157	\$ 26,025	\$ 28,799	3	Federal Payroll Taxes	\$ 31,435	\$ 31,435	3
4	\$ 42,980	\$ 39,263	\$ 49,391	4	Health Insurance	\$ 40,000	\$ 40,000	4
5	\$ 178	\$ 163	\$ 160	5	Life Insurance	\$ 160	\$ 160	5
6	\$ 3,883	\$ 3,628	\$ 4,458	6	Dental Insurance	\$ 4,000	\$ 4,000	6
7	\$ 7,609	\$ 6,953	\$ 12,000	7	Workers Compensation Insurance	\$ 10,000	\$ 10,000	7
8	\$ 1,807	\$ 267	\$ 5,000	8	Compensated Absences and Misc	\$ 5,000	\$ 5,000	8
9	\$ 5,366	\$ 4,104	\$ 5,000	9	Retirement	\$ 8,000	\$ 8,000	9
10		\$ -	\$ 3,000	10	Overtime	\$ 3,000	\$ 3,000	10
11				11				11
12	\$ 383,290	\$ 361,906	\$ 395,800	12	TOTAL PERSONNEL SERVICES	\$ 415,947	\$ 415,947	12
13	7.5	9	7.5	13	Total Full-Time Equivalent (FTE)	8	8	13
14				14	MATERIALS AND SERVICES			14
15	\$ 514,088	\$ 441,619	\$ 479,000	15	Materials & Services (Schedule B)	\$ 488,300	\$ 490,300	15
16				16				16
17				17				17
18	\$ 514,088	\$ 441,619	\$ 479,000	18	TOTAL MATERIALS AND SERVICES	\$ 488,300	\$ 490,300	18
19				19	CAPITAL OUTLAY			19
20	\$ 3,665			20	Operations Equipment			20
21			\$ 8,000	21	Facilities - paint 100 Harbor office			21
22	\$ 44,664		\$ 15,000	22	Marina Facilities - Fuel catch basin and fuel lines			22
23	\$ 4,710			23	Office Equipment			23
24	\$ 7,954	125478		24	Land and Infrastructure, docks, C row repair	\$ 60,000		24
25				25	Projects (Schedule C)	\$ 247,500	\$ 317,500	25
26	\$ 60,993	\$ 125,478	\$ 23,000	26	TOTAL CAPITAL OUTLAY	\$ 307,500	\$ 317,500	26
27	\$ 958,371	\$ 929,003	\$ 897,800	27	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	\$ 1,211,747	\$ 1,223,747	27

REQUIREMENTS SUMMARY
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM
General Fund

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2018-19			
	Actual		Adopted Budget This Year 2017-18		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2015-16	First Preceding Year 2016-17						
1				1 PERSONNEL SERVICES NOT ALLOCATED				1
2				2				2
3	\$ -	\$ -	\$ -	3 TOTAL PERSONNEL SERVICES	\$ -	\$ -	\$ -	3
4				4 Total Full-Time Equivalent (FTE)				4
5				5 MATERIALS AND SERVICES NOT ALLOCATED				5
6				6				6
7	\$ -	\$ -	\$ -	7 TOTAL MATERIALS AND SERVICES	\$ -	\$ -	\$ -	7
8				8 CAPITAL OUTLAY NOT ALLOCATED				8
9				9				9
10	\$ -	\$ -	\$ -	10 TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	10
11				11 DEBT SERVICE				11
12	\$ 5,876	\$ 5,876	\$ 5,880	12 MNIF (Dredging) #524016	\$ 5,880	\$ 5,880		12
13	\$ 46,400	\$ 46,400	\$ 46,400	13 PRLF (MSLTD) #525186	\$ 46,400	\$ 46,400		13
14	\$ 29,509			14 PRLF (Nopal Devel) #520130				14
15	\$ 17,999	\$ 17,999	\$ 18,000	15 Banner Bank (PVIP) #1000214241	\$ 18,000	\$ 121,000		15
16	\$ 29,700	\$ 29,700	\$ 29,950	16 PRLF (Wharf) #525196	\$ 29,950	\$ 29,950		16
17	\$ 15,961	\$ 15,961	\$ 15,970	17 SPWF (Bdwalk Project) #L0004	\$ 15,970	\$ 15,970		17
18	\$ 145,445	\$ 115,936	\$ 116,200	18 TOTAL DEBT SERVICE	\$ 116,200	\$ 219,200		18
19				19 SPECIAL PAYMENTS				19
20				20				20
21	\$ -	\$ -	\$ -	21 TOTAL SPECIAL PAYMENTS				21
22				22 INTERFUND TRANSFERS				22
23			\$ 65,000	23 General Fund to Capital Maintenance Fund	\$ 55,000	\$ 55,000		23
24				24				24
25	\$ -		\$ 65,000	25 TOTAL INTERFUND TRANSFERS	\$ 55,000	\$ 55,000		25
26		\$ -	\$ 60,000	26 OPERATING CONTINGENCY	\$ 60,000	\$ 60,000		26
27	\$ 145,445	\$ 115,936	\$ 241,200	27 Total Requirements NOT ALLOCATED	\$ 231,200	\$ 334,200		27
28	\$ 958,371	\$ 929,003	\$ 897,800	28 Total Requirements for ALL Org.Units/Programs within fund	\$ 1,208,747	\$ 1,223,747		28
29				29 Reserved for future expenditure				29
30	\$ 356,583	\$ 530,369		30 Ending balance (prior years)				30
31			\$ 250,000	31 UNAPPROPRIATED ENDING FUND BALANCE	\$ 208,371	\$ 94,371		31
32	\$ 1,460,399	\$ 1,575,308	\$ 1,389,000	32 TOTAL REQUIREMENTS	\$ 1,648,318	\$ 1,652,318		32
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							Page 3	

