

AGENDA
PORT OF SIUSLAW COMMISSION MEETING

Wednesday, May 20, 2020 7:00pm
Port of Siuslaw Conference Room
100 Harbor St, Florence, OR 97439 OR
Teleconference call in # 1-317-762-7200 ID# 2236457409

Commissioners
Terry Duman, President; Mike Buckwald, Secretary;
Bill Meyer, 1st VP, Craig Brandt, 2nd VP
Craig Zolezzi, Treasurer

- | | |
|--|----------------|
| 1. Call to Order | Duman |
|
2. Public Comment: <i>This is an opportunity for members of the audience to bring to the Commission's attention any item not otherwise listed on the Agenda. Comments will be limited to five (5) minutes per person, with a maximum time of 15 minutes for all items. Speakers may not yield their time to others.</i> | |
| 3. Approval of the Agenda by consent | Duman |
| 4. Approval of the Minutes by consent | Duman |
| a. 2-26-20 Regular Meeting Minutes | |
| b. 3-30-20 Special Session Minutes | |
| c. 5-7-20 Special Session Minutes | |
| 5. Approval of the financials by consent | Stewart |
| a. Checks printed in April were \$80,349.86 | |
| b. Occupancy for Campground is down 12% and moorage is down 2% | |
| 6. Public Meeting for FY2020-21 Budget | Public |
|
7. Adopt the FY20-21 Budget and Approve the Property Taxes |
Commission |
| a. Resolution 5-20-20 Adopting Budget, Making Appropriations and Levying Taxes | |
| Motion #1 I move that the Port of Siuslaw Board of Commissioners adopt Resolution 5-20-20 adopting the budget for the 2020-2021 fiscal year in the amount of \$2,262,770 which includes \$2,086,438 for the General Fund, and \$176,332 for the Capital Maintenance Fund. | |
| Motion #2 I move that the Port of Siuslaw Commissioners approve property taxes for the 2020-21 fiscal year at the tax rate of \$0.1474 per \$1,000 of assessed value included in Resolution 5-20-20. | |
| 8. Review the Boat Launch Opening | |
| 9. Discussion for opening Campground | |
| 10. Review Campground Rates | |
| 11. Manager and Commissioner Reports | |

Public Comment: *Comments will be limited to five (5) minutes per person, with a maximum time of 15 minutes for all items. Speakers may not yield their time to others.*

Upcoming Meetings and Conferences

- June 17, 2020 Board Commission Meeting, Port Conference room

Adjourn

Duman

MINUTES
PORT OF SIUSLAW COMMISSION MEETING

Wednesday, February 26, 2020 7:00pm

Port of Siuslaw Conference Room

100 Harbor St, Florence, OR 97439 OR

These minutes will be reviewed for approval at the March 18, 2020 meeting.

Commissioners

Terry Duman, President;

Bill Meyer, 1st VP, Craig Brandt, 2nd VP

Craig Zolezzi, Treasurer

Absent; Mike Buckwald, Secretary

1. Call to Order 7:00pm

2. Public Comment: no public comment

3. Approval of the Agenda by consent

4. Approval of Minutes by consent

- a. 1-15-20 Regular Meeting Minutes

5. Approval of the Financials by consent

- a. Checks printed in January were \$78,037.98

- b. Occupancy for Campground is down 4% and moorage is down 1% YTD. Meyer asked if the revenue is down or just the occupancy. Stewart said just the occupancy. Meyer asked if revenue is up compared to last year. Stewart directed them to the yearly comparison report which shows revenue is up compared to last year at this time. Zolezzi noticed some missing rent which is due to the 080 building and the storage units.

6. Dalbeck Property in Mapleton – Quitclaim Deed. Huntington said this property was a conditional gift. The Port was to put pilings and a dock on the property and didn't. After discussion with Brewer, Port Attorney, and the Commission, it was decided the property should be declared surplus and returned to the Dahlbeck's. Motion made by Zolezzi to declare the property surplus and sign the quit claim deed and transfer back to the Dahlbeck's. Second by Meyer and vote was unanimous. Zolezzi appreciated Huntington getting this done. Huntington was given authorization to sign the quit claim deed.

7. IGA with Oregon Department of Fish & Wildlife – Cormorant Hazing. Brandt explained that ODF&W has a cormorant hazing program for Ports. He said we need an IGA with them. The paperwork isn't ready yet, but being worked on. Brandt said we need a motion for Huntington to review and sign the IGA when received and is only a two month contract. Motion by Meyer to authorize Huntington to enter into the IGA with ODF&W. Zolezzi wanted to know what the hazing intel's. Brandt said basically running a boat up and down the river and chasing the cormorants off the water. Zolezzi wanted to know if we are hiring out the hazing. Huntington said it will be done by Brandt through STEP. Second by Zolezzi and vote was unanimous. Meyer made a subsequent motion to approve the letter of agreement from ODF&W as presented by James Lewellan. Second by Zolezzi and vote was unanimous. Meyer thanked Brandt for doing the work on this. Jeff Hale wanted to know if there was an application to apply for doing the hazing. Brandt said there is no application. Hale said someone is getting paid to do it. Brandt said it only takes one boat. He also said the person doing the hazing will have to have a million dollar insurance policy.

Manager and Commissioner Reports: Huntington said he received a call from the realtor on the PVIP property and our listing expires at the end of this month. Huntington wanted to know if the Commissioners want to allow him to renew the contract. Meyer still wants to meet with Miller from public works. He said the property is downhill from a sewer sub pump and stormwater drain. Meyer wants to clarify some items with Miller. Meyer wants to hold off on declaring an agent of record until we have all the numbers to make a rational decision. Brandt said he heard there is someone really interested right now to buy it the way it is. Duman and Zolezzi said it won't hurt to wait until we decide what we want to do with the property. Duman said we will let the listing expire and review our options at the next meeting. Everyone agreed. Huntington wanted to know if everyone had read the letter to the editor that came out in today's paper. Huntington said the article does not have the correct facts stated and it shouldn't have been printed without someone verifying them. Meyer said these are lies and misrepresentations and we need to respond to this. After much discussion, it was decided to have a meeting with Hickson, from the paper. Zolezzi wants to know how the Commission should respond to this. He definitely thinks it needs to be addressed. Zolezzi asked how the dredging was coming. Huntington said we are about half done.

Public Comment: no public comment

Adjourn: 7:36pm

DRAFT

MINUTES
PORT OF SIUSLAW SPECIAL SESSION

Monday, March 30, 2020 5:00pm

Port of Siuslaw Conference Room

100 Harbor St, Florence, OR 97439 OR

These minutes will be reviewed for approval at the 4-15-20 Commission Meeting

Commissioners

Terry Duman, President;

Bill Meyer, 1st VP, Craig Brandt, 2nd VP

Via phone Craig Zolezzi, Treasurer: Mike Buckwald, Secretary;

1. Call to Order 5:00 pm

2. Public Comment: *There will be no opportunity for public comment.*

3. Approval of the Agenda by consent

4. Resolution 3-30-20 declaring a State of Emergency - Motion made by Meyer to adopt resolution 3-30-20, second by Buckwald and vote is unanimous.

