

AGENDA
PORT OF SIUSLAW COMMISSION MEETING

Wednesday, June 19, 2019 7:00pm
Conference Room
100 Harbor St, Florence OR 97439

Commissioners
Terry Duman, President; Mike Buckwald, Secretary;
Bill Meyer, 1st VP, Craig Brandt, 2nd VP
Craig Zolezzi, Treasurer

1. **Call to Order** Duman

2. **Public Comment:** *This is an opportunity for members of the audience to bring to the Commission's attention any item not otherwise listed on the Agenda. Comments will be limited to five (5) minutes per person, with a maximum time of 15 minutes for all items. Speakers may not yield their time to others.*

3. **Approval of the Agenda by consent** Duman

4. **Approval of Minutes by consent** Duman
 - a. 5-15-19 Regular Meeting Minutes
 - b. 5-20-19 Special Meeting Minutes

5. **Approval of the Financials** Stewart
 - a. Bills paid for May were \$192,140.71
 - b. Occupancy for Campground up 6% and moorage down 1% YTD
 - c. Resolution 6-19-19B Funds Transfer Huntington

6. Budget Hearing Duman

OPEN PUBLIC HEARING
Hear anyone wishing to speak on the Budget for FY2019-20 as approved by the Port of Siuslaw Budget Committee

CLOSE PUBLIC HEARING
Have Board Discussion to make revisions to approved Budget, if necessary

7. **Resolution 6-19-19A adopting the budget, making appropriations and levying taxes.** Duman
 - Motion to approve FY19-20 regular meeting schedule
 - FY19-20 Committee Assignments

8. **Outside gear storage** Duman

Manager and Commissioner Reports

Public Comment: *Comments will be limited to five (5) minutes per person, with a maximum time of 15 minutes for all items. Speakers may not yield their time to others.*

Upcoming Meetings and Conferences

- July 17, 2019 Board Commission Meeting 7:00pm - Port Conference Room
- August 7, 2019 SDAO Board & Management Staff Training - Newport
- September 18, 2019 Board Assessment 5:00pm - Port Conference Room

MINUTES
PORT OF SIUSLAW COMMISSION MEETING

Wednesday, May 15, 2019 7:00pm
Conference Room
100 Harbor St, Florence OR 97439

Commissioners
Mike Buckwald, Secretary;
Bill Meyer, 1st VP, Craig Brandt, 2nd VP
Craig Zolezzi, Treasurer
Absent: Terry Duman, President

- 1. Call to Order – 7:04pm by Meyer**
- 2. Public Comment:** Maureen Miltenberger and Sandy Todd wanted to thank the Port for the use of the Conference room and Boardwalk for their Earth Day Committee and events.
- 3. Approval of the Agenda by consent**
- 4. Approval of Minutes by consent**
 - a. 4-17-19 Regular Meeting Minutes
- 5. Approval of the Financials by consent:** Stewart stated the bills paid for April were \$55,304.57. The occupancy for the campground was up 7% and moorage was down 1% YTD. Also stated was payment from Business Oregon for the C Row repair of \$21,500.00 and from FEMA for \$64,530.04. Meyer wanted to know if all bills had been received for the C row. Stewart said the vegetation bill hasn't been received yet. Meyer wanted to know if there has been feedback from raising the campground prices. Huntington and Stewart said there really hasn't been any.
- 6. PRESENTATION to the USCG**

Representatives from the USCG were Senior Chief Nilles, Brad Hooper, Jonathon Yoder and Bob Redfern. The Statement of Support for the United States Coast Guard and Auxiliary Proclamation was read by Meyer.
- 7. Trash RFP –** Huntington stated we received two proposals, Central Coast Disposal and County Transfer and Recycling. Dave Twombly from Central Coast Disposal and Brian from County Transfer and Recycling reviewed their proposals to the Commission. Zolezzi wanted to know Huntington's recommendation. Huntington said staff recommends Central Coast Disposal. Meyer wanted to know if both proposals were the same. Twombly explained that the City of Florence sets the garbage rates so they are the same, the only difference would be the customer service provided. Brandt mentioned how rank the fish cleaning cans get during the summer. Both Companies said they can do extra dumps if needed and swap out for clean cans. Motion made by Zolezzi to choose Central Coast Disposal, 2nd by Buckwald and the vote was unanimous.
- 8. Bids – C Row –** Huntington mentioned we had three bids for the electrical on the C row upgrade from Ladd Electric, Reese Electric and CFE Electric and one bid for Mo's Walkway from Oregon Marine Construction. Buckwald asked for Huntington's recommendation. He said Reese Electric. Huntington said none of the bids include trenching and conduit. After discussion of the bids, the Commission wants to hold a special meeting May 20th after the budget meeting to discuss the trenching bids and make a decision then. For Mo's walkway repair, Motion was made by Zolezzi to accept Oregon Marine Construction's bid, 2nd by Buckwald and the vote was unanimous.
- 9. Outside gear storage –** The Commissioners decided to wait for Duman to be present.