DETAILED REQUIREMENTS

Schedule A
Salaries & Wages

GENERAL OPERATING FUND

PORT OF SIUSLAW

	Historical Data			SALARIES & WAGES	Number of Employ-ees	Budget for Next Year 2018-19			
	Actual		Adopted Budget This Year Year 2017-18			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2015-16	First Preceding Year 2016-17							
1	\$ 76,729	\$ 67,368	\$ 67,600	Port Manager		\$ 65,000	\$ 65,000		1
2	\$ 29,651	\$ 43,481	\$ 42,115	Admin Assistant		\$ 42,118	\$ 42,118		2
3	\$ 25,410	\$ -		Project Coordinator					3
4	\$ 7,710	\$ 19,852	\$ 29,453	Office Assistant		\$ 29,203	\$ 29,203		4
5	\$ 20,840	\$ 32,125	\$ 34,454	Services Lead		\$ 34,611	\$ 34,611		5
6	\$ 21,865	\$ 12,023	\$ 8,091	CG Staff		\$ 25,958	\$ 25,958		6
7	\$ 2,337			Fuel Station Staff					7
8	\$ 42,894	\$ 46,770	\$ 45,998	Maint 1/Supervisor		\$ 47,807	\$ 47,807		8
9	\$ 30,897	\$ 37,717	\$ 37,856	Maint 2/Harbormaster		\$ 39,370	\$ 39,370		9
10	\$ 21,431	\$ 13,359	\$ 22,425	Maint 3/Groundskeeper		\$ 30,285	\$ 30,285		10
11	\$ 14,547	\$ 8,380		Groundskeeper					11
12									12
13									13
14									14
15									15
16	\$ 294,311	\$ 281,075	\$ 287,992	16 TOTAL SALARIES & WAGES		\$ 314,352	\$ 314,352		16
17				17 UNAPPROPRIATED ENDING FUND BALANCE					17
18	\$ 294,311	\$ 281,075	\$ 287,992	18 TOTAL REQUIREMENTS		\$ 314,352	\$ 314,352		18