5. OSHA complaints – Stewart included a notice from OSHA regarding the complaints they have received regarding social distancing. Buckwald wondered if we have any issues. Huntington said no and that we have been adhering to the rules. Huntington said we closed the docks and boat ramp due to not being able to follow the social distancing. Meyer asked about the signage that Winchester Bay has used. Zolezzi said Winchester Bay opened their launch. Huntington said they are closed for everything else. Murphey suggested if the Commission wants to open the boat ramp, the double ramp should be closed and put signs up to encourage social distancing. He also said if we rent campsites to space them appropriately. Huntington said the attorney told him to not rent anymore camp sites. Buckwald wanted to know how much blow back we are getting from customers. Huntington said a little bit. Duman said he doesn't want people coming from all over to use the launch. Buckwald said we want to be responsible and not invite people to come. Zolezzi said it would be easier to keep the launch closed. Murphey said if we open it, it will be all over the news and could hurt our reputation. Duman agreed and we need to support the City. The general consensus was to keep the boat launch closed. Meyer said we don't need to have an attraction or traffic coming in. Murphey asked about the traffic going to Novelli's. Huntington said he talked to Novelli and she is to deliver the food to her customers and not have them on the docks. Huntington said one of our major tenants wants to only pay half of their rent, due to being closed down, until this is over. Duman and Buckwald didn't have a problem with it. Huntington said this probably won't be the first or last request. Buckwald said there is a lot of help out there for people and businesses. Meyer said we need to keep track of it. Zolezzi said we need to have consistency in what we decide.

Adjourn 5:37pm

MINUTES
PORT OF SIUSLAW SPECIAL SESSION

Thursday, May 7, 2020 4:30pm
Port of Siuslaw Conference Room
100 Harbor St, Florence, OR 97439 OR
Conference call 1-317-762-7200 ID#2236457409

Commissioners

Attending - Mike Buckwald, Secretary; Craig Brandt, 2nd VP
Via Phone - Bill Meyer, 1st VP, Terry Duman, President;
Craig Zolezzi, Treasurer

1. Call to Order – 4:35

2. Public Comment: *No comments taken at this Special Session*

3. Approval of the Agenda by consent

4. Discussion regarding launch dock – Meyer attended a Lane County meeting in which everyone is planning on opening their launch dock on the 15th of May. Huntington said halibut season will be delayed to the 21st of May. Meyer said that opening on the 15th will give everyone a little bit of practice to see if modifications will need to be made. Buckwald wanted to know what kind of procedures that we need to comply with the Governor's phase one. Meyer said they are leaving it up to the individuals to police themselves. Duman wanted to know from Murphey, insurance agent, if we had any liability if we open. Murphey said not that he is aware of. It's not the Port's responsibility after posting signs stating the rules. He said that we should also have a sign stating that if the social distancing rules enacted by Governor Brown are not adhered to that we will close the launch again. Jason, from SDAO, told Huntington that if we open the launch, we should open the restrooms and maintain them the best that we can. Zolezzi wanted to know if we would charge for parking since everyone would have to go to the same parking station and touching common property. It was decided to not charge parking. Duman didn't want staff to have to deal with cash. Huntington said the cleaning stations will still be closed. Meyer said he talked to Peace Health and there have been no cases in Florence. Brandt wanted to know if we were going to have one way in to launch and one way out to keep people apart. Huntington said we could. Duman said have a sign that if people don't follow the rules, the ramp will get closed. All agreed.

Adjourn – 5:00

Port of Siuslaw
Profit & Loss Prev Year Comparison
July 2019 through April 2020

	Jul '19 - Ap...	Jul '18 - Ap...	\$ Change	% Cha...
Income				
4100 · Available Beginning Cash	1,175,878.82	779,733.89	396,144.93	50.8%
4140 · Campground Revenue	450,944.64	451,423.78	-479.14	-0.1%
4150 · Leases	161,899.18	167,755.22	-5,856.04	-3.5%
4160 · Moorage	79,232.69	82,800.80	-3,568.11	-4.3%
4170 · Storage	8,666.10	25,655.49	-16,989.39	-66.2%
4190 · Marine Fuel	24,549.51	29,947.02	-5,397.51	-18.0%
4200 · Other Facility Income	23,586.35	26,029.26	-2,442.91	-9.4%
4500 · Levied Taxes	334,426.96	315,627.13	18,799.83	6.0%
4515 · State Forest Sales	33,039.45	34,507.34	-1,467.89	-4.3%
4540 · Interest Income	14,024.44	6,525.91	7,498.53	114.9%
4550 · Maintenance Assistance Program	19,000.00	19,000.00	0.00	0.0%
4600 · Miscellaneous Income	15,347.43	13,376.63	1,970.80	14.7%
4650 · Sale of Surplus Equipment	0.00	1,798.50	-1,798.50	-100.0%
4700 · Incoming Transfer	60,000.00	55,000.00	5,000.00	9.1%
4840 · Grants	0.00	191,127.75	-191,127.75	-100.0%
Total Income	<u>2,400,595.57</u>	<u>2,200,308.72</u>	<u>200,286.85</u>	<u>9.1%</u>
Gross Profit	<u>2,400,595.57</u>	<u>2,200,308.72</u>	<u>200,286.85</u>	<u>9.1%</u>
Expense				
5000 · Personal Services	304,492.38	277,687.12	26,805.26	9.7%
5300 · Material and Services	376,906.01	400,522.81	-23,616.80	-5.9%
6000 · Capital Outlay	444,032.11	262,008.32	182,023.79	69.5%
7000 · Debt Service	104,832.26	106,603.66	-1,771.40	-1.7%
7700 · Transfer to other funds	60,000.00	55,000.00	5,000.00	9.1%
Total Expense	<u>1,290,262.76</u>	<u>1,101,821.91</u>	<u>188,440.85</u>	<u>17.1%</u>
Net Income	<u><u>1,110,332.81</u></u>	<u><u>1,098,486.81</u></u>	<u><u>11,846.00</u></u>	<u><u>1.1%</u></u>

Port of Siuslaw
Profit & Loss Budget vs. Actual - General Fund
July 2019 through April 2020