Manager and Commissioner Report - Huntington said we are definitely on a list for the Dredge. .Buckwald wanted to know the time frame. Huntington said between November 15 and February 15th for the in-water work period. The materials will go on the dredge spoils site on Port property. Zolezzi mentioned about the Port having the fireworks here and that we need a facilities use permit from the Chamber. Huntington said we hired a new employee and he is working out well. Meyer went to the Chamber meeting and a meeting at the Watershed Council.

Adjourn – 8:11pm

DRAFT

MINUTES
SPECIAL COMMISSION MEETING

Monday May 20, 2019 6:00pm
Conference Room
100 Harbor St, Florence OR 97439

Commissioners
Terry Duman, President; Mike Buckwald, Secretary;
Bill Meyer, 1st VP, Craig Brandt, 2nd VP
Craig Zolezzi, Treasurer

This Special Session is to review the requests for proposals for the electrical upgrade and trenching on the C Row

- 1. Call to Order – 6:14pm**
- 2. Public Comment:** none
- 3. Approval of the Agenda by consent**
- 4. Electrical Bids**
 - **CFE – LLC**
 - **Reese Electric, Inc.**
 - **Ladd Electric, Inc.**

Huntington suggested using CFE for the electric and trenching for the C row upgrade. After discussion, motion was made by Meyer to accept CFE's proposal for electric and trenching. 2nd by Buckwald and the vote was unanimous with Duman abstaining from the vote.

- 5. Trenching Bids**
 - **CFE – LLC**
 - **Chuck's Plumbing**

Adjourn – 6:27pm

Port of Siuslaw
Combined Balance Sheet
As of May 31, 2019

May 31, 19

ASSETS**Current Assets****Checking/Savings**

1006 · Umpqua General Checking	21,822.14
1007 · Umpqua Savings	63,152.09
1009 · Umpqua MMA General Fund	1,082,761.13
1011 · Umpqua MMA ICM	5,090.43
1070 · Petty Cash	1,000.00

Total Checking/Savings 1,173,825.79

Other Current Assets

1130 · Inventory - Gas	7,648.30
1140 · Inventory - Diesel	4,910.10
1220 · Accounts Receivable	-58.12
1250 · Taxes receivable	25,649.00
1450 · Prepaid insurance	18,865.50
1499 · Undeposited Funds	1,137.54

Total Other Current Assets 58,152.32

Total Current Assets

1,231,978.11

Fixed Assets**1500 · Fixed Assets**

1530 · Construction in Progress 42,289.00

Total 1500 · Fixed Assets 42,289.00

1510 · Land	2,617,874.00
1515 · Land Improvements	1,477,545.50
1520 · Buildings & Docks	7,691,227.56
1525 · Equipment & Vehicles	762,461.71
1615 · Accum Depr - Land Improvements	-1,321,558.70
1620 · Accum Depr - Buildings & Docks	-4,731,734.33
1625 · Accum Depr - Equip & Vehicles	-706,731.44

Total Fixed Assets 5,831,373.30

TOTAL ASSETS

7,063,351.41

LIABILITIES & EQUITY**Liabilities****Current Liabilities****Accounts Payable**

2000 · *Accounts Payable 16,329.16

Total Accounts Payable 16,329.16

Credit Cards

2021 · Port Credit Card 1 12,528.91

2022 · Port Credit Card 2 900.00

Total Credit Cards 13,428.91

Other Current Liabilities

2030 · Deposits Held 9,200.00

2045 · Unearned CG Revenue (Hercules) 159,150.47

2050 · Deferred Compensation Plan NRS 9,281.63

2155 · Oregon Statewide Transit Tax 49.16

2495 · Current Ptn of Lon-Term Debt 62,177.90

Total Other Current Liabilities 239,859.16

Total Current Liabilities 269,617.23

Long Term Liabilities

2380 · Long-Term Debt current portion -62,177.90

2390 · OBD Loan L0004 Bdwk 89,101.42

2440 · OBD Loan 524016 Dredging 52,913.96

2491 · OBD Loan 525186 MSLTD 430,135.57

2492 · OBD Loan 525196 Wharf 312,517.69

Port of Siuslaw
Combined Balance Sheet
As of May 31, 2019

	May 31, 19
2993 · BB Loan 1000214241 PVIP	208,117.26
Total Long Term Liabilities	1,030,608.00
Total Liabilities	1,300,225.23
Equity	
3300 · Invested in Capital Assets	4,738,587.40
Net Income	1,024,538.78
Total Equity	5,763,126.18
TOTAL LIABILITIES & EQUITY	<u>7,063,351.41</u>

Port of Siuslaw
Profit & Loss Budget vs. Actual - General Fund
July 2018 through May 2019