Materials Services

	Historical Data			MATERIALS & SERVICES	Budget for Next Year 2018-19			
	Actual		Adopted Budget FY17-18		Proposed	Approved	Adopted	
	FY15-16	FY16-17						
1	\$ 1,609	\$ 428	\$ 1,500	1 Employee Training	\$ 1,000	\$ 1,000		1
2	\$ 3,979	\$ 500	\$ 2,500	2 Grant Writing Expenses	\$ 500	\$ 500		2
3	\$ 12,032	\$ 10,061	\$ 14,000	3 Advertising & Web site	\$ 12,000	\$ 12,000		3
4	\$ 4,630	\$ 4,075	\$ 4,000	4 Office Supplies	\$ 4,000	\$ 4,000		4
5	\$ 15,513	\$ 17,836	\$ 15,000	5 Operation Supplies	\$ 15,000	\$ 15,000		5
6	\$ 42,601	\$ 25,590	\$ 45,000	6 Marine Fuel	\$ 45,000	\$ 45,000		6
7	\$ 7,750	\$ 7,750	\$ 8,000	7 Audit	\$ 10,000	\$ 10,000		7
8	\$ 1,490	\$ 1,381	\$ 2,000	8 Accounting Services and consulting	\$ 3,500	\$ 3,500		8
9	\$ 16,881	\$ 5,327	\$ 5,000	9 Legal Services	\$ 5,000	\$ 5,000		9
10	\$ 914	\$ 537	\$ 1,000	10 Cost of Retail Items	\$ 800	\$ 800		10
11	\$ 49,917	\$ 31,837	\$ 50,000	11 Insurance	\$ 53,000	\$ 53,000		11
12	\$ 12,969	\$ 18,216	\$ 19,000	12 Contracted Services	\$ 19,000	\$ 19,000		12
13	\$ 4,725	\$ 11,908	\$ 10,000	13 Travel, Meetings, Meals	\$ 11,000	\$ 11,000		13
14	\$ 16,137	\$ 12,735	\$ 14,000	14 Dues/Subscriptions	\$ 14,000	\$ 14,000		14
15	\$ 6,097	\$ 4,823	\$ 5,000	15 Public Relations	\$ 3,000	\$ 3,000		15
16	\$ 3,289	\$ 9,642	\$ 3,000	16 Events	\$ 1,000	\$ 3,000		16
17	\$ 7,827	\$ 6,257	\$ 7,000	17 Telephone	\$ 7,000	\$ 7,000		17
18	\$ 13,225	\$ 13,503	\$ 14,000	18 Leased Property Taxes	\$ 14,000	\$ 14,000		18
19	\$ 25,434	\$ 24,859	\$ 25,000	19 Transient Room Tax	\$ 27,000	\$ 27,000		19
20	\$ 53,320	\$ 44,665	\$ 50,000	20 Facilities	\$ 53,000	\$ 53,000		20
21	\$ 14,870	\$ 7,183	\$ 14,000	21 MAP Repairs	\$ 14,000	\$ 14,000		21
22	\$ 3,707	\$ 2,069	\$ 3,000	22 Tool & Equipment Purchase	\$ 2,000	\$ 2,000		22
23	\$ 8,350	\$ 7,748	\$ 9,000	23 Equipment Rental	\$ 7,000	\$ 7,000		23
24	\$ 9,779	\$ 6,980	\$ 8,000	24 Equipment Repairs by 3rd parties	\$ 8,000	\$ 8,000		24
25	\$ 121,871	\$ 111,812	\$ 112,000	25 Utilities	\$ 117,000	\$ 117,000		25
26	\$ 16,724	\$ 15,565	\$ 15,000	26 State Lease and License Fees	\$ 17,000	\$ 17,000		26
27	\$ 15,609	\$ 17,699	\$ 16,000	27 Bank Fees	\$ 18,000	\$ 18,000		27
28	\$ 2,298	\$ 831	\$ 2,000	28 Employee Clothing	\$ 1,500	\$ 1,500		28
29	\$ 20,541	\$ 6,074	\$ 5,000	29 Miscellaneous - Other	\$ 5,000	\$ 5,000		29
30		\$ 3,364	\$ -	30 Election Expense	\$ -	\$ -		30
31	\$ 514,088	\$ 441,619	\$ 479,000	31 TOTAL MATERIAL & SERVICES	\$ 488,300	\$ 490,300		31
32	\$ 514,088	\$ 441,619	\$ 479,000	32 TOTAL REQUIREMENTS	\$ 488,300	\$ 490,300		32

SCHEDULE C
Allocated General Fund

			CAPITAL OUTLAY		
\$ 3,665			Operations Equipment		
		\$ 8,000	Facilities - paint 100 Harbor office		
\$ 44,664		\$ 15,000	Marina Facilities - Fuel catch basin and fuel lines		\$ 15,000
\$ 4,710			Office Equipment		
\$ 7,954	125,478		Land and Infrastructure, docks, C Row Repair		\$ 60,000
			Mo's Painting		\$ 15,000
			Mo's Walkway	\$ 175,000	\$ 175,000
			Mo's Signs	\$ 20,000	\$ 20,000
			Mo's Gangway	\$ 7,500	\$ 7,500
			Security Gates on West Marina	\$ 30,000	\$ 25,000
			Painting Office	\$ 15,000	\$ -
\$ 60,993	\$ 125,478	\$ 23,000	TOTAL CAPITAL OUTLAY	\$ 247,500	\$ 317,500