	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	Year to Date	TOTAL Budget	Variance
Income													
4100 - Available Beginning Cash	1,112,722.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,112,722.00	1,063,281.00	49,441.00
4140 - Campground Revenue													
4141 - RV Sites- Taxable	49,871.95	50,554.79	50,623.07	36,901.10	12,956.39	7,073.10	7,902.60	8,192.21	9,204.29	31.51	233,311.01	276,000.00	-42,688.99
4142 - RV Sites -Non Taxable	29,940.70	34,625.84	22,155.03	7,874.19	15,670.42	14,033.35	12,202.50	12,349.87	11,951.80	6,893.01	167,696.71	200,000.00	-32,303.29
4143 - RV Site - Add'l revenue	1,379.28	1,411.88	1,113.31	334.00	580.00	207.50	215.00	103.00	160.00	75.00	5,578.97	9,000.00	-3,421.03
4144 - Transient Room Tax	5,343.42	5,427.27	5,439.28	3,885.61	1,390.39	719.70	796.17	870.82	965.29	0.00	24,837.95	24,000.00	837.95
4145 - Reservation Fees	4,640.00	4,980.00	4,550.00	2,950.00	700.00	280.00	310.00	280.00	660.00	170.00	19,520.00	21,000.00	-1,480.00
Total 4140 - Campground Revenue	91,175.35	96,999.78	83,880.69	51,944.90	31,297.20	22,313.65	21,426.27	21,795.90	22,941.38	7,169.52	450,944.64	530,000.00	-79,055.36
4150 - Leases													
4151 - Building Lease - 1499 Bay St	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	12,000.00	14,400.00	-2,400.00
4152 - Building Lease - 080A Harbor St	1,200.00	1,200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,400.00	14,400.00	-12,000.00
4153 - Wharf lease - ICM	4,542.08	4,542.08	4,542.08	4,542.08	4,542.08	4,542.08	4,542.08	4,542.08	4,542.08	4,542.08	45,420.80	54,505.00	-9,084.20
4154 - Wharf lease - Mo's	9,083.00	9,083.00	9,083.00	9,083.00	9,083.00	9,083.00	9,083.00	9,083.00	9,083.00	9,083.00	90,830.00	108,996.00	-18,166.00
4155 - Concessions	3,350.00	2,950.00	2,150.00	800.00	0.00	0.00	0.00	0.00	0.00	0.00	9,250.00	10,000.00	-750.00
4156 - Docking Lease	200.27	200.27	200.27	200.27	200.27	200.27	196.76	200.00	200.00	200.00	1,998.38	2,699.00	-700.62
Total 4150 - Leases	19,575.35	19,175.35	17,175.35	15,825.35	15,025.35	15,025.35	15,021.84	15,025.08	15,025.08	15,025.08	161,899.18	205,000.00	-43,100.82
4160 - Moorage													
4162 - Commercial Moorage	1,154.18	1,352.88	1,539.60	632.10	629.61	632.10	632.10	627.12	708.02	705.53	8,613.24	12,000.00	-3,386.76
4163 - Sport Moorage	7,963.82	14,950.38	16,973.88	6,108.45	4,014.41	3,175.59	3,568.55	3,658.43	3,416.17	3,549.77	67,379.45	76,000.00	-8,620.55
4165 - Liveaboard Fees	440.00	800.00	360.00	160.00	280.00	120.00	400.00	240.00	160.00	280.00	3,240.00	4,000.00	-760.00
Total 4160 - Moorage	9,558.00	17,103.26	18,873.48	6,900.55	4,924.02	3,927.69	4,600.65	4,525.55	4,284.19	4,535.30	79,232.69	92,000.00	-12,767.31
4170 - Storage													
4171 - Outside storage	148.36	148.36	253.36	183.36	183.36	183.36	183.36	183.36	183.36	183.36	1,833.60	1,780.00	53.60
4172 - Indoor Storage	2,345.00	2,132.50	1,291.74	953.26	50.00	0.00	60.00	0.00	0.00	0.00	6,832.50	6,000.00	832.50
Total 4170 - Storage	2,493.36	2,280.86	1,545.10	1,136.62	233.36	183.36	243.36	183.36	183.36	183.36	8,666.10	7,780.00	886.10
4190 - Marine Fuel	2,458.75	5,022.13	11,683.39	4,201.68	181.07	290.21	224.71	144.65	37.00	305.92	24,549.51	34,000.00	-9,450.49
4200 - Other Facility Income	3,886.55	5,052.40	5,163.81	3,255.69	1,144.45	635.03	3,152.95	440.02	501.95	353.50	23,586.35	24,800.00	-1,213.65
4500 - Levied Taxes	13,257.12	1,055.97	788.82	703.33	198,696.54	105,856.27	4,093.13	2,267.62	6,495.72	1,212.44	334,426.96	314,710.00	19,716.96
4515 - State Forest Sales	0.00	0.00	21,516.73	0.00	0.00	10,860.31	0.00	0.00	664.33	-1.92	33,039.45	20,000.00	13,039.45
4540 - Interest Income	2,036.74	1,862.26	1,789.25	1,682.53	1,362.75	1,596.09	1,482.74	1,365.43	633.73	188.88	14,000.40	22,800.00	-8,799.60
4550 - Maintenance Assistance Program	0.00	0.00	0.00	19,000.00	0.00	0.00	0.00	0.00	0.00	0.00	19,000.00	19,000.00	0.00

Port of Siuslaw
Profit & Loss Budget vs. Actual - General Fund
July 2019 through April 2020

												TOTAL	
	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	Year to Date	Budget	Variance
4600 - Miscellaneous Income	421.42	427.27	187.60	338.16	3,352.30	2,012.81	73.81	195.13	4,027.66	4,311.27	15,347.43	10,000.00	5,347.43
4750 - Business Oregon Reimb Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	90,000.00	-90,000.00
4770 - Business Oregon Loan	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	425,000.00	-425,000.00
Total Income	1,257,584.64	148,979.28	162,604.22	104,988.81	256,217.04	162,700.77	50,319.46	45,942.74	54,794.40	33,283.35	2,277,414.71	2,858,371.00	-580,956.29
Gross Profit	1,257,584.64	148,979.28	162,604.22	104,988.81	256,217.04	162,700.77	50,319.46	45,942.74	54,794.40	33,283.35	2,277,414.71	2,858,371.00	-580,956.29
Expense													
5000 - Personal Services													
5020 - Port Manager	5,416.66	5,416.66	5,416.66	5,416.66	5,552.08	8,531.25	5,687.50	2,843.75	5,687.50	5,687.50	55,656.22	67,600.00	-11,943.78
5030 - Administrative Assistant	3,173.04	3,628.72	3,363.45	3,488.23	3,680.00	5,126.47	3,710.51	1,804.01	3,280.00	3,777.13	35,031.56	40,495.00	-5,463.44
5045 - Services Lead	2,556.06	2,910.50	2,628.08	2,769.29	2,948.00	4,144.34	2,944.00	1,408.00	2,560.00	2,944.00	27,812.27	32,621.00	-4,808.73
5050 - Office Assistant	0.00	0.00	0.00	520.00	2,288.00	3,507.52	2,056.00	1,344.00	2,352.00	2,352.00	14,419.52	30,285.00	-15,865.48
5061 - Campground Staff	1,544.40	1,566.24	1,847.04	1,959.36	0.00	0.00	0.00	0.00	0.00	0.00	6,917.04	26,997.00	-20,079.96
5075 - Maintenance I Lead	4,885.37	4,046.25	3,873.82	4,046.24	3,862.34	6,599.81	3,862.32	2,023.12	3,862.33	4,046.24	41,107.84	49,732.00	-8,624.16
5079 - Maint II/ Staff	2,691.00	3,018.78	2,726.64	2,929.52	3,012.24	4,254.59	3,128.00	1,496.00	2,720.00	3,128.00	29,104.77	33,746.00	-4,641.23
5080 - Maint III / groundskeeper	1,947.00	2,208.00	2,297.75	2,119.00	1,895.40	1,144.00	2,160.00	910.00	2,198.00	2,576.00	19,455.15	28,122.00	-8,666.85
5110 - Payroll taxes	2,312.84	2,299.04	2,159.88	2,264.90	2,163.88	3,017.89	2,520.44	2,468.63	2,424.10	2,623.86	24,255.46	30,960.00	-6,704.54
5180 - Health Insurance	2,610.20	2,610.20	2,610.20	2,610.20	2,610.20	2,610.20	2,610.20	4,176.32	3,132.24	3,132.24	28,712.20	49,000.00	-20,287.80
5181 - Life Insurance	11.85	11.85	11.85	11.85	11.85	11.85	11.85	18.96	14.22	14.22	130.35	250.00	-119.65
5182 - Dental Insurance	257.30	257.30	257.30	257.30	257.30	257.30	257.30	411.68	308.76	308.76	2,830.30	4,800.00	-1,969.70
5190 - Workers Compensation Insurance	11,199.40	0.00	0.00	0.00	0.00	1,754.50	0.00	0.00	0.00	0.00	12,953.90	11,550.00	1,403.90
5251 - Applicant Expenses	0.00	0.00	0.00	0.00	38.25	0.00	0.00	0.00	0.00	0.00	38.25	0.00	38.25
5270 - Retirement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,067.55	0.00	0.00	6,067.55	7,000.00	-932.45
5275 - Compensated absences	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00
5280 - Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	-3,000.00
Total 5000 - Personal Services	38,605.12	27,973.54	27,192.67	28,392.55	28,319.54	40,959.72	28,948.12	24,972.02	28,539.15	30,589.95	304,492.38	421,158.00	-116,665.62
5300 - Material and Services	42,662.76	48,170.93	39,238.76	49,063.64	27,765.91	25,850.86	27,115.55	74,968.97	18,649.01	23,419.62	376,906.01	562,400.00	-185,493.99
6000 - Capital Outlay													
6050 - Office Equipment	0.00	0.00	33.83	5,610.00	0.00	0.00	0.00	0.00	0.00	0.00	5,643.83	5,700.00	-56.17
6060 - Operations Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00	-10,000.00
6130 - Land													
6132 - Pull Through Campsites	418.45	0.00	0.00	0.00	0.00	750.00	1,242.03	0.00	0.00	0.00	2,410.48	190,000.00	-187,589.52
6144 - C Row Erosion	760.00	601.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,361.70	0.00	1,361.70