	Jul 18	Aug 18	Sep 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Year to Date	TOTAL Budget	Variance
Income														
4100 - Available Beginning Cash	751,591.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	751,591.96	400,000.00	351,591.96
4140 - Campground Revenue														
4141 - RV Sites- Taxable	47,160.20	42,498.97	40,646.60	28,842.86	9,828.32	8,042.83	7,660.47	7,113.35	12,939.78	12,488.29	27,931.74	245,153.41	300,000.00	-54,846.59
4142 - RV Sites -Non Taxable	31,490.20	38,457.12	20,075.18	7,841.95	11,110.33	11,099.67	15,552.00	15,973.00	16,029.21	13,817.15	9,895.98	191,341.79	100,000.00	91,341.79
4143 - RV Site - Add'l revenue	1,953.51	1,563.85	1,477.64	414.00	447.00	434.00	369.00	324.00	641.16	898.60	752.44	9,275.20	6,000.00	3,275.20
4144 - Transient Room Tax	5,052.61	4,540.81	4,370.12	3,093.97	1,085.77	861.22	899.66	764.07	1,275.49	1,169.83	3,016.47	26,130.02	24,000.00	2,130.02
4145 - Reservation Fees	4,980.00	5,640.00	4,740.00	2,630.00	510.00	500.00	370.00	350.00	650.00	750.00	2,730.00	23,850.00	20,000.00	3,850.00
4147 - Hercules Payments, Online	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-0.01	0.00	0.00	-0.01	0.00	-0.01
Total 4140 - Campground Revenue	90,636.52	92,700.75	71,309.54	42,822.78	22,981.42	20,937.72	24,851.13	24,524.42	31,535.63	29,123.87	44,326.63	495,750.41	450,000.00	45,750.41
4150 - Leases														
4151 - Building Lease - 1499 Bay St	1,200.00	1,200.00	1,209.77	1,190.23	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	13,200.00	14,400.00	-1,200.00
4152 - Building Lease - 080A Harbor St	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	0.00	1,150.00	416.67	766.67	1,166.67	10,700.01	14,400.00	-3,699.99
4153 - Wharf lease - ICM	4,542.08	4,542.08	4,542.08	4,542.08	4,542.08	4,542.08	4,542.08	4,917.08	417.08	8,292.08	4,542.08	49,962.88	54,000.00	-4,037.12
4154 - Wharf lease - Mo's	9,100.00	9,100.00	9,100.00	9,100.00	9,100.00	9,100.00	9,100.00	9,100.00	9,100.00	9,100.00	9,083.00	100,083.00	100,000.00	83.00
4155 - Concessions	2,283.34	2,666.66	2,400.00	1,050.00	0.00	0.00	0.00	0.00	0.00	0.00	1,400.00	9,800.00	2,985.00	6,815.00
4156 - Docking Lease	100.00	100.00	100.00	100.00	100.00	100.00	200.27	200.27	200.27	200.27	200.27	1,601.35	1,200.00	401.35
Total 4150 - Leases	18,425.42	18,808.74	18,551.85	17,182.31	16,142.08	16,142.08	15,042.35	16,567.35	11,334.02	19,559.02	17,592.02	185,347.24	186,985.00	-1,637.76
4160 - Moorage														
4162 - Commercial Moorage	1,474.24	1,246.31	1,259.51	1,333.12	816.92	714.34	714.34	816.92	714.34	816.92	1,085.97	10,992.93	10,000.00	992.93
4163 - Sport Moorage	7,337.26	18,103.42	19,773.12	7,801.47	1,922.10	2,708.04	2,793.02	2,723.04	2,958.75	3,013.62	3,718.61	72,852.45	75,500.00	-2,647.55
4165 - Liveboard Fees	240.00	360.00	640.00	800.00	320.00	280.00	280.00	320.00	240.00	280.00	240.00	4,000.00	4,500.00	-500.00
Total 4160 - Moorage	9,051.50	19,709.73	21,672.63	9,934.59	3,059.02	3,702.38	3,787.36	3,859.96	3,913.09	4,110.54	5,044.58	87,845.38	90,000.00	-2,154.62
4170 - Storage														
4171 - Outside storage	148.36	148.36	148.36	148.36	148.36	148.36	148.36	148.36	148.36	148.36	148.36	1,631.96	2,000.00	-368.04
4172 - Indoor Storage	2,244.10	2,432.69	2,500.70	2,390.70	2,217.36	2,455.70	2,470.00	2,510.00	2,480.00	2,470.64	2,576.86	26,748.75	18,000.00	8,748.75
Total 4170 - Storage	2,392.46	2,581.05	2,649.06	2,539.06	2,365.72	2,604.06	2,618.36	2,658.36	2,628.36	2,619.00	2,725.22	28,380.71	20,000.00	8,380.71
4190 - Marine Fuel	932.94	5,872.47	16,319.54	6,653.13	66.79	0.00	40.03	0.00	0.00	62.12	3,746.23	33,693.25	40,000.00	-6,306.75
4200 - Other Facility Income	4,241.72	4,854.93	5,357.82	4,587.70	3,110.74	466.75	1,507.86	629.51	720.18	552.05	1,900.32	27,929.58	25,600.00	2,329.58
4500 - Levied Taxes	0.00	965.69	8,229.91	612.84	191,259.10	99,566.82	4,248.63	2,503.03	6,944.81	1,296.30	1,438.91	317,066.04	310,733.00	6,333.04
4515 - State Forest Sales	0.00	25,096.76	0.00	0.00	0.00	9,380.58	0.00	0.00	30.00	0.00	17,301.86	51,809.20	0.00	51,809.20
4540 - Interest Income	50.58	55.72	58.46	61.21	58.39	70.85	72.10	1,926.96	2,060.31	2,096.44	2,264.88	8,775.90	0.00	8,775.90