RESOURCES
Capital Maintenance Fund

Port of Siuslaw

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year FY2018-19			
	Actual		Adopted Budget This Year Year 2017-18		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2015-16	First Preceding Year 2016-17						
1			1	Available cash on hand* (cash basis) or				1
2			\$ 5,000	2 Net working capital (accrual basis)	\$ 33,107	\$ 33,107		2
3				3 Previously levied taxes estimated to be received				3
4				4 Interest				4
5	\$ 100,000	\$ 65,000	5	5 Transferred IN, from other funds	\$ 55,000	\$ 55,000		5
6			6	OTHER RESOURCES				6
7			7					7
8			8					8
9			9					9
10			10					10
11			11					11
12			12					12
13			13					13
14			14					14
15			15					15
16			16					16
17			17					17
18			18					18
19			19					19
20	\$ 100,000	\$ 70,000	20	Total resources, except taxes to be levied				20
21			21	Taxes estimated to be received				21
22			22	Taxes collected in year levied				22
23	\$ 100,000	\$ 70,000	23	TOTAL RESOURCES	\$ 88,107	\$ 88,107		23

**FORM
LB-30**

REQUIREMENTS SUMMARY
ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY
Capital Maintenance Fund

Port of Siuslaw

	Historical Data			REQUIREMENTS FOR: Port of Siuslaw Capital Maintenance Projects	Budget For Next Year 2018-19					
	Actual		Adopted Budget This Year 2017-18		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body			
	Second Preceding Year 2015-16	First Preceding Year 2016-17								
1				1	PERSONNEL SERVICES			1		
2				2				2		
3				3				3		
4				4				4		
5	\$ -	\$ -	\$ -	5	TOTAL PERSONNEL SERVICES			\$ -	5	
6				6	Total Full-Time Equivalent (FTE)				6	
7				7	MATERIALS AND SERVICES				7	
8				8				8		
9				9				9		
10				10				10		
11				11				11		
12	\$ -	\$ -	\$ -	12	TOTAL MATERIALS AND SERVICES			\$ -	12	
13				13	CAPITAL OUTLAY				13	
14		\$ 19,072		14				14		
15		\$ 25,751		15				15		
16		\$ 22,100	\$ 20,000	16		\$ 20,000	\$ 20,000	16		
17			\$ 50,000	17				17		
18				18				18		
19				19				19		
20				20				20		
21				21				21		
22				22				22		
23				23				23		
24				24				24		
25	\$ -	\$ 66,923	\$ 70,000	25	TOTAL CAPITAL OUTLAY			\$ 20,000	\$ 20,000	25
26	\$ -	\$ 66,923	\$ 70,000	26	ORGANIZATIONAL UNIT / ACTIVITY TOTAL			\$ 20,000	\$ 20,000	26

**FORM
LB-30**

REQUIREMENTS SUMMARY
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM
Capital Maintenance Fund Operations

Port of Siuslaw

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2018-19			
	Actual		Adopted Budget This Year 2017-18		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2015-16	First Preceding Year 2016-17						
1				1 PERSONNEL SERVICES NOT ALLOCATED				1
2				2				2
3				3				3
4	\$ -	\$ -	\$ -	4 TOTAL PERSONNEL SERVICES	\$ -	\$ -	\$ -	4
5				5 Total Full-Time Equivalent (FTE)				5
6				6 MATERIALS AND SERVICES NOT ALLOCATED				6
7				7				7
8				8				8
9	\$ -	\$ -	\$ -	9 TOTAL MATERIALS AND SERVICES	\$ -	\$ -	\$ -	9
10				10 CAPITAL OUTLAY NOT ALLOCATED				10
11				11				11
12				12				12
13	\$ -	\$ -	\$ -	13 TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	13
14				14 DEBT SERVICE				14
15				15				15
16				16				16
17	\$ -	\$ -	\$ -	17 TOTAL DEBT SERVICE	\$ -	\$ -	\$ -	17
18				18 SPECIAL PAYMENTS				18
19				19				19
20				20				20
21	\$ -	\$ -	\$ -	21 TOTAL SPECIAL PAYMENTS	\$ -	\$ -	\$ -	21
22				22 INTERFUND TRANSFERS				22
23				23				23
24				24				24
25	\$ -	\$ -	\$ -	25 TOTAL INTERFUND TRANSFERS	\$ -	\$ -	\$ -	25
26				26 OPERATING CONTINGENCY				26
27	\$ -	\$ -	\$ -	27 Total Requirements NOT ALLOCATED	\$ -	\$ -	\$ -	27
28		\$ 95,000	\$ 70,000	28 Total Requirements for ALL Org.Units/Programs within fund	\$ 20,000	\$ 20,000		28
29				29 Reserved for future expenditure				29
30				30 Ending balance (prior years)				30
31		\$ 5,000		31 UNAPPROPRIATED ENDING FUND BALANCE	\$ 68,107	\$ 68,107		31
32	\$ -	\$ 100,000	\$ 70,000	32 TOTAL REQUIREMENTS	\$ 88,107	\$ 88,107		32

Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment, or Charge on Property

FORM LB-50 2018-2019

To assessor of _____ County

Check here if this is an amended form.

