

MINUTES
PORT OF SIUSLAW COMMISSION MEETING

Wednesday, December 18, 2019 7:00pm

Port of Siuslaw Conference Room

100 Harbor St, Florence, OR 97439 OR

These minutes were approved at the January 15, 2020 Commission meeting

Commissioners

Terry Duman, President; Mike Buckwald, Secretary;

Bill Meyer, 1st VP, Craig Zolezzi, Treasurer

Absent - Craig Brandt, 2nd VP

1. Call to Order – 6:59pm

2. Public Comment: *no public comments*

3. F/Y 18-19 Audit – Signe Grimstad, Grimstad and Associates. Grimstad said we have a clean opinion and it's been a routine year. From her perspective it was a quiet year. Assets are up and liabilities are down. The capital maintenance fund had an interfund loan and Grimstad will go over this with Stewart for the proper process. Meyer asked about the unappropriated ending fund balance. Grimstad said we don't spend the unappropriated and that it's saved for the following year. Buckwald moved to approve the audit. Second by Meyer and vote was unanimous.

4. Approval of the Agenda by consent

5. Approval of Minutes by consent

- a. 10-16-19 Regular Meeting Minutes
- b. 10-16-19 Work Session Minutes
- c. 11-8-19 Work Session Minutes
- d. 12-2-19 Special Session Minutes

6. Approval of the Financials by consent

- a. Checks printed in November were \$104,453.89
- b. Occupancy for Campground is down 3% and moorage is down 3% YTD – Huntington explained that we had 12 sites that were dry camping on the waterfront that was upgraded and we added another four (4) sites. The occupancy rate should go up as we get closer to spring. He thinks it's down due to the sites being closed for the upgrade. Huntington brought up that we need another meeting to discuss the reservation and cancellation policy.

7. Approval of Resolution 12-18-19A – Prevention of Workplace Discrimination,

Harassment, and Retaliation. Motion by Meyer to approve resolution 12-18-19A. Second by Buckwald and vote was unanimous.

Manager and Commissioner Reports – Huntington said the dredge has finally shown up and it's been a long process. He said the mobilization will take about ten (10) days and the actual dredging could be about 24 days. Duman wanted to know the next project. Huntington said it would be moving maintenance to the 080 building and demolishing the blue storage buildings. Duman also asked if we had anything new on the PVIP property. Meyer mentioned the ability to subdivide the property in phases to sell faster. Buckwald would like the agent of record to be more proactive. Duman mentioned taking the property off the market and using the money saved to hire an engineer to divide the property. Meyer said people now days don't go to real estate offices but search the internet instead. The Commissioners want to have a meeting next month regarding the property.

Public Comment: *no comments*

Adjourn 7:34pm