Port of Siuslaw
Profit & Loss Budget vs. Actual - General Fund
July 2018 through May 2019

	Jul 18	Aug 18	Sep 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Year to Date	TOTAL Budget	Variance
4550 - Maintenance Assistance Program	0.00	19,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	19,000.00	19,000.00	0.00
4600 - Miscellaneous Income	645.46	489.65	1,650.84	511.53	-37.51	2,976.15	593.46	6,384.75	117.14	45.16	2,192.02	15,568.65	10,000.00	5,568.65
4650 - Sale of Surplus Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,798.50	0.00	0.00	1,798.50	0.00	1,798.50
4840 - Grants														
4846 - IFA PPMF Grant	0.00	0.00	0.00	0.00	0.00	0.00	87,965.21	0.00	38,632.50	64,530.04	21,510.00	212,637.75	100,000.00	112,637.75
Total 4840 - Grants	0.00	0.00	0.00	0.00	0.00	0.00	87,965.21	0.00	38,632.50	64,530.04	21,510.00	212,637.75	100,000.00	112,637.75
Total Income	877,968.56	190,135.49	145,799.65	84,905.15	239,005.75	155,847.39	140,726.49	59,054.34	99,714.54	123,994.54	120,042.67	2,237,194.57	1,652,318.00	584,876.57
Gross Profit	877,968.56	190,135.49	145,799.65	84,905.15	239,005.75	155,847.39	140,726.49	59,054.34	99,714.54	123,994.54	120,042.67	2,237,194.57	1,652,318.00	584,876.57
Expense														
5000 - Personal Services														
5020 - Port Manager	5,000.00	7,500.00	2,500.00	5,000.00	7,708.33	2,708.34	5,416.66	5,416.66	5,416.66	5,416.66	8,124.99	60,208.30	65,000.00	-4,791.70
5030 - Administrative Assistant	2,800.00	4,832.19	1,540.00	2,961.89	4,844.51	2,295.84	3,294.72	3,444.48	2,995.20	3,144.96	5,021.64	37,175.43	42,118.00	-4,942.57
5045 - Services Lead	2,412.44	4,058.20	1,239.75	2,441.44	3,922.26	1,826.00	2,654.08	2,774.72	2,412.80	2,533.44	3,992.43	30,267.56	34,611.00	-4,343.44
5050 - Office Assistant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	29,203.00	-29,203.00
5061 - Campground Staff	1,566.00	3,186.00	1,158.00	2,121.00	1,752.00	955.68	1,048.32	898.56	798.72	998.40	1,550.64	16,033.32	25,958.00	-9,924.68
5075 - Maintenance I Lead	3,734.90	5,834.40	2,121.60	3,978.00	6,011.20	2,918.16	4,253.16	3,862.32	3,678.41	4,322.12	5,885.45	46,599.72	47,807.00	-1,207.28
5076 - Maintenance II	3,203.20	4,659.20	1,892.80	3,057.60	4,841.20	436.80	0.00	0.00	0.00	0.00	0.00	18,090.80	39,370.00	-21,279.20
5077 - Maintenance III	2,240.00	3,808.00	1,232.00	2,440.00	4,080.00	1,884.28	2,745.60	2,870.40	2,527.20	2,886.00	4,118.40	30,831.88	30,285.00	546.88
5080 - Maint III / groundskeeper	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,146.00	1,146.00	0.00	1,146.00
5110 - Payroll taxes	2,162.95	3,496.86	1,206.29	2,270.18	3,185.07	1,292.31	2,020.65	2,005.09	2,529.31	2,007.31	3,105.96	25,281.98	31,435.00	-6,153.02
5180 - Health Insurance	3,132.24	3,132.24	3,132.24	3,132.24	3,132.24	3,132.24	1,566.12	2,610.20	2,610.20	2,610.20	2,610.20	30,800.36	40,000.00	-9,199.64
5181 - Life Insurance	14.22	14.22	14.22	14.22	14.22	14.22	7.11	11.85	11.85	11.85	11.85	139.83	160.00	-20.17
5182 - Dental Insurance	305.70	305.70	305.70	305.70	305.70	305.70	152.85	254.75	254.75	254.75	254.75	3,006.05	4,000.00	-993.95
5190 - Workers Compensation Insurance	9,412.74	0.00	0.00	-171.26	0.00	0.00	0.00	-329.45	0.00	0.00	0.00	8,912.03	10,000.00	-1,087.97
5251 - Applicant Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	35.04	35.04	0.00	35.04
5270 - Retirement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,068.86	0.00	0.00	4,068.86	8,000.00	-3,931.14
5275 - Compensated absences	0.00	0.00	0.00	0.00	0.00	947.31	0.00	0.00	0.00	0.00	0.00	947.31	5,000.00	-4,052.69
5280 - Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	-3,000.00
Total 5000 - Personal Services	35,984.39	40,827.01	16,342.60	27,551.01	39,796.73	18,716.88	23,159.27	23,819.58	27,303.96	24,185.69	35,857.35	313,544.47	415,947.00	-102,402.53
5300 - Material and Services														
5260 - Employee Training	75.00	0.00	29.95	0.00	10.00	0.00	0.00	50.00	0.00	0.00	0.00	164.95	1,000.00	-835.05
5310 - Grant Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00