Port of Siuslaw
Profit & Loss Budget vs. Actual - General Fund
July 2019 through April 2020

	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	Year to Date	TOTAL	
												Budget	Variance
6145 - C Row Upgrade	7,379.65	0.00	0.00	0.00	0.00	0.00	76.30	0.00	0.00	0.00	7,455.95		
Total 6130 - Land	8,558.10	601.70	0.00	0.00	0.00	750.00	1,318.33	0.00	0.00	0.00	11,228.13	190,000.00	-178,771.87
6150 - Facilities													
6151 - Mo's Building	286.25	0.00	25,477.00	55,786.00	0.00	253.00	0.00	2,130.50	0.00	0.00	83,932.75	96,000.00	-12,067.25
6153 - 080A Harbor	0.00	0.00	53.97	4,807.34	0.00	0.00	0.00	83.95	419.63	0.00	5,364.89	8,000.00	-2,635.11
6154 - Storage Bldgs Demo	0.00	0.00	0.00	435.00	0.00	0.00	0.00	0.00	0.00	0.00	435.00	40,000.00	-39,565.00
6156 - Maintenance Building	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	195,000.00	-195,000.00
6157 - Business Oregon Loan Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	75,000.00	-75,000.00
Total 6150 - Facilities	286.25	0.00	25,530.97	61,028.34	0.00	253.00	0.00	2,214.45	419.63	0.00	89,732.64	414,000.00	-324,267.36
6300 - Dredging	0.00	2,980.00	20,567.50	4,715.00	0.00	236,848.00	7,878.98	20,212.72	9,363.45	13,263.75	315,829.40	325,000.00	-9,170.60
6350 - Strategic Business Plan	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,569.76	0.00	0.00	1,569.76	40,000.00	-38,430.24
6000 - Capital Outlay - Other	0.00	0.00	0.00	0.00	0.00	0.00	28.35	0.00	0.00	0.00	28.35		
Total 6000 - Capital Outlay	8,844.35	3,581.70	46,132.30	71,353.34	0.00	237,851.00	9,225.66	23,996.93	9,783.08	13,263.75	424,032.11	984,700.00	-560,667.89
6700 - Contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	600,000.00	-600,000.00
7000 - Debt Service	13,031.98	8,856.99	1,432.05	13,031.98	30,694.21	1,432.05	13,031.98	8,856.99	1,432.05	13,031.98	104,832.26	186,754.00	-81,921.74
7600 - Unappropriated Ending Fund Bal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	43,359.00	-43,359.00
7700 - Transfer to other funds	0.00	60,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60,000.00	60,000.00	0.00
Total Expense	103,144.21	148,583.16	113,995.78	161,841.51	86,779.66	306,093.63	78,321.31	132,794.91	58,403.29	80,305.30	1,270,262.76	2,858,371.00	-1,588,108.24
Net Income	1,154,440.43	396.12	48,608.44	-56,852.70	169,437.38	-143,392.86	-28,001.85	-86,852.17	-3,608.89	-47,021.95	1,007,151.95	0.00	1,007,151.95

Port of Siuslaw
Profit & Loss Budget vs. Actual - Capital Maint Fund
 July 2019 through April 2020

												TOTAL	
	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	Year to Date	Budget	Variance
Income													
4100 - Available Beginning Cash	63,156.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	63,156.82	63,152.00	4.82
4540 - Interest Income	1.60	2.90	3.03	8.79	7.72	0.00	0.00	0.00	0.00	0.00	24.04	0.00	24.04
4700 - Incoming Transfer	0.00	60,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60,000.00	60,000.00	0.00
Total Income	63,158.42	60,002.90	3.03	8.79	7.72	0.00	0.00	0.00	0.00	0.00	123,180.86	123,152.00	28.86
Gross Profit	63,158.42	60,002.90	3.03	8.79	7.72	0.00	0.00	0.00	0.00	0.00	123,180.86	123,152.00	28.86
Expense													
6000 - Capital Outlay													
6150 - Facilities													
6155 - Wharf/Bdwk Fire System	0.00	0.00	3,325.00	0.00	15,675.00	1,000.00	0.00	0.00	0.00	0.00	20,000.00	20,000.00	0.00
Total 6150 - Facilities	0.00	0.00	3,325.00	0.00	15,675.00	1,000.00	0.00	0.00	0.00	0.00	20,000.00	20,000.00	0.00
Total 6000 - Capital Outlay	0.00	0.00	3,325.00	0.00	15,675.00	1,000.00	0.00	0.00	0.00	0.00	20,000.00	20,000.00	0.00
7600 - Unappropriated Ending Fund Bal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	103,152.00	-103,152.00
Total Expense	0.00	0.00	3,325.00	0.00	15,675.00	1,000.00	0.00	0.00	0.00	0.00	20,000.00	123,152.00	-103,152.00
Net Income	63,158.42	60,002.90	-3,321.97	8.79	-15,667.28	-1,000.00	0.00	0.00	0.00	0.00	103,180.86	0.00	103,180.86