• Be sure to read instructions in the current Notice of Property Tax Levy Forms and Instructions booklet.

The _____ has the responsibility and authority to place the following property tax, fee, charge, or assessment on the tax roll of _____ County. The property tax, fee, charge, or assessment is categorized as stated by this form.

Mailing address of district	City	State	ZIP code	Date submitted
Contact person	Title	Daytime telephone number	Contact person e-mail address	

CERTIFICATION— You **must** check one box if you are subject to Local Budget Law.

- The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.
- The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.456.

PART I: TAXES TO BE IMPOSED

	Subject to General Government Limits		
	Rate —or— Dollar Amount		
1. Rate per \$1,000 or total dollar amount levied (within permanent rate limit) ... 1			Excluded from Measure 5 Limits
2. Local option operating tax 2			
3. Local option capital project tax 3			
4. City of Portland Levy for pension and disability obligations 4			
5a. Levy for bonded indebtedness from bonds approved by voters prior to October 6, 2001 5a			Dollar Amount of Bond Levy
5b. Levy for bonded indebtedness from bonds approved by voters after October 6, 2001 5b			
5c. Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 5a + 5b) 5c			

PART II: RATE LIMIT CERTIFICATION

6. Permanent rate limit in dollars and cents per \$1,000.....6	
7. Election date when your new district received voter approval for your permanent rate limit7	
8. Estimated permanent rate limit for newly merged/consolidated district8	

PART III: SCHEDULE OF LOCAL OPTION TAXES— Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First tax year levied	Final tax year to be levied	Tax amount —or— rate authorized per year by voters

PART IV: SPECIAL ASSESSMENTS, FEES, AND CHARGES

Description	Subject to General Government Limitation	Excluded from Measure 5 Limitation
1		
2		

If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.
The authority for putting these assessments on the roll is ORS _____ . (Must be completed if you have an entry in Part IV.)

Worksheet for Allocating Bond Taxes

Debt service requirements for bonds approved **prior to** October 6, 2001 (including advanced refunding issues to redeem them):

	Principal	Interest	Total
Bond Issue 1			
Bond Issue 2			
Bond Issue 3			
		Total A	

Debt service requirements for bonds approved **on or after** October 6, 2001:

	Principal	Interest	Total
Bond Issue 1			
Bond Issue 2			
Bond Issue 3			
		Total B	
		Total Bond (A + B)	

Total Bonds

$$\frac{\text{Total A} = \$ \underline{\hspace{2cm}}}{\text{Total A + B} = \$ \underline{\hspace{2cm}}} = \text{Allocation \%} \times \text{Bond Levy} = \$ \underline{\hspace{2cm}} \quad (\text{enter on line 5a on the front})$$

$$\frac{\text{Total B} = \$ \underline{\hspace{2cm}}}{\text{Total A + B} = \$ \underline{\hspace{2cm}}} = \text{Allocation \%} \times \text{Bond Levy} = \$ \underline{\hspace{2cm}} \quad (\text{enter on line 5b on the front})$$

Total Bond Levy \$ (enter on line 5c on the front)

Example – Total Bond Levy = \$5,000

Debt service requirements for bonds approved **prior to** October 6, 2001 (including advanced refunding issues to redeem them):

	Principal	Interest	Total
Bond A: Bond Issue 1	5,000.00	500.00	5,500.00
Bond Issue 2	3,000.00	250.00	3,250.00
Bond Issue 3	1,000.00	100.00	1,100.00
		Total A	9,850.00

Debt service requirements for bonds approved **on or after** October 6, 2001:

	Principal	Interest	Total
Bond B: Bond Issue 1	3,000.00	50.00	3,050.00
		Total B	3,050.00
		Total Bond (A + B)	\$12,900.00

Formula for determining the division of tax:

$$\frac{\text{Total A} = \$ \underline{9,850.00}}{\text{Total A + B} = \$ \underline{12,900.00}} = \text{Allocation \%} \times \text{Bond Levy} = \$ \underline{3,818.00} \quad (\text{enter on line 5a on the front})$$

$$\frac{\text{Total B} = \$ \underline{3,050.00}}{\text{Total A + B} = \$ \underline{12,900.00}} = \text{Allocation \%} \times \text{Bond Levy} = \$ \underline{1,182.00} \quad (\text{enter on line 5b on the front})$$

Total Bond Levy \$ 5,000.00 (enter on line 5c on the front)

Adopting the Budget – Two Motions

Motion #1

I move that the Board of Commissioners of the Port of Siuslaw adopt the budget for the 2018-2019 fiscal year in the amount of \$1,740,425 which includes \$1,652,318 for the General Fund, and \$88,107 for the Capital Maintenance Fund.