Port of Siuslaw
Profit & Loss Budget vs. Actual - General Fund
July 2018 through May 2019

	Jul 18	Aug 18	Sep 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Year to Date	TOTAL Budget	Variance
5340 · Advertising	325.00	625.10	1,466.32	1,144.60	0.00	852.62	55.00	1,306.60	1,820.00	2,257.57	0.00	9,852.81	10,000.00	-147.19
5345 · Web Site	0.00	0.00	0.00	219.45	700.00	0.00	0.00	0.00	0.00	0.00	0.00	919.45	2,000.00	-1,080.55
5350 · Office Supplies	5.00	379.76	497.12	88.89	68.70	131.68	50.95	174.77	94.94	159.39	85.71	1,736.91	4,000.00	-2,263.09
5360 · Operation Supplies	1,892.64	1,075.37	237.25	1,411.25	962.77	751.72	809.28	306.86	411.32	398.82	650.09	8,907.37	15,000.00	-6,092.63
5370 · Marine Fuel	-78.42	-97.25	5,980.18	18,711.20	-1.04	0.00	134.42	0.00	0.00	0.00	78.46	24,727.55	45,000.00	-20,272.45
5410 · Audit	0.00	0.00	0.00	2,500.00	3,500.00	3,950.00	0.00	0.00	0.00	0.00	0.00	9,950.00	10,000.00	-50.00
5420 · Accounting Service	300.25	134.00	201.25	235.00	201.50	117.75	152.25	0.00	0.00	294.00	133.50	1,769.50	2,000.00	-230.50
5425 · Consultant services	0.00	250.00	0.00	7,600.00	0.00	-7,500.00	0.00	525.00	294.00	0.00	0.00	1,169.00	1,500.00	-331.00
5430 · Legal Services	0.00	75.00	0.00	0.00	0.00	68.50	0.00	12.50	50.00	125.00	0.00	331.00	5,000.00	-4,669.00
5435 · Legal Publications	0.00	0.00	0.00	435.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	435.13	0.00	435.13
5436 · Cost of Retail Items	286.82	35.92	0.00	52.40	0.00	151.87	0.00	0.00	0.00	0.00	0.00	527.01	800.00	-272.99
5450 · Insurance - General	0.00	0.00	0.00	0.00	0.00	0.00	0.00	54,363.00	0.00	0.00	0.00	54,363.00	53,000.00	1,363.00
5470 · Contracted Services	1,679.32	2,126.32	1,743.00	1,311.27	2,264.15	1,443.64	1,229.32	955.00	1,804.32	1,159.32	1,213.56	16,929.22	19,000.00	-2,070.78
5510 · Travel & Meeting Expense	176.97	62.85	51.85	94.70	58.85	2,707.19	42.39	855.34	-35.87	45.95	77.70	4,137.92	11,000.00	-6,862.08
5520 · Dues/Subscriptions	1,371.82	975.12	961.20	76.00	6,195.50	382.99	2,295.00	106.01	245.00	0.00	1,020.00	13,628.64	14,000.00	-371.36
5530 · Public Relations	265.00	297.13	378.09	284.14	365.00	262.91	265.00	265.00	265.00	265.00	438.03	3,350.30	3,000.00	350.30
5540 · Events	0.00	0.00	607.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	607.41	3,000.00	-2,392.59
5550 · Telephone Expense	491.53	510.99	509.05	649.85	479.40	457.94	469.91	412.47	322.10	432.88	661.21	5,397.33	7,000.00	-1,602.67
5610 · Property Taxes	0.00	0.00	0.00	14,421.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,421.13	14,000.00	421.13
5620 · Transient Room Tax	5,420.50	3,705.90	3,551.71	4,770.97	863.95	1,495.02	655.57	608.19	1,106.35	1,542.25	2,393.47	26,113.88	27,000.00	-886.12
5700 · Facilities	2,574.41	9,270.18	4,292.64	8,128.27	6,991.18	3,724.46	4,338.97	4,739.42	1,222.93	3,523.93	3,969.57	52,775.96	53,000.00	-224.04
5701 · MAP Repairs	898.01	634.40	267.56	531.08	565.92	212.96	643.72	701.19	263.07	299.57	282.15	5,299.63	14,000.00	-8,700.37
5730 · Tool & Equipment Purchase	0.00	0.00	0.00	274.52	104.98	0.00	0.00	16.99	0.00	0.00	38.18	434.67	2,000.00	-1,565.33
5750 · Equipment Rental	566.19	881.30	890.24	617.89	191.27	96.27	96.27	96.27	96.27	146.27	1,700.18	5,378.42	7,000.00	-1,621.58
5790 · Equipment Repairs	110.00	0.00	0.00	530.00	85.00	1,521.69	86.58	12.00	80.00	375.35	0.00	2,800.62	8,000.00	-5,199.38
5800 · Utilities	12,247.56	13,877.17	13,937.64	12,036.58	9,250.94	9,256.79	10,274.69	11,235.69	9,862.31	9,608.00	10,539.83	122,127.20	117,000.00	5,127.20
5900 · State Lease Fees	375.00	12,325.49	0.00	0.00	0.00	4,424.66	0.00	0.00	0.00	0.00	90.00	17,215.15	17,000.00	215.15
5950 · Miscellaneous	2,665.41	2,426.18	2,685.64	2,084.77	1,531.01	1,609.75	1,143.53	2,166.49	686.42	1,424.09	1,009.68	19,432.97	24,500.00	-5,067.03
Total 5300 · Material and Services	31,648.01	49,570.93	38,288.10	78,209.09	34,389.08	26,120.41	22,742.85	78,908.79	18,588.16	22,057.39	24,381.32	424,904.13	490,300.00	-65,395.87
6000 · Capital Outlay														
6060 · Operations Equipment	0.00	0.00	0.00	7,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,000.00	0.00	7,000.00
6130 · Land														