Port of Siuslaw
Profit & Loss Prev Year Comparison
July 2019 through April 2020

	Jul '19 - Apr 20	Jul '18 - Apr 19	\$ Change	% Change
Income				
4100 · Available Beginning Cash	1,175,878.82	779,733.89	396,144.93	50.8%
4140 · Campground Revenue	450,944.64	451,423.78	-479.14	-0.1%
4150 · Leases	161,899.18	167,755.22	-5,856.04	-3.5%
4160 · Moorage	79,232.69	82,800.80	-3,568.11	-4.3%
4170 · Storage	8,666.10	25,655.49	-16,989.39	-66.2%
4190 · Marine Fuel	24,549.51	29,947.02	-5,397.51	-18.0%
4200 · Other Facility Income	23,586.35	26,029.26	-2,442.91	-9.4%
4500 · Levied Taxes	334,426.96	315,627.13	18,799.83	6.0%
4515 · State Forest Sales	33,039.45	34,507.34	-1,467.89	-4.3%
4540 · Interest Income	14,024.44	6,525.91	7,498.53	114.9%
4550 · Maintenance Assistance Program	19,000.00	19,000.00	0.00	0.0%
4600 · Miscellaneous Income	15,347.43	13,376.63	1,970.80	14.7%
4650 · Sale of Surplus Equipment	0.00	1,798.50	-1,798.50	-100.0%
4700 · Incoming Transfer	60,000.00	55,000.00	5,000.00	9.1%
4840 · Grants	0.00	191,127.75	-191,127.75	-100.0%
Total Income	2,400,595.57	2,200,308.72	200,286.85	9.1%
Gross Profit	2,400,595.57	2,200,308.72	200,286.85	9.1%
Expense				
5000 · Personal Services	304,492.38	277,687.12	26,805.26	9.7%
5300 · Material and Services	373,796.88	400,522.81	-26,725.93	-6.7%
6000 · Capital Outlay	444,032.11	262,008.32	182,023.79	69.5%
7000 · Debt Service	104,832.26	106,603.66	-1,771.40	-1.7%
7700 · Transfer to other funds	60,000.00	55,000.00	5,000.00	9.1%
Total Expense	1,287,153.63	1,101,821.91	185,331.72	16.8%
Net Income	1,113,441.94	1,098,486.81	14,955.13	1.4%

	Campground 2016/2017			Campground 2017/2018			Campground 2018/2019			Campground 2019-2020		
	% Occ.	YTD %	Nights	% Occ.	YTD %	Nights	% Occ.	YTD %	Nights	% Occ.	YTD %	Nights
JULY	74%	74%	2314	78%	78%	2452	86%	86%	2862	78%	78%	2617
AUG	88%	81%	2750	93%	86%	2953	94%	90%	3052	89%	84%	2978
SEPT	92%	85%	2776	91%	87%	2784	88%	89%	2760	84%	84%	2724
OCT	33%	72%	1027	40%	76%	1267	43%	78%	1398	42%	73%	1393
NOV	15%	60%	466	28%	66%	862	30%	68%	878	33%	65%	1059
DEC	12%	52%	361	24%	59%	752	32%	62%	1035	28%	59%	937
JAN	15%	47%	480	23%	54%	719	36%	58%	1168	25%	54%	842
FEB	14%	43%	401	24%	50%	688	39%	56%	1152	28%	51%	861
MAR	16%	40%	513	28%	48%	880	44%	55%	1417	25%	48%	847
APR	22%	38%	657	31%	46%	951	39%	53%	1232	13%	41%	423
MAY	35%	38%	1112	45%	46%	1419	44%	52%	1418			
JUN	43%	38%	3875	54%	47%	1659	45%	52%	1452			
TL YTD	38%	38%	16732	47%	47%	17386	52%	52%	19824			
REV YTD	\$439,396			\$508,194.00			\$549,278.00			\$447,912.00		

	Moorage 2018/19			Moorage 2019-20		
	% Occ.	YTD %	Nights	% Occ.	YTD %	Nights
JULY	37%	37%	1374	44%	44%	1608
AUG	69%	53%	2537	65%	55%	2413
SEPT	91%	66%	3262	79%	63%	2836
OCT	50%	62%	1823	43%	58%	1575
NOV	26%	55%	929	28%	52%	994
DEC	25%	50%	901	27%	48%	992
JAN	25%	46%	933	26%	45%	961
FEB	25%	44%	840	26%	42%	903
MAR	26%	42%	940	26%	40%	934
APR	24%	40%	871	26%	38%	914
MAY	28%	39%	1017			
JUN	33%	38%	1170			
TL YTD	38%	38%	16597			
REV YTD	\$102,381.00			\$82,296.00		

Port of Siuslaw

Resolution 5-20-20

Resolution Adopting Budget, Making Appropriations and Levying Taxes

ADOPTING THE BUDGET

BE IT RESOLVED that the Port of Siuslaw Board of Commissioners hereby adopts the budget for fiscal year 2020-21 in the amount of \$2,262,770* which includes \$2,086,438 for the General Fund, and \$176,332 for the Capital Maintenance Fund. This budget is now on file at the Port office, 100 Harbor St, Florence Oregon and our website www.portofsiuslaw.com.

MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2020, and for the purposes shown below are hereby appropriated:

Personnel Services	\$422,802
Materials & Services	\$576,000
Capital Outlay	\$340,250
Debt Service	\$115,150
Contingency	\$515,000

Total Appropriations, All Funds \$1,969,202

Total Unappropriated and Reserve Amounts, All Funds \$293,568

TOTAL ADOPTED BUDGET: \$2,262,770.*

IMPOSING THE TAX

BE IT RESOLVED that the Port of Siuslaw Board of Commissioners imposes taxes provided for in the adopted budget, at the rate of \$0.1474 per \$1000 of assessed value for operations, and that these taxes are imposed and categorized for tax year 2020-21 upon the assessed value of all taxable property within the district as follows:

CATEGORIZING THE TAX, General Government Limitation

General Fund.....\$0.1474 / \$1,000

Approved and adopted on this 20th day of May 2020.

