

MINUTES
PORT OF SIUSLAW COMMISSION MEETING
Wednesday, November 18, 2020 7:00pm
Port of Siuslaw Conference Room
100 Harbor St, Florence, OR 97439 OR
Teleconference call in # 1-317-762-7200 ID# 2236457409
These minutes were approved at the 12-16-20 meeting

Join Zoom Meeting

<https://zoom.us/j/91626419458?pwd=cEtsXpwbEtaMUZUczgvRVI1ZUZyQT09>

Commissioners present - Terry Duman, President; Robert Ward, Treasurer

Zoom attended - Mike Buckwald, Secretary; Bill Meyer, 1st VP

Via phone - Craig Zolezzi, 2nd VP

1. Call to Order – 7:00pm

2. Executive Session action if needed – Motion by Meyer to engage in contract negotiations with the manager and details to be determined. Second by Ward and vote was unanimous. Duman said Huntington's work has been exemplary.

3. Public Comment: *none*

4. Approval of the Agenda by consent

5. Approval of the Minutes by consent

a. 10-21-20 Meeting Minutes draft

6. Approval of the financials by consent – Stewart said bills paid in October were \$104017.87. Occupancy for the campground was up 2% and marina was up 2% over last year. Stewart mentioned the interest rate for the MMA account went down to .20%. Buckwald wanted to know if we made monthly contributions to the retirement fund. Stewart said contributions are made each month from the participating employee's paychecks and the Port contributes 5% of the employee's gross wages at the end of each calendar year. Meyer wanted to know how the 2% calculation is made. Stewart stated it's a Hercules report. Ward said it's interesting that we budgeted \$440K for the year and we are only five (5) months into the fiscal year and we are only \$22,000 from meeting the goal. Huntington said we were being optimistic because of COVID.

7. Review of "Port of Siuslaw Commission Responsibilities" regarding legal, auditor, insurance and banking – Huntington explained that in the Commission Responsibilities, it states that the insurance and banking shall be solicited every three (3) years and legal and auditor be reviewed every three (3) years. Brewer, Port attorney, has drawn a resolution to make all four (4) categories be reviewed every five (5) years. Huntington said the attorney stated there is not a law out there that requires us to do an RFP every three (3) years. The resolution was not in the Commissioners packets. Commissioners decided to postpone till they can review the resolution. Stewart will e-mail it in the morning.

8. Manager and Commissioner Reports – Huntington said we had storm damage and working on clean up. Also have put the boom logs out and hired a new maintenance employee who will start in the next week or so. We have interviews for camp host position tomorrow. Huntington said we are waiting on one (1) more

bid for the outer circle and we will be repairing the asphalt that has a large dip in it. Meyer said Urban Renewal is looking for a Commissioner to represent the Port. He would like the Commissioners to think about it. He said it not a high demand position, maybe one or two times a month and about an hour. Buckwald and Zolezzi showed possible interest.

Adjourn – 7:30