Port of Siuslaw
Profit & Loss Budget vs. Actual - General Fund
July 2018 through May 2019

	Jul 18	Aug 18	Sep 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Year to Date	TOTAL Budget	Variance
6144 - C Row Erosion	1,255.00	365.00	0.00	0.00	421.00	7,500.00	58,021.18	105,877.37	0.00	7,892.50	2,570.00	183,902.05	60,000.00	123,902.05
6145 - C Row Upgrade	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	823.62	41,372.39	42,196.01	100,000.00	-57,803.99
Total 6130 - Land	1,255.00	365.00	0.00	0.00	421.00	7,500.00	58,021.18	105,877.37	0.00	8,716.12	43,942.39	226,098.06	160,000.00	66,098.06
6150 - Facilities														
6151 - Mo's Building	0.00	0.00	14,835.00	0.00	8,861.61	380.69	10,061.96	0.00	0.00	19.32	79,000.00	113,158.58	217,500.00	-104,341.42
Total 6150 - Facilities	0.00	0.00	14,835.00	0.00	8,861.61	380.69	10,061.96	0.00	0.00	19.32	79,000.00	113,158.58	217,500.00	-104,341.42
6170 - Marine Facilities														
6180 - West Basin Repairs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00	-15,000.00
6181 - Security Cameras/Gates	0.00	0.00	0.00	0.00	0.00	9,028.78	9,631.20	0.00	0.00	34.09	1,947.92	20,641.99	25,000.00	-4,358.01
Total 6170 - Marine Facilities	0.00	0.00	0.00	0.00	0.00	9,028.78	9,631.20	0.00	0.00	34.09	1,947.92	20,641.99	40,000.00	-19,358.01
Total 6000 - Capital Outlay	1,255.00	365.00	14,835.00	7,000.00	9,282.61	16,909.47	77,714.34	105,877.37	0.00	8,769.53	124,890.31	366,898.63	417,500.00	-50,601.37
6700 - Contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60,000.00	-60,000.00
7000 - Debt Service														
7215 - MNIF (Dredging) #524016	0.00	0.00	0.00	0.00	5,876.15	0.00	0.00	0.00	0.00	0.00	0.00	5,876.15	5,880.00	-3.85
7216 - PRLF (MSLTD) #525186	11,599.93	0.00	0.00	11,599.93	0.00	0.00	11,599.93	0.00	0.00	11,599.93	0.00	46,399.72	46,400.00	-0.28
7225 - Banner Bank (PVIP) 1000214241	1,499.92	1,499.92	1,499.92	1,499.92	1,499.92	2,864.10	1,432.05	1,432.05	1,432.05	1,432.05	1,432.05	17,523.95	21,000.00	-3,476.05
7230 - PRLF Loan (Wharf) #525196	0.00	7,424.94	0.00	0.00	7,424.94	0.00	0.00	7,424.94	0.00	0.00	7,424.94	29,699.76	29,950.00	-250.24
7270 - SPWF (Bdwb Prj) L0004	0.00	0.00	0.00	0.00	15,961.07	0.00	0.00	0.00	0.00	0.00	0.00	15,961.07	15,970.00	-8.93
Total 7000 - Debt Service	13,099.85	8,924.86	1,499.92	13,099.85	30,762.08	2,864.10	13,031.98	8,856.99	1,432.05	13,031.98	8,856.99	115,460.65	119,200.00	-3,739.35
7600 - Unappropriated Ending Fund Bal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	94,371.00	-94,371.00
7700 - Transfer to other funds	0.00	0.00	0.00	0.00	0.00	55,000.00	0.00	0.00	0.00	0.00	0.00	55,000.00	55,000.00	0.00
Total Expense	81,987.25	99,687.80	70,965.62	125,859.95	114,230.50	119,610.86	136,648.44	217,462.73	47,324.17	68,044.59	193,985.97	1,275,807.88	1,652,318.00	-376,510.12
Net Income	795,981.31	90,447.69	74,834.03	-40,954.80	124,775.25	36,236.53	4,078.05	-158,408.39	52,390.37	55,949.95	-73,943.30	961,386.69	0.00	961,386.69