By: _____ Attest: _____

*amounts with asterisks must match

RESOURCES
General Fund

Port of Siuslaw

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year FY2020-21			
	Actual		Adopted Budget This Year Year 2019-20		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2017-18	First Preceding Year 2018-19						
1				1 Available cash on hand* (cash basis) or				1
2	\$ 530,369	\$ 783,753	\$ 1,063,281	2 Net working capital (accrual basis)	\$ 948,963	\$ 948,963		2
3	\$ 3,669	\$ 11,964	\$ 3,500	3 Previously levied taxes estimated to be received	\$ 3,500	\$ 3,500		3
4	\$ 566	\$ 10,876	\$ 500	4 Interest	\$ 500	\$ 500		4
5				5				5
6				6 OTHER RESOURCES				6
7	\$ 512,568	\$ 552,453	\$ 530,000	7 Campground	\$ 440,000	\$ 440,000		7
8	\$ 200,005	\$ 203,973	\$ 205,000	8 Leases	\$ 175,225	\$ 175,225		8
9	\$ 102,195	\$ 95,491	\$ 92,000	9 Moorage	\$ 74,000	\$ 74,000		9
10	\$ 28,613	\$ 30,876	\$ 7,780	10 Storage	\$ 1,600	\$ 1,600		10
11	\$ 42,675	\$ 36,436	\$ 34,000	11 Marine Fuel	\$ 15,000	\$ 15,000		11
12	\$ 10,908	\$ 11,943	\$ 11,000	12 Parking	\$ 5,000	\$ 5,000		12
13	\$ 3,884	\$ 3,522	\$ 4,000	13 Dump Station	\$ 2,000	\$ 2,000		13
14	\$ 9,751	\$ 11,515	\$ 8,000	14 Vending	\$ 6,000	\$ 6,000		14
15	\$ 295	\$ 1,580	\$ 300	15 Forklift, Hoist, Labor	\$ -	\$ -		15
16	\$ 1,200	\$ 700	\$ 700	16 Seafood Seller/Charters/Guides	\$ 400	\$ 400		16
17	\$ 967	\$ 737	\$ 800	17 Retail	\$ 600	\$ 600		17
18	\$ 19,000	\$ 19,000	\$ 19,000	18 Maintenance Assistance Program	\$ 19,000	\$ 19,000		18
19	\$ 13,260	\$ 25,363	\$ 10,000	19 Miscellaneous	\$ 10,000	\$ 10,000		19
20	\$ 27,167	\$ -		20 Surplus Equipment/Property				20
21	\$ 29,779	\$ 51,809	\$ 20,000	21 State Forest Sales	\$ 20,000	\$ 20,000		21
22		\$ 212,638	\$ -	22 Grants C Row erosion				22
23			\$ 90,000	23 Business OR fund - SBP	\$ 33,750	\$ 33,750		23
24			\$ 22,800	24 Bank Interest	\$ 5,000	\$ 5,000		24
25			\$ 425,000	25 Loan - Business Oregon 85% of 500K				25
26	\$ 1,536,871	\$ 2,064,629	\$ 2,547,661	26 Total resources, except taxes to be levied	\$ 1,760,538	\$ 1,760,538		26
27			\$ 310,710	27 Taxes estimated to be received	\$ 325,900	\$ 325,900		27
28	\$ 299,569	\$ 303,652		28 Taxes collected in year levied				28
29	\$ 1,836,440	\$ 2,368,281	\$ 2,858,371	29 TOTAL RESOURCES	\$ 2,086,438	\$ 2,086,438		29

**FORM
LB-30**

REQUIREMENTS SUMMARY
ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY
General Fund

Port of Siuslaw

1	Historical Data			REQUIREMENTS FOR: GF Port of Siuslaw Operations	Budget For Next Year 2020-21			1
	Actual		Adopted Budget This Year 2019-20		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2017-18	First Preceding Year 2018-19						
1				1	PERSONNEL SERVICES			1
2	\$ 251,744	\$ 251,377	\$ 309,598	2	Salaries and Wages (Schedule A)	\$ 304,602	\$ 304,602	2
3	\$ 26,346	\$ 26,429	\$ 30,960	3	Federal Payroll Taxes	\$ 30,500	\$ 30,500	3
4	\$ 36,602	\$ 33,411	\$ 49,000	4	Health Insurance	\$ 50,000	\$ 50,000	4
5	\$ 145	\$ 152	\$ 250	5	Life Insurance	\$ 200	\$ 200	5
6	\$ 3,465	\$ 3,263	\$ 4,800	6	Dental Insurance	\$ 4,500	\$ 4,500	6
7	\$ 9,430	\$ 8,912	\$ 11,550	7	Workers Compensation Insurance	\$ 12,000	\$ 12,000	7
8	\$ 7,971	\$ 982	\$ 5,000	8	Compensated Absences and Misc	\$ 5,000	\$ 5,000	8
9	\$ 7,984	\$ 4,069	\$ 7,000	9	Retirement	\$ 13,000	\$ 13,000	9
10	\$ -		\$ 3,000	10	Overtime	\$ 3,000	\$ 3,000	10
11				11				11
12	\$ 343,687	\$ 328,595	\$ 421,158	12	TOTAL PERSONNEL SERVICES	\$ 422,802	\$ 422,802	12
13			7.5	13	Total Full-Time Equivalent (FTE)	7	7	13
14				14	MATERIALS AND SERVICES			14
15	\$ 474,974	\$ 464,428	\$ 562,400	15	Materials & Services (Schedule B)	\$ 576,000	\$ 576,000	15
16				16				16
17				17				17
18	\$ 474,974	\$ 464,428	\$ 562,400	18	TOTAL MATERIALS AND SERVICES	\$ 576,000	\$ 576,000	18
19				19	CAPITAL OUTLAY			19
20	\$ 8,000			20	Debris/Shear Boom Logs			20
21	\$ 4,965			21	1499 asphalt and sealing			21
22	\$ 17,500			22	Facilities - WiFi and Security Cameras			22
23	\$ 8,995			23	Maintenance Vehicle Replacement			23
24	\$ 3,530			24	C Row Erosion			24
25		\$ 467,848	\$ 984,700	25	Projects (Schedule C)	\$ 340,250	\$ 340,250	25
26	\$ 42,990	\$ 467,848	\$ 984,700	26	TOTAL CAPITAL OUTLAY	\$ 340,250	\$ 340,250	26
27	\$ 861,651	\$ 1,260,871	\$ 1,968,258	27	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	\$ 1,339,052	\$ 1,339,052	27

REQUIREMENTS SUMMARY
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM
General Fund

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2020-21			
	Actual		Adopted Budget This Year 2019-20		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2017-18	First Preceding Year 2018-19						
1				1 PERSONNEL SERVICES NOT ALLOCATED				1
2				2				2
3	\$ -	\$ -	\$ -	3 TOTAL PERSONNEL SERVICES	\$ -	\$ -	\$ -	3
4				4 Total Full-Time Equivalent (FTE)				4
5				5 MATERIALS AND SERVICES NOT ALLOCATED				5
6				6				6
7	\$ -	\$ -	\$ -	7 TOTAL MATERIALS AND SERVICES	\$ -	\$ -	\$ -	7
8				8 CAPITAL OUTLAY NOT ALLOCATED				8
9				9				9
10	\$ -	\$ -	\$ -	10 TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	10
11				11 DEBT SERVICE				11
12	5,880	5,876	\$ 5,880	12 MNIF (Dredging) #524016	\$ 5,880	\$ 5,880		12
13	46,400	46,400	\$ 46,400	13 PRLF (MSLTD) #525186	\$ 46,400	\$ 46,400		13
15	27,836	18,956	\$ 17,200	15 Banner Bank (PVIP) #1000214241	\$ 17,200	\$ 17,200		15
16	29,950	29,700	\$ 29,700	16 PRLF (Wharf) #525196	\$ 29,700	\$ 29,700		16
			\$ 71,604	Loan - Business Oregon SBP				
17	15,970	15,961	\$ 15,970	17 SPWF (Bdwalk Project) #L0004	\$ 15,970	\$ 15,970		17
18	\$ 126,036	\$ 116,893	\$ 186,754	18 TOTAL DEBT SERVICE	\$ 115,150	\$ 115,150		18
19				19 SPECIAL PAYMENTS				19
20				20				20
21	\$ -	\$ -	\$ -	21 TOTAL SPECIAL PAYMENTS				21
22				22 INTERFUND TRANSFERS				22
23	\$ 65,000	\$ 55,000	\$ 60,000	23 General Fund to Capital Maintenance Fund	\$ 40,000	\$ 40,000		23
24				24 Interfund Loan Repayment	\$ 33,151	\$ 33,151		24
25	\$ 65,000	\$ 55,000	\$ 60,000	25 TOTAL INTERFUND TRANSFERS	\$ 73,151	\$ 73,151		25
26			\$ 600,000	26 OPERATING CONTINGENCY	\$ 515,000	\$ 515,000		26
27	\$ 191,036	\$ 171,893	\$ 846,754	27 Total Requirements NOT ALLOCATED	\$ 703,301	\$ 703,301		27
28	\$ 861,651	\$ 1,247,425	\$ 1,968,258	28 Total Requirements for ALL Org.Units/Programs within fund	\$ 1,339,052	\$ 1,339,052		28
29				29 Reserved for future expenditure				29
30	\$ 783,753	\$ 948,963		30 Ending balance (prior years)				30
31			\$ 43,359	31 UNAPPROPRIATED ENDING FUND BALANCE	\$ 44,085	\$ 44,085		31
32	\$ 1,836,440	\$ 2,368,281	\$ 2,858,371	32 TOTAL REQUIREMENTS	\$ 2,086,438	\$ 2,086,438		32