Motion #2

I move that the Board of Commissioners of the Port of Siuslaw adopt property taxes for the 2018-2019 fiscal year at the tax rate of \$0.1474 per \$1,000 of assessed value.

Oath of Office

Please raise your right hand and repeat after me.

I, (first) (last), do solemnly swear

I will support the Constitution of the United States of America,

and the Constitution of Oregon,

and the laws thereof,

and that I will faithfully and honorably

discharge my duties

as Commissioner of the Port of Siuslaw.

Port of Siuslaw
Profit & Loss Budget vs. Actual - General Fund
July 2017 through May 2018

												TOTAL		
	Jul 17	Aug 17	Sep 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jul '17 - May 18	Budget	Variance
Expense														
5000 - Personal Services														
5020 - Port Manager	2,708.33	5,416.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,124.99	67,600.00	-59,475.01
5021 - Interim Port Manager	2,457.47	5,534.85	5,937.51	5,046.88	5,734.38	5,662.42	5,234.39	5,750.02	6,453.13	4,750.00	5,531.25	58,092.30	0.00	58,092.30
5030 - Administrative Assistant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	23,115.00	-23,115.00
5045 - Services Lead	1,180.80	2,570.40	3,000.00	2,620.00	2,944.00	2,974.42	2,696.00	2,944.00	2,607.60	2,760.00	3,009.25	29,306.47	34,454.00	-5,147.53
5050 - Office Assistant	994.50	2,173.50	2,592.01	2,239.32	2,467.14	2,550.24	2,251.13	2,485.70	2,116.14	2,273.07	2,557.44	24,700.19	29,453.00	-4,752.81
5061 - Campground Staff	645.15	1,163.80	2,325.00	2,970.00	1,320.00	1,463.82	1,532.40	1,200.00	1,281.00	1,410.00	1,482.00	16,793.17	8,091.00	8,702.17
5075 - Maintenance I Lead	1,700.80	4,124.44	4,060.88	3,635.45	3,348.15	4,052.02	3,712.80	4,066.40	3,580.20	3,806.73	3,889.60	39,977.47	45,998.00	-6,020.53
5076 - Maintenance II	1,680.00	3,202.50	3,494.40	3,235.73	3,057.60	3,365.62	3,494.40	3,203.20	2,912.00	3,348.80	2,912.00	33,906.25	37,856.00	-3,949.75
5077 - Maintenance III	856.75	304.75	0.00	0.00	2,576.00	2,570.42	2,352.00	2,576.00	2,240.00	2,352.00	2,464.00	18,291.92	22,425.00	-4,133.08
5110 - Payroll taxes	1,138.84	2,451.26	1,995.91	1,787.35	1,862.01	1,954.04	2,195.79	2,293.37	3,949.39	2,136.99	2,253.44	24,018.39	28,799.00	-4,780.61
5180 - Health Insurance	3,297.12	3,846.64	1,597.61	2,747.60	2,747.60	2,747.60	3,846.64	3,297.12	3,297.12	2,198.08	2,747.60	32,370.73	49,391.00	-17,020.27
5181 - Life Insurance	12.90	12.90	8.60	10.75	10.75	10.75	15.05	12.90	12.90	8.60	10.75	126.85	160.00	-33.15
5182 - Dental Insurance	305.70	305.70	254.75	254.75	254.75	254.75	356.65	305.70	305.70	203.80	254.75	3,057.00	4,458.00	-1,401.00
5190 - Workers Compensation Insuranc	10,217.74	0.00	-787.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,430.14	12,000.00	-2,569.86
5251 - Applicant Expenses	52.00	0.00	60.00	0.00	0.00	0.00	0.00	293.00	21.00	0.00	0.00	426.00	0.00	426.00
5270 - Retirement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,983.69	0.00	0.00	7,983.69	5,000.00	2,983.69
5275 - Compensated absences	0.00	3,250.00	0.00	0.00	0.00	0.00	0.00	0.00	4,295.31	0.00	0.00	7,545.31	5,000.00	2,545.31
5280 - Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	-3,000.00
Total 5000 - Personal Services	27,248.10	34,357.40	24,539.07	24,547.83	26,322.38	27,606.10	27,687.25	28,427.41	41,055.18	25,248.07	27,112.08	314,150.87	376,800.00	-62,649.13
5300 - Material and Services														
5260 - Employee Training	125.00	50.00	150.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	375.00	1,500.00	-1,125.00
5310 - Grant Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00
5340 - Advertising	0.00	60.00	120.00	575.00	4,125.50	198.83	547.00	0.00	500.00	1,862.75	882.50	8,871.58	13,000.00	-4,128.42
5345 - Web Site	0.00	0.00	0.00	219.45	0.00	700.00	0.00	1,250.00	1,250.00	20.00	0.00	3,439.45	1,000.00	2,439.45
5350 - Office Supplies	207.28	471.84	217.15	278.37	222.15	135.21	-90.53	433.64	421.42	279.12	274.84	2,850.49	4,000.00	-1,149.51
5360 - Operation Supplies	709.45	799.38	777.35	482.63	1,179.33	700.01	909.23	1,567.10	963.50	927.39	423.52	9,438.89	15,000.00	-5,561.11
5370 - Marine Fuel	6,706.73	13,447.60	9,005.46	6,329.97	-89.74	0.00	-129.01	-54.87	-98.91	-73.72	6,623.81	41,667.32	45,000.00	-3,332.68
5410 - Audit	0.00	0.00	2,500.00	4,000.00	0.00	3,250.00	0.00	0.00	0.00	0.00	0.00	9,750.00	8,000.00	1,750.00
5420 - Accounting Service	117.75	370.50	117.50	101.50	201.25	101.25	397.25	0.00	0.00	0.00	101.50	1,508.50	2,000.00	-491.50
5425 - Consultant services	0.00	0.00	0.00	0.00	0.00	0.00	1,300.00	0.00	600.00	0.00	0.00	1,900.00	0.00	1,900.00