Port of Siuslaw
Profit & Loss Budget vs. Actual - Capital Maint Fund
 July 2018 through May 2019

	Jul 18	Aug 18	Sep 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Year to Date	TOTAL Budget	Variance
Income														
4100 - Available Beginning Cash	28,141.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	28,141.93	33,107.00	-4,965.07
4540 - Interest Income	0.00	0.00	3.55	3.55	0.00	0.00	0.00	0.00	3.06	0.00	0.00	10.16	0.00	10.16
4700 - Incoming Transfer	0.00	0.00	0.00	0.00	0.00	55,000.00	0.00	0.00	0.00	0.00	0.00	55,000.00	55,000.00	0.00
Total Income	28,141.93	0.00	3.55	3.55	0.00	55,000.00	0.00	0.00	3.06	0.00	0.00	83,152.09	88,107.00	-4,954.91
Gross Profit	28,141.93	0.00	3.55	3.55	0.00	55,000.00	0.00	0.00	3.06	0.00	0.00	83,152.09	88,107.00	-4,954.91
Expense														
6000 - Capital Outlay														
6150 - Facilities														
6155 - Wharf/Bdwk Fire Syst	0.00	2,000.00	0.00	0.00	18,000.00	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00	20,000.00	0.00
Total 6150 - Facilities	0.00	2,000.00	0.00	0.00	18,000.00	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00	20,000.00	0.00
Total 6000 - Capital Outlay	0.00	2,000.00	0.00	0.00	18,000.00	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00	20,000.00	0.00
7600 - Unappropriated Ending Fund B	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	68,107.00	-68,107.00
Total Expense	0.00	2,000.00	0.00	0.00	18,000.00	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00	88,107.00	-68,107.00
Net Income	28,141.93	-2,000.00	3.55	3.55	-18,000.00	55,000.00	0.00	0.00	3.06	0.00	0.00	63,152.09	0.00	63,152.09

	Campground 2015/2016			Campground 2016/2017			Campground 2017/2018			Campground 2018/2019		
	% Occ.	YTD %	Nights	% Occ.	YTD %	Nights	% Occ.	YTD %	Nights	% Occ.	YTD %	Nights
JULY	79%	79%	2448	74%	74%	2314	78%	78%	2452	88%	88%	2862
AUG	91%	85%	2812	88%	81%	2750	93%	86%	2953	94%	91%	3052
SEPT	88%	86%	2651	92%	85%	2776	91%	87%	2784	88%	90%	2760
OCT	49%	77%	1527	33%	72%	1027	40%	76%	1267	43%	78%	1398
NOV	26%	67%	770	15%	60%	466	28%	66%	862	30%	69%	878
DEC	17%	58%	514	12%	52%	361	24%	59%	752	32%	63%	1035
JAN	20%	53%	621	15%	47%	480	23%	54%	719	36%	59%	1168
FEB	22%	49%	634	14%	43%	401	24%	50%	688	39%	56%	1152
MAR	23%	46%	729	16%	40%	513	28%	48%	880	44%	55%	1417
APR	28%	44%	838	22%	38%	657	31%	46%	951	39%	53%	1232
MAY	36%	44%	1132	35%	38%	1112	45%	46%	1419	44%	52%	1418
JUN	46%	44%	1396	43%	38%	3875	54%	47%	1659			
TL YTD	44%	44%	16072	38%	38%	16732	47%	47%	17386	52%	52%	18372
REV YTD	\$424,844			\$439,396			\$508,194.00			\$492,700.00		