DETAILED REQUIREMENTS

Schedule A
Salaries & Wages

GENERAL OPERATING FUND

PORT OF SIUSLAW

	Historical Data			SALARIES & WAGES	Number of Employ-ees	Budget for Next Year 2020-21			
	Actual		Adopted Budget This Year Year 2019-20			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2017-18	First Preceding Year 2018-19							
1	\$ 71,217	\$ 62,917	\$ 67,600	Port Manager		\$ 70,997	\$ 70,997		1
2	\$ 3,220	\$ 38,823	\$ 40,495	Admin Assistant		\$ 45,428	\$ 45,428		2
4	\$ 26,002		\$ 30,285	Office Assistant					4
5	\$ 30,706	\$ 31,595	\$ 32,621	Services Lead		\$ 35,693	\$ 35,693		5
6	\$ 18,363	\$ 16,732	\$ 26,997	Office Staff		\$ 32,448	\$ 32,448		6
8	\$ 43,967	\$ 48,623	\$ 49,732	Maint 1/Supervisor		\$ 49,732	\$ 49,732		8
9	\$ 37,401	\$ 18,091	\$ -	Maint 2/Harbormaster					9
	\$ 20,868	\$ 32,298	\$ 33,746	Maint 2/Staff		\$ 37,856	\$ 37,856		
10	\$ -	\$ 2,298	\$ 28,122	Maint 3/Groundskeeper		\$ 32,448	\$ 32,448		10
11									11
12									12
13									13
14									14
15									15
16	\$ 251,744	\$ 251,377	\$ 309,598	16 TOTAL SALARIES & WAGES		\$ 304,602	\$ 304,602		16
17				17 UNAPPROPRIATED ENDING FUND BALANCE					17
18	\$ 251,744	\$ 251,377	\$ 309,598	18 TOTAL REQUIREMENTS		\$ 304,602	\$ 304,602	\$ -	18

Schedule B
Materials and Services

General Fund

	Historical Data			MATERIALS & SERVICES	Budget for Next Year 2020-21			
	Actual		Adopted Budget FY19-20		Proposed	Approved	Adopted	
	FY17-18	FY18-19						
1	\$ 375	\$ 390	\$ 1,000	1 Employee Training	\$ 500	\$ 500		1
2	\$ -	\$ -	\$ 500	2 Grant Writing Expenses	\$ 500	\$ 500		2
3	\$ 12,391	\$ 11,237	\$ 13,000	3 Advertising & Web site	\$ 13,000	\$ 13,000		3
4	\$ 3,242	\$ 1,797	\$ 4,000	4 Office Supplies	\$ 4,000	\$ 4,000		4
5	\$ 10,014	\$ 9,350	\$ 15,000	5 Operation Supplies	\$ 15,000	\$ 15,000		5
6	\$ 41,585	\$ 35,851	\$ 42,000	6 Marine Fuel	\$ 40,000	\$ 40,000		6
7	\$ 9,750	\$ 9,950	\$ 10,000	7 Audit	\$ 11,000	\$ 11,000		7
8	\$ 3,544	\$ 3,040	\$ 7,000	8 Accounting Services and consulting	\$ 7,000	\$ 7,000		8
9	\$ 3,242	\$ 1,040	\$ 5,000	9 Legal Services	\$ 4,000	\$ 4,000		9
10	\$ 400	\$ 527	\$ 800	10 Cost of Retail Items	\$ 400	\$ 400		10
11	\$ 52,267	\$ 54,363	\$ 56,000	11 Insurance	\$ 57,000	\$ 57,000		11
12	\$ 15,456	\$ 18,799	\$ 20,000	12 Contracted Services	\$ 19,000	\$ 19,000		12
13	\$ 8,675	\$ 4,138	\$ 12,000	13 Travel, Meetings, Meals	\$ 10,000	\$ 10,000		13
14	\$ 12,004	\$ 14,149	\$ 15,000	14 Dues/Subscriptions	\$ 15,000	\$ 15,000		14
15	\$ 4,684	\$ 3,615	\$ 5,000	15 Public Relations	\$ 5,000	\$ 5,000		15
16	\$ -	\$ 607	\$ 3,000	16 Events	\$ 3,000	\$ 3,000		16
17	\$ 5,681	\$ 5,856	\$ 7,000	17 Telephone	\$ 7,000	\$ 7,000		17
18	\$ 13,908	\$ 14,421	\$ 16,000	18 Leased Property Taxes	\$ 16,000	\$ 16,000		18
19	\$ 29,117	\$ 28,769	\$ 32,000	19 Transient Room Tax	\$ 32,000	\$ 32,000		19
20	\$ 53,772	\$ 61,113	\$ 65,000	20 Facilities	\$ 75,000	\$ 75,000		20
21	\$ 13,598	\$ 10,361	\$ 14,000	21 MAP Repairs	\$ 13,000	\$ 13,000		21
22	\$ 360	\$ 470	\$ 4,000	22 Tool & Equipment Purchase	\$ 6,000	\$ 6,000		22
23	\$ 4,889	\$ 6,034	\$ 7,000	23 Equipment Rental	\$ 7,000	\$ 7,000		23
24	\$ 8,693	\$ 3,510	\$ 7,000	24 Equipment Repairs by 3rd parties	\$ 7,000	\$ 7,000		24
25	\$ 128,016	\$ 132,263	\$ 155,000	25 Utilities	\$ 165,000	\$ 165,000		25
26	\$ 17,639	\$ 17,590	\$ 19,000	26 State Lease and License Fees	\$ 20,000	\$ 20,000		26
27	\$ 17,115	\$ 16,897	\$ 18,000	27 Bank Fees	\$ 19,000	\$ 19,000		27
28	\$ 1,509	\$ 1,010	\$ 1,600	28 Employee Clothing	\$ 1,600	\$ 1,600		28
29	\$ 3,048	\$ 2,820	\$ 5,000	29 Miscellaneous - Other	\$ 3,000	\$ 3,000		29
30	\$ -	\$ -	\$ 2,500	30 Election Expense	.	.		30
31	\$ 474,974	\$ 469,967	\$ 562,400	31 TOTAL MATERIAL & SERVICES	\$ 576,000	\$ 576,000		31
32	\$ 474,974	\$ 469,967	\$ 562,400	32 TOTAL REQUIREMENTS	\$ 576,000	\$ 576,000	\$ -	32