Port of Siuslaw
Profit & Loss Budget vs. Actual - General Fund
July 2017 through May 2018

												TOTAL		
	Jul 17	Aug 17	Sep 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jul '17 - May 18	Budget	Variance
5430 - Legal Services	0.00	1,075.00	0.00	62.50	350.00	231.00	25.00	87.50	137.00	666.00	0.00	2,634.00	5,000.00	-2,366.00
5435 - Legal Publications	47.20	42.92	39.09	0.00	0.00	160.78	0.00	0.00	0.00	206.25	112.10	608.34	0.00	608.34
5436 - Cost of Retail Items	0.00	251.04	0.00	0.00	0.00	148.83	0.00	0.00	0.00	0.00	0.00	399.87	1,000.00	-600.13
5450 - Insurance - General	0.00	0.00	74.00	0.00	0.00	0.00	0.00	52,154.00	0.00	0.00	0.00	52,228.00	50,000.00	2,228.00
5455 - Insurance Claims Paid	0.00	0.00	0.00	0.00	0.00	0.00	0.00	39.35	0.00	0.00	0.00	39.35	0.00	39.35
5470 - Contracted Services	717.98	2,017.98	1,797.98	2,088.98	1,518.48	1,116.98	717.98	1,393.98	1,195.95	1,686.98	378.32	14,631.59	19,000.00	-4,368.41
5510 - Travel & Meeting Expense	18.00	316.26	417.18	711.89	1,062.76	1,087.07	915.00	1,774.04	1,018.45	1,246.40	108.07	8,675.12	10,000.00	-1,324.88
5520 - Dues/Subscriptions	75.00	2,071.86	500.00	171.00	3,777.13	3,620.12	0.00	1,000.00	245.00	0.00	196.00	11,656.11	14,000.00	-2,343.89
5530 - Public Relations	605.00	493.92	265.00	324.76	365.00	365.00	265.00	365.00	299.35	345.00	265.00	3,958.03	5,000.00	-1,041.97
5540 - Events	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	-3,000.00
5550 - Telephone Expense	726.10	514.83	48.38	694.90	473.13	616.03	397.45	495.55	419.64	417.40	401.35	5,204.76	7,000.00	-1,795.24
5610 - Property Taxes	0.00	0.00	0.00	13,908.17	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,908.17	14,000.00	-91.83
5620 - Transient Room Tax	1,088.44	4,009.47	3,979.90	6,105.50	2,266.41	1,548.04	1,241.77	601.48	1,733.74	1,348.09	2,632.12	26,554.96	25,000.00	1,554.96
5700 - Facilities	6,514.13	5,478.29	1,531.07	2,643.76	1,846.31	4,312.58	3,524.63	3,931.31	10,398.54	7,740.63	4,576.50	52,497.75	50,000.00	2,497.75
5701 - MAP Repairs	2,308.93	2,229.50	977.92	1,049.14	657.66	2,002.69	797.09	1,537.60	197.22	209.28	1,104.22	13,071.25	14,000.00	-928.75
5730 - Tool & Equipment Purchase	7.29	201.87	0.00	0.00	41.95	109.10	0.00	0.00	0.00	0.00	0.00	360.21	3,000.00	-2,639.79
5750 - Equipment Rental	585.08	960.83	779.49	613.83	90.52	52.48	-1,188.52	302.48	102.48	476.97	1,665.34	4,440.98	9,000.00	-4,559.02
5790 - Equipment Repairs	778.14	728.68	1,569.50	1,375.24	30.00	92.23	741.95	387.90	989.69	1,919.18	0.00	8,612.51	8,000.00	612.51
5800 - Utilities	6,679.09	17,996.53	13,500.49	12,520.81	9,456.89	9,775.70	10,155.30	9,543.57	9,325.70	9,724.03	9,646.73	118,324.84	112,000.00	6,324.84
5900 - State Lease Fees	0.00	404.00	0.00	0.00	9,312.30	0.00	375.00	0.00	0.00	4,437.15	3,110.19	17,638.64	15,000.00	2,638.64
5950 - Miscellaneous	2,184.07	3,656.86	3,298.93	3,474.87	2,224.07	1,111.92	2,634.75	1,072.26	779.57	1,030.02	1,424.17	22,891.49	23,000.00	-108.51
5300 - Material and Services - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.93	50.93		
Total 5300 - Material and Services	30,200.66	57,649.16	41,666.39	57,782.27	39,111.10	31,435.85	23,536.34	77,881.89	30,478.34	34,468.92	33,977.21	458,188.13	479,000.00	-20,811.87