	Hiker/Biker 2017/18		2018/19	
	Guest	\$	Guest	\$
JULY	40	\$722	31	\$577.00
AUG	26	\$294	3	\$142.00
SEPT	25	\$407		
OCT	6	\$77		
NOV	3	\$35		
DEC	1	\$17		
JAN	0	\$0		
FEB	0	\$0		
MAR	5	\$44		
APR	3	\$35		
MAY	11	\$155		
JUN	12	\$139		
Total	132	\$1,925	34	\$719.00

	Moorage 2017/18			Moorage 2018/19		
	% Occ.	YTD %	Nights	% Occ.	YTD %	Nights
JULY	42%	42%	1531	37%	37%	1374
AUG	74%	58%	2722	69%	53%	2537
SEPT	92%	69%	3285	91%	66%	3262
OCT	54%	66%	1986	50%	62%	1823
NOV	25%	57%	888	26%	55%	929
DEC	24%	52%	886	25%	50%	901
JAN	25%	48%	927	25%	46%	933
FEB	26%	45%	852	25%	44%	840
MAR	24%	43%	886	26%	42%	940
APR	26%	41%	928	24%	40%	871
MAY	27%	40%	986	28%	39%	1017
JUN	30%	39%	1056			
TL YTD	39%	39%	16933	39%	39%	15427
REV YTD	\$92,808.00			\$94,636.00		

**Port of Siuslaw
Resolution No. 6-19-19B**

To Transfer Funds between Appropriation Categories in the General Fund

WHEREAS, the Port of Siuslaw wants to include WiFi with the C Row upgrade, and

WHEREAS, Personnel Services has appropriation funds available to pay for expenditures due to reduction in personnel, and

THEREFORE, BE IT RESOLVED at a regular board meeting of the Port of Siuslaw Board of Commissioners, appropriations in Personnel Services are being decreased in the amount of \$20,000 and appropriations in Capital Outlay are being increased by \$20,000 for WiFi and related bills per ORS 294.463:

<u>General Fund</u>	<u>Existing</u>	<u>Change</u>	<u>Adjusted</u>
Personal Services	\$415,947	\$20,000	\$395,947
Materials & Services	\$490,300	0	\$490,300
Capital Outlay	\$417,500	\$20,000	\$437,500
Contingency	\$ 60,000	\$ 0	\$ 60,000
Debt Service	\$119,200	\$ 0	\$119,200
Unappropriated Funds	\$ 94,371	\$ 0	\$ 94,371
Transfers Out	\$ 55,000	\$ 0	\$ 55,000
Totals	\$1,652,318	\$ 0	\$1,652,318

ADOPTED by the Port of Siuslaw Board of Commissioners this 19th day of June 2019.

By: _____
Terry Duman, Commission President

Attest: _____

Adopting the Budget – Two Motions

Motion #1

I move that the Board of Commissioners of the Port of Siuslaw adopt the budget for the 2019-2020 fiscal year in the amount of \$2,981,523 which includes \$2,858,371 for the General Fund, and \$123,152 for the Capital Maintenance Fund.

Motion #2

I move that the Board of Commissioners of the Port of Siuslaw adopt property taxes for the 2019-2020 fiscal year at the tax rate of \$0.1474 per \$1,000 of assessed value.

Port of Siuslaw
Resolution No. 6-19-19A

Resolution Adopting the Budget, Making Appropriations and Levying Taxes

ADOPTING THE BUDGET

BE IT RESOLVED that the Port of Siuslaw Board of Commissioners hereby adopts the budget for the fiscal year 2019-2020 in the total amount of \$2,981,523* which includes \$2,858,371 for the General Fund and \$123,152 for the Capital Maintenance Fund. This budget is now on file at the Port office, 100 Harbor St. Florence, Oregon and on the Port website www.portofsiuslaw.com.

MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2019, for the following purposes:

General Fund

Personnel Services\$421,158
Materials & Services\$562,400
Capital Outlay\$984,700

Not Allocated

Debt Service\$186,754
Transfers Out\$ 60,000
Contingency\$600,000

Capital Maintenance Fund

Capital Outlay\$ 20,000

Total Appropriations, All Funds.....\$2,835,012

Total Unappropriated, All Funds\$ 146,511

TOTAL ADOPTED BUDGET\$2,981,523*

IMPOSING THE TAX

BE IT RESOLVED that the Port of Siuslaw Board of Commissioners impose taxes provided for in the adopted budget, at the rate of \$0.1474 per \$1000 of assessed value for operations, and that these taxes are imposed and categorized for tax year 2019-20 upon the assessed value of all taxable property within the district as follows:

CATEGORIZING THE TAX, General Government Limitation

General Fund\$0.1474 / \$1000

Approved and Adopted on this 19th day of June 2019.

By: _____ Attest: _____

*amounts must match