Schedule C
Capital Outlay

General Fund

	Historical Data			CAPITAL OUTLAY SCHEDULE C	Budget for Next Year 2020-21		
	Actual		Adopted Budget FY19-20		Proposed by Budget Officer	Proposed	Adopted
	FY17-18	FY18-19					
1				Electrical Upgrade - CG outer circle	\$ 75,000	\$ 75,000	
2				Restripe and Seal Harbor Lot	\$ 20,000	\$ 20,000	
3				Mo's sSiding and Sign Replacement	\$ 12,000	\$ 12,000	
4				Fire System Phase 5	\$ 20,000	\$ 20,000	
5				Repairs on pedestal splice boxes	\$ 17,000	\$ 17,000	
6				Business OR 25% SBP	\$ 11,250	\$ 11,250	
7				Landscaping for new sites	\$ 10,000	\$ 10,000	
8				Bathroom/showers	\$ 175,000	\$ 175,000	
9	\$ -		\$ 5,700	Office Equipment server/2 computers			
10	\$ -		\$ 230,000.00	Blue buildings and new sites - Loan			
11	\$ -		\$ 325,000.00	Dredging (60K from Bus OR)			
12	\$ -		\$ 8,000.00	080 Building - Ext Doors, Paint			
13	\$ -		\$ 75,000.00	15% of 500K Loan Business Oregon			
14	\$ -		\$ 40,000.00	Strategic Business Plan (30K from Bus OR)			
15	\$ -		\$ 195,000.00	Maintenance Building - Loan			
16	\$ 8,000		\$ -	Debris/Shear Boom Logs			
17	\$ 4,965		\$ -	1499 Asphalt and Sealing			
18	\$ 17,500		\$ 10,000	WiFi and Security Cameras			
19	\$ 8,995		\$ -	Maintenance Vehicle Replacement			
20	\$ -	\$ 29,781		Fuel catch basin and fuel lines			
21	\$ 3,530	\$ 185,442		C Row Repair			
22	\$ -	\$ 14,835		Mo's Painting			
23	\$ -	\$ 79,577	\$ 96,000	Mo's Walkway			
24	\$ -	\$ 9,995		Mo's Signs			
25	\$ -	\$ 8,751		Mo's Gangway			
26	\$ -	\$ 20,642		Security Gates on West Marina			
27		\$ 111,825		C Row Upgrade			
28		\$ 7,000.00		Work Boat Motor			
29	\$ 42,990	\$ 467,848	\$ 984,700	31 TOTAL CAPITAL OUTLAY	\$ 340,250	\$ 340,250	
30	\$ 42,990	\$ 467,848	\$ 984,700	32 TOTAL REQUIREMENTS	\$ 340,250	\$ 340,250	\$ -

RESOURCES
Capital Maintenance Fund

Port of Siuslaw

	Historical Data			RESOURCE DESCRIPTION - CMF	Budget for Next Year FY2020-21			
	Actual		Adopted Budget This Year Year 2019-20		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2017-18	First Preceding Year 2018-19						
1				1 Available cash on hand* (cash basis) or				1
2	\$ -	\$ 33,107	\$ 63,152	2 Net working capital (accrual basis)	\$ 103,181	\$ 103,181		2
3				3				3
4				4				4
5	\$ -	\$ 55,000	\$ 60,000	5 Transferred IN, from other funds	\$ 40,000	\$ 40,000		5
6				6 OTHER RESOURCES				6
7				7 Interfund Loan Repayment	\$ 33,151	\$ 33,151		7
8				8				8
9				9				9
10				10				10
11				11				11
12				12				12
13				13				13
14				14				14
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20	\$ -	\$ 88,107	\$ 123,152	20 Total resources, except taxes to be levied	\$ 176,332	\$ 176,332		20
21				21				21
22				22				22
23	\$ -	\$ 88,107	\$ 123,152	23 TOTAL RESOURCES	\$ 176,332	\$ 176,332		23

**FORM
LB-30**

REQUIREMENTS SUMMARY
ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY
Capital Maintenance Fund

Port of Siuslaw

	Historical Data			REQUIREMENTS FOR: CMF	Budget For Next Year 2020-21				
	Actual		Adopted Budget This Year 2019-20		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2017-18	First Preceding Year 2018-19							
1				1	PERSONNEL SERVICES			1	
2				2				2	
3				3				3	
4				4				4	
5	\$ -	\$ -	\$ -	5	TOTAL PERSONNEL SERVICES			\$ -	5
6				6	Total Full-Time Equivalent (FTE)				6
7				7	MATERIALS AND SERVICES				7
8				8				8	
9				9				9	
10				10				10	
11				11				11	
12	\$ -	\$ -	\$ -	12	TOTAL MATERIALS AND SERVICES			\$ -	12
13				13	CAPITAL OUTLAY				13
14	\$ -		20,000	16	\$ -			14	
15	\$ -			15				15	
16	\$ -	\$ -						16	
17		\$ -		17				17	
18				18				18	
19				19				19	
20				20				20	
21				21				21	
22				22				22	
23				23				23	
24				24				24	
25	\$ -	\$ -	20,000	25	\$ -	\$ -		25	
26	\$ -	\$ -	20,000	26	\$ -	\$ -		26	

**FORM
LB-30**

REQUIREMENTS SUMMARY
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM
Capital Maintenance Fund Operations

Port of Siuslaw

	Historical Data			REQUIREMENTS DESCRIPTION - CMF	Budget For Next Year 2020-21			
	Actual		Adopted Budget This Year 2019-20		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2017-18	First Preceding Year 2018-19						
1				1 PERSONNEL SERVICES NOT ALLOCATED				1
2				2				2
3				3				3
4	\$ -	\$ -	\$ -	4 TOTAL PERSONNEL SERVICES	\$ -	\$ -	\$ -	4
5				5 Total Full-Time Equivalent (FTE)				5
6				6 MATERIALS AND SERVICES NOT ALLOCATED				6
7				7				7
8				8				8
9	\$ -	\$ -	\$ -	9 TOTAL MATERIALS AND SERVICES	\$ -	\$ -	\$ -	9
10				10 CAPITAL OUTLAY NOT ALLOCATED				10
11				11				11
12				12				12
13	\$ -	\$ -	\$ -	13 TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	13
14				14 DEBT SERVICE				14
15				15				15
16				16				16
17	\$ -	\$ -	\$ -	17 TOTAL DEBT SERVICE	\$ -	\$ -	\$ -	17
18				18 SPECIAL PAYMENTS				18
19				19				19
20				20				20
21	\$ -	\$ -	\$ -	21 TOTAL SPECIAL PAYMENTS	\$ -	\$ -	\$ -	21
22				22 INTERFUND TRANSFERS				22
23				23				23
24				24				24
25	\$ -			25 TOTAL INTERFUND TRANSFERS	\$ -	\$ -	\$ -	25
26				26 OPERATING CONTINGENCY				26
27	\$ -	\$ -	\$ -	27 Total Requirements NOT ALLOCATED				27
28	\$ -	\$ 20,000	\$ 20,000	28 Total Requirements for ALL Org.Units/Programs within fund	\$ -			28
29				29 Reserved for future expenditure				29
30				30 Ending balance (prior years)				30
31	\$ -	\$ 68,107	\$ 103,152	31 UNAPPROPRIATED ENDING FUND BALANCE	\$ 176,332	\$ 176,332		31
32	\$ -	\$ 88,107	\$ 123,152	32 TOTAL REQUIREMENTS	\$ 176,332	\$ 176,332		32