Port of Siuslaw

Resolution 6-20-18

Resolution Adopting Budget, Making Appropriations and Levying Taxes

ADOPTING THE BUDGET

BE IT RESOLVED that the Port of Siuslaw Board of Commissioners hereby adopts the budget for fiscal year 2018-19 in the amount of \$1,740,425* which includes \$1,652,318 for the General Fund, and \$88,107 for the Capital Maintenance Fund. This budget is now on file at the Port office, 100 Harbor St, Florence Oregon.

MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2018, and for the purposes shown below are hereby appropriated:

Personnel Services	\$415,947
Materials & Services	\$490,300
Capital Outlay	\$337,500

Total Appropriations, All Funds \$1,243,747

Total Unappropriated and Reserve Amounts, All Funds \$496,678

TOTAL ADOPTED BUDGET: \$1,740,425.*

IMPOSING THE TAX

BE IT RESOLVED that the Port of Siuslaw Board of Commissioners imposes taxes provided for in the adopted budget, at the rate of \$0.1474 per \$1000 of assessed value for operations, and that these taxes are imposed and categorized for tax year 2018-19 upon the assessed value of all taxable property within the district as follows:

CATEGORIZING THE TAX, General Government Limitation

General Fund.....\$0.1474 / \$1,000

Approved and adopted on this 20th day of June 2018.

By: _____
Terry Duman, Commission President

Attest: _____
Mike Buckwald, Commission Secretary

*amounts with asterisks must match

**Port of Siuslaw
Resolution No. 6-20-18A**

To Transfer Funds between Appropriation Categories in the General Fund

WHEREAS, the Port of Siuslaw has extra expenses in the Materials & Services category in the general fund, and,

WHEREAS, Personal Services has appropriation funds available to pay for these expenditures due to a decrease in personnel,

THEREFORE, BE IT RESOLVED at a regular board meeting of the Port of Siuslaw Board of Commissioners, appropriations in Personal Services are being decreased in the amount of \$19,000 and appropriations in Materials and Services are being increased by \$19,000 per ORS 294.463:

<u>General Fund</u>	<u>Existing</u>	<u>Change</u>	<u>Adjusted</u>
Personal Services	\$376,800	(\$19,000)	\$357,800
Materials & Services	\$479,000	\$19,000	\$498,000
Capital Outlay	\$ 42,000	\$ 0	\$ 42,000
Contingency	\$ 60,000	\$ 0	\$ 60,000
Debt Service	\$116,200	\$ 0	\$116,200
Unappropriated Funds	\$250,000	\$ 0	\$250,000
Transfers Out	\$ 65,000	\$ 0	\$ 65,000
Total Appropriations	\$1,389,000	\$ 0	\$1,389,000

ADOPTED by the Port of Siuslaw Board of Commissioners this 20th day of June 2018.

By: _____
Terry Duman, Commission President

Attest: _____
Mike Buckwald, Commission Secretary